



AGENDA

Joint Meeting of City Council and Successor Agency to the Redevelopment Agency of the City of Orange Cove

Victor P. Lopez, Mayor

Diana Guerra Silva, Mayor Pro Tem
Minerva Pineda, Council Member

Gilbert Garcia, Council Member
Josie Cervantes, Council Member

WEDNESDAY, JANUARY 11, 2017 - 6:30 P.M.
Orange Cove Council Chambers
633 6th Street, Orange Cove, California 93646

A. Call to Order/Welcome

1. Roll Call
2. Invocation
3. Flag Salute

B. Confirmation of Agenda

C. Presentation

4. Administer the Oath of Office to Officer Hieu Ngo

D. Administration

Chief of Police:

5. **SUBJECT:** Monthly Activity Report.

Recommendation: Informational Item Only.

E. City Council and Successor Agency:

6. **SUBJECT:** Consideration and Discussion regarding Adopt resolutions of the Successor Agency to the Orange Cove Redevelopment Agency approving the Recognized Obligation Payment Schedule 17-18 for the July 1, 2017 through June 30, 2018 period and approving the Administrative Budget for Fiscal Year 2017-18.

Recommendation: Council and the Successor Agency to consider approving the following:

- a. Resolution SA 2017-01 Approving the Successor Agency's Administrative Budget for Fiscal Year 2017-18 pursuant to Health & Safety Code Section 34177(j)
 - b. Resolution SA 2017-02 Approving the Recognized Obligation Payment Schedule 17-18 for July 2017 through June 2018 and Authorizing its Transmittal
7. **SUBJECT:** Consideration and Discussion regarding the Proposal for Fiscal Year 2017-18 Successor Agency Consulting Services by RSG, Inc.

Recommendation: Council and the Successor Agency to consider Adopting Resolution No. 2017-03 Approving a Contract with RSG, Inc. to Provide Consulting Services to the Successor Agency through Fiscal Year 2017-18

F. Public Forum

Members of the public wishing to address the City Council on an item that is not on the agenda may do so now. No action will be taken by the City Council this evening. But items presented may be referred to the City Manager for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes. When addressing the Council, you are requested to come forward to the speakers microphone, state your name and address, and then proceed with your comments.

G. City Manager's Report

H. City Attorney's Report

I. City Council Communications

J. Adjournment

ADA Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559)

626-4488 ext. 214. Notification 48 hours prior to the meeting will enable the City to make arrangements to ensure accessibility to this meeting.

Documents: Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at front counter at City Hall and at the Orange Cove Library located at 815 Park Blvd., Orange Cove, CA during normal business hours. In addition, most documents are posted on City's website at cityoforange Cove.com.

STATEMENT ON RULES OF DECORUM AND ENFORCEMENT

The Brown Act provides that members of the public have a right to attend public meetings, to provide public comment on action items and under the public forum section of the agenda, and to criticize the policies, procedures, or services of the city or of the acts or omissions of the city council. The Brown Act also provides that the City Council has the right to exclude all persons who willfully cause a disruption of a meeting so that it cannot be conducted in an orderly fashion.

During a meeting of the Orange Cove City Council, there is a need for civility and expedition in the carrying out of public business in order to ensure that the public has a full opportunity to be heard and that the Council has an opportunity to conduct business in an orderly manner. The following is provided to place everyone on notice of the rules of decorum and enforcement.

GENERAL RULES OF DECORUM

While any meeting of the City Council is in session, the following rules of decorum shall be observed:

1. All remarks shall be addressed to the City Council as a whole and not to any single member, unless in response to a question from a member of the City Council.
2. A person who addresses the City Council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct (i) which is likely to provoke others to violent or riotous behavior, (ii) which disturbs the peace of the meeting by loud and unreasonable noise, (iii) which is irrelevant or repetitive, or (iv) which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.
3. A person, other than members of the Council and the person, who has the floor, shall not be permitted to enter into the discussion unless requested by the Mayor to speak.

4. Members of the City Council may not interrupt a person who has the floor and is making public comments. Members of the City Council shall wait until a person completes his or her public comments before asking questions or commenting. The Mayor shall then ask Councilmembers if they have comments or questions.
5. No person in the audience at a Council meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stamping of feet or other acts which disturb, disrupt or otherwise impede the orderly conduct of any Council meeting.

ENFORCEMENT OF DECORUM RULES
(Resolution No. 2012-16)

While the City Council is in session, all persons must preserve order and decorum. A person who addresses the City council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct which is likely to provoke others to violent or riotous behavior, which disturbs the peace of the meeting by loud and unreasonable noise, which is irrelevant or repetitive, or which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.

The Mayor or other presiding officer shall request that a person who is breaching the rules of decorum cease such conduct. If after receiving such a warning, the person persists in breaching the rules of decorum, the Mayor or other presiding officer may order the person to leave the City Council meeting. If such person does not leave, the Mayor or presiding officer may request any law enforcement officer who is on duty at the meeting as sergeant-at-arms to remove the person from the Council Chambers. In the event there is no one from law enforcement present, the Mayor or presiding officer may direct the City Manager to contact law enforcement.

In accordance with the Point of Order Rule 4.6, the majority of the Council may overrule the Mayor if the majority of the Council believes the Mayor or other presiding officer is not applying the rules of decorum appropriately.



REPORT TO SUCCESSOR AGENCY

January 11, 2017

To: Mayor and Council

From: Samuel Escobar, Executive Director

SUBJECT: Adopt resolutions of the Successor Agency to the Orange Cove Redevelopment Agency approving the Recognized Obligation Payment Schedule 17-18 for the July 1, 2017 through June 30, 2018 period and approving the Administrative Budget for Fiscal Year 2017-18.

- A. Consider Resolution Approving the Successor Agency's Administrative Budget for Fiscal Year 2017-18 pursuant to Health & Safety Code Section 34177(j)
- B. Consider Resolution Approving the Recognized Obligation Payment Schedule 17-18 for July 2017 through June 2018 and Authorizing its Transmittal

BACKGROUND:

A Recognized Obligation Payment Schedule ("ROPS") covering the period of July 1, 2017 through June 30, 2018 is due by February 1, 2017 pursuant to Health and Safety Code ("HSC") Section 34177(o). The ROPS requests necessary payments for each enforceable obligation of the former Orange Cove Redevelopment Agency for Fiscal Year ("FY") 2017-18.

Successor Agency ("Agency") staff has prepared a ROPS 17-18 for the Agency Board and Oversight Board's consideration, which is attached to this staff report. Once approved, staff will transmit it electronically to the Department of Finance ("DOF"), State Controller, and Fresno County Auditor-Controller for their review. The adopted ROPS must be transmitted by February 1, 2017; if it is not transmitted on time, the Agency will be subject to a penalty of \$10,000 per day. With DOF approval, the Auditor-Controller will be authorized to disperse property tax revenue to pay ROPS obligations on June 1, 2017 and January 2, 2018.

Changes to ROPS Form and Enforceable Obligations

The ROPS 17-18 form remains largely unchanged from last year. There was a small change to the Report of Cash Balances form to only report actual expenses in the ROPS 15-16B period and exclude estimated expenses in future periods.

There are no new enforceable obligations on the ROPS 17-18; it contains the same enforceable obligations approved on the last ROPS including bond debt service, related administration fees, and projects to be funded with bond proceeds.

It is important to remember that the ROPS is merely a projection of estimated payments for the ensuing twelve-month fiscal period. The actual payments made could be the same or less.

Other Funds and Administrative Cost Allowance

Pursuant to HSC Section 34177(1)(1)(E), agencies are required to use all available funding sources prior to Redevelopment Property Tax Trust Funds ("RPTTF") for payment of enforceable obligations. As of December 31, 2015, there was \$15,922 in Other Funds made up of interest revenues and RPTTF from prior periods. In reviewing the ROPS 16-17, DOF reclassified \$15,922 of requested RPTTF to Other Funds, and approved \$198,056 in RPTTF for the ROPS 16-17.

As of June 30, 2016, there was \$281 of Other Funds available made up of interest revenues. The ROPS 17-18 proposes applying this to the administrative cost allowance.

The maximum administrative cost allowance a successor agency can receive is 50 percent of the RPTTF distributed in the prior fiscal year for non-administrative obligations. The ROPS 16-17 had \$168,749 in non-administrative obligations. The ROPS 17-18 requests an administrative allowance that is 50 percent of this amount, or \$84,374. It is possible that DOF will reduce this to \$76,413 to exclude the portion of obligations funded by Other Funds. However, staff believes it is entitled to the higher amount because the Agency has the same amount of non-administrative enforceable obligations to administer, and the Other Funds balance was mostly applied to the administrative allowance on the ROPS 16-17.

An \$84,400 administrative budget has been prepared for FY 2017-18 for the Agency Board and Oversight Board's consideration.

Last and Final ROPS

Pursuant to HSC section 34191.6(a), agencies that have received a Finding of Completion may submit a Last and Final ROPS beginning January 1, 2016 if all the following conditions are met:

- 1) The remaining debt is limited to administrative costs and payments pursuant to enforceable obligations with defined payment schedules including, but not limited to, debt service, loan agreements, and contracts.
- 2) All remaining obligations have been previously listed on the ROPS and approved for payment by Finance pursuant to HSC section 34177 (m) or (o).
- 3) The agency is not a party to outstanding/unresolved litigation, except as specified in HSC section 34191.6 (a) (3).

A Last and Final ROPS would reduce the administrative burden on the Agency and eliminate the need for Oversight Board meetings to approve the ROPS (the Oversight Board would still have to convene to approve contracts and other non-ROPS items). A Last and Final ROPS may only be amended twice and cannot include any new items. In order to consider a Last and Final ROPS, Agency staff must wait until all bond proceeds are expended in case there are new bond project funding requests to place on the ROPS.

FISCAL IMPACT:

Adoption of the ROPS and Administrative Budget are necessary to receive RPTTF to fund the Successor Agency's financial obligations from July 1, 2017 through June 30, 2018.

RECOMMENDATIONS

Staff recommends that the Successor Agency:

1. Adopt Resolution No. SA 2017-01 Approving the Successor Agency's Administrative Budget for Fiscal Year 2017-18
2. Adopt Resolution No. SA 2017-02 Approving the Recognized Obligation Payment Schedule 17-18 for July 2017 through June 2018 and Authorizing its Transmittal

RESOLUTION NO. SA 2017-01

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE ORANGE COVE REDEVELOPMENT AGENCY APPROVING THE SUCCESSOR AGENCY'S ADMINISTRATIVE BUDGET FOR FISCAL YEAR 2017-18

WHEREAS, on January 26, 2012, the City Council adopted Resolution No. 2012-09 electing to serve as the Successor Agency to the former Orange Cove Redevelopment Agency ("Successor Agency") in accordance with the Dissolution Act (enacted by Assembly Bills 26 and 1484 and Senate Bill 107, as codified in the California Health and Safety Code); and

WHEREAS, Section 34177(j) requires the Successor Agency to prepare a proposed administrative budget and submit it to the Oversight Board for approval; and

WHEREAS, pursuant to Section 34177(j), the Successor Agency's "Administrative Budget" is to include all of the following: (a) estimated amounts of the Successor Agency's administrative costs for the upcoming six-month fiscal period; (b) the proposed sources of payment for the costs identified in (a); and (c) proposals for arrangements for administrative and operations services provided by the city serving as Successor Agency; and

WHEREAS, the Successor Agency's proposed Fiscal Year 2017-18 Administrative Budget for the period July 1, 2017 to December 31, 2017 and for the period January 1, 2018 to June 30, 2018 has been reviewed and by this Resolution the Successor Agency desires to approve such Administrative Budget and authorize submittal thereof to the Oversight Board for its review and approval; and

WHEREAS, the Administrative Budget, when and as approved by the Oversight Board by this Resolution, will be provided to the County of Fresno Auditor-Controller pursuant to Section 34177(k) so that the Successor Agency's estimated administrative costs in the approved Administrative Budget will be paid from property tax revenues deposited into the Redevelopment Property Tax Trust Fund for each applicable six-month period.

NOW, THEREFORE, THE SUCCESSOR AGENCY TO THE ORANGE COVE REDEVELOPMENT AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and incorporated herein by reference.

Section 2. Approval of Administrative Budget. Pursuant to the Dissolution Act, the Successor Agency approves the Fiscal Year 2017-18 Administrative Budget for the period July 1, 2017 to December 31, 2017 and for the period January 1, 2018 to June 30, 2018 submitted herewith as Exhibit A, which is incorporated herein by this reference.

Section 3. Posting; Transmittal to Appropriate Agencies. The Successor Agency authorizes transmittal of the Fiscal Year 2017-18 Administrative Budget for the period July 1, 2017 to December 31, 2017 and for the period January 1, 2018 to June 30, 2018 to the Oversight

Board for its review and approval and also directs staff to send the Administrative Budget to the Fresno County Auditor-Controller and post it on the Successor Agency's website once reviewed and approved by the Oversight Board.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Successor Agency, on the 11th day of January, 2017, by the following vote:

AYES: AGENCY BOARD MEMBERS:
NOES: AGENCY BOARD MEMBERS:
ABSENT: AGENCY BOARD MEMBERS:

VICTOR P. LOPEZ
AGENCY CHAIRPERSON

ATTEST:

JUNE BRACAMONTES, AGENCY SECRETARY

APPROVED AS TO FORM:

XXX, AGENCY COUNSEL

STATE OF CALIFORNIA)
COUNTY OF FRESNO) ss.
SUCCESSOR AGENCY TO THE ORANGE COVE REDEVELOPMENT AGENCY)

I, JUNE BRACAMONTES, hereby certify that I am the duly appointed Agency Secretary of the Successor Agency to the Orange Cove Redevelopment Agency, and that the foregoing resolution was duly adopted at a regular meeting of the Successor Agency held on the 11th day of January, 2017.

June Bracamontes

Agency Secretary

EXHIBIT A

SUCCESSOR AGENCY ADMINISTRATIVE BUDGET
FOR FISCAL YEAR 2017-18

ORANGE COVE SUCCESSOR AGENCY ADMINISTRATIVE BUDGET FY 2017-18

FY 2017-18 Administrative Activities		Personnel				
County correspondence/coordination	Successor Agency Staff, RSG, Legal Counsel					
State correspondence/coordination	Successor Agency Staff, RSG, Legal Counsel					
Prepare ROPS	Successor Agency Staff, RSG, Legal Counsel					
Prepare administrative budget	Successor Agency Staff, RSG, Legal Counsel					
Governmental asset transfer	Successor Agency Staff, RSG, Legal Counsel					
Oversight Board staff support	Successor Agency Staff, RSG, Legal Counsel					
Management of dissolution activities	Successor Agency Staff, RSG, Legal Counsel					
Annual audit	Accountant					
Manage/monitor finances	Successor Agency Staff, RSG					
Agendas/minutes/Brown Act records assistance	Successor Agency Staff					
Budget by Personnel	Description	Estimated Hours	Average Rate	Total	ROPS A Period	ROPS B Period
Successor Agency Staff Costs	Salaries, Wages, Benefits	1,110	\$42	50,000.00	25,000.00	25,000.00
Operating Expenses	Insurance, Supplies, Maintenance		n/a	2,000.00	1,000.00	1,000.00
RSG, Inc.	Advisory Services (ROPS Preparation, Legislative Guidance, Property Disposition, Cash Flow Projections, State/County Correspondence, etc.)	110	\$180	20,000.00	10,000.00	10,000.00
Legal Counsel	Legal Services (Review materials. Meeting attendance is charged to the City for City Council/Successor Agency meetings.)	40	\$165	6,600.00	3,300.00	3,300.00
Accountant	Audit Services		n/a	3,500.00	1,750.00	1,750.00
Oversight Board Costs	Supplies and Meeting Operations Cost		n/a	2,000.00	1,000.00	1,000.00
Contingency			n/a	300.00	150.00	150.00
Grand Total				\$ 84,400.00	\$ 42,200.00	\$ 42,200.00

RESOLUTION NO. SA 2017-02

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE ORANGE COVE REDEVELOPMENT AGENCY APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE 17-18 FOR JULY 2017 THROUGH JUNE 2018 AND AUTHORIZING ITS TRANSMITTAL

WHEREAS, on January 26, 2012, the City Council adopted Resolution No. 2012-09 electing to serve as the Successor Agency to the former Orange Cove Redevelopment Agency ("Successor Agency") in accordance with the Dissolution Act (enacted by Assembly Bills 26 and 1484 and Senate Bill 107, as codified in the California Health & Safety Code); and

WHEREAS, among the duties of successor agencies under the Dissolution Act is the preparation of a Recognized Obligation Payment Schedule ("ROPS") for the ensuing twelve-month period for consideration by a local oversight board and the California Department of Finance ("DOF") for purposes of administering the wind-down of financial obligations of the former Redevelopment Agency; and,

WHEREAS, the Dissolution Act requires that the proposed ROPS be approved by the local Oversight Board, transmitted for review to the Fresno County Auditor-Controller, State Controller's Office, and DOF; and,

WHEREAS, the proposed ROPS 17-18 for the twelve-month period from July 1, 2017 through June 30, 2018, attached hereto as Exhibit "A" has been prepared and is consistent with the provisions of the Dissolution Act and in the format made available by DOF; and,

WHEREAS, the Successor Agency desires to approve the ROPS 17-18 and transmit it to various parties as required by the Dissolution Act.

NOW, THEREFORE, the Successor Agency to the Orange Cove Redevelopment Agency does hereby resolve as follows:

NOW, THEREFORE, THE SUCCESSOR AGENCY TO THE ORANGE COVE REDEVELOPMENT AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and incorporated herein by reference.

Section 2. Approval of ROPS. The Successor Agency hereby approves and adopts the ROPS 17-18 covering the period of July 1, 2017 through June 30, 2018, in substantially the form attached hereto as Exhibit A, and incorporated herein by reference, as required by the Dissolution Act.

Section 3. Posting; Transmittal to Appropriate Agencies. The City Manager is hereby authorized and directed to post of copy of the ROPS 17-18 on the City's website and

transmit a copy to the Oversight Board for its approval and to other parties as required by the Dissolution Act.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Successor Agency, on the 11th day of January, 2017, by the following vote:

AYES: AGENCY BOARD MEMBERS:
NOES: AGENCY BOARD MEMBERS:
ABSENT: AGENCY BOARD MEMBERS:

VICTOR P. LOPEZ
AGENCY CHAIRPERSON

ATTEST:

JUNE BRACAMONTES, AGENCY SECRETARY

APPROVED AS TO FORM:

XXX, AGENCY COUNSEL

STATE OF CALIFORNIA)
COUNTY OF FRESNO) ss.
SUCCESSOR AGENCY TO THE ORANGE COVE REDEVELOPMENT AGENCY)

I, JUNE BRACAMONTES, hereby certify that I am the duly appointed Agency Secretary the Successor Agency to the Orange Cove Redevelopment Agency and that the foregoing resolution was duly adopted at a regular meeting of the Successor Agency held on the 11th day of January, 2017.

June Bracamontes
Agency Secretary

EXHIBIT A

RECOGNIZED OBLIGATION PAYMENT SCHEDULE 2017-18
JULY 2017 THROUGH JUNE 2018

Recognized Obligation Payment Schedule (ROPS 17-18) - Summary

Filed for the July 1, 2017 through June 30, 2018 Period

Successor Agency: Orange Cove
 County: Fresno

	17-18A Total (July - December)	17-18B Total (January - June)	ROPS 17-18 Total
A Enforceable Obligations Funded as Follows (B+C+D):	\$ 356,472	\$ -	\$ 356,472
B Bond Proceeds	356,191	-	356,191
C Reserve Balance	-	-	-
D Other Funds	281	-	281
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G):	\$ 258,805	\$ 168,725	\$ 427,530
F RPTTF	174,711	168,725	343,436
G Administrative RPTTF	84,094	-	84,094
H Current Period Enforceable Obligations (A+E):	\$ 615,277	\$ 168,725	\$ 784,002

Certification of Oversight Board Chairman:
 Pursuant to Section 34177 (o) of the Health and Safety code, I
 hereby certify that the above is a true and accurate Recognized
 Obligation Payment Schedule for the above named successor
 agency.

 Name Title
 /s/ _____
 Signature Date

Orange Cove Recognized Obligation Payment Schedule (ROPS 17-18) - ROPS Detail
 July 1, 2017 through June 30, 2018
 (Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 17-18 Total	Bond Proceeds	Reserve Balance	Fund Sources		Admin RPT/F	17-18A Total
													Other Funds	RPT/F		
13	Successor Agency Administration & Admin Costs	Bond Funded Project - Pre-2011	2/1/2012	2/1/2032	Successor Agency	Administrative Cost Allowance	Orange Cove	\$ 10,024,285	N	\$ 784,002	\$ 895,191	\$ -	\$ 281	\$ 174,711	\$ 84,064	\$ 615,277
14	Park Improvements	Bond Funded Project - Pre-2011	7/19/2014	2/1/2032	City and/or vendors (to be determined)	Add air conditioning and solar panels to community center	Orange Cove	\$ 3,750,000	N	\$ 84,375	\$ 23,561	\$ -	\$ -	\$ -	\$ 84,375	\$ 23,561
15	Housing Rehabilitation Grants	Bond Funded Project - Pre-2011	7/19/2014	2/1/2032	Grant recipients (to be determined)	Home improvements / renovations	Orange Cove	\$ 332,030	N	\$ 332,030	\$ 332,030	\$ -	\$ -	\$ -	\$ -	\$ 332,030
16	2014 TABES, Series 2014	Bonds Issued After 12/31/10	9/19/2014	2/1/2032	U.S. Bank National Association	Refunding of 2004 TABS Series A (Non-Housing & Non-Housing)	Orange Cove	\$ 5,652,824	N	\$ 330,089	\$ -	\$ -	\$ -	\$ 170,391	\$ -	\$ 170,391
17	Trustee Administration Fee	Fees	9/19/2014	2/1/2032	U.S. Bank	Trustee fee and incidental expenses for administering the 2014 TABES	Orange Cove	\$ 16,500	N	\$ 1,100	\$ -	\$ -	\$ -	\$ 1,100	\$ -	\$ 1,100
18	Continuing Disclosure	Fees	6/25/2014	2/1/2032	A.M. Pecht & Associates, LLC	Disclosure adviser for the Continuing Disclosure Program of 2014 TABES, Series 2014	Orange Cove	\$ 48,750	N	\$ 3,250	\$ -	\$ -	\$ -	\$ 3,250	\$ -	\$ 3,250

**Orange Cove Recognized Obligation Payment Schedule (ROPS 17-18) - Report of Cash Balances
(Report Amounts in Whole Dollars)**

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see Cash Balance Tips Sheet.

A	B	C	D	E	F	G	H	I						
									Fund Sources					
									Bond Proceeds		Reserve Balance		Other	
Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS period balances and DDR balances retained	Prior ROPS RPTTF distributed as reserve for future period(s)	RPTTF	Non-Admin and Admin	Comments								
Cash Balance Information by ROPS Period														
ROPS 15-16B Actuals (01/01/16 - 06/30/16)														
1	Beginning Available Cash Balance (Actual 01/01/16)		722,439		15,812		207,324	Column D: Although the bonds were refunded in 2014, the original bonds were issued in 2004.						
2	Revenue/Income (Actual 06/30/16) RPTTF amounts should tie to the ROPS 15-16B distribution from the County Auditor-Controller during June 2016					281								
3	Expenditures for ROPS 15-16B Enforceable Obligations (Actual 06/30/16)						207,324							
4	Retention of Available Cash Balance (Actual 06/30/16) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)													
5	ROPS 15-16B RPTTF Balances Remaining													
6	Ending Actual Available Cash Balance C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 5)	\$ -	\$ 722,461	\$ -	\$ 15,812	\$ 281	\$ -	Column F: The \$15,812 balance was applied to the ROPS 16-17 administrative allowance						

Orange Cove Recognized Obligation Payment Schedule (ROPS 17-18) - Notes July 1, 2017 through June 30, 2018

Item #	Notes/Comments
10	The administrative allowance equals the total enforceable obligations eligible to be paid from RPTTF in the ROPS 16-17 period divided by two (\$168,749/2 = \$84,375). Although less RPTTF was distributed because \$15,922 of expenses were reclassified to Other Funds, the Agency has the same amount of non-administrative and non-loan obligations to administer regardless of the funding source. Moreover, the majority of Other Funds (\$15,812) were applied to the administrative allowance for ROPS 16-17, which is excluded from the calculation pursuant to HSC 34171(b)(3).
13 & 15	The use of bond proceeds is requested in the A period, but the total requested amount might carry over into the B period depending on when projects are executed.



REPORT TO SUCCESSOR AGENCY

January 11, 2017

To: Mayor and Council

From: Samuel Escobar, Executive Director

SUBJECT: Consideration of Proposal for Fiscal Year 2017-18 Successor Agency Consulting Services by RSG, Inc.

BACKGROUND:

The dissolution of the Orange Cove Redevelopment Agency is complex and arduous. The City of Orange Cove requires financial, real estate, and management consulting services to help manage the numerous deadlines and requirements of Assembly Bill ("AB") x1 26, AB 1484, Senate Bill ("SB") 107, SB 341 and any new legislation that may come into effect.

Redevelopment Dissolution Consulting Services

The City of Orange Cove and the Successor Agency to the Orange Cove Redevelopment Agency have employed RSG, Inc. ("RSG") to provide consulting services related to the dissolution of the former Orange Cove Redevelopment Agency since 2012. To date, RSG has assisted with:

- Operational startup activities to create the Successor Agency, Housing Successor Entity, and Oversight Board
- Recognized Obligation Payment Schedules (ROPS) covering January 2012 to the present
- The Successor Agency's Administrative Budget for Fiscal Years 2012-13 through 2017-18
- Five-Year Cash Flow Analyses to aid preparation of the ROPS and inform other planning activities
- City Loan Agreements to cover shortfalls in prior ROPS periods
- Due Diligence Review advisory services
- Zero-Property Long Range Property Management Plan
- Review and analysis of contracts, agreements, and other documents

- Documents and presentations for City Council, Successor Agency, and Oversight Board Meetings
- Documents and presentations for meetings with State and County agencies
- Correspondence with State, County, and other agencies as needed
- General project advisory and management Services
- Legislative tracking, analysis, and advice
- Other services as needed

A new contract for administrative services is proposed in a not-to-exceed amount of \$20,000 to continue providing consulting services in the remainder of Fiscal Year (“FY”) 2016-17 and 2017-18.

RSG will consult on all activities required by the Dissolution Act, which may include but are not limited to:

- Financial Planning and Transition Services, including preparation of Recognized Obligation Payment Schedules (ROPS), Administrative Budgets, and Cash Flows
- Completion of the Housing Successor Agency Annual Report for Fiscal Year 2015-16 (due April 1, 2017)
- Financial Advisory Services
- Project Advisory Services
- Project Management Services
- Meeting, Agenda, Staff Report Assistance for the City Council, Successor Agency, and Oversight Board
- Meeting Preparation and Attendance with State, County and other agencies as required
- Taxing Entity Consultations
- Monitoring of Legal Requirements and Agreements
- Legislative Analysis
- Others Services as Designated

The fee stated in the proposal matches the amount proposed to the Successor Agency and Oversight Board in the FY 2017-18 Administrative Budget. Costs for services will be paid on a monthly basis as they accrue on a time and material basis by the Successor Agency.

RECOMMENDATIONS:

1. Adopt Resolution No. 2017-03 Approving a Contract with RSG, Inc. to Provide Consulting Services to the Successor Agency through Fiscal Year 2017-18

RESOLUTION NO. SA 2017-03

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE ORANGE COVE REDEVELOPMENT AGENCY APPROVING A CONTRACT WITH RSG, INC. TO PROVIDE CONSULTING SERVICES TO THE SUCCESSOR AGENCY THROUGH FISCAL YEAR 2017-18

WHEREAS, on January 26, 2012, the City Council adopted Resolution No. 2012-09 electing to serve as the Successor Agency to the former Orange Cove Redevelopment Agency (“Successor Agency”) pursuant to the Dissolution Act (enacted by Assembly Bills 26 and 1484 and Senate Bill 107, as codified in the California Health & Safety Code, or “HSC”); and

WHEREAS, HSC Section 34177.3(b) states that successor agencies may create enforceable obligations to conduct the work of winding down the redevelopment agency, including acquiring necessary professional administrative services; and

WHEREAS, the Successor Agency desires to approve a contract with RSG, Inc. to provide Successor Agency consulting services through Fiscal Year 2017-18 as outlined in the proposal attached as Exhibit “A” (“RSG Contract”); and

WHEREAS, the RSG Contract is to be funded by the administrative cost allowance pursuant to HSC Section 34171(b); and

WHEREAS, the Successor Agency and Oversight Board adopted an Administrative Budget for Fiscal Year 2017-18 pursuant to HSC Section 34177(j) that included services to be provided under the RSG Contract; and

WHEREAS, HSC Section 34177(j) requires proposals for arrangements for administrative and operations services provided by a city, county, or other entity to be submitted to the oversight board for its approval; and

WHEREAS, the Successor Agency desires to approve the proposed RSG Contract Amendment and send it to the Oversight Board for consideration.

NOW, THEREFORE, THE SUCCESSOR AGENCY TO THE ORANGE COVE REDEVELOPMENT AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and incorporated herein by reference.

Section 2. Contract Approval. The RSG Contract is hereby approved.

Section 3. Execution and Transmittal. The City Manager is hereby authorized and directed to take such other and further action consistent with this resolution and sign and transmit any documents, as necessary, in order to implement this Resolution on behalf of the Successor Agency.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Successor Agency, on the 11th day of January, 2017 by the following vote:

AYES: CITY COUNCIL MEMBERS:
NOES: CITY COUNCIL MEMBERS:
ABSENT: CITY COUNCIL MEMBERS:

VICTOR P. LOPEZ, MAYOR
SUCCESSOR AGENCY CHAIRPERSON

ATTEST:

JUNE BRACAMONTES, CITY CLERK

APPROVED AS TO FORM:

XX
SUCCESSOR AGENCY COUNSEL

STATE OF CALIFORNIA)
COUNTY OF FRESNO) ss.
CITY OF ORANGE COVE)

I, JUNE BRACAMONTES, hereby certify that I am the duly appointed City Clerk of the City of Orange Cove and that the foregoing resolution was duly adopted at a regular meeting of the Successor Agency held on the 11th day of January, 2017.

June Bracamontes
City Clerk



BETTER COMMUNITIES. BOLDER FUTURES.

ROSENOW SPEVACEK GROUP INC.
309 WEST 4TH STREET
SANTA ANA, CALIFORNIA
92701-4502

T 714 541 4585
F 714 541 1175
E INFO@WEBRSG.COM
WEBRSG.COM

Via Electronic Mail

December 20, 2016

Mr. Sam Escobar, City Manager
Mr. Rafael Herrera, Finance Director
CITY OF ORANGE COVE
633 6th St,
Orange Cove, CA 93646

**PROPOSAL FOR SUCCESSOR AGENCY ADMINISTRATIVE CONSULTING SERVICES
2017-18**

Dear Mr. Escobar and Mr. Herrera:

Thank you for the opportunity to present this proposal to the City of Orange Cove ("City") and Successor Agency to the Redevelopment Agency of the City of Orange Cove ("Successor Agency") to provide administrative consulting services for the 2017-18 fiscal year. RSG has been working with the City and Successor Agency since the beginning of redevelopment dissolution in 2012. With RSG's assistance, the Successor Agency has overcome many hurdles and fulfilled numerous state reporting requirements. RSG would like to continue serving the Successor Agency in its capacity as Administrative Consultants and see the Successor Agency through to the end of this arduous process.

SCOPE OF SERVICES

The following scope of services proposes work related to completing the Recognized Obligation Payment Schedule ("ROPS"), the Housing Successor Agency Annual Report, and general advisory services related to these items. RSG is happy to discuss modifications as needed. RSG has identified the following tasks:

Task 1: Budget and Cash Flow

The Successor Agency has faced many challenges throughout the dissolution process, not the least of which has been budget shortfalls during Recognized Obligation Payment Schedule periods. RSG will continue to maintain a working cash flow model for the Successor Agency to anticipate any future budget shortfalls. In addition, RSG will assist the Successor Agency in working to close any budget gaps by employing a variety of methods.

Task 2: Complete Annual ROPS and accompanying Administrative Budget

The Successor Agency must submit a Recognized Obligation Payment Schedule ("ROPS") to the Oversight Board and Department of Finance annually. RSG will assist the Successor Agency in completing the ROPS 18-19 that will be due during the 2017-18 fiscal year. Should

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REAL ESTATE, HOUSING
AND HEALTHY COMMUNITIES

any issue arise during the Department of Finance's review of the ROPS, RSG would assist the Successor Agency in drafting a Meet and Confer request and is available to attend the meeting.

The Successor Agency must also submit an administrative budget supporting the use of the annual administrative allowance permitted by law. RSG will prepare the annual administrative budget for fiscal year 2018-19, which will be submitted along with ROPS. The Successor Agency is allowed to amend the ROPS once during the period. RSG can assist the Successor Agency if this needed arises.

Task 3: Navigate New Legislation

RSG will keep abreast of new legislation and help the Successor Agency adapt and adjust their processes as needed.

Task 4: Housing Successor Agency Report

Senate Bill 341 was enacted in 2013 requiring all housing successor entities to prepare an annual report on its Low and Moderate Income Housing Asset Fund activities. The report for FY 2015-16 is due to the California Department of Housing and Community Development by April 1, 2017. RSG will work with staff to draft this report.

Task 5: Attend Meetings as Necessary

RSG will make a staff member available to the Successor Agency should they need assistance at any Successor Agency or Oversight Board meetings (up to 2 meetings each).

Task 6: Additional Administrative Services as Needed

RSG will assist the Successor Agency with any additional administrative tasks as they arise.

CONTRACT TERM

RSG's contract will begin upon approval by the City and Successor Agency and end on June 30, 2018.

PROJECT TEAM

Ms. Tara Matthews, Partner will be the principal in charge of this engagement. Suzy Kim, Senior Associate will be the Project Manager, and will be assisted by additional staff as needed.

FEE PROPOSAL

RSG will complete consulting services for remainder of FY 2016-17 and FY 2017-18 services on a time-and-materials basis, with a not to exceed amount of **\$20,000**. RSG does not charge clients for mileage (except direct costs related to field surveys), parking, standard telephone/fax expenses, general postage or incidental copies. However, we do charge for messenger services, overnight shipping/express mail costs and teleconferencing services. We also charge for copies of reports, documents, notices, and support material in excess of five (5) copies. These costs are charged back at the actual expense plus a 10% surcharge.

RSG issues monthly invoices payable upon receipt, unless otherwise agreed upon in advance. Invoices identify tasks completed to date, hours expended and the hourly rate.

HOURLY BILLING RATES:

Principal/Director	\$ 235
Senior Associate	180
Associate	160
Senior Analyst	135
Analyst	125
Research Assistant	110
Technician	80
Clerical	60
Reimbursable Expenses	Cost plus 10%

We appreciate the opportunity to submit our proposal to the City and Successor Agency, and look forward to working with you again. If you have any questions, please do not hesitate to contact me at 714-316-2116.

Sincerely,
RSG, INC.



Suzy Kim
Senior Associate

APPROVED AND AUTHORIZED:

Signed: _____

Title: _____

Date: _____