AGENDA

Victor P. Lopez, Mayor

Diana Guerra Silva, Mayor Pro Tem | **Gilbert Garcia, Council Member**
Minerva Pineda, Council Member | **Josie Cervantes, Council Member**

WEDNESDAY, APRIL 12, 2017 - 6:30 P.M.
Orange Cove Council Chambers
633 6th Street, Orange Cove, California 93646

A. Call to Order/Welcome

Roll Call
Invocation
Flag Salute

B. Confirmation of Agenda

C. Presentation

1. Presentation by Karen Sauceda, Senior Housing Specialist – Rehab, update report on the Self Help Program in Orange Cove

D. Consent Calendar

2. Special City Council Minutes of March 21, 2017
3. Special City Council Minutes of April 4, 2017

E. Administration

City Engineer:

4. **SUBJECT:** Consideration and Discussion regarding the Debt Management Policy for the City of Orange Cove

   Recommendation: Council to consider adopting Resolution No. 2017-11 Establishing the City of Orange Cove Debt Management Policy

5. **SUBJECT:** Consideration and Discussion regarding Proposal from Carollo Engineers to prepare application to State Water Board for Water Supple Reliability Study

   Recommendation: Council to consider approving the Proposal from Carollo Engineers to prepare application to State Water Board for Water Supple Reliability Study

6. **SUBJECT:** Consideration and Discussion regarding the Fixture Retrofit Project Guideline Modifications

   Recommendation: Council to review and approve the Water-Energy Grant 2015 Fixture Rebate Program Modifications, and instruct staff to submit for approval by California Department of Water Resources.

Chief of Police:

7. **SUBJECT:** Monthly Activity Report.

   Recommendation: Informational Item Only.

Building Official:

8. **SUBJECT:** Consideration and Discussion regarding the Property Development Activity in the City of Orange Cove

   Recommendation: Informational Item Only

9. **SUBJECT:** Consideration and Discussion regarding the introduction and first reading of Ordinance 381 Amending Title 15, Chapter 15.04 of the Orange Cove Municipal Code relating to Building and Construction Codes

   Recommendation: Council to approve the Introduction and first reading of Ordinance 381 Amending Title 15, Chapter 15.04 of the Orange Cove Municipal Code relating to Building and Construction Codes by title only waive full reading

City Manager:

10. **SUBJECT:** Consideration and Discussion regarding the Walter Entertainment, Inc. Circus in the City of Orange Cove

    Recommendation: Council to consider approving the Application by Walter Entertainment for a Circus in Orange Cove from April 27 to May 1, 2017

11. **SUBJECT:** Consideration and Discussion regarding the Housing Successor Agency Annual Report for Fiscal Year 2015-2016

    Recommendation: Staff recommends approval to receive and file the Housing Successor Agency Annual Report for Fiscal Year 2015-2016

12. **SUBJECT:** VSP mobile eye Clinic in the City of Orange Cove on May 12, 2017.

    Recommendation: Council to consider approving the VSP mobile eye Clinic in Orange Cove and to park the mobile unit at the City Hall Parking lot requested by Ana Jovel Melendez, District Director, Office of Assemblymember Joaquin Arambula

13. **SUBJECT:** Consideration and Discussion regarding AB 1230 Small Business Development Center Program Act

14. **Recommendation:** Council to consider approving a letter of support for AB 1230 1230 Small Business Development Center Program Act requested by Mike Dozier, Executive Director from Fresno State

15. **SUBJECT:** Spring Clean Up April 29, 2017

    Recommendation: Informational Item Only

Mayor and City Councilmembers:

16. **SUBJECT:** Consideration and Discussion regarding Animal Control

    Recommendation: Update report on the Animal Control and give Staff direction

F. Public Forum

Members of the public wishing to address the City Council on an item that is not on the agenda may do so now. No action will be taken by the City Council this evening. But items presented may be referred to the City Manager for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes. When addressing the Council, you are requested to come forward to the speakers microphone, state your name and address, and then proceed with your comments.

G. City Manager's Report

H. City Attorney's Report

I. City Council Communications

J. Reconvene City Council Meeting:

K. Adjournment

ADA Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 626-4488 ext. 214. Notification 48 hours prior to the meeting will enable the City to make arrangements to ensure accessibility to this meeting.

Documents: Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at front counter at City Hall and at the Orange Cove Library located at 815 Park Blvd., Orange Cove, CA during normal business hours. In addition, most documents are posted on City's website at cityoforangecove.com.

STATEMENT ON RULES OF DECORUM AND ENFORCEMENT

The Brown Act provides that members of the public have a right to attend public meetings, to provide public comment on action items and under the public forum section of the agenda, and to criticize the policies, procedures, or services of the city or of the acts or omissions of the city council. The Brown Act also provides that the City Council has the right to exclude all persons who willfully cause a disruption of a meeting so that it cannot be conducted in an orderly fashion.

During a meeting of the Orange Cove City Council, there is a need for civility and expedition in the carrying out of public business in order to ensure that the public has a full opportunity to be heard and that the Council has an opportunity to conduct business in an orderly manner. The following is provided to place everyone on notice of the rules of decorum and enforcement.

GENERAL RULES OF DECORUM

While any meeting of the City Council is in session, the following rules of decorum shall be observed:

1. All remarks shall be addressed to the City Council as a whole and not to any single member, unless in response to a question from a member of the City Council.
2. A person who addresses the City Council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct (i) which is likely to provoke others to violent or riotous

behavior, (ii) which disturbs the peace of the meeting by loud and unreasonable noise, (iii) which is irrelevant or repetitive, or (iv) which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.

3. A person, other than members of the Council and the person, who has the floor, shall not be permitted to enter into the discussion unless requested by the Mayor to speak.
4. Members of the City Council may not interrupt a person who has the floor and is making public comments. Members of the City Council shall wait until a person completes his or her public comments before asking questions or commenting. The Mayor shall then ask Councilmembers if they have comments or questions.
5. No person in the audience at a Council meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stamping of feet or other acts which disturb, disrupt or otherwise impede the orderly conduct of any Council meeting.

ENFORCEMENT OF DECORUM RULES
(Resolution No. 2012-16)

While the City Council is in session, all persons must preserve order and decorum. A person who addresses the City council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct which is likely to provoke others to violent or riotous behavior, which disturbs the peace of the meeting by loud and unreasonable noise, which is irrelevant or repetitive, or which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.

The Mayor or other presiding officer shall request that a person who is breaching the rules of decorum cease such conduct. If after receiving such a warning, the person persists in breaching the rules of decorum, the Mayor or other presiding officer may order the person to leave the City Council meeting. If such person does not leave, the Mayor or presiding officer may request any law enforcement officer who is on duty at the meeting as sergeant-at-arms to remove the person from the Council Chambers. In the event there is no one from law enforcement present, the Mayor or presiding officer may direct the City Manager to contact law enforcement.

In accordance with the Point of Order Rule 4.6, the majority of the Council may overrule the Mayor if the majority of the Council believes the Mayor or other presiding officer is not applying the rules of decorum appropriately.

MINUTES
SPECIAL MEETING

Victor P. Lopez, Mayor

Diana Guerra Silva, Mayor Pro Tem | **Gilbert Garcia, Council Member**
Minerva Pineda, Council Member | **Josie Cervantes, Council Member**

TUESDAY, MARCH 21, 2017 - 6:30 P.M.
Orange Cove Council Chambers
633 6th Street, Orange Cove, California 93646

A. CALL TO ORDER/WELCOME

COUNCIL PRESENT:	Mayor Victor P. Lopez Mayor Pro Tem Diana Guerra Silva Councilmember Gilbert Garcia (Absent) Councilmember Minerva Pineda Councilmember Josie Cervantes
STAFF PRESENT:	City Manager Samuel A. Escobar City Attorney, Dan McCloskey Police Chief, Marty Rivera City Clerk June V. Bracamontes
INVOCATION:	Mayor Pro Tem Diana Guerra Silva
FLAG SALUTE:	Mayor Victor P. Lopez

B. CONFIRMATION OF AGENDA
No Changes

C. PRESENTATION

1. Presentation by Genoveva Islas, Director of Cultiva La Salud, regarding Access to Healthy Food and Physical Activity Opportunities

Genoveva Islas presented to Council an update report on the Health Food and Physical Activity Opportunities. The 3 year grant has been extended for one more year in Orange Cove. The grant is based for health in Latinos, to eat better and move more. Looking in a partnership with the local clinic and looking to provide recreation for woman.

D. CONSENT CALENDAR

2. City Warrants for the month of February 2017
3. Council Minutes of February 22, 2017
4. Council Minutes of March 8, 2017
5. Approving the purchase of a shed from Tuff Shed for the Police Department in the amount of $5,560.65
6. Approve Addendum No. 1 Employment Agreement for Police Chief City of Orange Cove

Upon the motion by Mayor Pro Tem Silva and seconded by Councilwoman Cervantes, Council approved the Consent Calendar as presented. (Yes Vote: Lopez, Silva, Pineda and Cervantes)(Absent: Garcia)

E. ADMINISTRATION

City Manager:

7. **SUBJECT:** Consideration and Discussion regarding The Solid Waste AB 939 MOU Resolution from Fresno County

   Recommendation: Council to consider approving Resolution No. 2017-09 Authorizing the Designation of the AB 939 MOU Committee to serve in the Capacity and perform the functions of the LTF in order to Facilitate the Development of AB 939 related plans and program s that are best accomplished and coordinated on a Regional Basis

Upon the motion by Mayor Pro Tem Silva and seconded by Councilwoman Pineda, Council approved Resolution 2017-09 Authorizing the Designation of the AB 939 MOU Committee to serve in the Capacity and perform the functions of the LTF in order to Facilitate the Development of AB 939 related plans and program s that are best accomplished and coordinated on a Regional Basis. (Yes vote: Lopez, Silva, Pineda and Cervantes)(Absent: Garcia)

Mayor and City Councilmembers:

8. **SUBJECT:** Consideration and Discussion regarding a Loitering Ordinance

   Recommendation: Council give staff direction

City Manager presented that there has been a challenge with a couple of businesses. Talked to the Orange Cove Liquor on Park and 4th Street regarding the loitering in front of their store and removed a bench that eliminated a few of the loitering problems.

Mayor indicated that he brought this to the City Managers attention especially for the ladies. Would like to notify all the merchants of this new proposed Loitering Ordinance.

Mayor and Council requested Staff to move forward with the Loitering Ordinance approved by consensus.

F. PUBLIC FORUM

Members of the public wishing to address the City Council on an item that is not on the agenda may do so now. No action will be taken by the City Council this evening. But items presented may be referred to the City Manager for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes. When addressing the Council, you are requested to come forward to the speakers microphone, state your name and address, and then proceed with your comments.

None.

G. CITY MANAGER'S REPORT

9. Update report on City Projects

1. Water Plant all items ordered and approved
2. New SCADA System
3. Alarm SCADA Working
4. Inspection at the Wastewater Plant past and city is doing better in reporting and operation
5. Public Works managing potholes
6. New Weed Sprayer received will start using next week
7. Spraying weeds in alleys
8. Bringing report from the building inspector

9. Update on the Dollar Tree and Auto Zone Development; Received Letter of Intent from McDonalds
10. Developer interested across from the new shopping mall.

H. CITY ATTORNEY'S REPORT

Nothing to report.

I. CITY COUNCIL COMMUNICATIONS

Councilwoman Josie Cervantes:
Nothing to report.

Councilwoman Minerva Pineda:
Nothing to report.

Mayor Pro Tem Diana Guerra Silva:
Northing to report.

Mayor Victor P. Lopez:
Mayor Lopez attended the JPA Meeting and Board is moving forward had a good Press Conference and will be meeting with Senator Dianne Feinstein either in Washington DC or in San Francisco.

J. ADJOURNMENT

Mayor Victor P. Lopez adjourned the City Council Meeting at 7:02 p.m.

RESPECTFULLY SUMBITTED:

_____

June V. Bracamontes, City Clerk

City of Orange Cove

PRESENTED TO COUNCIL:

DATE:_____

ACTION:_____

MINUTES
SPECIAL MEETING
ORANGE COVE CITY COUNCIL

DATE: **TUESDAY, APRIL 4, 2017 – 6:00 P.M.**

LOCATION: **Orange Cove Council Chambers**
633 6th Street, Orange Cove, California 93646

****

Victor P. Lopez, Mayor

Diana Guerra Silva, Mayor Pro Tem | **Gilbert Garcia, Council Member**
Minerva Pineda, Council Member | **Josie Cervantes, Council Member**

A. CALL TO ORDER/WELCOME

COUNCIL PRESENT: Mayor Victor P. Lopez
Mayor Pro Tem Diana Guerra Silva
Councilmember Gilbert Garcia
Councilmember Minerva Pineda
Councilmember Josie Cervantes

STAFF PRESENT: City Manager Samuel A. Escobar
City Attorney, Dan McCloskey
Police Chief, Marty Rivera
City Clerk June V. Bracamontes

FLAG SALUTE: Mayor Pro Tem Diana Guerra Silva

City Manager requested to add to the agenda the facility use application by La Unica Mexicana to use the Community Center for a dance on April 9 and April 30, 2017 as an urgency item due to the request date of April 9, 2017.

Upon the motion by Mayor Pro Tem Silva and seconded by Councilwoman Cervantes, Council approved to place the Facilty Use Application by La Unica Mexicana on the agenda as presented. (Yes Vote, Lopez, Silva, Garcia, Pineda and Cervantes)

Upon the motion by Mayor Pro Tem Silva and seconded by Councilwoman Pineda, Council approved the Facility Use Application by La Unica Mexicana to use the Community Center for a dance on April 9 and April 30, 2017 as an urgency due to the request date of April 9, 2017 and approved that the organization provide the right of amount of security and to include a donation to the city. (Yes Vote, Lopez, Silva, Garcia, Pineda and Cervantes)

B. CLOSED SESSION:

1. Closed Session pursuant to Government Code Section 54957(b)(1):
   PUBLIC PERFORMANCE EVALUATION
   Title:

MEMBERS OF THE PUBLIC SHALL HAVE AN OPPORTUNITY TO ADDRESS THE COUNCIL ON ANY ITEM ON THIS AGENDA NOTICE

C. RECONVENE CITY COUNCIL MEETING:

Mayor Lopez reconvened City Council Meeting at 8:59 and announced that there was no reportable action taken during Closed Session.

D. ADJOURNMENT:

Mayor Lopez adjourned the City Council Meeting at 8:59 p.m.

RESPECTFULLY SUBMITTED:

_____

June V. Bracamontes, City Clerk

City of Orange Cove

PRESENTED TO COUNCIL:

DATE:_____

ACTION:_____

For the Meeting of: April 12, 2017

CITY OF ORANGE COVE
REPORT TO THE CITY COUNCIL

To: Orange Cove City Council

From: Gary D. Horn, City Engineer

Subject: Adoption of Debt Management Policy for the City of Orange Cove

Attachments: Resolution

RECOMMENDATION:
Staff recommends that the City Council adopt the attached resolutions for the adoption of a Debt Management Policy for financing for the Wastewater Treatment Plant (WWTP) Tertiary Upgrade Project.

EXECUTIVE SUMMARY:

The City has applied for $7.3 million funding from the State Water Board Prop 1 funds to install Tertiary Treatment equipment at the WWTP to allow for recycling of treated effluent. The maximum grant allowed is $6 million, so the remaining $1.3 million will be in the form of a low interest loan, currently at 1.7%. Effective January 1, 2017 SB 1029 requires local agencies to adopt a Debt Management Policy concerning the use of local debt for financing local projects. This resolution will meet that requirement.

BACKGROUND:

Project Description
Phase 1:

- Installation of filtration and disinfection processes at the Wastewater Treatment Plant (WWTP) to produce tertiary-quality recycled water.
- Installation of a mechanical dewatering system to eliminate the existing aerobic digester at the WWTP.
- Use of the treated effluent by the Orange Cove Irrigation District (OCID) for agricultural irrigation and use by the City as landscape irrigation within Orange Cove.

Prepared by: GH Approved by:

REVIEW: City Manager: Finance: City Attorney:

TYPE OF ITEM: **COUNCIL ACTION: APPROVED DENIED NO ACTION**

____ Consent
____ Info Item
____ Action Item
____ Department Report
____ Redevelopment Agency
____ Public Hearing
____ Matter Initiated by a Council Member
____ Other
____ Continued to: _____

SB 1029 was adopted as a requirement for all public agencies such as school districts, water and sewer districts in the State to avoid unnecessary or unwise borrowing. It requires that the local debt policy must include all five of the following elements:

1. The purpose for which the debt proceeds may be used.
2. The types of debt that may be issued.
3. The relationship of the debt to, and integration with, the issuer's capital improvement program or budget, if applicable.
4. Policy goals related to the issuer's planning goals and objectives.
5. The internal control procedures that the issuer has implemented, or with implement, to ensure that the proceeds of the proposed debt issuance will be directed to the intended use

The attached Resolution contains the Debt Management Policy that meets the requirements of SB 1029.

REASON FOR RECOMMENDATION:
The Water Board requires adoption of the Debt Management Policy as a condition of funding.

FISCAL IMPACT:
The adoption of the Debt Management Policy will have no direct financial impact. It will help guide the City Council and Staff in considering future borrowing.

ALTERNATIVES:
The Council may request additional information, but the Water Board will not approve the loan without them.

ACTIONS FOLLOWING APPROVAL:
The resolutions will be submitted to the Water Board for approval.

CONFLICT OF INTEREST:
None

RESOLUTION NO. 2017-11

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE ESTABLISHING THE CITY OF ORANGE COVE DEBT MANAGEMENT POLICY

WHEREAS, the City of Orange Cove (City) has issued bonds or other financing obligations (collectively, local debt) subject to the filling or reports with the California Debt and Investment Advisory Commission (CDIAC) pursuant to Section 8855 of the California Government Code (Section 8855); and

WHEREAS, Senate Bill 1029 (SB 1029), effective January 1, 2017, amended Section 8855 to augment the information that must be provided by municipal issuers of local debt to CDIAC; and

WHEREAS, prior to SB 1029, Section 8855 required municipal issuers of , local debt to file a Report of Proposed Debt at least 30 days prior to the sale of any local debt issue; and

WHEREAS, SB 1029 amends the requirements of the Report of Proposed Debt Issuance to require that this report include a certification by the municipal issuer (the City) that it has adopted Local policies concerning the use of local debt and that the proposed local debt issuance is consistent with those policies; and

WHEREAS, SB 1029 further requires that the local debt policy subject to the aforementioned certification must include all five of the following elements: (1) the purpose for which the debt proceeds may be used; (2) the types of debt that may be issued; (3) the relationship of the debt to, and integration with, the issuer's capital improvement program or budget, if applicable; (4) policy goals related to the issuer's planning goals and objectives; (5) the internal control procedures that the issuer has implements, or with implement, to ensure that the proceeds of the proposed debt issuance will be directed to the intended use; and

WHEREAS, the City will be an issuer of local debt in 2017 for which a Report of Proposed Debt Issuance, including the aforementioned certification, will need to be filled with CDIAC; and

WHEREAS, to facilitate issuance of local debt in 2017 and thereafter, and the ability of the City to make necessary local debt policies certification required in connection with subdivision (i) of Section 8855, as amended by SB 1029, the City Council of the City of Orange Cove desires to adopt a Debt Management Policy; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Orange Cove herby resolves as follows:

SECTION 1. The foregoing recitals are true and correct.

SECTION 2. The Debt Management Policy attached hereto as Exhibit "A", is hereby approved and adopted and shall be made applicable to all local debt issued by or on behalf of the City.

SECTION 3. The City Manager and all other City officials involved in managing local debt are hereby authorized and directed to comply with the policies set forth in Exhibit "A".

SECTION 4. The Resolution shall take effect immediately upon adoption.

This resolution was adopted at a Regular Meeting of the City Council of the City of Orange Cove held on April 12th, 2017 by the following vote:

AYES:
NOES:
ABSENT:

ATTEST:

_____

June Bracamontes
City Clerk of the City of Orange Cove

EXHIBIT A

DEBT MANAGEMENT POLICY

This Debt Management Policy (Debt Policy) of the City of Orange Cove (the Issuer) was approved by the Issuer's City Council on _____, 2017. The City Council may amend the Debt Policy as it deems appropriate from time to time in the prudent management of the debt of the Issuer. The Debt Policy applies to the Issuer and all subordinate entities of the Issuer for which the City Council serves as the governing board.

This Debt Policy is intended to comply with Senate Bill 1029 (SB 1029), effective January 1, 2017, and shall govern all debt undertake by the Issuer.

The City Council shall fix charges for commodities or service furnished by any revenue producing utility as will pay all expenses of the Issuer, or such portion as the City Council determines justly apportion able to such utility, including:

1. Salaries, office expenses, and other disbursement.
2. The operating expense of each utility.
3. The interest of any indebtedness incurred for acquisition, construction, and completion of each utility.
4. Provisions for funds to pay principal of any debts as they become due.
5. Provisions for an appropriate fund for repairs, replacements, and betterments.

It is the intent of the City Council, that the Issuer pay all such charges and expenditures and the interest and principal of its debt from the revenues derived from the operation of public utilities as well as appropriate assessments authorized for specific debt.

Capital Financing

1. The Issuer will consider the use of debt financing only for one-time capital improvement projects when project revenues or specific resources will be sufficient to service the long-term debt.
2. Debt financing will not be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The issuance of short-term instruments such as revenue, tax or bond anticipation notes is excluded from this limitation.
3. Capital improvements will be financed primarily through user fees, service charges, assessments, special taxes, or developer agreements when benefits can be specifically attributed to users of the facility.
4. The Issuer will use the following criteria to evaluate pay-as-you-go versus long-term financing in funding capital improvements:

Factors Favoring Pay-As-You-Go Financing

a. Current revenues and adequate fund balances are available or project phasing can be accomplished.
b. Existing debt levels adversely affect the Issuer's credit rating.
c. Outside funding sources are not available for a specific project.

Factors Favoring Long Term Financing

a. Revenues available for debt service are deemed sufficient and reliable so that long-term financings can be marketed with investment grade credit ratings
b. Other sources such as low interest loans and or grant funding is available for specific projects.
c. Market conditions present favorable interest rates and demand for Issuer financings.
d. A project is mandated by state or federal requirements, and resources are insufficient or unavailable.
e. The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable.
f. The life of the project or asset to be financed is 10 years or longer.

Debt Management

1. The Issuer will avoid the general fund to secure long-term financings except when marketability can be significantly enhanced.
2. An internal feasibility analysis will be prepared for each long-term financing which analyzes the impact on current and future budgets for debt service and operations.
3. The Issuer will generally conduct financings on a competitive basis; however, negotiated financings may be used due to market volatility or the use of an unusual or complex financing or security structure.
4. Staff of the Issuer will monitor all forms of debt annually coincident with the Issuer's Financial Plan preparation and review process and report concerns and remedies, if needed, to the Board of Directors.
5. The Issuer will diligently monitor its compliance with bond covenants and loan conditions to ensure its adherence to federal arbitrage regulations.
6. The Issuer shall maintain rates and charges and assessments sufficient to generate revenues in the amounts necessary to cover operation and maintenance costs and shall ensure the net revenues are equal to at least 1.10 times the annual debt service in each fiscal year.

Accounting Policy

1. The Issuer will establish and maintain accounting systems according to Generally Accepted Accounting Principles (GAAP), standards of the Government Finance Officers Association (GFOA), and the National Committee on Governmental Accounting.
2. An annual audit will be performed by an independent public accounting firm that will issue an official opinion on the annual financial statements detailing areas that need improvement. Target debt ratios will be annually calculated and included in the review of financial trends. Total indebtedness including direct and overlapping debt will be analyzed in determining financial condition.
3. Full disclosure will be provided in the financial statements and bond representations.
4. Financial systems will be maintained to monitor expenditures and revenues on a monthly basis with thorough analysis and adjustment (if required) at mid-year.
5. All revenue collections will be consolidated under finance and be audited at least annually.

Independent Disclosure Counsel

The following criteria will be used on a case-by-case basis in determining whether the Issuer should retain the services of a bond and/or disclosure counsel in conjunction with specific project financing:

1. The Issuer will generally not retain the services of an independent disclosure counsel when all of the following circumstances are present:
    a. The revenue source for repayment is under the management or control of the Issuer such as general obligation bonds, revenue bonds, lease-revenue bonds or certificates of participation.
2. The Issuer will consider retaining the services of a bond or disclosure counsel when one or more of the following circumstances are present:
    a. The financing will be negotiated, and the funding agency or underwriter has not separately engaged an underwriter's counsel for disclosure purposes.
    b. The revenue source for repayment is not under the management or control of the Issuer, such as land-based assessment districts, tax allocation bonds or conduit financings.
    c. The bonds will not be rated or insured.
    d. The funding agency, bond counsel or underwriter requires the Issuer to retain an independent disclosure counsel based on the circumstances of the financing.

Land-Based Financings

1. *Public Purpose.* There will be clearly articulated public purpose in forming an assessment or special tax district in financing public infrastructure improvements. This may include a finding by the City Council as to why this form of financing is preferred over other funding options such as impact fees, reimbursement agreements or direct developer responsibility for the improvements.
2. *Eligible Improvements.* Except as otherwise determined by the City Council when proceedings for district formation are commenced, preference in financing public improvements through a special tax district shall be given for those public improvements that help achieve clearly identified community facility and as set forth in key policy documents such as the General Plan, Specific Plan, Facility or Infrastructure Master Plans, or Capital Improvement Plan. Such improvements include study, design, construction and/or acquisition of:
    a. Public safety facilities.
    b. Water supply, distribution and treatment systems.
    c. Waste collection and treatment systems.
    d. Fire protection equipment and systems.
    e. Parks, trails, community centers and other recreational facilities.
    f. Other governmental facilities and improvements such as offices, information technology systems and telecommunication systems.

For the Meeting of: April 5, 2017

CITY OF ORANGE COVE
REPORT TO THE CITY COUNCIL

To: Orange Cove City Council

From: Gary D. Horn, City Engineer

Subject: Approval of Proposal from Carollo Engineers to Prepare Application to State Water Board for Water Supply Reliability Study

Attachments: Proposal

RECOMMENDATION:

We recommend that the City Council approve the proposal from Carollo Engineers to prepare an application and technical memorandum for a Water Supply Reliability Study to be submitted to the State Water Board for funding, and authorize the City Manager to sign an Agreement for Engineering Services.

EXECUTIVE SUMMARY:

The Fresno office of the Division of Drinking Water of the State Water Board has encouraged the City to apply for a Planning Grant to study development of a second source of water to provide a reliable source of water for the city. Carollo Engineers is an expert in the field of water supply and specifically the removal of Nitrates from groundwater. The cost for the preparation of the application and technical memorandum is $12,500. The maximum Planning Grant amount is $500,000.

BACKGROUND:

The city receives all of its water supply from the Bureau of Reclamation through the Friant-Kern Canal and filters it through a Water Treatment Plant. Ground water in and around the city is not plentiful and contains Nitrates above allowable levels. During times of normal canal maintenance, lasting about one or two months, the city relies on water stored in basins for supply. The basins are not able to store enough water to meet the demands of the city, so additional sources of water must be obtained.

Prepared by: GH Approved by: _____

REVIEW: City Manager: SB Finance: _____ City Attorney: _____

TYPE OF ITEM: **COUNCIL ACTION: APPROVED DENIED NO ACTION**

____ Consent
____ Info Item
____ Action Item
____ Department Report
____ Redevelopment Agency
____ Public Hearing
____ Matter Initiated by a Council Member
____ Other
____ Continued to: _____

Even though the City has been awarded a Planning Grant for the expansion of the Water Treatment Plant and lining of the Raw Water Storage Basins, the Fresno office of the Division of Drinking Water of the State Water Board has encouraged the City to apply for another Planning Grant from the Proposition 1 bond money. The second grant will be used to study additional sources of water such as:

1. Interconnection with an adjacent community water system including booster pumps, storage tank and possibly a new well.
2. Drilling a new ground water well and installing treatment facilities, if necessary, to remove Nitrates or other contaminants.
3. A raw water pipeline to the Kings River.
4. Coordination with the Fresno Irrigation District for groundwater banking.

Carollo Engineers has developed a pilot project in Delano to utilize a biological process to remove Nitrates. They were selected by the City of Fresno to design the Southeast Surface Water Treatment Plant now under construction. Their scope of work will include:

1. Preparation of the Financial Assistance Application which includes:
    A. Technical package
    B. Financial reports
    C. Environmental and background information
2. Technical memorandum detailing the options to be studied.

The cost for the preparation of the application will be $12,500 and will be reimbursed if the planning grant is awarded.

REASON FOR RECOMMENDATION:

The City needs to develop an additional source of water for the City, not only when the Friant-Kern Canal is shut down for maintenance, but also for additional capacity.

FISCAL IMPACT:

The cost of the preparation of the application to the Water Board is $12,500 and can be reimbursed if the grant is awarded.

ALTERNATIVES:

The Council may direct the Staff to explore other funding alternatives.

ACTIONS FOLLOWING APPROVAL:

The City Manager will sign an agreement for Engineering Services.

CONFLICT OF INTEREST:

None.

Carollo
Engineers...Working Wonders With Water®

710 West Pinedale Avenue, Fresno, California 93711
P. 559.436.6616 F. 559.436.1191

March 20, 2017

Mr. Gary Horn
Yamabe & Horn Engineering, Inc.
2985 Burl Avenue, Suite 101
Fresno, California 93727

Subject: Proposal to Provide Engineering Services – Water Supply Reliability Study Funding Application

Dear Mr. Horn:

The City of Orange Cove (City) received a letter from the Department of Drinking Water requiring that they improve the reliability of their drinking water supply. The City currently provides domestic water service by treating surface water from the Friant-Kern Canal. The existing water treatment plant (WTP) has storage ponds that can be used to store up to one month of raw water to be treated during the shutdown. A shutdown lasting longer than 30 days may leave the City unable to supply water. A funding application to line the ponds to prevent percolation and to address some mechanical equipment issues at the WTP has already been submitted on behalf of the City. This proposed application will assess long term solutions to ensuring the City has an adequate supply of water.

Carollo Engineers, Inc. (Carollo), will prepare the Financial Assistance Application for the City to apply for Proposition 1 funding to conduct a planning study. The application is submitted electronically via the State Water Resources Control Board's Financial Assistance Application Submittal Tool (FAAST). The application includes Technical, Financial, and Environmental Packages and additional background data. Wherever possible Carollo will reuse information provided in previous applications to minimize cost to the City and expedite schedule.

A short technical memorandum detailing the alternatives that will be evaluated in the planning study will completed as part of the technical package. These alternatives will include the following options discussed at a meeting with the City Manager and Engineer:

- Interconnection with another water system including a new storage tank and booster pump station.
- Drilling a new groundwater well and installing treatment if necessary.
- A raw water pipeline to the Kings River.
- Coordination with Fresno Irrigation District for groundwater banking.

Our proposed engineering cost to perform the scope of services is $12,500. We are available to start work immediately upon notice-to-proceed.

Sincerely,

CAROLLO ENGINEERS, INC.

Brandon Stipe, P.E.
Project Manager

Penny Carlo, P.E.
Principal-in-Charge

WATER
OUR FOCUS
OUR BUSINESS
OUR PASSION

For the Meeting of: April 12, 2017

CITY OF ORANGE COVE
REPORT TO THE CITY COUNCIL

To: Orange Cove City Council

From: Gary D. Horn, City Engineer

Subject: Fixture Retrofit Project Guideline Modifications

Attachments: None

RECOMMENDATION:

Council review and approve the Water-Energy Grant 2015 Fixture Rebate Program Modifications, and instruct staff to submit them for approval by California Department of Water Resources.

EXECUTIVE SUMMARY:

On January 25, 2017 the City Council instructed the staff to request an extension from DWR for the fixture rebate program. They have granted only a 3-month extension for the actual installations to September 30, 2017 and kept the final date for completing all of the paper work at December 31, 2017. Due to the low utilization, the city may not meet the goals of the program. We recommend that the Council consider opening the program to rental units. This change in the program will need to be approved by DWR.

BACKGROUND:

The City received a grant for $280,000 to implement a bathroom fixture rebate program. Homeowners apply to the City and a verification is performed by City Staff to insure the residence is eligible. Once eligibility is confirmed, the homeowner contracts with a licensed plumber of their choice to replace toilets, shower heads and bathroom faucets with new low-flow fixtures. Once the fixtures have been replaced, inspected and a paid receipt from the plumber has been submitted to the City, then the homeowner will receive a rebate check from the City. The staff has reduced the time to process rebate checks to within 5 to 7 days of final inspection and the plumber has been working with the property owners who do not have the up-front money.

Prepared by: GH Approved by: _____

REVIEW: City Manager: SE Finance: _____ City Attorney: _____

TYPE OF ITEM:	COUNCIL ACTION: APPROVED DENIED NO ACTION
____ Consent	____ Public Hearing
____ Info Item	____ Matter Initiated by a Council Member
____ Action Item	____ Other
____ Department Report	____ Continued to: _____
____ Redevelopment Agency	

The program was originally estimated to replace 385 each of toilets, shower heads and bathroom faucets. Since the beginning of the program in January 2016 the following rebates have been issued:

Number of homes issued rebates.....56
New Toiles installed.....93
New Showerheads installed.....89
New Bath Faucets installed.....97

The replacement program now ends September 30, 2017 and the current rate of activity is not enough to meet the goal of the program. In order to increase participation we recommend the Council open the program to rental units, both single family and multi-family.

REASON FOR RECOMMENDATION:

This recommendation is given for the following reasons:

1. To increase the participation in the program to benefit additional property owners.
2. Reduce overall city water consumption by reducing the number of leaks in customer's homes and businesses.
3. Provide good performance record on the grant for future applications to DWR.

FISCAL IMPACT:

The City will pay the rebates to the property owner and then invoice the State for the rebate and city-incurred costs to implement the program.

ALTERNATIVES:

Council may offer suggestions for other modifications.

ACTIONS FOLLOWING APPROVAL:

The proposed changes will be submitted to DWR for approval. Once approved, the modifications to the program will be advertised.

CONFLICT OF INTEREST:

None.

ORDINANCE NO. 381

AN ORDINANCE OF THE CITY OF ORANGE COVE AMENDING TITLE 15, CHAPTER 15.04 OF THE ORANGE COVE MUNIPAL CODE RELATING TO BUILDING AND CONSTRUCTION CODES.

THE CITY COUNCIL OF THE CITY OF ORANGE COVE DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 15.040.010 of Title 15, Chapter 15.04 of the Orange Cove Municipal Code is amended to read as follows:

Section 15.040.010 Adoption of Building Codes and Regulations By Reference

Under the provisions of Section of 50022.1 of the Government Code and Health and Safety Code Section 17922 of the State of California, the City Council of the City of Orange Cove does adopt by specific reference thereto and incorporates by said reference the provisions, rules, regulations specified and set forth in the codes and regulations set forth below.

A. The California Building Code, 2016 Edition which may be referred to in this Code as the CBC;
B. The California Residential Code, 2016 Edition which may be referred to in this Code as the CRC;
C. The California Electrical Code, 2016 Edition which may be referred to in this Code as the CEC;
D. The California Mechanical Code, 2016 Edition which may be referred to in this Code as the CMC;
E. The California Plumbing Code, 2016 Edition which may be referred to in this Code as the CPC;
F. The California Energy Code, 2016, Edition;
G. The California Green Building Standards Code, 2016 Edition
H. The California Historical Building Code 2016, California Code of Regulations, Title 24, Part 8;
I. The 2016 Referenced Standards Code, California Code of Regulations, Title 24, Part 12;
J. The 2016 California Administrative Code, California Code of Regulations, Title 24, Part 1; and
K. The 2016 California Fire Code, California Code of Regulations, Title 24, Part 9 which may be referred to in this Code as the CFC;

SECTION 2. The City Clerk is authorized to cause this ordinance or a summary of this ordinance to be published in a newspaper of City circulation in the Reedley Exponent, a newspaper of City circulations published and circulated in the City of Orange Cove, within fifteen (15) days after its adoption. If a summary of the ordinance is published, the City Clerk shall cause a certified copy of the full text of the proposed ordinance to be posted at City Hall at least five (5) days prior to the

meeting at which the ordinance is adopted and again after the meeting at which it is adopted. The ordinance shall become effective thirty (30) days after its adoption.

****

The foregoing ordinance was introduced at a regular meeting of the City Council of the City of Orange Cove held on _____ and was passed and adopted at a regular meeting of the City Council held on _____ by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

_____
City Clerk

APPROVED:

_____
Mayor, City of Orange Cove

RECEIVED

APR 06 2017

City of Orange Cove
Accounting Clerk

Orange Cove Facilities Application Packet

INSTRUCTION FOR ORANGE COVE FACILITY USE APPLICATION

1.....FILL OUT FACILITY USE APPLICATION AND SIGN IT

Fill out the application for Facility Use as completely as possible. Read all instructions and agreement of this application and sign it.

2.....TURN IN FACILITY USE APPLICATION TO ORANGE COVE CITY HALL

Once the application has been completed, it must be turned in at the Orange Cove City Hall, 633 Sixth Street, Orange Cove, California 93646 with the following:

a) Processing fee of $35 - **this is a non-refundable fee.** If your application is approved, the processing fee is applied toward your fees. **If the application is denied or if canceled, the processing fee is not refundable;**

b) Cleaning Deposit (See attached rates for facility)

c) A copy of a PROOF OF RESIDENCY. This can be a copy of valid applicant's driver's license showing an Orange Cove address, a copy of a utility bill with applicant's name and Orange Cove address, or an approved ID card with Orange Cove address. **If "PROOF OF RESIDENCY" is not turned in, applicant will be charged non resident rates**

3.....IF A DANCE (WITH OR WITHOUT ALCOHOL) IS BEING HELD IN CONJUNCTION WITH ACTIVITY

Once the application has been completed and the security arranged, the application must be turned in at the Orange Cove City Hall with the following:

a) A signed contract from an **approved security company;**
b) A copy of a valid photo ID of applicant showing applicant is at least 21 years of age;
c) Activity will end 12 a.m. (midnight) after midnight need Council's approval

4.....IF ALCOHOL OR FOOD IS BE SOLD WITH OR WITHOUT A DANCE/DINNER

Complete the Alcohol Permit and obtain the necessary security. Once the application has been completed and the security arranged, the application must be turned in at the Orange Cove City Hall with the following:

a) A signed contract from an approved security company;
b) A copy of a photo ID of applicant showing applicant is at least 21 years of age.
c) If Alcohol or Food is sold a permit must be obtained.

(Alcohol permit through ABC (Alcohol Beverage Control in Fresno) and Food permit through the Fresno County Health Dept.) The Alcohol Permit must be turned in within ten (10) working days of the date of Applicant for Facility Use was turned in. If it is not, **you may forfeit your $35 processing fee and be required to submit a new application and an additional $35 processing fee to reactivate your eligibility for the use of the facility and become dependent upon the availability of that date.**

5.....SECURITY REQUIREMENTS -Security is required during all events during dinner and/or dances with or without alcohol. The City requires one uniformed security guard for every 50 people. (The Orange Cove Police Department requirements shall be one uniformed security guard for every 50 people present). Security guard firm shall be licensed with the City and have the proper insurance/bonding. All applications for functions open to the public held in a public facility will be reviewed by the City of Orange Cove to determine what, if any, private security will be required. The type of event, anticipated attendance, location and other relative factors will be considered.

633 Sixth Street, Orange Cove, California (559)626-4488

FACILITY USE APPLICATION

This reservation application is issued in accordance with the policies outlined in the attached packet. All reservation forms must be signed and returned before consideration of use approval. Submission of reservation request does not constitute approval. All applications must be presented to the City of Orange Cove **and the office of City Manager** for final approval.

Name: Walter Entertainment INC Organization/Representative: Jonatan walter

Mailing Address: 817 Neil Armstrong City: las Vegas Zip: 89145

Home Phone: 702-882-0588 Work Phone: _____

Date of Use: From April 27, to May 1, 2017 Nature of Use: Circus

Expected Attendance: 300 Time: From 7:00pm am/pm To: 9:00pm am/pm

(Hours of operation shall not exceed 12:00 midnight unless approved by the City Council)

Other information, please specify:

Event description attached _____

_____

_____

_____

DECORATING/REHEARSAL: Date:

N/A **From**_____a.m./p.m. **To**_____**a.m./p.m.**

INSURANCE REQUIRED:

Name of Insurance Company: Acord corporation _____

(Please provide Certificate of Insurance showing the City of Orange Cove as an additional Insured)

(Insurance can be purchased through City of Orange Cove if requested for an additional fee. Rates will vary each year. Insurance will need to be provided with application when submitted before the date can be placed on hold.)

FACILITY REQUIRED:

(Please Check) _____ (R) Resident ___x___ (N) Non Resident

(No Smoking in Public Buildings pursuant to Ordinance No. 284)

_____ Gene Welch Park (Behind Orange Cove Community Center)

_____ J.O. Eaton Park _____ Classroom area of 480 sf $43.20 a day

_____ Sheridan Park

_____ Orange Cove Community Center

_____ Senior Citizen Center

__x____OTHER (Please specify)

FACILITY RATES EXHIBIT A

Senior Center Building

No activity is permitted unless approved by City Manager

J.O. Eaton Park

(R) $100+$25 Cleaning Deposit = Total $125.00 (N) $125+$25 Cleaning Deposit = Total $150.00

Sheridan Park

(R) $100+$25 Cleaning Deposit = Total $125.00 (N) $125+$25 Cleaning Deposit = Total $150.00

Gene Welch Park – behind Orange Cove Community Center

(R) $100 + 25 Cleaning Deposit = Total $125.00 (N) $125 + 25 Cleaning Deposit = Total $150.00 $50.00 Deposit for key / Gene Welch Park

FUNERAL RECEPTIONS SPECIAL RATES
(Resolution No. 2013-02)

Funeral Reception Fees are only provided to Non-Orange Cove Residents and no deposit is required.

Funeral Reception Services (NR) $150.00 rental & cleaning service fees/insurance included
(4) hours maximum under 50 guest

Funeral Reception Services (NR) $200.00 rental & cleaning service fee/insurance included
(4) hours maximum/over 50 guest

If certificate of liability insurance is provided by the applicant (R)
$50.00 service/cleaning fees – (4) hours maximum/under 50 guest

$100.00 service/cleaning fees – (4) hours maximum/over 50 guest

Fees waived only for Orange Cove Residents

ORANGE COVE COMMUNITY CENTER RESIDENT:
$1,250.00 + $500 Cleaning Deposit (Refundable $400*) (Non-refundable $100)

NON-RESIDENT:
$1,500.00 + $550 Cleaning Deposit (Refundable $450*)(Non-refundable $100)

Processing fee of $35 is **required** when applying - this is a non-refundable fee. If your application is approved, the processing fee is applied toward your rate fees. If the application is denied or if canceled, the processing fee is not refundable;
(Rates include hall with or without kitchen, and with or without alcohol)

RATES FOR ORANGE COVE NON-PROFIT ORGANIZATION
(Excluding Dances)

Hourly Rates for Orange Cove Non-Profit Organization: $50.00
Non-Resident Non Profit Organization hourly rates are doubled

Dances: Rates and contract will be reviewed and approved by Council and Police Department

COMMERCIAL EVENTS:

Commercial Events:
Rates and contract will be reviewed and approved by Council and Police Department

SET UP & CLEAN UP FEES

The facility must be cleaned up at the end of the day of the event. This includes the gym, kitchen, hallway and bathrooms. All tables and chairs must be stacked and stored in the proper room. Any items brought by the individual sponsoring the event must also be removed by the end of the event. The Kitchen should be cleaned and closed two hours prior to the end of the event. No type of heavy vehicles, motor vehicles or animals allowed in the building unless it is approved by the City Manager. **No scissor lift allowed in the gym area. The applicant must schedule a walkthrough with a city employee before the event during business hours 8 a.m. – 3 p.m. at 559626-4488. A final walk-through with a city employee must be scheduled right after the event.** Once the facility is determined to be in its proper form, the **refundable rate*** as stated above will be returned in a timely manner, approximately 2-3 weeks after the event. If additional clean-up of the facility is required an event fee of $25.00 per hour will be charged

ORANGE COVE COMMUNITY CENTER

Decorating/Rehearsal Rates: **$25.00 an hour day before event only.**

(Usage of the Orange Cove Community Center must be by invitation only and security will be required for wedding receptions and 15th Birthday Parties- Other events Council and/or Police Department will determined if invitation and security is required)

CITY OF ORANGE COVE

633 Sixth Street, Orange Cove, California (559) 626-4488

DECORATING/REHEARSAL: If decorating or rehearsal is required **prior to the date of the event, an additional charge of $25.00 per hour will be required.**

CLEAN UP FEES: The facility must be cleaned up at the end of the day of the event to the satisfaction of City Staff. This includes the gym, kitchen, hallway, and bathrooms. All tables and chairs must be stacked and stored in the proper room. Any items brought by the individual sponsoring the event must also be removed by the end of the event. If additional clean up of the facility is required the following day after an event a fee of **$25.00 per hour will be charged.** Once the facility is determined to be in its proper form, the **refundable rate*** as stated above will be returned in a timely manner.

- **AVAILABLE CHAIRS AND TABLES:** There are currently 450 chairs and 40 tables available. Tables seat 8 persons.
- **The Maximum Occupancy for the event or persons allowed in the gymnasium shall be no more than 455 persons. No Exceptions!**

Signature: _____Jonatan Walter_____

Date: _____3/20/2017_____

The following information below must be filled out: All questions must be answered, please circle appropriate answer:

Will food or drink be served? (Circle one) .....Yes (Nox)
(If Yes need time: Begins:_____am/pm Ends:_____am/pm
Security must be present

Will food or drink be sold? (Circle one) .....(Yes) No
(If Yes need time: Begins: 7:00 am(pm) Ends: 9:00 am(pm)
Security must be present

Will there be dancing? (Circle one) .....Yes (No x)
(If Yes need time: Begins:_____am/pm Ends:_____am/pm
Security must be present

Will there be a dinner served? (Circle one) .....Yes (Nox)
(If Yes need time: Begin:_____am/pm Ends:_____am/pm
Security must be present

*Will alcoholic beverages be served? (Circle one).....Yes (Nox)
(If Yes need time: Begin:_____am/pm Ends:_____am/pm
Security must be present

*Will alcoholic beverages be sold? (Circle one) .....Yes (Nox)
(If Yes need time: Begin:_____am/pm Ends:_____am/pm
Security must be present

(*Serving/Selling alcoholic beverages requires specific insurance coverage)

ALL REQUIREMENTS OF ABC LICENSING REGULATIONS SHALL BE ADHERED TO

I, Jonatan walter_____, agree to follow all rules, regulations and policies of the City of Orange Cove and the Orange Cove Police Department on the use of the facility requested. **I understand that I am responsible for any, and all, repair costs for damages to the building, park and/or surrounding areas.**

I understand the City of Orange Cove **will not be held responsible for items brought to this activity as requested in this application which becomes lost, stolen or damaged before during or after activity. This is to include damage or loss due to any mechanical failure that may occur.**

The City of Orange Cove reserves the right to require that the building user provide adequate liability insurance coverage for the City and the user against claiming for money or damages. The City requires a Certificate of Insurance showing that adequate coverage is in effect before the event can be held. The Lessee shall save, keep and hold harmless the City of Orange Cove, its officers, agents, employees, and volunteers from all damages, costs or expenses in law or equity that may at any time arise or be set up because of damages to property or personal injury received by reason or in the course of use which may be occasioned by any willful or negligent act or omissions of the Lessee, any of the Lessee's employees, or guest. The City of Orange Cove will not be held liable for any accident, loss or damage. I also understand that in accordance with the law smoking is prohibited in public buildings pursuant to Ordinance No. 284. Fire Extinguishers (Use only in case of FIRE.) Notify PD, FD, & City Staff in case of **FIRE. PENAL CODE 603**
Warning: $1,000 fine or 6 months jail sentence for tampering with or misuse of fire equipment.

Signature of Applicant: _____ Jonatan Walter _____ Date: 3/20/17

RATES AND FEES ARE SUBJECT TO CHANGE UPON CITY COUNCIL APPROVAL, AND/OR CITY SPONSORED EVENTS WILL TAKE PRECEDENCE AND MAY BUMP OTHER RESERVED EVENTS

--- ALL FEES ARE DUE WITHIN 10 WORKING DAYS OF ACTIVITY DATE. DEPOSIT IS DUE WHEN APPLICATION IS SUBMITTED. FEES AND DEPOSITS ARE NOT REFUNDABLE IF EVENT IS CANCELED WITHIN 30 DAYS PRIOR TO EVENT. NONREFUNDABLE PROCESSING FEE IS DUE WHEN APPLICATION IS SUBMITTED.

CITY OF ORANGE COVE UNIFORMED SECURITY GUARD REQUIREMENTS

Private security officers are required whenever there is a dance, dinner, and/or alcoholic beverages being served at any function being held at a City owned facility.

All Security Companies must be **Licensed** with the Department of Consumer Affairs, Bureau of Security and Investigating Services The Security

companies must have a business licenses to do business in the City of Orange Cove and must be turned in with the application.

Private security companies are listed in the telephone directory, internet, and on the State web site www.bsis.ca.gov

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- **Security shall be responsible for maintaining the maximum load count at 455 or less persons.**

Signature: __jonatan Walter __ Date: _____3/20/17_____

RULES FOR THE USE OF THE ORANGE COVE COMMUNITY CENTER

1. **As per the Orange Cove Police Department requirements there shall be one uniformed security guard for every 50 people present and no less than 3 uniformed security guards at any given time per event.** There shall be a least one uniformed security guard at the entrance of the community center patrolling the entrance and the hall corridor at all times during the social function. There shall be a least two uniformed security guards in the center at all times. Uniformed security guard firm shall be licensed with the City and State of California and have the proper insurance/bonding. ____
   JW Initial.

2. Hours of operation shall not exceed 12:00 midnight unless approved by the City Council/Police Department. The consumption of alcoholic beverages (no bottled or glass containers) is allowed only inside the gym with proper supervision and prior approval by the City Council. Initial. JW

3. There shall be no bottled alcohol beverages allowed while entering into the building other than what is being hosted by the party. Initial. JW

4. The use of restrooms is limited only to those at the main entrance. JW Initial.

5. The party will be responsible for verifying the possession of required invitation. Admittance will only be allowed after proof of invitation. A uniformed security guard can be accompanied with the party checking the invitation. JW Initial.

6. The party shall adhere to the City of Orange Cove Social Host Ordinance JW Initial.

7. Attendance shall never exceed the number approved by the City Council _____ JW Initial.

8. There shall be no use of the kitchen area after finishing with dinner except for the kitchens cleaning Initial. JW

9. Anchor Avenue entrance will be used as the main entrance for all events ___ JW Initial.

10. No smoking or loitering allowed anywhere on the premises _____ JW Initial.

11. All children are to remain inside the center with proper supervision _____ JW Initial.

12. The center shall be kept clean and free of litter at all times _____ jW Initial.

13. Expected attendance must correspond to the number stated on application. Any violation in this manner will result in stoppage of further entry or cancellation of the event for public safety. Initial. JW

14. Guests must remain in the center while event is in progress JW Initial.

15. All acoustical panels and sound system equipment must not be disturbed, dirtied, or damaged JW Initial.

16. I, understand and agree to all of the stipulations mentioned above and will adhere to them accept all responsibility if violated.
SIGNATURE OF RESPONSIBLE PARTY _____ Jonatan walter _____

----OFFICE USE ONLY----

Date Submitted: _____

FINANCE DEPARTMENT:
FEES PAID? ___YES ____NO (IF YES HOW MUCH?_____DATE:_____)
DEPOSIT? ____YES ____NO (IF YES HOW MUCH?_____DATE:_____)

APPLICATION REQUEST: _____GRANTED _____DENIED
INVITATION REQUIRED: _____YES _____NO
SECURITY REQUIRED: _____YES _____NO
Date:
Signature:_____
City Manager

Reason if application is denied:_____

WALTER ENTERTAINMENT INC.

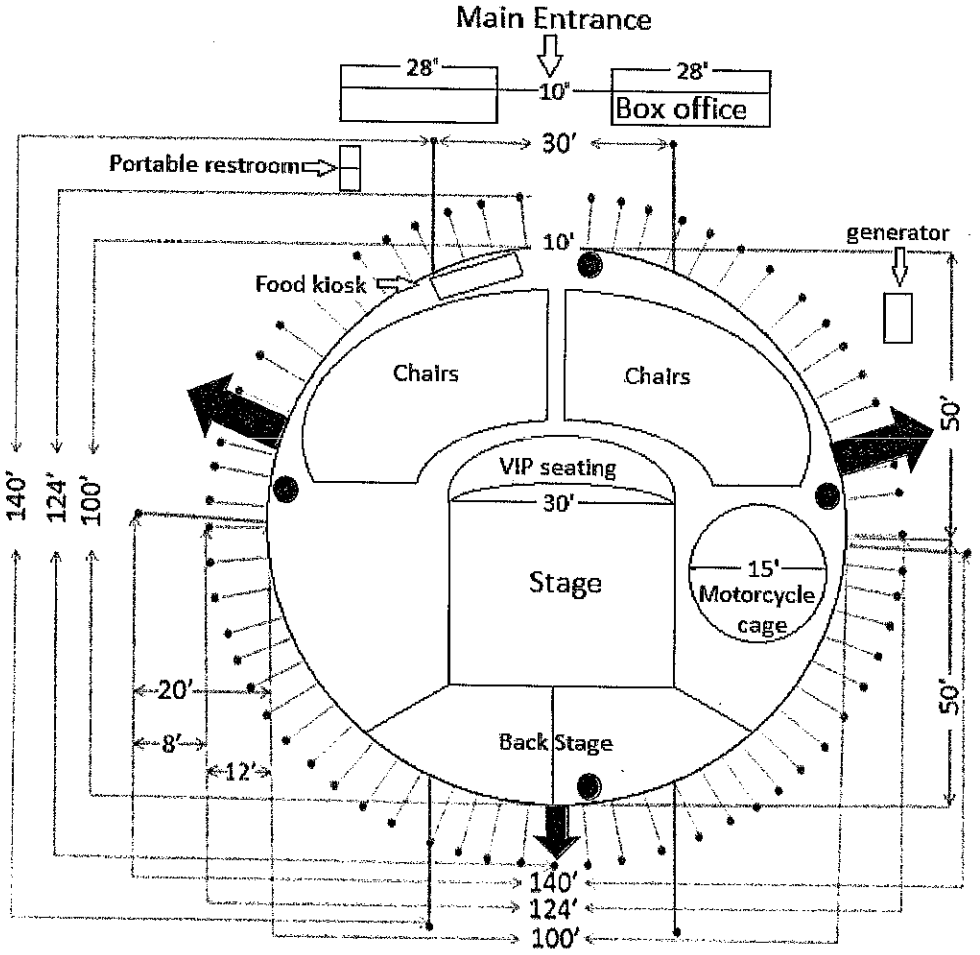
WALTER BROS. CIRCUS

Floor Plan

Fire Extinguisher ●

Tent occupancy load 400

Emergency Exit ➡



Description of event; Circus Performances under The Big top; Clowns, acrobats, magician, jugglers and motorcycles NO animals are involved in the show. No rides or food stands outside of circus tent.

Site layout (interior and exterior) attached

Parking and traffic control plan; Shown on site layout, also Walter entertainment INC will have a designated person to direct traffic.

Security plan; Walter Entertainment INC will provide one security guard on site 24 hours a day

Event capacity; 300

Schedule setup and tear down; set up, Tuesday April 11,2017 @ 9:00am and tear down on Monday April 17, 2017 @ 9:00am

Signage plan; All signs are on box office trailer, show times and prices only

Trash bin location; 2 at main entrance, 1 by each exit, Walter bros circus will rent a 3-yard dumpster

Lighting plan; Walter Entertainment INC has a generator shown on site layout, to run show and RV's

Restroom; shown on site layout 2 regular 1 handicap

Show times and dates; Thursday April 13, 7:30 pm to 9:00 pm.

Friday April 14, 7:30pm to 9:00pm Saturday April 15, 5:30 pm to 9:00 pm.

Sunday April 16, 5:30 pm to 9:00 pm. Monday April 17, 7:30 pm to 9:00 pm.

ACORD® MARKEL® CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 5/16/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Specialty Insurance Agency
Performers of the U.S.
P.O. Box 24
New Richmond, WI 54017

CONTACT NAME: Stephanie Weiss
PHONE (A/C, No, Ext): 715-246-8908 FAX (A/C, No): 715-246-4257
E-MAIL ADDRESS: certs@specialtyinsuranceagency.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Evanston Insurance Company	35378
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Jonatan E. Walter
dba Walter Bros Circus
817 Nell Armstrong
Las Vegas, NV 89145

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC	X	X	2CN0141-11779	05/13/2016	05/12/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 3,000,000 $ 300,000 $ 5,000 $ 3,000,000 $ 5,000,000 $ 5,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS HIRED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N N/A If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $
A	BUSINESS PERSONAL PROPERTY - INLAND MARINE						AGGREGATE	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
PERFORMER IS A NAMED INSURED AS A MEMBER OF PERFORMERS OF THE U.S.:
Jonatan E. Walter dba Walter Bros Circus

CERTIFICATE HOLDER
Jonatan E. Walter
dba Walter Bros Circus
817 Nell Armstrong
Las Vegas, NV 89145

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Stephanie Weiss

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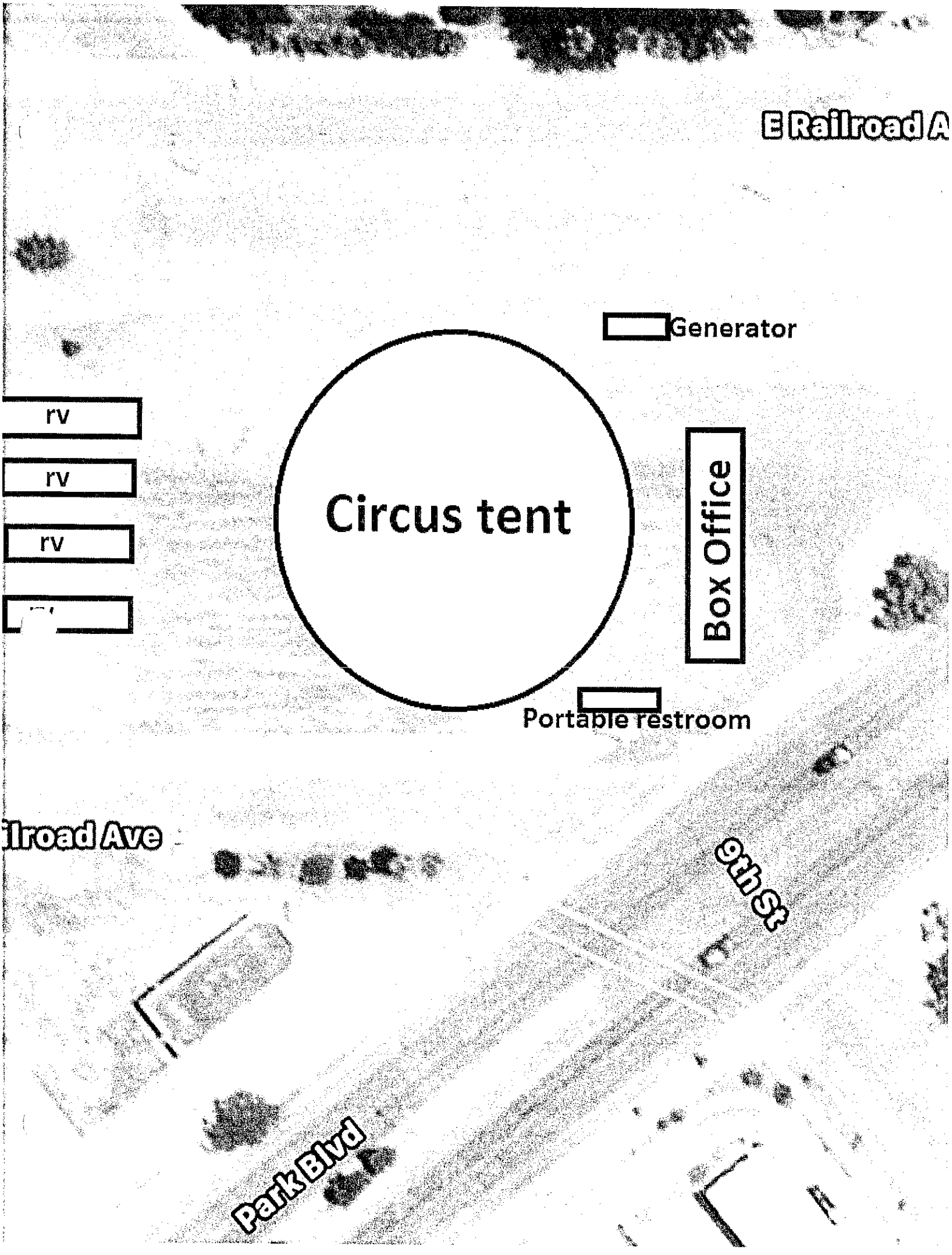
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REPORT TO COUNCIL

Date April 12, 2017

To: Mayor and Council

From: Suzy Kim, Consulant, RSG, Inc.

SUBJECT: Receive and File a Housing Successor Agency Annual Report for Fiscal Year 2015-16

BACKGROUND:

The City of Orange Cove ("City") is the Housing Successor Agency to the former Orange Cove Redevelopment Agency ("Agency"). When the former Agency dissolved in February 2012, the City inherited its housing assets and functions. California Health and Safety Code ("HSC") Section 34176.1(f) requires the City to prepare an annual report summarizing activities in the prior fiscal year related to the former Agency's housing assets. The report for Fiscal Year 2015-16 is attached. It is being presented to City Council to receive and file. A copy has also been transmitted to the California Department of Housing and Community Development and posted on the City's website.

When the former Agency dissolved, the City took over the administration of three loan receivables. Two of the loans, issued to Michael Ekizian for the Joe Serna farmworker housing project, were paid off in 2012. The third loan, to Citrus Gardens, L.P., has an outstanding principal balance of $275,000 and is due in 2029.

The Housing Successor Agency had minimal financial activity in Fiscal Year 2015-16. It earned $20 in interest income and had zero expenses. The City is in compliance with all legal requirements imposed by State law.

RECOMMENDATIONS

Staff recommends that the City Council:

1. Receive and file the Housing Successor Agency Annual Report for Fiscal Year 2015-16

ATTACHMENTS

Orange Cove Housing Successor Agency Annual Report for Fiscal Year 2015-16

HOUSING SUCCESSOR AGENCY ANNUAL REPORT

City of Orange Cove
(Housing Successor to the former
Orange Cove Redevelopment Agency)

FY 2015-16

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INTRODUCTION

The City of Orange Cove ("City") is the Housing Successor Agency to the former Orange Cove Redevelopment Agency ("Agency"), which was dissolved on February 1, 2012. With dissolution, the former Agency's affordable housing rights, powers, assets, liabilities, duties, and obligations, excluding any amounts in the Agency's Low and Moderate Income Housing Fund, were transferred to the City. The housing assets and liabilities were transferred to the City through a Housing Asset Transfer Form approved by the Department of Finance ("DOF") on August 22, 2012.

This Housing Successor Agency Annual Report contains information on Fiscal Year 2015-16 finances and activities as required by Health and Safety Code ("HSC") Section 34176.1(f), enacted by Senate Bill ("SB") 341 and Assembly Bill ("AB") 1793.

REPORTING REQUIREMENTS FOR HOUSING SUCCESSOR AGENCIES

On January 1, 2014, SB 341 became effective and amended certain sections of the HSC that pertain largely to housing successor agencies. SB 341 clarified that all former redevelopment agency housing assets, regardless of their originating redevelopment agency, must be maintained in a separate fund called the Low and Moderate Income Housing Asset Fund ("Housing Asset Fund"). SB 341, later amended by AB 1793 in 2015, outlined a series of reporting requirements regarding Housing Asset Funds (deposits, expenditures, fund balance, property disposition, etc.) that must be adhered to in annual reports. The annual report is due to HCD by April 1st each year.

SB 341 requires that housing successor agencies must also conduct an independent financial audit of the Housing Asset Fund within six months after the end of each fiscal year, which may be included in the independent financial audit of the host jurisdiction. The City's Comprehensive Annual Financial Report ("CAFR") for Fiscal Year 2015-16 was completed in December 2016 and is available upon request. It includes an audit of the Housing Asset Fund.

In accordance with HSC Section 34176.1(f), certain data must now be reported annually for the Housing Asset Fund. These requirements are presented in the following table:

Revenues & Expenditures	Other Assets and Active Projects	Obligations & Proportionality
Total amount deposited in the Housing Asset Fund for the fiscal year	Description of any housing project(s) still funded through the Recognized Obligation Payment Schedule ("ROPS")	Description of any outstanding production obligations of the former Agency that are inherited by the City
Statement of balance at the close of the fiscal year	Update on property disposition for any property owned by the housing successor agency more than five years or plans for property owned less than five years	Compliance with proportionality requirements (income group targets), which must be upheld on a five-year cycle
Description of Expenditures for the fiscal year, broken out as follows: • Rapid rehousing for homelessness prevention (up to $250,000 per year); • Administrative expenses (greater of $200,000 or 5% of "portfolio" per year); • Monitoring expenses (included as an administrative expense); • All other expenditures must be reported as spent for each income group as defined in SB 341	Other "portfolio" balances, including: • Statutory value of any real property either transferred from the former Agency or purchased by the Housing Asset Fund (note that the City may only hold property for five years); • Value of loans and grants receivable	Percentage of deed-restricted rental housing restricted to seniors and assisted by the entity assuming housing functions, the former Agency, or the County within the past ten years compared to the total number of units assisted by any of those three agencies
Description of any transfers to another housing successor for a joint project	Inventory of homeownership units assisted by the former Agency or the City that are subject to covenants or restrictions or to an adopted program that protects the former Agency's investment of monies from the Low and Moderate Income Housing Fund	Amount of any excess surplus, and, if any, the plan for eliminating it

ASSETS TRANSFERRED TO THE HOUSING SUCCESSOR

According to HSC Section 34176(e), housing assets may include the following:

- Real property;
- Restrictions on the use of property;
- Personal property in a residence;
- Housing-related files;
- Office supplies and software programs acquired for low-and moderate-income purposes;
- Funds encumbered by an enforceable obligation;
- Loan or grant receivables funded from the former Low and Moderate Income Housing Fund ("LMIHF");
- Funds derived from rents or operation of properties acquired for low- and moderate-income housing purposes;
- Rents or payments from housing tenants or operators of low- and moderate-income housing; and
- Repayment of Supplemental Educational Revenue Augmentation Fund loans.

The City prepared a Housing Asset Transfer Form in 2012 that provided an inventory of all assets transferred from the Agency to the City following the dissolution of redevelopment. This included three loans receivable. All items on the Housing Asset Transfer Form (attached as Appendix A) were approved by the California Department of Finance ("DOF") on August 22, 2012.

LOW AND MODERATE INCOME HOUSING ASSET FUND

The Housing Asset Fund replaced the former Agency's Low and Moderate Income Housing Fund. It includes all of the assets that were transferred from the Agency to the City via the Housing Asset Transfer Form.

HOUSING ASSET FUND DEPOSITS AND ENDING BALANCE

The City deposited $20 into the Housing Asset Fund during Fiscal Year 2015-16. The source of the deposits was from interest revenues. No amounts are held to pay for enforceable obligations on the ROPS.

There were no expenditures from the Housing Asset Fund in Fiscal year 2015-16.

Fiscal Year 2014-15 Housing Asset Fund Activity City of Orange Cove		Table 1
Beginning Balance	$	70,942
Revenues		20
Expenditures		-
Transfers In		-
Transfers Out		-
Ending Balance	$	70,962

Source: City of Orange Cove CAFR FY 2015-16

At the close of fiscal year 2015-16, the ending balance in the Housing Asset Fund was $70,962. No amounts are held for enforceable obligations on the ROPS.

EXPENDITURE LIMITATIONS

SB 341 provides the following guidelines for expenditures from the Housing Asset Fund:

1. Administrative costs, which include housing monitoring, are capped at $200,000 or 5% of the statutory value of any land owned by the housing successor and of loans and grants receivable.

2. A housing successor is authorized to spend up to $250,000 per year on rapid rehousing solutions for homelessness prevention if the former Agency did not have any outstanding housing production requirements. In the case of Orange Cove, the former Agency had a surplus of affordable housing production units, and therefore the City as Housing Successor is allowed to make this expenditure if it chooses and funding is available for such expenditures.

3. Remaining allowable expenditures must be spent to improve housing options affordable to households in the following income groups:

    - households earning 30% or less of the Area Median Income ("AMI"); and
    - households earning 31% to 80% of the AMI.

    This means that no funding may be spent on households who earn 81% to 120% of the AMI, as was previously authorized by redevelopment law.

    Of the money expended, a minimum of 30% must go towards the development of rental housing affordable to households who earn 30% or less of the AMI ("Extremely Low-

Income" households). A maximum of 20% may go towards the development of housing affordable households earning between 60% to 80% of the AMI ("Lower-Income" households).

Note that housing successors must report expenditures by category each year, but compliance is measured every five years. For example, a housing successor could spend all of its funds in a single year on Lower-Income households, as long as it was 20% or less of the total expenditures during the five-year compliance period. The first five-year compliance period began on January 1, 2014 (when SB 341 became effective) and ends on June 30, 2019. Compliance will be evaluated in the annual report for Fiscal Year 2018-19.

Table 2 summarizes Housing Asset Fund expenditures in Fiscal Year 2015-16, and program-related expenditures since the beginning of the five-year compliance period from January 1, 2014 through June 30, 2019.

Housing Asset Fund Expenditures **Table 2**

City of Orange Cove

Expenditures in FY 2015-16

	Admin/ Monitoring	Rapid Rehousing	Ext. Low Rental Units	Other Units	Ext. Low-Income	31-59% AMI	Lower-Income
Administration	$0	$0	$0	$0	$0	$0	$0
Annual Total	$0	$0	$0	$0	$0	$0	$0

Compliance with Annual and Five-Year Limits

	Annual Limit *FY 2015-16*		Five-Year Compliance Period *January 1, 2014 through June 30, 2019*				
Total Expenditures	$0	$0	$0	$0	$0	$0	$0
SB 341 Limitation*	$200,000	$250,000	>30%	<70%	>30%	N/A	<20%
Compliant (Yes/No)	**Yes**	**Yes**	**Yes**	**Yes**	**Yes**	**N/A**	**Yes**

* The annual limit is the greater of $200,000 per year or 5% of the value of real properties and loans receivable.

Source: City of Orange Cove Finance Department

The City has only incurred administrative expenses since the beginning of the five-year compliance period. The City will ensure that it meets income proportionality requirements if it incurs program-related expenditures in the future.

STATUTORY VALUE OF REAL PROPERTIES AND LOAN RECEIVABLES

The City must report the statutory value of real properties formerly owned by the Agency or purchased by the City with Housing Asset Funds, and the value of loans and/or grant receivables transferred on the Housing Asset Transfer Form. The City inherited zero real properties and three loan agreements from the former Agency. Since the Housing Asset Transfer form was adopted, two loans issued to Michael Ekizian with an outstanding balance of $81,542 were paid off. The loans were payable in full on December 30, 2012. None of the loan repayments were made in Fiscal Year 2015-16.

Table 3 shows the total value of real properties and loans receivable. The Housing Asset Transfer Form in Appendix A shows more detailed information about each loan receivable.

Fiscal Year 2015-16 Real Properties and Receivables **Table 3**
City of Orange Cove

Asset		Amount
Real Properties		
None		-
Subtotal	$	-
Loans Receivable		
Citrus Gardens 98 LP		275,000
Michael Ekizian (Original loan of $48,925.53)		-
Michael Ekizian (Original loan of $63,603.19)		-
Subtotal	$	*275,000*
Total	$	**275,000**

Source: City of Orange Cove Finance Department

PROPERTY DEVELOPMENT & DISPOSITION

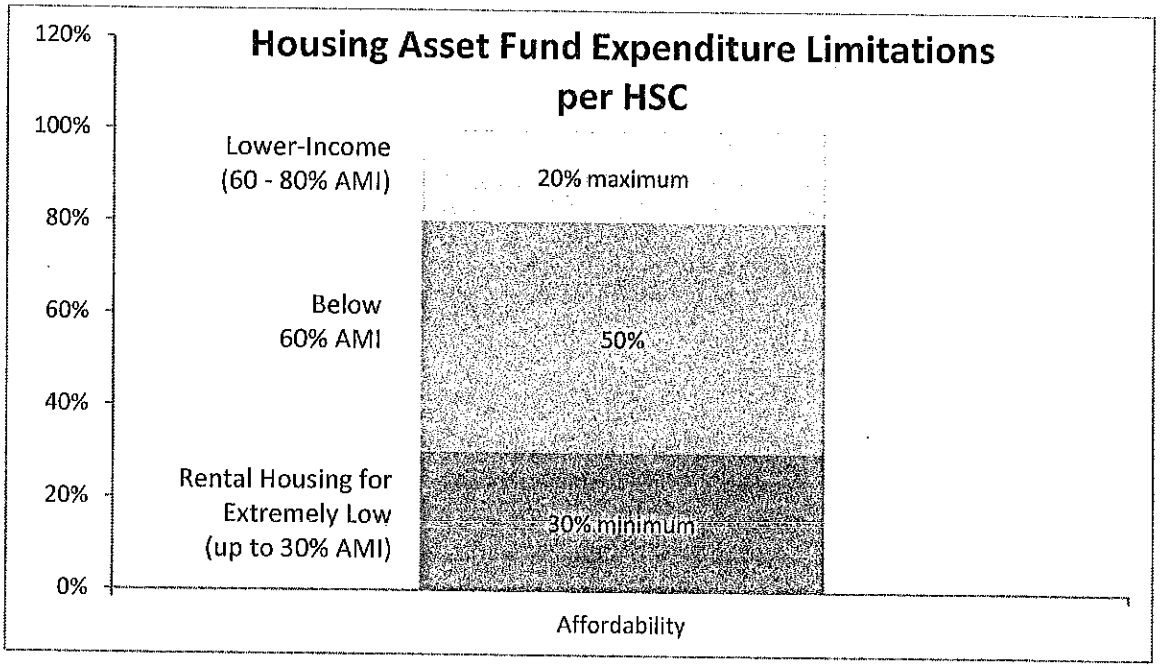
HSC Code Section 34176(e) requires that all real properties acquired by the Agency prior to February 1, 2012 and transferred to the City be developed pursuant to the requirements detailed in HSC Section 33334.16. No properties were transferred to the City as the housing successor, therefore this requirement does not apply to Orange Cove.

OUTSTANDING INCLUSIONARY AND REPLACEMENT HOUSING OBLIGATIONS

There are no outstanding inclusionary or replacement housing obligations to be fulfilled by the City.

INCOME EXPENDITURE PROPORTIONALITY

Project and program related expenditures from the Housing Asset Fund shall be limited to the development of housing affordable to and occupied by households earning 80% or less of the AMI, with at least (not less than) 30% of expenditures for rental housing for Extremely Low-Income households and not more than 20% of the expenditures for on the development of housing for Lower-Income households. This is illustrated in the following chart.



Failure to comply with the Extremely Low-Income requirement in any five-year compliance period will result in the City having to ensure that 50% of remaining funds be spent on Extremely Low-Income rental units until in compliance. Exceeding the expenditure limit for Lower-Income households in any five year reporting period will result in the City not being able to expend any funds on that income category until in compliance.

The City, as housing successor, has only incurred administrative expenses since the beginning of the first five-year compliance period on January 1, 2014. The City will ensure that it adheres to all expenditure limitations by the end of the five-year compliance period.

SENIOR HOUSING EXPENDITURE PROPORTIONALITY

This report must include an accounting of deed-restricted senior rental units that were produced over the last 10 years. The City may use Housing Asset Funds to assist no more than 50% of

the aggregate total number of senior housing units produced by either the City or former Agency during the past 10 years. Exceeding this limitation will prohibit the use of Housing Asset Funds to subsidize any senior rental units in the future.

The City and former Agency have not assisted any senior rental units in the last ten years.

EXCESS SURPLUS

Excess surplus is defined by HSC Section 34176.1(d) as "an unencumbered amount in the account that exceeds the greater of one million dollars, or the aggregate amount deposited into the account during the housing successor's preceding four fiscal years, whichever is greater." Excess surplus calculations were once performed by redevelopment agencies on an annual basis, and are intended to ensure that funds are expended to benefit low-income households in an expeditious manner. Generally speaking, funds should be encumbered within four years of receipt. SB 341 reinstated this calculation for housing successors.

The first meaningful calculation of excess surplus total cannot be performed until June 30, 2017. This is the close of the fifth fiscal year since housing assets were transferred from the former Agency in February 2012. Once four years of deposits have been established, the City will perform an excess surplus calculation comparing the unencumbered fund balance as of June 30, 2017 to the amount of deposits made in the prior four years (FY 2012-13 through FY 2015-16).

INVENTORY OF HOMEOWNERSHIP UNITS

AB 1793 requires this report to include an inventory of homeownership units assisted by the former Agency or the housing successor that are subject to covenants or restrictions or to an adopted program that protects the former Agency's investment of moneys from the LMIHF. There are no homeownership units subject to this provision.

DEPOSITS FROM CITY TO AGENCY LOAN REPAYMENTS

HSC Section 34191.4(b)(3)(C) requires that twenty percent of any loan repayment made from a successor agency to a City for a loan to the former redevelopment agency be deducted from the loan repayment amount and transferred to the Housing Asset Fund. There were no loan repayments made to the City in FY 2015-16, so no monies were deposited in to the Housing Asset Fund based on this provision of the law.

APPENDIX A - HOUSING ASSET TRANSFER FORM

DEPARTMENT OF FINANCE
HOUSING ASSETS LIST
ASSEMBLY BILL X1 26 AND ASSEMBLY BILL 1484
(Health and Safety Code Section 34176)

Former Redevelopment Agency: Redevelopment Agency of the City of Orange Cove

Successor Agency to the Former Redevelopment Agency: City of Orange Cove

Entity Assuming the Housing Functions of the former Redevelopment Agency: City of Orange Cove

Entity Assuming the Housing Functions Contact Name: Manuel Sandoval Title Finance Director Phone (559) 626-4488 x216 E-Mail Address manuel@cityoforangecove.com

Entity Assuming the Housing Functions Contact Name: Manuel Sandoval Title Finance Director Phone (559) 626-4488 x216 E-Mail Address manuel@cityoforangecove.com

All assets transferred to the entity assuming the housing functions between February 1, 2012 and the date the exhibits were created are included in this housing assets list. The following Exhibits noted with an X in the box are included as part of this inventory of housing assets:

Exhibit A - Real Property	
Exhibit B- Personal Property	
Exhibit C - Low-Mod Encumbrances	
Exhibit D - Loans/Grants Receivables	X
Exhibit E - Rents/Operations	
Exhibit F- Rents	
Exhibit G - Deferrals	

Prepared By: Suzy Kim, RSG Inc., (714) 316-2116

Date Prepared: 30-Jul-12

Exhibit D - Loans/Grants Receivables

City of Orange Cove
Inventory of Assets Received Pursuant to Health and Safety Code section 34176 (a) (2)

Item #	Was the Low-Mod Housing Fund amount issued for a loan or a grant?	Amount of the loan or grant	Date the loan or grant was issued	Person or entity to whom the loan or grant was issued	Purpose for which the funds were loaned or granted	Are there contractual requirements specifying the purposes for which the funds may be used?	Repayment date, if the funds are for a loan	Interest rate of loan	Current outstanding loan balance
1	Yes	$275,000.00	11/27/1999	Citrus Gardens 98 LP	Affordable housing development	Yes	11/27/2029	3%	$275,000 plus interest
2	Yes	$48,925.53	5/28/2010	Michael Ekizian	Joe Serna Farmworker Housing project	Yes	Upon sale of homes	2%	$20,939 plus interest
3	Yes	$63,603.19	12/30/2010	Michael Ekizian	Joe Serna Farmworker Housing project	Yes	Upon sale of homes	2%	$60,603 plus interest
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AMENDED IN ASSEMBLY MARCH 28, 2017

CALIFORNIA LEGISLATURE— 2017–2018 REGULAR SESSION

ASSEMBLY BILL No. 1230

Introduced by Assembly Member Burke

February 17, 2017

An act *relating to economic development, and making an appropriation therefor.*

LEGISLATIVE COUNSEL'S DIGEST

AB 1230, as amended, Burke. *Small Business Development Center Program: appropriation.*

Existing law establishes the California Economic Development Fund and authorizes the Governor's Office of Business and Economic Development, upon appropriation by the Legislature, to provide matching funds for economic development purposes from that fund.

This bill would transfer $2,000,000 from the General Fund to the California Economic Development Fund, with that amount appropriated to the California Development Fund for the 2017–18 fiscal year to provide a cash match for 6 regional lead centers that have contracts with the United States Small Business Administration to administer the federal Small Business Development Center Program in California, subject to a specified condition. The bill would require the 6 regional lead centers of the Small Business Development Center Program in California to produce and submit a report containing specified information to the Legislature and the Governor's Office of Business and Economic Development by March 1, 2019. The bill would contain related findings regarding the need for small businesses for California's economic success.

DIGEST KEY

Vote: *2/3* Appropriation: *yes* Fiscal Committee: *yes* Local Program: no

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BILL TEXT

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1.

The Legislature finds and declares as follows:

(a) Small businesses are integral to the success of California's economy and it is imperative that the state does everything it can to ensure their success. There are 3.7 million small businesses in California, representing 99.2 percent of all California businesses. These small businesses in California employ 6.7 million employees or 49.7 percent of all employees in the state. 95.8 percent of all exporters involved in international trade are small businesses. Additionally, small firms were solely responsible for 44.6 percent of California's total export value in 2015, competing strongly with larger firms. California, along with New York, Florida, and Texas, had the largest numbers of small businesses in the nation, with California leading the way with 12 percent of small businesses in the nation.

(b) In order for California small businesses to sustain their success they need affordable access to capital. In a recent survey by the Small Business Majority, 91 percent of the small business owners indicated lack of access to capital as a serious barrier. It is imperative that California make a concerted effort to fill this gap. There are organizations statewide already working to solve this issue by directly lending to small businesses at affordable rates. Small Business Development Centers are one example and they have a long history of turning limited funding into opportunity for small businesses statewide. With $2 million in funding Small Business Development Centers were able to leverage $200 million. By providing free, confidential technical assistance to entrepreneurs, these centers are serving the most pressing needs for small businesses in a way that is unparalleled in terms of scale. Despite having a strong track record, Small Business Development Centers currently only receive $1.5 million from the state, a sharp decrease from the $6 million given in 2010 and far off from the $13 million that could be given for a full match from the federal government.

SEC. 2.

The sum of two million dollars ($2,000,000) is hereby transferred from the General Fund to the California Economic Development Fund, established pursuant to subdivision (a) of Section 13997.6 of the Government Code. That amount is hereby appropriated from the California Economic Development Fund for the 2017–18 fiscal year, to provide the cash match for the six regional lead centers that have contracts with the United States Small Business Administration to administer the federal Small Business Development Center Program in California. Funds shall be awarded to lead centers that submit written confirmation from the regional administrator of the United States Small Business Administration documenting that the state funds will be matched by federal funds on a one-for-one basis.

SEC. 3.

(a) The six regional lead centers of the Small Business Development Center Program in California shall do both of the following:

(1) Produce a report on the number of businesses consulted, jobs created, businesses started or bought, total number of loans given, the dollar amount of the loans given, total training events, and client hours.

(2) Submit the report to the Legislature and the Governor's Office of Business and Economic Development on or before March 1, 2019.

(b) A report to be submitted pursuant to subdivision (a) shall be submitted in compliance with Section 9795 of the Government Code.

Mayor
Victor P. Lopez

Mayor Pro Tem:
Diana Guerra Silva

City Council Members:
Gilbert Garcia
Minerva Pineda
Josie Cervantes

City Manager:
Samuel A. Escobar
(559) 626-4488 ext. 215

Finance Director:
(559) 626-4488 ext. 216

City Clerk:
June V. Bracamontes
(559) 626-4488 ext. 214

Incorporated January 20, 1948

633 Sixth Street Orange Cove, California 93646 Phone: (559) 626-4488 / FAX: (559) 626-4653

[Date]

The Honorable Autumn Burke
Member, California State Assembly
State Capitol
Sacramento, California 95814

RE: AB 1230 (Burke): Small Business Development Center Program Act- SUPPORT

Dear Assembly Member Burke,

On behalf of ***[insert organization]***, I am writing to inform you of our support of AB 1230 (Burke), the Small Business Development Center (SBDC) program Act of 2017.

AB 1230 will provide $2 million of state funding to the California Small Business Development Centers, with the expected federal match of $2 million. This funding will pay for technical assistance (business counseling and training) for thousands of entrepreneurs and small businesses, and produce measurable economic results for the state.

California Small Business Development Centers are the only statewide, nationally accredited program that operate as a unified system to serve the business community in California. High quality consulting, training and resources are offered by the SBDCs in all industry sectors of the state's diverse economy: technology, agriculture, manufacturing, service, retail, etc. In 2016 California SBDCs assisted entrepreneurs create 6,663 new jobs, create 1,231 new businesses, and obtain over $787 million in new capital to grow their enterprises.

[Provide two or three sentences to describe your organization, and your relationship to the CA SBDC]

Questions regarding this letter may be directed to ***[person's name and contact information]***. We look forward to working with your office on the passage of AB 1230.

Sincerely,

MUST HAVE A SIGNATURE

Name
Title

CITY OF ORANGE COVE 633 6th Street, Orange Cove, CA 93646 559-626-4488

The City of Orange Cove & Pena's Disposal will be having our Annual Spring Clean-Up day for Orange Cove Residents. Please be advised that property owners are REQUIRED to keep their property and alley free of code violations. The City urges you to remove the trash and debris located in the alley from behind your property. It is the owners responsibility to maintain their alley free from trash, debris, hazardous, and flammable material. Those that place and do not remove the trash and debris will be cited by the code enforcement department. PLEASE take advantage of this opportunity and participate in the FREE Annual Spring Clean-Up Day.

La Ciudad de Orange Cove y Pena's Disposal tendran la Limpieza Anual de Primavera. Tenga en cuenta que los proprietarios estan obligados a mantener su propriedad y el callejon sin violaciones de codigo. La Ciudad le pide de retirar la basura y los residus ubicados en el callejon detras de su propriedad. Es responsabilidad de los proprietarios en mantener su callejon libre de basura, escombros, peligrosos y materiales inflamables. Aquellos que pongan y no retiren la basura y los desechos seran multados. Aproveche esta oportunidad y participe en esta limpieza anual. Su cooperacion es agradecida.

To participate in the Spring Clean-Up Day:

You must bring a utility bill and ID card must match the address on the bill

Para participar en la Limpieza de Primavera:

Usted debe traer una factura de su cuenta de utilidades y su identificacion debe concidir con la direccion que aparece en la cuenta

SATURDAY, APRIL 29, 2017
SABADO, 29 DE ABRIL, 2017
7:00 A.M. – 12:00 P.M.

CORNER OF SOUTH & CENTER/EMPTY LOT BEHIND HARDING & LEGGETT PACKING HOUSE

SPRING CLEAN-UP
LIMPIEZA DE PRIMAVERA

Leading the Way to Zero Waste — PENA'S DISPOSAL SERVICE 12094 Avenue 403 • Cutler 528-3803 • www.penasdisposal.com

Items accepted for disposal: Articulos aceptados para desechar:

- Trash / Basura
- Mattresses / Colchones
- Furniture / Muebles
- Yard waste & clippings (no bamboo, cactus, palm or yucca trimmings accepted) / Basura de jardin y recortes (no recortes de bamboo, nopales, palmas)
- Lumber (untreated & unpainted wood only) / Madera sin pintura o presionada)
- Appliances / Aparatos Electronicos
- E-waste (computers,radios, phones, printers, monitors) / Residuos electronicos (computadoras, radios, telefonos, impresoras, monitores)
- Tires (maximum of 8 tires per household) /Llantas de auto (maximo de 8 llantas por residencia)

Items NOT accepted for disposal:

- Concrete / cemento
- Oil or paint / aceite o pintura
- Anti-freeze/ anti-congelante
- Hazardous waste / residuos peligrosos