



AGENDA

Victor P. Lopez, Mayor

Diana Guerra Silva, Mayor Pro Tem

Gilbert Garcia, Council Member

Minerva Pineda, Council Member

Josie Cervantes, Council Member

WEDNESDAY, JANUARY 13, 2016 - 6:30 P.M.

Orange Cove Council Chambers

633 6th Street, Orange Cove, California 93646

A. Call to Order/Welcome

1. Roll Call
2. Invocation
3. Flag Salute

B. Confirmation of Agenda

C. Presentations

1. Presentation by Mayor Lopez and City Councilmembers Special Recognition to Mrs. Rita Greenwood
2. Presentation by Fresno State regarding Rural Economic Development
3. Presentation by Cultiva la Salud regarding update report on events

D. Consent Calendar

1. Resolution approving City Warrants for October 2015 and November 2015
2. City Council Minutes of December 9, 2015
3. City Council Minutes of December 15, 2015
4. Approve CSJVRMA Liability Certificate Request Holder name Kings Canyon Unified School District for Physical Activities at Citrus and McCord School (No additional Charge to the City)

5. Approve the request by the County of Fresno Election Office to use the Orange Cove Community Center for the upcoming June 7 and November 8, 2016 Primary and General Presidential Elections
6. Resolution approving Contract with the Department of Education of the State of California for the purpose of providing Child Care and Development Services in the Fiscal Year 2015-2016 Amendment 01 in the amount of \$1,125,176.00

E. Administration

CITY AUDITOR'S PRESENTATION:

1. **SUBJECT:** Consideration and Discussion regarding the Independent Auditors Report and Financial Statements for June 30, 2015 Presented by Bryant L. Jolley Certified Public Accountants

Recommendation: Council to consider approving the Independent Auditors Report and Financial Statements for June 30, 2015

CITY ENGINEER:

2. **SUBJECT: PUBLIC HEARING** – Amendment No. 1 to Orange Cove Underground Utility District No. 1

Recommendation: Council to consider the following:

- a. Conduct a public hearing to consider Amendment No. 1 to Underground Utility District No. 1 (UUD1)
- b. Approve attached Resolution, approving the expansion of the Northern boundary of UUD1 from the centerline of Park Blvd. to a point 306 feet to the North thereof

CITY MANAGER:

3. **SUBJECT:** Update report on the Christmas Toy Give Away Donations

Recommendation: Informational Item Only

F. Public Forum

Members of the public wishing to address the City Council on an item that is not on the agenda may do so now. No action will be taken by the City Council this evening. But items presented may be referred to the City Manager for follow up and a report. In order to allow time for all comments, each individual is limited to

three minutes. When addressing the Council, you are requested to come forward to the speakers microphone, state your name and address, and then proceed with your comments.

G. City Manager's Report

H. City Attorney's Report

I. City Council Communications

J. CLOSED SESSION

Conference with Real Property Negotiators – Government Code Section 54956.8
Property Address: 5.45 acre parcel
700 Feet West of Anchor Avenue, Orange Cove CA
City Negotiator: Sam Escobar, City Manager
Negotiating Parties: AMG

K. Reconvene City Council Meeting
(Report out of closed session)

L. Adjournment

ADA Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 626-4488 ext. 214. Notification 48 hours prior to the meeting will enable the City to make arrangements to ensure accessibility to this meeting.

Documents: Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at front counter at City Hall and at the Orange Cove Library located at 815 Park Blvd., Orange Cove, CA during normal business hours. In addition, most documents are posted on City's website at cityoforange Cove.com.

STATEMENT ON RULES OF DECORUM AND ENFORCEMENT

The Brown Act provides that members of the public have a right to attend public meetings, to provide public comment on action items and under the public forum section of the agenda, and to criticize the policies, procedures, or services of the city or of the acts or omissions of the city council. The Brown Act also provides that the City Council has the right to exclude all persons who willfully cause a disruption of a meeting so that it cannot be conducted in an orderly fashion.

During a meeting of the Orange Cove City Council, there is a need for civility and expedition in the carrying out of public business in order to ensure that the public has a

full opportunity to be heard and that the Council has an opportunity to conduct business in an orderly manner. The following is provided to place everyone on notice of the rules of decorum and enforcement.

GENERAL RULES OF DECORUM

While any meeting of the City Council is in session, the following rules of decorum shall be observed:

1. All remarks shall be addressed to the City Council as a whole and not to any single member, unless in response to a question from a member of the City Council.
2. A person who addresses the City Council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct (i) which is likely to provoke others to violent or riotous behavior, (ii) which disturbs the peace of the meeting by loud and unreasonable noise, (iii) which is irrelevant or repetitive, or (iv) which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.
3. A person, other than members of the Council and the person, who has the floor, shall not be permitted to enter into the discussion unless requested by the Mayor to speak.
4. Members of the City Council may not interrupt a person who has the floor and is making public comments. Members of the City Council shall wait until a person completes his or her public comments before asking questions or commenting. The Mayor shall then ask Councilmembers if they have comments or questions.
5. No person in the audience at a Council meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stamping of feet or other acts which disturb, disrupt or otherwise impede the orderly conduct of any Council meeting.

ENFORCEMENT OF DECORUM RULES

(Resolution No. 2012-16)

While the City Council is in session, all persons must preserve order and decorum. A person who addresses the City council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct which is likely to provoke others to violent or riotous behavior, which disturbs the peace of the meeting by loud and unreasonable noise,

which is irrelevant or repetitive, or which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.

The Mayor or other presiding officer shall request that a person who is breaching the rules of decorum cease such conduct. If after receiving such a warning, the person persists in breaching the rules of decorum, the Mayor or other presiding officer may order the person to leave the City Council meeting. If such person does not leave, the Mayor or presiding officer may request any law enforcement officer who is on duty at the meeting as sergeant-at-arms to remove the person from the Council Chambers. In the event there is no one from law enforcement present, the Mayor or presiding officer may direct the City Manager to contact law enforcement.

In accordance with the Point of Order Rule 4.6, the majority of the Council may overrule the Mayor if the majority of the Council believes the Mayor or other presiding officer is not applying the rules of decorum appropriately.

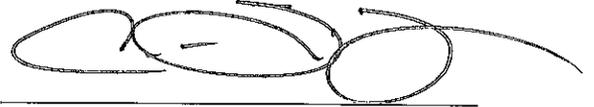
Resolution No. 2016-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS (CITY WARRANTS)

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Orange Cove, California, as follows:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Finance Director, or her designated representative, hereby certifies, and the City Manager hereby approves the accuracy of the following demands and to the availability of funds for payment thereof.

EXAMINED



Carlos Sanchez
Interim Finance Director

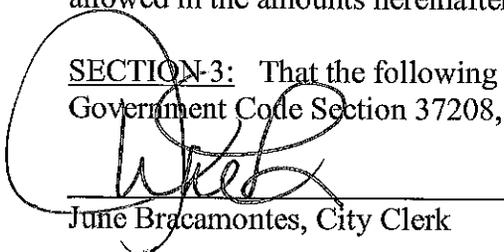
APPROVED



Sam Escobar, City Manager

SECTION 2: That the following claims and demands (October 2015 Warrant Numbers 038109-038353 and November 2015 Warrant Numbers 038354-038480) attached hereto and incorporated herein by reference, have been audited as required by law and the same are hereby allowed in the amounts hereinafter set forth on the attached.

SECTION 3: That the following claims and demands have been certified pursuant to Government Code Section 37208, and conforming to the City's adopted budget.



June Bracamontes, City Clerk

SECTION 4. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 5. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

This resolution was adopted at a Regular Meeting of the City Council of the City of Orange Cove held on January 13, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Victor P. Lopez, Mayor

ATTEST:

June Bracamontes, City Clerk

STATE OF CALIFORNIA)
COUNTY OF FRESNO) ss.
CITY OF ORANGE COVE)

I, JUNE BRACAMONTES, hereby certify that I am the duly appointed City Clerk of the City of Orange Cove and that the foregoing resolution was duly adopted at a regular meeting of the City Council held on the 13th day of January 2016.

June Bracamontes
City Clerk



MINUTES

Orange Cove City Council
Regular Meeting

Victor P. Lopez, Mayor

Diana Guerra Silva, Mayor Pro Tem
Minerva Pineda, Council Member

Gilbert Garcia, Council Member
Josie Cervantes, Council Member

WEDNESDAY, DECEMBER 9, 2015 - 6:30 P.M.
Orange Cove Council Chambers
633 6th Street, Orange Cove, California 93646

A. Call to Order/Welcome

COUNCIL PRESENT: Mayor Victor P. Lopez
Mayor Pro Tem Diana Guerra Silva
Councilmember Gilbert Garcia
Councilman Josie Cervantes

COUNCIL ABSENT: Councilmember Minerva Pineda

STAFF PRESENT: City Manager Samuel A. Escobar
City Attorney Dan McCloskey
Police Chief, Marty Rivera
City Clerk June V. Bracamontes

INVOCATION: Mayor Pro Tem Diana Guerra Silva

FLAG SALUTE: Mayor Victor P. Lopez

B. Confirmation of Agenda

No changes

C. Presentation

1. Administer the Oath of Office to the Orange Cove Police Officers, Krystle Clevenger and Gerardo Galaviz

City Clerk administered the Oath of Office to Krystle Clevenger and Gerardo Galaviz of the Police Department.

Mayor and Council thanked the officers for all their good work and thanked the families for coming out tonight.

2. Presentation by Taylor Libolt regarding California Municipal Finance Authority PACE Program

Ms. Taylor Libolt director of the Municipal Development Equity presented the following:

Property Assessed Clean Energy Program

- PACE allows water and energy efficient home upgrades to be financed through special assessments on the homes' property tax bill
- Improvements Financed by PACE
- Water efficient upgrades
- Bond Issuer
- Giveback Program
- Energy Efficient Equity

PACE is used for water savings. Work with local contractors. Offer financing through the contractor. Contractors will do the marketing. 10 cities in Fresno County.

No responsibility from the city.

D. Consent Calendar

1. City Council Minutes, Meeting of November 12, 2015
2. Council to approve the cost for the Allen Bradley CPU Replacement in the amount of \$6,920.00; the Instrument Installation amount of \$982.00; Replacement of Tripp Lite 1500W UPS \$1,429.00 and the Panel View 1000 & UPS Parts \$2,399.00 at the Waste Water Treatment Plant

Upon the motion by Councilman Garcia and seconded by Councilwoman Cervantes, Council approved the Consent Calendar as presented. (Yes Vote: Lopez, Silva, Garcia and Cervantes) (Absent Pineda)

E. Administration

City Engineer:

1. **SUBJECT:** Consideration and Discussion regarding the Public Hearing for Amendment No. 1 to Orange Cove Underground Utility District No. 1

Recommendation: Council to consider approving the Resolution No. 2015-65 setting a Public Hearing for Amendment No. 1 to Underground Utility District No. 1 for January 13, 2016

Upon the motion by Mayor Pro Tem Silva and seconded by Councilman Cervantes, Council approved the Resolution No. 2015-65 setting a Public Hearing for Amendment No. 1 to Underground Utility District No. 1 for January 13, 2016. (Yes Vote: Lopez, Silva, Garcia and Cervantes) (Absent Pineda)

2. **SUBJECT:** Consideration and Discussion regarding the applications to COG for Federal Transportation Funds

Recommendation: Staff recommends Council to approve Resolution No. 2015-66 the submission of applications to the Fresno County Council of Governments (COG) for the listed projects and adopt the Resolution supporting AB1012 "Timely Use of Funds"

Upon the motion by Mayor Pro Tem Silva and seconded by Councilmember Cervantes, Council approved Council Resolution No. 2015-66 the submission of applications to the Fresno County Council of Governments (COG) for the listed projects and adopt the Resolution supporting AB1012 "Timely Use of Funds". (Yes Vote: Lopez, Silva, Garcia and Cervantes) (Absent Pineda)

3. **SUBJECT:** Consideration and Discussion regarding the submission of Application for Funding from State Water Resources Control Board for Water Treatment Plant Expansion and Retention Basin Lining Planning Study

Recommendation: Council to adopt the Resolution No. 2015-67 Authorizing City Manager to sign and submit of Application for Funding from State Water Resources Control Board for Water Treatment Plant Expansion and Retention Basin Lining Planning Study

Upon the motion by Councilmember Garcia and seconded by Mayor Pro Tem Silva, Council approved to adopt the Resolution No. 2015-67 Authorizing City Manager to sign and submit of Application for Funding from State Water Resources Control Board for Water Treatment Plant Expansion and Retention Basin Lining Planning Study. (Yes Vote: Lopez, Silva, Garcia and Cervantes) (Absent Pineda)

4. **SUBJECT:** Consideration and Discussion regarding An Application to the State Water Board for SRF Funding for WWTP Tertiary Upgrade and Effluent Recycling Project and selection of Crawford & Bowen to prepare Environmental Documents for the project

Recommendation: Council to adopt Resolution No. 2015-68 authorizing the City Manager to submit an application to SRF and 2015-69 approving agreement with Crawford & Bowen to prepare environmental documents for the project

Upon the motion by Mayor Pro Tem Silva and seconded by Councilmember Garcia, Council approve Resolution No. 2015-68 to authorize the City Manager to submit an application to SRF. (Yes Vote: Lopez, Silva, Garcia and Cervantes) (Absent Pineda)

Upon the motion by Mayor Pro Tem Silva and seconded by Councilmember Cervantes, Council approved Resolution 2015-69 approving agreement with Crawford & Bowen to prepare environmental documents for the project. (Yes Vote: Lopez, Silva, Garcia and Cervantes) (Absent Pineda)

City Manager:

5. **SUBJECT:** Consideration and Discussion regarding the agreement relating to the California Municipal Finance Authority

Recommendation: Council to review and consider the agreement and Resolution relating to the Joint Exercise of Powers Agreement relating to the California Municipal Finance Authority contingent upon approval by City Attorney

Upon the motion by Mayor Pro Tem Silva and seconded by Councilmember Garcia, Council approved the agreement and Resolution relating to the Joint Exercise of Powers Agreement relating to the California Municipal Finance Authority contingent upon approval by City Attorney. (Yes Vote: Lopez, Silva, Garcia and Cervantes) (Absent Pineda)

6. **SUBJECT:** Consideration and Discussion regarding the Orange Cove RDA Owner-Occupied Rehab Program Guidelines

Recommendation: Council to consider the Orange Cove RDA Owner-Occupied Rehab Program Guidelines contingent upon approval by City Attorney

Upon the motion by Mayor Pro Tem Silva and seconded by Councilmember Garcia, Council approved the Orange Cove RDA Owner-Occupied Rehab Program Guidelines contingent upon approval by City Attorney. (Yes Vote: Lopez, Silva, Garcia and Cervantes) (Absent Pineda)

7. **SUBJECT:** Consideration and Discussion regarding the Proposal to prepare update to the Orange Cove Housing Element by Collins & Schoettler

Recommendation: Council to consider approving the proposal and agreement between Collins & Schoettler and the City of Orange Cove to prepare update to the Orange Cove Housing Element

Upon the motion by Councilmember Cervantes and seconded by Councilmember Garcia, Council approved the proposal and agreement between Collins & Schoettler and the City of Orange Cove to prepare update to the Orange Cove Housing Element. (Yes Vote: Lopez, Silva, Garcia and Cervantes) (Absent Pineda)

8. **SUBJECT:** Consideration and Discussion regarding the City Council Meeting of December 23, 2015

Recommendation: Staff is recommending to cancel the regular City Council Meeting of December 23, 2015 due to the Christmas Holidays

Upon the motion by Mayor Pro Tem Silva and seconded by Councilmember Cervantes, Council approved to cancel the regular City Council Meeting of December 23, 2015 due to the Christmas Holidays. (Yes Vote: Lopez, Silva, Garcia and Cervantes) (Absent Pineda)

Police Department:

9. **SUBJECT:** Presentation and discussion by Chief of Police, Marty Rivera regarding monthly statistical report

Recommendation: Informational item only

Officer leaving in January. Galaviz still injured;
Shortage causes the overtime issues. Shutting down the office earlier DA calls us
arrest report must be given to the DA within 24 hours.

Causes overtime officers' call in sick or on vacation. Don't have the manpower.
Training mandatory cause more overtime issues. All trainings being sent are
POST reimbursed.

Regarding overtime other cities such as Parlier spent \$122,000; Reedley
\$120,000; Sanger \$120,000; Selma \$240,000; Selma \$60,000; Huron \$20,000;
Kingsburg \$70,000

Currently K9 does not have a handler.

11 Explorers; Orchard Village cameras 18 total; Chief car hit a cow; events
participate have explorers to help. Catholic has 3 events going.

Chief presented the November 2015 Monthly Statistics.

F. Public Forum

Members of the public wishing to address the City Council on an item that is not
on the agenda may do so now. No action will be taken by the City Council this
evening. But items presented may be referred to the City Manager for follow up
and a report. In order to allow time for all comments, each individual is limited to
three minutes. When addressing the Council, you are requested to come forward
to the speakers microphone, state your name and address, and then proceed with
your comments.

None

G. City Manager's Report

Update of the Community Center wall paper looks good.

Both Anchor and G Street have a fog seal. Stripping on G Anchor will have a
center line stripping should be completed.

Last regular council meeting code enforcement taken place Val Mart using the old
method. Code enforcement done on Wednesday.

Abandoned homes and multi properties code enforcement.

Great Light Parade. Gift Toys give away next week.

H. City Attorney's Report

Nothing to report

I. City Council Communications

Councilman Gilbert Garcia:

Enjoyed the City Parade.

Councilwoman Josie Cervantes:

Great time enjoyed the parade and thanked everyone involved.

Mayor Pro Tem Diana Guerra Silva:

Glad to be here tonight. Thanked everyone for their efforts shows unity.

Mayor Victor P. Lopez:

Thanked the Fire and Police Departments, Chamber of Commerce, and the School District. The Parade was a success and the amount of people that came out was the best ever. Thanked cruising for Jesus for doing a great job with their cars and motorcycles. Everyone enjoyed it.

At the next meeting would like a report of the generous donations.

Would like to have both Chiefs fire and Police and Mr. Ferreira at the Toy Give Away to show our appreciation.

Working on the JPA met with Tony Boren Mario Santoyo going to take action at COG will not be there. Talked to Mayors of Mendota and Sanger. Bonds towards the Temperance Flats. \$50,000 per county.

Proud of management and staff supporting him Mayor will present the Eastern Part. Will do everything possible to make this happen.

J. Adjournment

Mayor adjourned the City Council Meeting at 8:00 p.m.

Respectfully Submitted:

June V. Bracamontes, City Clerk
City of Orange Cove

PRESENTED TO COUNCIL:

DATE: _____

ACTION: _____

**MINUTES
ORANGE COVE CITY COUNCIL**

DATE: TUESDAY, DECEMBER 15, 2015 – 5:30 P.M.

**LOCATION: Orange Cove Council Chambers
633 6th Street, Orange Cove, California 93646**

Victor P. Lopez, Mayor

**Diana Guerra Silva, Mayor Pro Tem
Minerva Pineda, Council Member**

**Gilbert Garcia, Council Member
Josie Cervantes, Council Member**

A. CALL TO ORDER/WELCOME

COUNCIL PRESENT: Mayor Victor P. Lopez
Mayor Pro Tem Diana Guerra Silva
Councilmember Gilbert Garcia (absent)
Councilmember Minerva Pineda (ARRIVED AT 5:42PM)
Councilman Josie Cervantes

STAFF PRESENT: City Manager Samuel A. Escobar
City Attorney Dan McCloskey
Police Chief, Marty Rivera
City Clerk June V. Bracamontes

INVOCATION: Mayor Pro Tem Diana Guerra Silva

FLAG SALUTE: Mayor Victor P. Lopez

B. CONSENT CALENDAR

1. Council Approval Extension of Contract with Motorola Maintenance and Support Agreement

Upon the motion by Mayor Pro Tem Silva and seconded by Councilwoman Cervantes, Council approved the Consent Calendar as presented. (Yes Vote Lopez, Silva, and Cervantes)(Absent: Garcia and Pineda)

C. ADMINISTRATION

City Manager

2. **SUBJECT:** Consideration and Discussion regarding the contract between the City of Orange Cove and Friends of Orange Cove Animal Shelter

Recommendation: Council to consider approving the contract between the City of Orange Cove and Friends of Orange Cove Animal Shelter

Upon the motion by Mayor Pro Tem Silva and seconded by Councilwoman Cervantes, Council approve the contract between the City of Orange Cove and Friends of Orange Cove Animal Shelter with minor changes to the contract. (Yes Vote: Lopez, Silva, Pineda and Cervantes)(Absent: Garcia)

3. **SUBJECT:** Update Report by Mr. Julian Chapa regarding Energy efficient and Cap and Trade

Recommendation: Informational Item Only

Julian Chapa presented to Council the opportunities to explore energy savings. Working with consult with PGE. At the Council Meeting of January 13, 2016 would like to approach the City with an agreement as a contractor to evaluate the energy needs. The goal is to be in the front line of opportunities and have Orange Cove first.

Mayor congratulate Julian Chapa brother hired in the City of Sanger.

MEMBERS OF THE PUBLIC SHALL HAVE AN OPPORTUNITY TO ADDRESS THE COUNCIL ON ANY ITEM ON THIS AGENDA NOTICE

D. ADJOURNMENT:

Mayor Lopez adjourned the City Council Meeting at 6:35 p.m.

PRESENTED TO COUNCIL:

DATE: _____

ACTION: _____

CSJVRMA LIABILITY CERTIFICATE REQUEST

Date: January 5, 2016

To: la Her
1750 Creekside Oaks Drive, Suite 200
Sacramento, CA 95833

Phone: (800) 541-4591, ext. 4647
Fax: (916) 244-1199
E-mail: laher@bickmore.net

From:

Member City: City of Orange Cove
Contact Name: Samuel Escobar
Department: City Manager
Street Address: 633 6th Street
City, State, and Zip: Orange Cove, CA 93646
Phone: 559.626.4488 Ext #215
Fax: 559.626.4653
E-mail: samescobar@cityoforangecove.com, cc@cityoforangecove.com

Certificate Holder:

Name: Kings Canyon Unified School District
Street Address: 675 W. Manning Ave.
City, State, and Zip: Reedley, CA 93654
Attention: Juan Garza, Superintendent
Phone: 559.305.7010
Fax: 559.637.1292
E-mail: _____
Email/Fax/Mail: PDF by Email Acceptable: Fax Acceptable: _____
(Check One) Requires original be mailed:

Description of activity for which coverage is requested: _____
Physical Activity classes at Citrus Middle School; Zumba/ Bailoterapia, One hour classes starting Thursday
February 18- end of the academic year June 9th (5:30pm-7:30pm), Time includes 30 minutes for set-up and
clean up.

Date(s) of Activity: Every Tuesday: 2/18/16-6/9/16 5:30 pm-7:30pm

Limits of Liability: \$ 1,000,000

Additional Covered Party: Yes No (please check one)

Other Requested Coverage: _____
(such as property, workers' compensation, etc.)

For Additional Covered Party, you must provide back up documentation such as a contract or lease agreement, which clearly indicates the insurance requirements.

CSJVRMA LIABILITY CERTIFICATE REQUEST

Date: January 5, 2016

To: Ia Her
1750 Creekside Oaks Drive, Suite 200
Sacramento, CA 95833

Phone: (800) 541-4591, ext. 4647
Fax: (916) 244-1199
E-mail: laher@bickmore.net

From:

Member City: City of Orange Cove
Contact Name: Samuel Escobar
Department: City Manager
Street Address: 633 6th Street
City, State, and Zip: Orange Cove, CA 93646
Phone: 559.626.4488 Ext #215
Fax: 559.626.4653
E-mail: samescobar@cityoforange Cove.com, cc@cityoforange Cove.com

Certificate Holder:

Name: Kings Canyon Unified School District
Street Address: 675 W. Manning Ave.
City, State, and Zip: Reedley, CA 93654
Attention: Juan Garza, Superintendent
Phone: 559.305.7010
Fax: 559.637.1292
E-mail: _____
Email/Fax/Mail: PDF by Email Acceptable: x Fax Acceptable: _____
(Check One) Requires original be mailed: x

Description of activity for which coverage is requested: _____
Physical Activity classes at McCord Elementary School; Zumba/ Bailoterapia, One hour classes starting
Tuesday February 23- end of the academic year June 7th (5:30pm-7:30pm). Time includes 30 minutes for
set-up and clean up.

Date(s) of Activity: Every Tuesday: 2/23/16-6/7/16 5:30 pm-7:30pm

Limits of Liability: \$ 1,000,000

Additional Covered Party: Yes No (please check one)

Other Requested Coverage: _____
(such as property, workers' compensation, etc.)

For Additional Covered Party, you must provide back up documentation such as a contract or lease agreement, which clearly indicates the insurance requirements.

Site Use only for comments or clarification:

Organization (Lessee):	City of Orange Cove	Team, Club, Troop, Unit Name (if any)	
Address City, Zip	633 6th Street	Phone(s)	
Contact Info:	Name & Title (print): SAMUEL ESCOBAR, CITY MANAGER	E-MAIL: samescobar@cityoforange Cove.com cc@cityoforange Cove.com	
Facility Requested:	Site: Citrus Middle	Area/Room: Gym	

Activity Description
Zumba for community / Bailoterapia

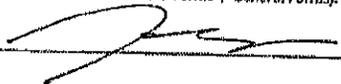
Please attach additional page(s) for schedule details, if necessary.

Day	Time		Date	
	From	To	From	To
Monday				
Tuesday				
Wednesday				
Thursday	8:30pm	7:30pm	2/18/16	6/8/16
Friday				
Saturday				
Sunday				

KCUSD EMERGENCY CONTRACT INFORMATION
 911 Emergency
 294-2009 Fresno County Fire Emergency
 488-3111 Fresno County Sheriff Office
 626-5106 Orange Cove Police Dept
 637-4250 Reedley Police Department
 217-0373 KCUSD 24-hour Emergency
 The site address & phone number is indicated in the Site Info box above.
 Always have your approved Facility Request form with you while on school premises.

Facility Use Instructions & Process Information:

- All Requests must clearly and specifically identify the day(s), date(s) and time(s) being requested.
- All Request dates must fall within the period of July 1 thru June 30 of any given school year.
 If dates of a request span school years, two forms must be filled out, one for each school year.
- Lessee will present the "Facility Use Request" and signed "Terms & Conditions" to the Site for approval.
- After Site-approval the request will be sent to the District Office and submitted for final approval by the Board.
- Prior to using the facility, Lessee must provide Kings Canyon Unified (KCUSD) with a current Certificate of Insurance which names KCUSD as the "Certificate Holder" and "Additional Insured" and has a minimum of \$1,000,000 in liability coverage.
- A copy of the Board-approved Facility Request will be sent to the e-mail address listed above.
 A copy of the approved form must be in the user's possession while on school premises.
- KCUSD's Facility Use Rate Schedule is posted on its website along with a fill-in Facility Request form: kcusd.com.
 (click on Departments-> Business Services-> Forms-> General Forms).

Signature of Requestor:  Date: 1/5/16

Site Approval Signature: _____ Date: _____

Board Date: _____ Approved: Yes No Invoice: Yes No

**KINGS CANYON UNIFIED SCHOOL DISTRICT
FACILITY USE TERMS AND CONDITIONS**

INSURANCE: Organization agrees to obtain at its sole expense and to provide evidence of liability insurance providing for minimum liability coverage of \$1,000,000 for bodily injury and property damage arising from the use of District's facility. Such policy must provide coverage on an occurrence basis. Such liability policy or policies shall name the DISTRICT, ITS OFFICERS, AGENTS, AND EMPLOYEES, INDIVIDUALLY AND COLLECTIVELY, AS ADDITIONAL INSURED WITH RESPECT TO ALL MATTERS RELATING TO OR ARISING OUT OF THIS AGREEMENT. Such coverage for additional insured shall apply as primary insurance. Any other insurance, or self-insurance, maintained by the District, its officers, agents and employees, shall be in excess only and non-contributing with insurance provided under Organization's policies. Organization's insurance shall not be canceled or changed without a minimum of thirty (30) days advance written notice given to the District.

LIABILITY*: If your organization is a recognized parent booster or scouting organization, by using the facility you agree to defend, indemnify and hold harmless the District, its board, officers, employees and agents from liability for any losses or injuries resulting from the negligence of the user group or any of its officers, employees, members or agents which may occur as a result of or during the use of the facilities. If you are an organization other than a parent booster, scouting organization, by using the facility you agree to defend, indemnify and hold harmless the District, its board, officers, employees and agents from liability for any losses or injuries of any kind that may result in any way from the Organization's use of the facilities, regardless of cause. Organization will also be liable for any damage or destruction of school property and may be charged an amount equal to all damages and further use of facilities may be denied.

*If the organization is the University of California or California State University or any sub-division thereof, then the foregoing paragraph shall be replaced with the following:

Organization will be liable for injuries resulting from the use of the facilities or grounds and for all other resulting damages or injury in proportion to and to the extent such injuries or damages are caused by or result from the negligent acts or omissions of the Organization, its officers, agents or employees. Organization hereby agrees to indemnify and hold harmless the District, its agents and employees, from all claims, actions, demands, liability, responsibility, damages, loss, cost and expenses of any nature whatsoever arising from Organization's use of the District facilities or grounds, including the cost of defending District, its agents and employees, against claims, actions, or demands. Organization will be liable for any destruction of school property caused by Organization and may be charged an amount equal to all damages and further use of facilities may be denied.

PROTECTION OF PROPERTY: School property must be protected from damage or mistreatment, and each third party user must be responsible for the condition in which it leaves the school facilities or grounds. If school property is damaged, or must be cleaned as a result of such use, the same shall be paid for or reimbursed by Organization. Organization agrees to all terms and conditions above, and accepts fees charged for facility use according to the District Facility Use Fee Schedule. This agreement is not effective until signed by the Authorized District Representative.

Permission to use a Kings Canyon Unified School District's facility is granted with the understanding that Organizations will adhere to the above Terms and Conditions and the following expectations.

- The Use will not have an unacceptable impact on facilities and/or field conditions.
- The Use will not place an unreasonable burden on site custodial, maintenance or administrative staff.
- The premises will be returned to the condition in which they were found prior to the use. Guests will be billed for damage to school property or extraordinary custodial or repair costs.
- Guests understand that the School's activities always take priority. On occasion Guests will need to be flexible and accommodate the Site's request to change their planned Use. This is not an uncommon occurrence for sports groups that have been permitted to use fields for whole seasons at a time.
- Approved Guests may "host" other teams for games or scrimmages only if the participants of the other teams are comprised of youth who reside within Kings Canyon Unified School District. (Does not apply to Aquatics Complex.)
- Lifeguard with a current Lifeguard Certificate (American Red Cross) must be on site at Aquatics Complex during the entire activity.
- Tournaments that include adult participants and/or vendors are not allowed.
- Conflicts regarding sharing the facilities with other guest groups must be handled in a mature and polite manner. If necessary, such conflicts should be brought to the attention of the site administrator.
- While on KCUSD premises a copy of the Board-approved Facility Use Request must be available to be presented to staff or security upon request.
- All KCUSD facilities are tobacco free and the use of tobacco is prohibited at all times.
- A person with a food handler's permit must be present if food is to be sold/served at the event.

I understand that permission to use the facility may be rescinded at any time if the Organization does not comply with the Terms and Conditions and/or conform to these expectations.

Signature of Organization's Representative

Date: 11/5/16

Signature of Authorized District Representative

Date: _____

KINGS CANYON UNIFIED SCHOOL DISTRICT
675 W. MANNING AVENUE, REEDLEY CA 93654
FACILITY USE REQUEST

Site Use only for comments or clarification:

Organization (Lessee):	City of Orange Cove	Team, Club, Troop, Unit Name (if any)
Address City, Zip	633 6th Street	Phone(s): 559.826-4488
Contact Info:	Name & Title (print): Samuel Escobar, City Manager	E-mail: samescobar@cityoforange Cove.com cc@cityoforange Cove.com
Facility Requested:	Site: McCord	Area/Room: Cafeteria

Activity Description
Zumba for community / Bailoterapia

Please attach additional page(s) for schedule details, if necessary.

Day	Time		Date	
	From	To	From	To
Monday	5:30pm	7:30pm	2/22/18	6/6/18
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

KCUSD EMERGENCY CONTRACT INFORMATION

911 Emergency
294-2009 Fresno County Fire Emergency
488-3111 Fresno County Sheriff Office
626-5106 Orange Cove Police Dept
637-4250 Reedley Police Department
217-0373 KCUSD 24-hour Emergency

The site address & phone number is indicated in the Site Info box above.
Always have your approved Facility Request form with you while on school premises.

Facility Use Instructions & Process Information:

- All Requests must clearly and specifically identify the day(s), date(s) and time(s) being requested.
- All Request dates must fall within the period of July 1 thru June 30 of any given school year.
If dates of a request span school years, two forms must be filled out, one for each school year.
- Lessee will present the "Facility Use Request" and signed "Terms & Conditions" to the Site for approval.
- After Site approval the request will be sent to the District Office and submitted for final approval by the Board.
- Prior to using the facility, Lessee must provide Kings Canyon Unified (KCUSD) with a current Certificate of Insurance which names KCUSD as the "Certificate Holder" and "Additional Insured" and has a minimum of \$1,000,000 in liability coverage.
- A copy of the Board-approved Facility Request will be sent to the e-mail address listed above.
A copy of the approved form must be in the user's possession while on school premises.
- KCUSD's Facility Use Rate Schedule is posted on its website along with a fill-in Facility Request form: kcUSD.com.
(click on Departments -> Business Services -> Forms -> General Forms).

Signature of Requestor: _____ Date: 1/5/18

Site Approval Signature: _____ Date: _____

Board Date: _____ Approved: Yes No Invoice: Yes No

**KINGS CANYON UNIFIED SCHOOL DISTRICT
FACILITY USE TERMS AND CONDITIONS**

INSURANCE: Organization agrees to obtain at its sole expense and to provide evidence of liability insurance providing for minimum liability coverage of \$1,000,000 for bodily injury and property damage arising from the use of District's facility. Such policy must provide coverage on an occurrence basis. Such liability policy or policies shall name the DISTRICT, ITS OFFICERS, AGENTS, AND EMPLOYEES, INDIVIDUALLY AND COLLECTIVELY, AS ADDITIONAL INSURED WITH RESPECT TO ALL MATTERS RELATING TO OR ARISING OUT OF THIS AGREEMENT. Such coverage for additional insured shall apply as primary insurance. Any other insurance, or self-insurance, maintained by the District, its officers, agents and employees, shall be in excess only and non-contributing with insurance provided under Organization's policies. Organization's insurance shall not be canceled or changed without a minimum of thirty (30) days advance written notice given to the District.

LIABILITY: If your organization is a recognized parent booster or scouting organization, by using the facility you agree to defend, indemnify and hold harmless the District, its board, officers, employees and agents from liability for any losses or injuries resulting from the negligence of the user group or any of its officers, employees, members or agents which may occur as a result of or during the use of the facilities. If you are an organization other than a parent booster, scouting organization, by using the facility you agree to defend, indemnify and hold harmless the District, its board, officers, employees and agents from liability for any losses or injuries of any kind that may result in any way from the Organization's use of the facilities, regardless of cause. Organization will also be liable for any damage or destruction of school property and may be charged an amount equal to all damages and further use of facilities may be denied.

*If the organization is the University of California or California State University or any sub-division thereof, then the foregoing paragraph shall be replaced with the following:

Organization will be liable for injuries resulting from the use of the facilities or grounds and for all other resulting damages or injury in proportion to and to the extent such injuries or damages are caused by or result from the negligent acts or omissions of the Organization, its officers, agents or employees. Organization hereby agrees to indemnify and hold harmless the District, its agents and employees, from all claims, actions, demands, liability, responsibility, damages, loss, cost and expenses of any nature whatsoever arising from Organization's use of the District facilities or grounds, including the cost of defending District, its agents and employees, against claims, actions, or demands. Organization will be liable for any destruction of school property caused by Organization and may be charged an amount equal to all damages and further use of facilities may be denied.

PROTECTION OF PROPERTY: School property must be protected from damage or mistreatment, and each third party user must be responsible for the condition in which it leaves the school facilities or grounds. If school property is damaged, or must be cleaned as a result of such use, the same shall be paid for or reimbursed by Organization. Organization agrees to all terms and conditions above, and accepts fees charged for facility use according to the District Facility Use Fee Schedule. This agreement is not effective until signed by the Authorized District Representative.

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- The premises will be returned to the condition in which they were found prior to the use. Guests will be billed for damage to school property or extraordinary custodial or repair costs.
- Guests understand that the School's activities always take priority. On occasion Guests will need to be flexible and accommodate the Site's request to change their planned Use. This is not an uncommon occurrence for sports groups that have been permitted to use fields for whole seasons at a time.
- Approved Guests may "host" other teams for games or scrimmages only if the participants of the other teams are comprised of youth who reside within Kings Canyon Unified School District. (Does not apply to Aquatics Complex.)
- Lifeguard with a current Lifeguard Certificate (American Red Cross) must be on site at Aquatics Complex during the entire activity.
- Tournaments that include adult participants and/or vendors are not allowed.
- Conflicts regarding sharing the facilities with other guest groups must be handled in a mature and polite manner. If necessary, such conflicts should be brought to the attention of the site administrator.
- While on KCUSD premises a copy of the Board-approved Facility Use Request must be available to be presented to staff or security upon request.
- All KCUSD facilities are tobacco free and the use of tobacco is prohibited at all times.
- A person with a food handler's permit must be present if food is to be sold/served at the event.

I understand that permission to use the facility may be rescinded at any time if the Organization does not comply with the Terms and Conditions and/or conform to these expectations.

Signature of Organization's Representative

Date: 11/5/16

Signature of Authorized District Representative

Date: _____



COUNTY OF FRESNO
COUNTY CLERK / REGISTRAR OF VOTERS
BRANDI L. ORTH

December 23, 2015

ORANGE COVE COMMUNITY CENTER
1705 Anchor Ave
Orange Cove CA 93646

Subject: Polling Place Availability

Preparations are underway for the upcoming June 7 & November 8, 2016 Primary and General Presidential Elections. The Fresno County Clerk's office is requesting the use of your location as a polling place. We trust your facility will be available and request that you complete the attached questionnaire and return it in the self-addressed, postage-paid envelope by **Friday January 8, 2016**. You may also fax your form to (559) 600-7614 or e-mail to Pollingplaces@co.fresno.ca.us.

Voting polls will be open from 7:00 a.m. to 8:00 p.m. Your location is required to be available from 6:00 a.m. until approximately 9:30 p.m. to allow the precinct board time to prepare before the polls open and complete the closing procedures once the polls close. Additionally, by agreeing to allow your facility or home to be used as a polling place, you agree to allow us to set up the Touch Screen voting machine, as required by law, when the election equipment is delivered to your location.

To receive a \$35.00 stipend for the use of your location, (stipend does not apply to Fresno County buildings) you must complete the payment section on the attached form. Make sure to include your tax ID number or the last four digits of your social security number. If you need to recover any staff time involved in the opening or closing of this location, please submit an itemized bill of the hours worked outside of normal work hours. This reimbursement will be in lieu of the \$35.00 stipend.

The Help America Vote Act (HAVA) requires all polling locations to be accessible to voters with disabilities. Please select a room or rooms as close to the parking area as possible for easy access to accommodate all voters. Thank you for your participation. If you have any questions, please call 600-7353.

Sincerely,

Theresa H. Thompson
County Clerk Business Manager
Office of Brandi L. Orth
County Clerk/Registrar of Voters

2221 Kern Street • Fresno, California 93721
Clerk Services (559) 600-2575 • Elections (559) 600-8683 • Fax (559) 488-3279
Elections Warehouse (559) 600-7353

The County of Fresno is an Equal Employment Opportunity Employer

Is your facility available for use as a polling place for the June 7, 2016 Presidential Primary Election? YES___ NO___

* If no, is it temporarily ___ or permanently ___ unavailable?

The Information printed below will appear on the sample ballot mailed to the registered voters in your precinct. Please make any necessary corrections.

Orange Cove Community Center (Gym)
On Anchor Btwn Parlier & South Ave
1705 S Anchor Ave
Orange Cove, CA

Home Precinct 0000745

1. Please indicate which area or room will be designated as the polling place. If you must change the assigned area or room prior to Election Day, our department must be notified as soon as possible. We can be reached at (559) 600-7353. Can be e-mail to Pollingplace@co.fresno.ca.us or fax to 600-7614.

Can your facility accommodate two or more voting precincts? YES___ NO___

2. To assist voters in locating your facility, please give general directions from the nearest major cross streets: _____

3. Is the designated area or room accessible to all voters, (i.e. handicapped, and elderly)? YES___ NO___

4. List the contact person for your facility?

Name _____ Telephone (day) _____
Emergency phone _____ Telephone (night) _____

5. List the contact person(s) on Election Day for opening (6:00 AM) and closing (9:30 PM) for your facility?

Name _____ Cell phone _____ Emergency Phone _____
Name _____ Cell phone _____ Emergency Phone _____

6. Do you have a 5 – 6 ft table and five (5) chairs available for use? YES___ NO___

7. Would you volunteer your facility without pay? YES___ NO___

For the standard allowance of \$35.00 please provide the information below (excluding county buildings). If a janitorial fee is requested in lieu of \$35.00, please submit an itemized bill).

Name _____ Fed Tax I.D./SSN # _____
Street _____ City _____ Zip _____

Fresno County is authorized to use the location listed above as a polling place. Note: Your signature below is our contract with you and verification that the information provided is correct.

Authorized Signature

Date

Title

Phone #

Is your facility available for use as a polling place for the November 8, 2016 Presidential General Election? YES___ NO___

* If no, is it temporarily ___ or permanently___ unavailable?

The Information printed below will appear on the sample ballot mailed to the registered voters in your precinct. Please make any necessary corrections.

Orange Cove Community Center (Gym)
On Anchor Btwn Parlier & South Ave
1705 S Anchor Ave
Orange Cove, CA

Home Precinct 0000745

1. Please indicate which area or room will be designated as the polling place. If you must change the assigned area or room prior to Election Day, our department must be notified as soon as possible. We can be reached at (559) 600-7353. Can be e-mail to Pollingplace@co.fresno.ca.us or fax to 600-7614.

Can your facility accommodate two or more voting precincts? YES___ NO___

2. To assist voters in locating your facility, please give general directions from the nearest major cross streets: _____
3. Is the designated area or room accessible to all voters, (i.e. handicapped, and elderly)? YES___ NO___
4. List the contact person for your facility?
Name _____ Telephone (day) _____
Emergency phone _____ Telephone (night) _____
5. List the contact person(s) on Election Day for opening (6:00 AM) and closing (9:30 PM) for your facility?
Name _____ Cell phone _____ Emergency Phone _____
Name _____ Cell phone _____ Emergency Phone _____
6. Do you have a 5 – 6 ft table and five (5) chairs available for use? YES___ NO___
7. Would you volunteer your facility without pay? YES___ NO___
For the standard allowance of \$35.00 please provide the information below (excluding county buildings). If a janitorial fee is requested in lieu of \$35.00, please submit an itemized bill).
Name _____ Fed Tax I.D./SSN # _____
Street _____ City _____ Zip _____

Fresno County is authorized to use the location listed above as a polling place. Note: Your signature below is our contract with you and verification that the information provided is correct.

Authorized Signature

Date

Title

Phone #

**RESOLUTION NO. 2016-03
CITY OF ORANGE COVE**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE
AUTHORIZING EXECUTION OF AMENDMENT 01 CONTRACT
DOCUMENTS WITH THE DEPARTMENT OF EDUCATION OF THE STATE
OF CALIFORNIA FOR THE PURPOSE OF PROVIDING CHILD CARE AND
DEVELOPMENT SERVICES IN THE FISCAL YEAR 2015-2016**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE COVE AS
FOLLOWS:

1. The City Council authorizes entering into Contract Number CSPP-5059 for California State Pre School Program for Project Number 10-2188-00-5 with the California Department of Education for the funding of a Child Development Program in the City of Orange Cove during the fiscal year, July 1, 2015 through June 30, 2016. Amendment 01 in the dollar amount of \$1,125,176.00.

2. The City Manager is authorized to sign the Agreement of behalf of the City of Orange Cove, or, should he be unavailable or disallowed for any reason, then the Mayor is authorized to sign the Agreement on behalf of the City of Orange Cove, and the City Clerk is authorized to attest to the signature of individual who signs on behalf of the City of Orange Cove.

CLERKS CERTIFICATION

I, HEREBY CERTIFY, that the foregoing Resolution was passed and adopted by the City Council of the City of Orange Cove at a meeting thereof held on the 13th of January, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

**June V. Bracamontes, City Clerk
City of Orange Cove**



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 15 - 16

Amendment 01

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

Budget Act/Rate Increase

DATE: July 01, 2015

CONTRACT NUMBER: CSPP-5059

PROGRAM TYPE: CALIFORNIA STATE
PRESCHOOL PROGRAM

PROJECT NUMBER: 10-2188-00-5

CONTRACTOR'S NAME: CITY OF ORANGE COVE

This agreement with the State of California dated July 01, 2015 designated as number CSPP-5059 shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$1,051,027.00 and inserting \$1,125,176.00 in place thereof.

The Maximum Rate per child day of enrollment payable pursuant to the provisions of the agreement shall be amended by deleting reference to \$36.10 and inserting \$38.53 in place thereof.

SERVICE REQUIREMENTS

The minimum Child Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 29,114.0 and inserting 29,203.0 in place thereof.

Minimum Days of Operation (MDO) Requirement shall be 246. (No change)

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

STATE OF CALIFORNIA		CONTRACTOR				
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)				
PRINTED NAME OF PERSON SIGNING Sueshil Chandra, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING				
TITLE Contracts, Purchasing and Conference Services		ADDRESS				
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 74,149	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE		Department of General Services use only		
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 1,051,027	(OPTIONAL USE) See Attached					
TOTAL AMOUNT ENCUMBERED TO DATE \$ 1,125,176	ITEM See Attached	CHAPTER	STATUTE			FISCAL YEAR
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702					
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.			
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE				

CONTRACTOR'S NAME: CITY OF ORANGE COVE

CONTRACT NUMBER: CSPP-5059

Amendment 01

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 51,426	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 137,926	(OPTIONAL USE)0656 13609-2188	FC# 93.596	PC# 000321	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 189,352	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ -10,935	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 75,884	(OPTIONAL USE)0656 15136-2188	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 64,949	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 43,955	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 583,876	(OPTIONAL USE)0656 23038-2188			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 627,831	ITEM 30.10.010. 6100-196-0001	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ -10,297	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 253,341	(OPTIONAL USE)0656 23254-2188			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 243,044	ITEM 30.10.020.001 6100-194-0001	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590			

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above. SIGNATURE OF ACCOUNTING OFFICER	T.B.A. NO.	B.R. NO.
	DATE	



CITY OF ORANGE COVE REPORT TO THE CITY COUNCIL

To: Orange Cove City Council
From: Carlos Sanchez, Interim Finance Director
Subject: Independent Auditor's Report for the year ending June 30, 2015
Attachments: Independent Auditor's Report

RECOMMENDATION:

The City Council accept the Independent Auditor's Report for the fiscal year ending June 30, 2015.

BACKGROUND:

Bryant L Jolley, Certified Public Accountants serve as Independent Auditor to the City of Orange Cove. The Independent Auditor has issued an unqualified opinion for the City's financial statements for the fiscal year ending June 30, 2015. The unqualified opinion denotes that the examination was adequate in scope and that the financial statements present fairly, in all material respects, the financial position of the City as of June 30, 2015. It also indicates that the results of its operations and the cash flows of its proprietary fund types for the year ended are in conformity with generally accepted accounting principles. An unqualified opinion represents the highest opinion an Independent Auditor can issue to financial statements.

FISCAL IMPACT:

None

CONFLICT OF INTEREST:

None

Prepared by: CS

Approved by: 

REVIEW: City Manager: 

Finance: 

City Attorney: _____

TYPE OF ITEM:

COUNCIL ACTION: APPROVED DENIED NO ACTION

- Consent
- Info Item
- Action Item
- Department Report
- Redevelopment Agency

- Public Hearing
- Matter Initiated by a Council Member
- Other
- Continued to: _____

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and City Council
City of Orange Cove, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Orange Cove, California, (the City) as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Orange Cove, California, as of June 30, 2015, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As described in Note 1 to the financial statements, the City adopted new accounting guidance, GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – An Amendment of GASB Statement No. 27*. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 -14, budgetary comparison information on pages 61-65, the schedule of funding progress on page 66, and the City's Proportionate Share of Net Pension Asset/Liability and Contributions on pages 67-68, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

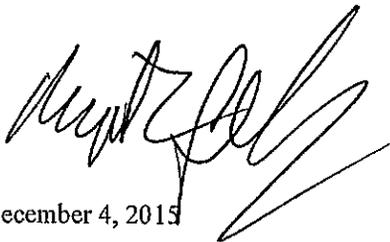
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Orange Cove's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 4, 2015, on our consideration of the City of Orange Cove's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Orange Cove's internal control over financial reporting and compliance.

December 4, 2015

A handwritten signature in black ink, appearing to be "M. J. [unclear]", written over the date.



CITY OF ORANGE COVE REPORT TO THE CITY COUNCIL

To: Orange Cove City Council
From: Gary D. Horn, City Engineer
Subject: Public Hearing – Amendment No. 1 to Orange Cove Underground Utility District No. 1
Attachments: Project Map and Resolution

RECOMMENDATION:

That the City Council:

1. Conduct a public hearing to consider Amendment No. 1 to Underground Utility District No. 1 (UUD1).
2. Approve attached Resolution, approving the expansion of the northern boundary of UUD1 from the centerline of Park Blvd. to a point 306 feet to the north thereof.

EXECUTIVE SUMMARY:

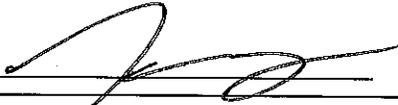
On June 24, 2015, City Council approved Anchor Ave. from Park Blvd. to Martinez St, as the preferred location for UUD1. This amendment will extend the undergrounding north along Anchor Ave. about 300 feet.

BACKGROUND:

The current northern boundary of UUD1 is the north side of Park Blvd. Staff feels that the City owned property at the northwest corner of Anchor Avenue and Park Blvd. will be more attractive to potential developers if the existing overhead power lines along Anchor Avenue were undergrounded for 306 feet to the north.

The additional cost for expanding the UUD1 boundary will be paid from the County's PG&E Rule 20A allocation for UUD1.

Prepared by: _____ GH _____

Approved by: _____  _____

REVIEW: City Manager:  _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
_____ Consent			<u> X </u>	Public Hearing
_____ Info Item				Matter Initiated by a Council Member
_____ Action Item				Other
<u> X </u> Department Report				Continued to: _____
_____ Redevelopment Agency				

The City of Orange Cove currently has about \$900,000 in accumulated credits from PG&E under the Rule 20A Program.

The current estimated cost for the Anchor Avenue UUD is \$1.3 million and may take 3 to 5 years to complete.

The City will request that the County of Fresno Board of Supervisors approve the transfer of Fresno County's PG&E Rule 20A that they have allocated for undergrounding along West Railroad Avenue south of Park Blvd., in the amount of \$140,000, plus an additional \$300,000, for a total of \$440,000, to the Anchor Ave. UUD1.

The undergrounding will also include the service lines to homes and businesses. There will be no cost to property owners for any of the service line work.

REASON FOR RECOMMENDATION:

Amending the boundary of UUD1 to add 306 feet of Anchor Avenue from Park Blvd. to the north will make development of the northwest corner more attractive to potential land developers.

FISCAL IMPACT:

None at this time as no project has been programmed by PG&E as a Rule 20A Project.

As the project moves forward, the City is required to provide, at their expense, PG&E with a topographic and boundary survey of the UUD area, estimated to cost about \$10,000.

ALTERNATIVES:

The City Council can elect to leave the boundary of UUD1 as approved on June 24, 2015.

ACTIONS FOLLOWING APPROVAL:

If City Council approves amending the north boundary of UUD1, staff will forward the Resolution to PG&E and Fresno County staffs to continue the process of forming UUD1.

CONFLICT OF INTEREST:

None

RESOLUTION NO. 2016-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE APPROVING AMENDMENT NO. 1 TO UNDERGROUND UTILITY DISTRICT NO. 1

WHEREAS, pursuant to Section 13.16.020 of the City's Municipal Code ("Code") the City Council called for a public hearing on December 9, 2015, to consider Amendment No. 1 to Underground Utility District No. 1; and

WHEREAS, the City Council of the City of Orange Cove conducted a public hearing in the Council Chambers of the Orange Cove City Hall, Orange Cove, California, on January 13, 2016; and

WHEREAS, at said public hearing, all persons wishing to be heard on this matter were given an opportunity to be heard.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Orange Cove, California, as follows:

1. The above recitals are true and correct and are adopted as the findings of the City Council.
2. That the area designated on the map attached as Exhibit A, attached hereto, and incorporated herein by reference, being all or a portion of each property within proximity to Anchor Avenue from 306 feet north of Park Blvd. to Martinez St., is hereby established as Amendment No. 1 to Underground Utility District No. 1, and such electric, communication, or similar or associated services shall be installed underground and the poles, overhead wires and associated overhead structures now existing within such area, except as noted on the map for the purpose of this project, shall be removed.
3. That the City Council hereby orders the removal and underground installation of all facilities in Underground Utility District No. 1.
4. That the City Clerk is hereby instructed to notify all affected utilities and all persons owning real property within Underground Utility District No. 1, of the adoption of this resolution within ten (10) days after the date of such adoption. The City Clerk shall further notify such affected property owners of the necessity that, if they or any person occupying such property desire to continue to receive electric, communication or similar or associated service, they or such occupant shall provide all necessary facility changes on their premises so as to receive such service from the lines supplying utility or utilities at a new location, subject to applicable rules, regulations and tariffs of the respective utility or utilities on file with the commission. Notification by the City Clerk shall be made by mailing a copy of this Resolution and a copy of Chapter 13.16 of the City's Code to all affected property owners as shown on the last equalized assessment roll, and to the affected utilities.

5. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.
6. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

This resolution was adopted at a Regular Meeting of the City Council of the City of Orange Cove held on January 13, 2016, by the following vote:

AYES:

NOES:

ABSENT:

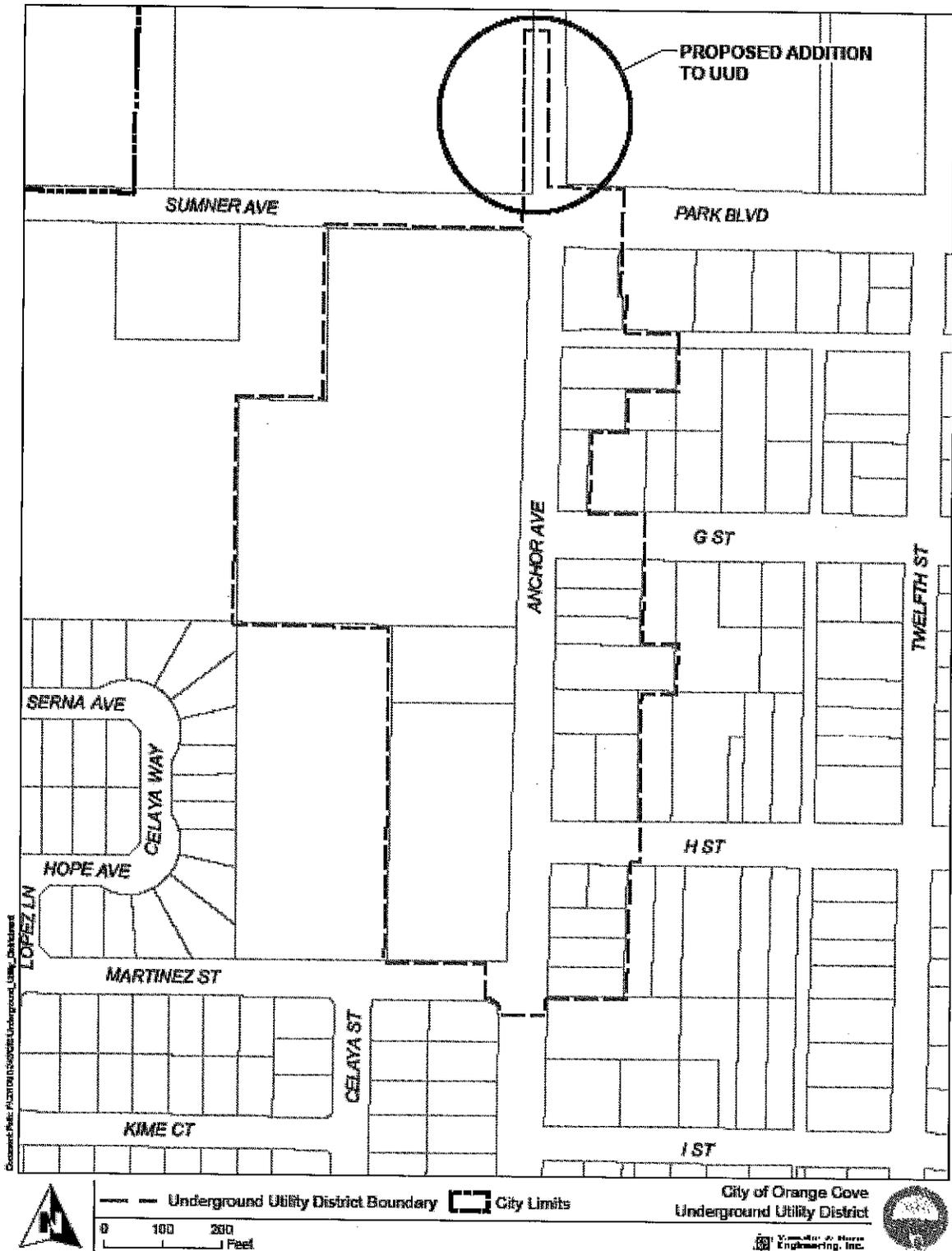
ABSTAIN:

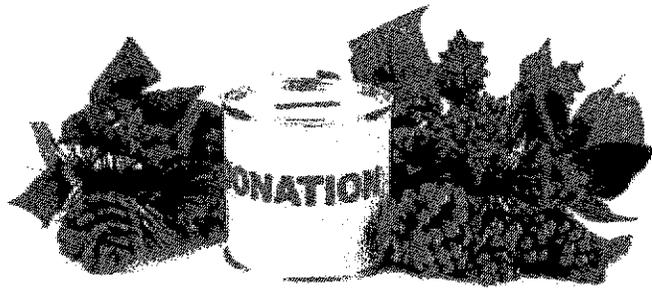
Victor P. Lopez, Mayor

ATTEST:

June Bracamontes, City Clerk

EXHIBIT A





NAME:	AMOUNT	CHECK #	DATE:
Bryant L. Jolley	\$1,000.00	7210	11/12/2015
AMG & Associates, LLC	\$1,000.00	[REDACTED] 15309	11/13/2015
Highlands Diversified/ Leonel Alvarado	\$1,000.00	10441	11/20/2015
Tom's Equipment Rental /Greenwood	\$1,000.00	[REDACTED] 2339	11/12/2015
Gary Horn	\$2,000.00		
Carrillo	\$2,000.00	Cash	12/8/2015
WALMART GIFT CARD	\$100.00		
Klein Financial - Orchard Village	\$3,000.00	check	[REDACTED] 1410
Ken Crabtree	\$5,000.00		[REDACTED]
Pena Disposal	\$ 400.00	7191	
Orchard Medical	\$500.00		
Tuttle and McCloskey	\$200.00	12032	12/10/2015
NISE31 FARMS LEAGUE	\$500.00	8063	12/10/2015
Brenda Quintana	\$500.00	gift card	12/10/2015
Julian Chapa	\$1,000.00		12/10/2015
Townsend Public Affairs	500		
Al Peche @ Associate,LLC	250		
	\$19,950.00		