



AGENDA

Victor P. Lopez, Mayor

Diana Guerra Silva, Mayor Pro Tem

Gilbert Garcia, Council Member

Minerva Pineda, Council Member

Josie Cervantes, Council Member

WEDNESDAY, FEBRUARY 8, 2017 - 6:30 P.M.

Orange Cove Council Chambers

633 6th Street, Orange Cove, California 93646

A. Call to Order/Welcome

Roll Call
Invocation
Flag Salute

B. Confirmation of Agenda

C. Presentation

1. Mayor Lopez recognizing Mayor Pro Tem Diana Guerra Silva and Councilwoman Josie Cervantes for their continued leadership and commitment to public service

D. Consent Calendar

2. City Council Minutes of January 25, 2017 Special Meeting
3. City Council Minutes of January 25, 2017 Regular Meeting

E. Administration

City Engineer:

4. **SUBJECT:** Consideration and Discussion regarding the High School Pressure Relief Valve

Recommendation: Council to consider approving Resolution No. 2017-04 Accepting the bid for the High School Pressure Relief Valve

Chief of Police:

5. **SUBJECT:** Monthly Activity Report.

Recommendation: Informational Item Only.

City Manager:

6. **SUBJECT:** Consideration and Discussion regarding the Graffiti Program

Recommendation: Update Report on the Graffiti Program in the City of Orange Cove

7. **SUBJECT:** Consideration and Discussion regarding the plumbing at the Orange Cove Community Center

Recommendation: Council to consider approving to go out to bid for the plumbing at the Orange Cove Community Center

8. **SUBJECT:** Consideration and Discussion regarding the Orange Cove High School 2016 Softball Valley Championship rings

Recommendation: Council to consider approving paying half of the cost the Orange Cove High School 2016 Softball Valley Championship rings in the amount of \$1,974.89

F. Public Forum

Members of the public wishing to address the City Council on an item that is not on the agenda may do so now. No action will be taken by the City Council this evening. But items presented may be referred to the City Manager for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes. When addressing the Council, you are requested to come forward to the speakers microphone, state your name and address, and then proceed with your comments.

G. City Manager's Report

H. City Attorney's Report

9. **SUBJECT:** Consideration and Discussion regarding the City of Orange Cove's Travel Policy

Recommendation: Council to consider changing the City of Orange Cove's Travel Policy

I. City Council Communications

J. Closed Session:

10. Public Employee Performance Evaluation pursuant to Government Code Section 54957

a. Title: Chief of Police

11. Public Employee Performance Evaluation pursuant to Government Code Section 54957

a. Title: City Manager

12. Conference with real property negotiators
Government Code Section 54956.8
Property: Industrial Park Property corner of South and Center Street
City Negotiator: Sam Escobar, City Manager

K. Reconvene City Council Meeting:

L. Adjournment

ADA Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 626-4488 ext. 214. Notification 48 hours prior to the meeting will enable the City to make arrangements to ensure accessibility to this meeting.

Documents: Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at front counter at City Hall and at the Orange Cove Library located at 815 Park Blvd., Orange Cove, CA during normal business hours. In addition, most documents are posted on City's website at cityoforangecove.com.

STATEMENT ON RULES OF DECORUM AND ENFORCEMENT

The Brown Act provides that members of the public have a right to attend public meetings, to provide public comment on action items and under the public forum section of the agenda, and to criticize the policies, procedures, or services of the city or of the acts or omissions of the city council. The Brown Act also provides that the City Council has the right to exclude all persons who willfully cause a disruption of a meeting so that it cannot be conducted in an orderly fashion.

During a meeting of the Orange Cove City Council, there is a need for civility and expedition in the carrying out of public business in order to ensure that the public has a full opportunity to be heard and that the Council has an opportunity to conduct business in an orderly manner. The following is provided to place everyone on notice of the rules of decorum and enforcement.

GENERAL RULES OF DECORUM

While any meeting of the City Council is in session, the following rules of decorum shall be observed:

1. All remarks shall be addressed to the City Council as a whole and not to any single member, unless in response to a question from a member of the City Council.
2. A person who addresses the City Council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct (i) which is likely to provoke others to violent or riotous behavior, (ii) which disturbs the peace of the meeting by loud and unreasonable noise, (iii) which is irrelevant or repetitive, or (iv) which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.
3. A person, other than members of the Council and the person, who has the floor, shall not be permitted to enter into the discussion unless requested by the Mayor to speak.
4. Members of the City Council may not interrupt a person who has the floor and is making public comments. Members of the City Council shall wait until a person completes his or her public comments before asking questions or commenting. The Mayor shall then ask Councilmembers if they have comments or questions.
5. No person in the audience at a Council meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stamping of feet or other acts which disturb, disrupt or otherwise impede the orderly conduct of any Council meeting.

ENFORCEMENT OF DECORUM RULES
(Resolution No. 2012-16)

While the City Council is in session, all persons must preserve order and decorum. A person who addresses the City council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct which is likely to provoke others to violent or riotous behavior, which disturbs the peace of the meeting by loud and unreasonable noise, which is irrelevant or repetitive, or which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.

The Mayor or other presiding officer shall request that a person who is breaching the rules of decorum cease such conduct. If after receiving such a warning, the person persists in breaching the rules of decorum, the Mayor or other presiding officer may order the person to leave the City Council meeting. If such person does not leave, the Mayor or presiding officer may request any law enforcement officer who is on duty at the meeting as sergeant-at-arms to remove the person from the Council Chambers. In the event there is no one from law enforcement present, the Mayor or presiding officer may direct the City Manager to contact law enforcement.

In accordance with the Point of Order Rule 4.6, the majority of the Council may overrule the Mayor if the majority of the Council believes the Mayor or other presiding officer is not applying the rules of decorum appropriately.



MINUTES

Victor P. Lopez, Mayor

Diana Guerra Silva, Mayor Pro Tem
Minerva Pineda, Council Member

Gilbert Garcia, Council Member
Josie Cervantes, Council Member

WEDNESDAY, JANUARY 25, 2017 - 6:30 P.M.
Orange Cove Council Chambers
633 6th Street, Orange Cove, California 93646

A. CALL TO ORDER/WELCOME

COUNCIL PRESENT: Mayor Victor P. Lopez
Mayor Pro Tem Diana Guerra Silva
Councilmember Gilbert Garcia
Councilmember Minerva Pineda
Councilmember Josie Cervantes

STAFF PRESENT: City Manager Samuel A. Escobar
City Attorney, Dan McCloskey
Police Chief, Marty Rivera
City Clerk June V. Bracamontes

INVOCATION: Mayor Pro Tem Diana Guerra Silva

FLAG SALUTE: Mayor Victor P. Lopez

B. CONFIRMATION OF AGENDA

City Manager requested to add Ms. Alana Woodin, AVID Coordinator to the Agenda as item #4 under Presentation

Upon the motion by Councilman Garcia and seconded by Councilwoman Cervantes, Council approved to add Ms. Alana Woodin to the Agenda.

C. PRESENTATION

1. Presentation by Ryan Jolley City Auditor regarding the Audited Financial Statements for the year ending June 30, 2016

Mr. Ryan Jolley City Auditor presented the Audited Financial Statements for the year ending June 30, 2016 and the Management Report.

2. Presentation by the Boys and Girls Clubs of Fresno County

Ms. Rebecca Martinez from the Boys and Girls Club gave an update report on the activities at the Orange Cove Community Center, about the Boys and Girls Club, and presented the Fresno County Boys and Girls Club Youth of the Year 2017, Nancy Reyes

3. Presentation by David Lopez Member of the Orange Cove Events Committee

Mr. David Lopez Member of the Orange Cove Events Committee presented to Council that he will be resigning from the Committee and thanked Council for appointing him and enjoyed his many years of service.

D. CONSENT CALENDAR

4. City Warrants for the month of December 2016
5. City Council Meeting Minutes of January 11, 2017

Upon the motion Mayor Pro Tem Silva and seconded by Councilman Garcia, Council approved the Consent Calendar as presented.

E. ADMINISTRATION

City Engineer:

6. **SUBJECT:** Consideration and Discussion regarding the Fixture Retrofit Project Guideline Modifications

Recommendation: Council to review and consider approving the Water-Energy Grant 2015 Fixture Rebate Program Modifications, and instruct staff to submit them for approval by California Department of Water Resources

Upon the motion by Mayor Pro Tem Silva and seconded by Councilwoman Cervantes, Council approved the Water-Energy Grant 2015 Fixture Rebate Program Modifications, and instruct staff to submit them for approval by California Department of Water Resources

7. **SUBJECT:** Consideration and Discussion regarding the Tentative Map for Joe Serna Estates II

Recommendation: Council to direct staff to file an application for a Tentative Tract Map to subdivide the former basin lot into five lots that can be sold for home sites.

Upon the motion by Councilman Garcia and seconded by Councilwoman Cervantes, Council directed staff to file an application for a Tentative Tract Map to subdivide the former basin lot into five lots that can be sold for home sites.

City Manager:

8. **SUBJECT:** Consideration and Discussion regarding the Development of Infrastructure of the NW corner of Park Blvd. and Anchor Avenue

Recommendation: Council to consider approving the construction drawings and specifications for Option A of the infrastructure of the NW Corner of Park Blvd. and Anchor Avenue, and the City Engineer to complete drawings for bidding of infrastructure work.

Upon the motion by Councilwoman Cervantes and seconded by Councilman Garcia, Council approved the construction drawings and specifications for Option A of the infrastructure of the NW Corner of Park Blvd. and Anchor Avenue, and the City Engineer to complete drawings for bidding of infrastructure work.

9. **SUBJECT:** Consideration and Discussion regarding the Cooperation Agreement between the City of Orange Cove and Capitol Rivers

Recommendation: Council to consider approving the Cooperation Agreement between the City of Orange Cove and Capitol Rivers

Item remove.

10. **SUBJECT:** Consideration and Discussion regarding the Audited Financial Statements for the year ending June 30,

Recommendation: Council to consider approving the Audited Financial Statements for the year ending June 30, 2016

Upon the motion by Mayor Pro Tem Silva and seconded by Councilwoman Cervantes, Council approved the Audited Financial Statements for the year ending June 30, 2016

11. **SUBJECT:** Consideration and Discussion regarding the Contract between the City of Orange Cove and the Boys and Girls Clubs of Fresno County

Recommendation: Council to consider approving the Contract between the City of Orange Cove and the Boys and Girls Clubs of Fresno County for the usage of the Orange Cove Community Center

Upon the motion by Councilman Garcia and seconded by Councilwoman Pineda, Council approved the Contract between the City of Orange Cove and the Boys and Girls Clubs of Fresno County for the usage of the Orange Cove Community Center

F. PUBLIC FORUM

Members of the public wishing to address the City Council on an item that is not on the agenda may do so now. No action will be taken by the City Council this evening. But items presented may be referred to the City Manager for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes. When addressing the Council, you are requested to come forward to the speakers microphone, state your name and address, and then proceed with your comments.

1. Ms. Bertha Del Bosque Member of the FOCUS Group gave an update about the Animal Shelter as follows:
 - *Yard Sale
 - *Fund Raiser
 - *Involvement with City Staff outstanding
 - *Volunteers from Orosi, Reedley College, RHS and the Boys & Girls Club
 - *Would like to work with the City on a Grant. Will be working with Townsend group.
 - *Regarding new location at the mean time will stay at the current location until there is a good stream of money.

2. Mr. Albert Aranda presented to Council the Karate Marshall Arts program and the insurance certification that he will be providing to the City. The proposed program will be held at the Orange Cove Community Center.

G. CITY MANAGER'S REPORT

Came back from vacation.

H. CITY ATTORNEY'S REPORT

Nothing to report.

I. CITY COUNCIL COMMUNICATIONS

Councilman Gilbert Garcia:

Concern with the graffiti in the Community; across from his home is graffiti on the fence; the problem is out of control; gang activity is starting again. Would like to have the graffiti problem enforce.

Councilwoman Josie Cervantes:

Nothing to report.

Councilwoman Minerva Pineda:

Nothing to report.

Mayor Pro Tem Diana Guerra Silva:

Nothing to report.

Mayor Victor P. Lopez:

Mayor asked about the water meters if they are all working: Per Gary Horn meters are working have 3 antennas and 2 connected to internet one not reading will be fixed and the system can see 1300 meters instead of 1600 the other 300 the 300 can be read by hand held device.

J. ADJOURNMENT

Mayor Victor P. Lopez 8:10 p.m.

RESPECTFULLY SUBMITTED:

June V. Bracamontes, City Clerk

Presented to Council:

Date: _____ Action: _____

**MINUTES
NOTICE OF SPECIAL MEETING
ORANGE COVE CITY COUNCIL**

DATE: WEDNESDAY, JANUARY 25, 2017 – 5:30 P.M.

**LOCATION: Orange Cove Council Chambers
633 6th Street, Orange Cove, California 93646**

Victor P. Lopez, Mayor	
Diana Guerra Silva, Mayor Pro Tem	Gilbert Garcia, Council Member
Minerva Pineda, Council Member	Josie Cervantes, Council Member

A. CALL TO ORDER/WELCOME

COUNCIL PRESENT: Mayor Victor P. Lopez
Mayor Pro Tem Diana Guerra Silva
Councilmember Gilbert Garcia
Councilmember Minerva Pineda
Councilmember Josie Cervantes

STAFF PRESENT: City Manager Samuel A. Escobar
City Attorney, Dan McCloskey
City Clerk June V. Bracamontes

INVOCATION: Mayor Pro Tem Diana Guerra Silva

FLAG SALUTE: Mayor Victor P. Lopez

B. CLOSED SESSION:

Council went into Closed Session at 5:35 p.m.

1. Closed Session pursuant to Government Code Section 54957(b)(1):
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Manager

2. Conference with real property negotiators
Government Code Section 54956.8
Property: Industrial Park Property corner of South and Center Street
City Negotiator: Sam Escobar, City Manager

C. RECONVENE CITY COUNCIL MEETING:

Mayor Lopez reconvened the City Council Meeting at 6:30 p.m. No reportable action taken in Closed Session

D. ADJOURNMENT:

Mayor Lopez adjourned the Special City Council Meeting at 6:30 p.m.

RESPECTFULLY SUBMITTED:

June V. Bracamontes, City Clerk

City of Orange Cove

PRESENTED TO COUNCIL:

DATE: _____

ACTION: _____

South Valley Grad featuring Jostens

1222 W. Murray Ave
Visalia, CA 93291 US
(559) 627-4375
keith.guthrie@jostens.com
Jostens.com



Invoice

BILL TO

Orange Cove HS
1700 Anchor Ave.
Orange Cove, CA 93646

SHIP TO

Orange Cove HS
1700 Anchor Ave.
Orange Cove, CA 93646

INVOICE # 5421

DATE 01/18/2017

DUE DATE 03/19/2017

TERMS Net 60

SALES REP

Guthrie

ACTIVITY	QTY	RATE	AMOUNT
Champ Rings 2016 Softball Valley Championship	21	219.99	4,619.79T
CREDIT Down Payment	1	-1,050.00	-1,050.00

SUBTOTAL 3,569.79
TAX (8.225%) 379.98
TOTAL 3,949.77
BALANCE DUE **\$3,949.77**

RECEIVED

JAN 24 2017

City of Orange Cove
Accounting Clerk

*Victor
Cartercas
559 474-6602*



CITY OF ORANGE COVE

REPORT TO THE CITY COUNCIL

To: Orange Cove City Council
From: Gary D. Horn, City Engineer
Subject: Resolution Accepting Bid for the High School Pressure Relief Valve
Attachments: Resolution

RECOMMENDATION:

Council adopt the attached resolution accepting the bid from Grizzly Construction for the installation of a pressure relief valve and appurtenances for \$16,900 and authorize the City Manager to sign a standard construction agreement.

EXECUTIVE SUMMARY:

The Orange Cove High School uses untreated water from the Friant-Kern Canal for landscape irrigation. The pipeline from the canal to the high school is owned by the city. The pipeline has a history of leaking due to pressure spikes caused by the high school irrigation valves closing quickly. This project will install a pressure relief valve on the pipeline to allow the pressure to be vented to the atmosphere. The bid for the work is \$16,900.

BACKGROUND:

The city owns an irrigation pipeline from the Friant-Kern Canal to the Wastewater Treatment Plant. This pipeline originally conveyed tertiary-treated effluent from the WWTP to Orange Cove Irrigation District distribution system. This pipeline has been used since the Orange Cove High School was constructed as their supply for irrigation water. The arrangement reduces the demand on the city's water treatment plant.

The High School is the only user on the line now, but the new soccer field at Feinstein Park will also use this same pipeline for supply. When the irrigation equipment shuts off, the water moving in the pipeline continues to move and creates a water hammer and pressure spikes. Connection on the irrigation pipeline for vacuum and air release valves are the weakest point and have failed repeatedly requiring repairs.

Prepared by: GH

Approved by: *Gary D. Horn*

REVIEW: City Manager: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:

COUNCIL ACTION: APPROVED DENIED NO ACTION

____ Consent

____ Info Item

____ Action Item

____ Department Report

____ Redevelopment Agency

____ Public Hearing

____ Matter Initiated by a Council Member

____ Other

____ Continued to: _____

This project will install a pressure relief valve on the pipeline to alleviate the pressure spikes and protect the fittings along the pipeline. Bids were solicited from 3 contractors and only one submitted a bid. Grizzly Construction submitted a bid of \$16,900. Our engineer's estimate was \$15,000. We have worked with Grizzly Construction on other projects and know them to be a reputable contractor. Although only one bid was submitted, the contractor did not know that he would be the only bidder at the time he prepared his bid.

Funding for the project will come from the Water Fund.

REASON FOR RECOMMENDATION:

Grizzly submitted the low bid of \$16,900.

FISCAL IMPACT:

The Water Fund will expend \$16,900 for the project.

ALTERNATIVES:

The Council may reject the bid.

ACTIONS FOLLOWING APPROVAL:

The City Manager will sign a standard construction agreement.

CONFLICT OF INTEREST:

None.

RESOLUTION NO. 2017-04

A RESOLUTION OF THE COUNCIL OF THE CITY OF ORANGE COVE, CALIFORNIA,
ACCEPTING BID FOR THE HIGH SCHOOL PRESSURE RELIEF VALVE

WHEREAS, the City of Orange Cove owns and operates an irrigation pipeline along Parlier Avenue from the Friant-Kern Canal to the Wastewater Treatment Plant; and

WHEREAS, the pipeline is used by the Orange Cove High School for landscape irrigation and the pipeline needs a pressure relief valve to reduce breaks in the pipeline caused by pressure spikes due to rapid valve closing; and

WHEREAS, bids were solicited from three contractors to install a pressure relief valve on the City's irrigation pipeline and only one bid was submitted by Grizzly Construction, Inc. for \$16,900 on January 27, 2017.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Orange Cove, California, as follows:

1. The above recitals are true and correct and are adopted as the findings of the City Council.
2. Upon recommendation of the City Engineer the bid from Grizzly Construction, Inc. for Sixteen Thousand Nine Hundred Dollars and No Cents (\$16,900.00) is hereby awarded for the High School Pressure Relief Valve Project.
3. The City Manager is authorized to sign a standard construction agreement with Grizzly Construction, Inc. for the work.
4. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.
5. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

This resolution was adopted at a Regular Meeting of the City Council of the City of Orange Cove held on February 8, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

June Bracamontes, City Clerk