

**IMPORTANT NOTICE REGARDING  
CITY OF ORANGE COVE PUBLIC MEETINGS  
COUNCIL MEETING – APRIL 22, 2020 AT 6:30 P.M.  
TELECONFERENCE**

Based upon recommendations from the CDC regarding social distancing relative to COVID-19 (coronavirus) and in accordance with the applicable provisions of Executive Orders N-25-20 and N-29-20 issued by Governor Newsom (“EO”), all public meetings will be held via teleconference. The City will have available a free call-in conference call number for those who wish to listen and/or provide public comment during the public comment period of the agenda or on a specific agenda item.

Those wishing to join via call-in conference should call (US): (888) 204-5987 (Access Code: 8166599#). If you are intending to comment, we are asking you to please contact City Clerk June V. Bracamontes in advance of the meeting at [jvb@cityoforangecove.com](mailto:jvb@cityoforangecove.com), or by calling 559-393-3931. We are asking those to pre-register so that we can keep the meeting orderly, given everyone will be non-visible. There will still be time to provide public comment should you not pre-register. We will be asking all those interested to please call in 5 minutes prior to the regular meeting start time and keep their telephones on “mute” unless speaking during the public comment portion of the agenda or speaking on a specific agenda item after the Mayor requests public comment on the specific agenda item. If you would like to comment, please say your name clearly for the record.

If you need any special assistance or have questions please contact City Clerk June V. Bracamontes at [jvb@cityoforangecove.com](mailto:jvb@cityoforangecove.com), or by calling 559-393-3931.

For continual updates regarding COVID-19, visit the city’s website at [cityoforangecove.com](http://cityoforangecove.com).



## AGENDA

Victor P. Lopez, Mayor

Diana Guerra Silva, Mayor Pro Tem  
Esperanza Rodriguez, Council Member

Roy Rodriguez, Council Member  
Josie Cervantes, Council Member

WEDNESDAY, APRIL 22, 2020 - 6:30 P.M.

### TELECONFERENCE

(CALL 888-204-5987 ACCESS CODE 8166599#)

#### A. Call to Order/Welcome

Roll Call

#### B. Confirmation of Agenda

#### C. Consent Calendar

1. Special Council Minutes of April 7, 2020
2. Council Minutes of April 8, 2020
3. City Warrants March 2020

#### D. Administration

##### City Engineer:

4. **SUBJECT:** Update on the Purchase of a Street Sweeper

**Recommendation:** This item is intended to update the City Council on the funding sources to purchase a street sweeper and seek direction from City Council to use CMAQ competitive fund to pave alleys instead.

5. **SUBJECT:** Designation of Applicant's Agent Resolution for Non-State Agencies Form (Cal OES Form 130)

**Recommendation:** Staff recommends that the City Council authorize the Interim City Manager as the Agent to engage with the Federal Emergency Management Agency (FEMA) and the Governor's Office of Emergency Services regarding all matters pertaining to the Federal financial assistance, and authorize the City Clerk to sign the Designation of Applicant's Agent Resolution for Non-State Agencies Form (Cal OES Form 130).

**Director of Building and Development Services:**

6. **SUBJECT:** Update report on City Projects  
**Recommendation:** Informational Item Only

**Interim City Manager:**

7. **SUBJECT:** Update on Financial Issues  
**Recommendation:** Informational Item Only
8. **SUBJECT:** Remittance of Fire Impact Fees to Fire Department  
**Recommendation:** Council to approve the remittance of the Fire Development Impact fees in the amount of \$18,804.95 to the Fire Department

**F. Public Forum**

**Members of the public wishing to address the City Council on an item that is not on the agenda may do so now.** No action will be taken by the City Council this evening. But items presented may be referred to the City Manager for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes. When addressing the Council, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments.

**G. City Manager's Report**

**H. City Attorney's Report**

9. Update Report on Val Mart

**I. City Council Communications**

## **J. Adjournment**

**ADA Notice:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 626-4488 ext. 214. Notification 48 hours prior to the meeting will enable the City to make arrangements to ensure accessibility to this meeting.

**Documents:** Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at front counter at City Hall and at the Orange Cove Library located at 815 Park Blvd., Orange Cove, CA during normal business hours. In addition, most documents are posted on City's website at [cityoforange Cove.com](http://cityoforange Cove.com).

### **STATEMENT ON RULES OF DECORUM AND ENFORCEMENT**

The Brown Act provides that members of the public have a right to attend public meetings, to provide public comment on action items and under the public forum section of the agenda, and to criticize the policies, procedures, or services of the city or of the acts or omissions of the city council. The Brown Act also provides that the City Council has the right to exclude all persons who willfully cause a disruption of a meeting so that it cannot be conducted in an orderly fashion.

During a meeting of the Orange Cove City Council, there is a need for civility and expedition in the carrying out of public business in order to ensure that the public has a full opportunity to be heard and that the Council has an opportunity to conduct business in an orderly manner. The following is provided to place everyone on notice of the rules of decorum and enforcement.

### **GENERAL RULES OF DECORUM**

While any meeting of the City Council is in session, the following rules of decorum shall be observed:

1. All remarks shall be addressed to the City Council as a whole and not to any single member, unless in response to a question from a member of the City Council.

2. A person who addresses the City Council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct (i) which is likely to provoke others to violent or riotous behavior, (ii) which disturbs the peace of the meeting by loud and unreasonable noise, (iii) which is irrelevant or repetitive, or (iv) which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.
3. A person, other than members of the Council and the person, who has the floor, shall not be permitted to enter into the discussion unless requested by the Mayor to speak.
4. Members of the City Council may not interrupt a person who has the floor and is making public comments. Members of the City Council shall wait until a person completes his or her public comments before asking questions or commenting. The Mayor shall then ask Councilmembers if they have comments or questions.
5. No person in the audience at a Council meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stamping of feet or other acts which disturb, disrupt or otherwise impede the orderly conduct of any Council meeting.

**ENFORCEMENT OF DECORUM RULES**  
(Resolution No. 2012-16)

While the City Council is in session, all persons must preserve order and decorum. A person who addresses the City council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct which is likely to provoke others to violent or riotous behavior, which disturbs the peace of the meeting by loud and unreasonable noise, which is irrelevant or repetitive, or which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.

The Mayor or other presiding officer shall request that a person who is breaching the rules of decorum cease such conduct. If after receiving such a warning, the person persists in breaching the rules of decorum, the Mayor or other presiding officer may order the person to leave the City Council meeting. If such person does not leave, the Mayor or presiding officer may request any law enforcement officer who is on duty at the meeting as sergeant-at-arms to remove the person from the Council Chambers. In the event there is no one from law enforcement present, the Mayor or presiding officer may direct the City Manager to contact law enforcement.

In accordance with the Point of Order Rule 4.6, the majority of the Council may overrule the Mayor if the majority of the Council believes the Mayor or other presiding officer is not applying the rules of decorum appropriately.



## MINUTES SPECIAL COUNCIL MEETING

Victor P. Lopez, Mayor

Diana Guerra Silva, Mayor Pro Tem

Roy Rodriguez, Council Member

Esperanza Rodriguez, Council Member

Josie Cervantes, Council Member

TUESDAY, APRIL 7, 2020 – 10:00 A.M.  
TELECONFERENCE  
CALL 888-204-5987 ACCESS CODE 8166599#

### A. Call to Order/Welcome

COUNCIL PRESENT: Mayor Victor P. Lopez  
Mayor Pro Tem Diana Guerra Silva (absent)  
Councilmember Roy Rodriguez  
Councilmember Josie Cervantes  
Councilmember Esperanza Rodriguez

STAFF PRESENT: Financial Consultant/Interim City Manager Rudy Hernandez  
Police Chief, Marty Rivera (absent)  
City Attorney, Dan McCloskey  
City Clerk June V. Bracamontes

### B. Administration

1. **SUBJECT:** Resolution No. 2020-10 A Proclamation of Local Emergency in the City of Orange Cove, California by the Director of Emergency Services

**Recommendation:** Council to certify and ratify Resolution No. 2020-10 A Proclamation of Local Emergency in the City of Orange Cove, California by the Director of Emergency Services

**Upon the motion by Councilman R. Rodriguez and seconded by Councilwoman Cervantes, Council approved to certify and ratify Resolution No. 2020-10 A Proclamation of Local Emergency in the City of Orange Cove, California by the Director of Emergency Services**

**Yes:** Lopez, R. Rodriguez, Cervantes, E. Rodriguez  
**No:** None  
**Absent:** Guerra-Silva  
**Abstain:** None

MEMBERS OF THE PUBLIC SHALL HAVE AN OPPORTUNITY TO ADDRESS THE COUNCIL ON ANY ITEM ON THIS AGENDA NOTICE

No Public Comments were presented.

**C. Adjournment**

Mayor Lopez adjourned the City Council Tele Conference at 10:10 am.

Respectfully Submitted:

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June V. Bracamontes, City Clerk  
City of Orange Cove

PRESENTED TO COUNCIL:  
DATE: \_\_\_\_\_  
ACTION: \_\_\_\_\_



## MINUTES

Victor P. Lopez, Mayor

Diana Guerra Silva, Mayor Pro Tem  
Roy Rodriguez, Council Member

Josie Cervantes, Council Member  
Esperanza Rodriguez, Council Member

WEDNESDAY, April 8, 2020 - 6:30 P.M.

### TELECONFERENCE

**(CALL 888-204-5987 ACCESS CODE 8166599#)**

#### A. Call to Order/Welcome

COUNCIL PRESENT: Mayor Victor P. Lopez  
Mayor Pro Tem Diana Guerra Silva  
Councilmember Roy Rodriguez (absent)  
Councilmember Josie Cervantes  
Councilmember Esperanza Rodriguez

STAFF PRESENT: Financial Consultant/Interim City Manager Rudy Hernandez  
Police Chief, Marty Rivera  
City Attorney, Dan McCloskey  
City Clerk June V. Bracamontes

#### B. Confirmation of Agenda

No Changes

#### C. Consent Calendar

1. Council Minutes of February 26, 2020
2. Council to reject Claim submitted by Mr. Francisco Gomez Padilla as recommended by AIMS the Third-Party Administrator for Liability
3. Emergency Repairs to Clarifier at Water Treatment Plant for the amount of \$56,851.75

Upon the motion Councilwoman Cervantes and seconded by Councilwoman E. Rodriguez, Council approved the Consent Calendar as presented.

**Yes:** Lopez, Silva, Cervantes and E. Rodriguez  
**No:** None  
**Absent:** R. Rodriguez  
**Abstain:** None

**D. Administration**

**California Consulting**

4. **SUBJECT: PUBLIC HEARING** regarding the CDBG Application for funding under the next fiscal year (July 1 to June 30) State Community Development Block Grant

**Recommendation:** Council to consider approving the CDBG Application

**Upon the motion by Councilwoman Cervantes and seconded by Councilwoman Rodriguez, Council approved the CDBG Application presented by David Marquez of California Consultant.**

**Yes:** Lopez, Silva, Cervantes and E. Rodriguez  
**No:** None  
**Absent:** R. Rodriguez  
**Abstain:** None

**Collins and Schoettler**

5. **SUBJECT: Public Hearing:** Resolution of the Orange Cove City Council of the City of Orange Cove Approving the Orange Cove Housing Element, 2019-2023

**Recommendation:** Council to consider approving Resolution No. 2020-09 Approving the Orange Cove Housing Element 2019-2023

Mayor Lopez opened and closed the Public Hearing.

No comments from the public.

**Upon the motion Mayor Pro Tem Silva and seconded by Councilwoman Cervantes, Council approved Resolution No. 2020-09 Approving the Orange Cove Housing Element 2019-2023**

**Yes:** Lopez, Silva, Cervantes and E. Rodriguez  
**No:** None  
**Absent:** R. Rodriguez  
**Abstain:** None

**City Engineer**

6. **SUBJECT:** Presentation of monthly project update by City Engineer Alfonso Manrique.

**Recommendation:** Informational Item Only

Site Plan Reviews

Pizza Parlor

FHWA Projects

- a. Adams Avenue Reconstruction (Between Friant Kern Canal to South Hills Valley Road and Between Center Avenue to 4<sup>th</sup> Street).

Water Enterprise

- b. Friant Kern Canal Shut Down

EDA Off-site Improvements at Northwest Corner of Park Blvd and Anchor Ave

Amaya Housing Project

Proposition 68 – Statewide Park Development and Community Revitalization Program

No Kid Hungry Grant

7. **SUBJECT:** Senate Bill 1 Project Designation

**Recommendation:** Council to consider approving Resolution 2020-11 Adopting a Project List for Fiscal Year 2020-2021 Funded by SB1: The Road Repair and Accountability Act

**Upon the motion by Councilwoman Cervantes and seconded by Councilwoman, Council approved. Resolution No. 2020-11 Adopting a Project List for Fiscal Year 2020-2021 funded by SB1: The Road Repair and Accountability Act**

**Yes:** Lopez, Silva, Cervantes and E. Rodriguez  
**No:** None  
**Absent:** R. Rodriguez  
**Abstain:** None

**Chief of Police:**

8. **SUBJECT:** Monthly Statistic, Police Department, and Animal Control Activity Report presented by Chief of Police, Marty Rivera

**Recommendation:** Informational Item Only

Chief of Police, Marty Rivera, presented to Council the following:

1. Monthly Statistic Report for the month of March 2020
2. Update on the Police Department

- Staff Levels
- Animal Shelter
- Events
- Tabacco Grant
- Homeland Security Grant
- BSCC Grant
- COPS Grant
- Sheridan School Parking
- COVID 19

3. Animal Control Monthly Report for the month of March 2020

**Interim City Manager:**

9. **SUBJECT:** Update on Measure G election held on March 3, 2020 and next steps regarding revenue enhancement.

**Recommendation:** Informational Item Only

**Measure G:**

Measure G did not pass.

Proposal from Al Peche to prepare Analysis on what a Potential Sale Tax Measure would require only a 50% + 1 voter approval

To ensure the funds from Measure "O" are spent on Police and Fire Services, a Measure "O" Oversight Committee has been formed the members are as follows:

- Charlotte Pavelco
- Nancy Hernandez
- Ernie Hernandez
- Inez Castillo
- Vicky Alvarado
- Phillip Cisneros

10. **SUBJECT:** Review and Discussion regarding Pharmacy Services in the City of Orange Cove.

**Recommendation:** Council to provide direction regarding the construction and financing of the Pharmacy Building in the City of Orange Cove.

The cost constructing and owning a new building suitable for a pharmacy would cost between \$500,000 - \$708,000.

Mr. Al Peche indicated that such financing would be considered a taxable lease financing. City would be charging rent. Repayment for the lease financing would be from the City's General Fund.

Mr. Juan Fonseca said he would come up with the amount of \$150,000 to start up the pharmacy and the building would be separate. Mr. Fonseca indicated that he could not reach that amount of the building \$500,000-\$708,000.

Mayor Lopez indicated that the Council will see what will be beneficial to help and work with Mr. Fonseca.

11. **SUBJECT:** Approval of New Trucks for City's Water and Wastewater Operations for the amount of \$68,510.98 from Jim Manning Dodge, Inc. from Dinuba, CA.

**Recommendation:** City Council to approve the truck purchases for the water and wastewater operations from Jim Manning Dodge, Inc for the amount of \$68,510.98.

**Upon the motion by Mayor Pro Tem Silva and seconded by Mayor Lopez, Council approved to purchase the new trucks Water and Wastewater operations for the amount of \$68,510.98**

**Yes: Lopez, Silva, Cervantes and E. Rodriguez**  
**No: None**  
**Absent: R. Rodriguez**  
**Abstain: None**

12. **SUBJECT:** Update on Financial Issues

**Recommendation:** Informational Item Only

Presented by Interim City Manager, Rudy Hernandez:

COVID Virus Financial Impact to the City of Orange Cove and other Government Agencies:

- Sales & User Taxes
- Utility Users Tax
- Enterprise Revenues (Water, Sewer & Disposal)
- PERS Retirement
- Governor Newsom announces new help for small businesses and workers

## **E. Public Forum**

Members of the public wishing to address the City Council on an item that is not on the agenda may do so now. No action will be taken by the City Council this evening. But items presented may be referred to the City Manager for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes. When addressing the Council, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments.

**None**

**F. City Manager's Report**

None

**G. City Council Communications**

None

**H. Adjournment**

Mayor Lopez adjourned the Council's Teleconference at 8:30 p.m.

Respectfully Submitted:

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June V. Bracamontes, City Clerk  
City of Orange Cove

Presented to Council:

DATE: \_\_\_\_\_

ACTION: \_\_\_\_\_

REPORT: Apr 05 20 Sunday  
 RUN: Apr 05 20 Time: 10:19  
 Run By: Erika Rocha

CITY OF ORANGE COVE  
 Cash Disbursement Detail Report  
 Check Listing for 03-20 Bank Account.: 1010

PAGE: 001  
 ID #: PY-DF  
 CTL: ORA

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
043893	03/05/20	LCC01	LEAGUE OF CA CITIES-LATIN	-1350.00	.00	-1350.00	57895u	Ck# 043893 Reversed
043882	03/17/20	ZAV05	ANTONIO ZAVALA	-450.00	.00	-450.00	12/07/19u	Ck# 043882 Reversed
043891	03/02/20	HER01	RUDY HERNANDEZ	8800.00	.00	8800.00	65	FINANCIAL CONSULTING/INTE
043892	03/02/20	MO03	MORENO, BEATRIZ	163.46	.00	163.46	000C00301	MO CUSTOMER REFUND FOR MO
				-163.46	.00	-163.46	000C00301u	Ck# 043892 Reversed
			Check Total.....:	.00	.00	.00		
045489	03/03/20	BSK02	BSK	197.00	.00	197.00	C00303	ANALYSIS WASTEWATER TREAT
045490	03/03/20	QUI05	QUIL CORPORATION	222.57	.00	222.57	000302	OFFICE SUPPLIES
				40.12	.00	40.12	000303	OFFICE SUPPLIES 02/19/20
				294.92	.00	294.92	4968981	OFFICE SUPPLIES 02/19/202
			Check Total.....:	557.61	.00	557.61		
045491	03/03/20	USB01	U.S. BANK CORPORATE PAYME	5425.26	.00	5425.26	C00303	TRAVEL EXPENSE CREDIT CAR
045492	03/03/20	CHU01	ROMMEL CHUA	61.42	.00	61.42	C00303	RESIDENT SMOKE ALARM
045493	03/03/20	CLA03	CLASACT BRANDING CO.	2185.40	.00	2185.40	C00303	CAR DECALS AND SAFETY HEA
045494	03/03/20	DIC00	DIONICIO RODRIGUEZ JR.	1687.50	.00	1687.50	C00303	PROP.SERVICES WFP 02/2020
045495	03/04/20	ACE02	ACE TROPHY	97.18	.00	97.18	C00304	PLAQUE 02/2020
045496	03/04/20	ASI00	ASI ADMINISTRATIVE SOLUTI	916.44	.00	916.44	C00304	CHECK RUN 03/03/2020
045497	03/04/20	CMM01	CITRUS MINI-MART	13.95	.00	13.95	C00304	GAS,OIL, & LUBE POLICE DE
045498	03/04/20	FOOD2	FOOTHILL AUTO TRUCK & AG	52.34	.00	52.34	C00304	AUTO PARTS
045499	03/04/20	OCTS1	ORANGE COVE TIRE SERVICE	253.18	.00	253.18	C00304	DOG FOOD & TIRE REPAIRS
045500	03/04/20	RVE01	RENDLEY VETERINARY	212.00	.00	212.00	C00304	EXAM VISIT FOR DOG TREATM
045501	03/04/20	USA01	USA BLUE BOOK	569.21	.00	569.21	C00304	STERNER PUMP
045502	03/04/20	USS01	UNITED SITE SERVICES OF C	341.55	.00	341.55	C00304	FENCE RENTAL PARK BLVD
				-341.55	.00	-341.55	C00304u	Ck# 045502 Reversed
			Check Total.....:	.00	.00	.00		
045503	03/04/20	APV01	AMERIFRIDE UNIFORM SERVIC	66.74	.00	66.74	150257239	SUPPLIES FOR SERVICES
045504	03/04/20	CMM01	CITRUS MINI-MART	62.81	.00	62.81	5049	GAS,OIL, & LUBE POLICE DE
045505	03/04/20	OCTS1	ORANGE COVE TIRE SERVICE	98.77	.00	98.77	24702	VEHICLE REPAIRS BLDG. & PA
045506	03/06/20	ALN01	A-1 NATIONAL FENCE, INC	218.97	.00	218.97	11304	TEMP FENCE ON 255 PARK BL
045507	03/06/20	APV01	AMERIFRIDE UNIFORM SERVIC	62.44	.00	62.44	502568353	JANITORIAL SUPPLIES
				69.71	.00	69.71	502568354	JANITORIAL SUPPLIES
				66.74	.00	66.74	502568360	JANITORIAL SUPPLIES
				115.68	.00	115.68	502568361	JANITORIAL SUPPLIES
				47.50	.00	47.50	502568368	JANITORIAL SUPPLIES
				50.27	.00	50.27	502576472	JANITORIAL SERVICES
			Check Total.....:	412.34	.00	412.34		
045508	03/06/20	ASI00	ASI ADMINISTRATIVE SOLUTI	705.00	.00	705.00	173307	MONTHLY ADMIN FEES- FEB.
				1837.66	.00	1837.66	18-FEB-20	CHECK RUN
			Check Total.....:	2542.66	.00	2542.66		
045509	03/06/20	ATP05	AT & T	2122.54	.00	2122.54	02/21/20	COMMUNICATION & OVERSE IN
045510	03/06/20	BLA01	BLACKBOARD	3602.00	.00	3602.00	1342413	ANNUAL FEE - MAR 20 2020-
045511	03/06/20	BSK01	BSK ASSOCIATES	140.00	.00	140.00	AD02110	WATER SAMPLES WFP
				140.00	.00	140.00	AD02514	WATER SAMPLES WFP
			Check Total.....:	280.00	.00	280.00		
045512	03/06/20	CHAA1	CHAEA'S AUTOMOTIVE	247.15	.00	247.15	10450	BATTERY
				280.89	.00	280.89	10483	BATTERY, BULB
				381.16	.00	381.16	10567	MOYER OIL, OIL FILTER, SW
			Check Total.....:	909.20	.00	909.20		
045513	03/06/20	CMM01	CITRUS MINI-MART	550.00	.00	550.00	1213	GASOLINE
045514	03/06/20	CP001	COVE PRINTING	272.10	.00	272.10	61315	CORRECTION NOTICE BOOKS

REPORT: Apr 05 20 Sunday  
 RUN: Apr 05 20 Time: 10:19  
 Run By: Erika Rocha

CITY OF ORANGE COVE  
 Cash Disbursement Detail Report  
 Check Listing for 03-20 Bank Account: 1010

PAGE: 002  
 ID #: PY-DP  
 CTL: ORA

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
045515	03/06/20	D&D01	D & D SERVICES INC	205.00	.00	205.00	107994	ANIMAL DISPOSAL-JAN 2020
045516	03/06/20	D&P01	DODSON'S AUTO PARTS	14.02	.00	14.02	47615	GRAFFITI REMOVER
045517	03/06/20	DLG01	DINOBA LUMBER CO	4.32	.00	4.32	44629	WORK SUPPLY FOR BUILDING
045518	03/06/20	FGS01	FRUIT GROWERS SUPPLY CO	28.79	.00	28.79	92118554	GLOVES, TRASH PICKER
				3.11	.00	3.11	92118970	BRUSH PAINT
				12.08	.00	12.08	92119364	KNIFE BUFTY STIFF
				2.35	.00	2.35	92122344	SIGN PLASTIC -NO SMOKING
			Check Total.....:	46.30	.00	46.30		
045519	03/06/20	FWWA1	FRIANT WATER AUTHORITY	2053.07	.00	2053.07	113155	MONTHLY SHARE OF TPP/ONEI
045520	03/06/20	HEW01	HEWLETT-PACKARD	19.56	.00	19.56	600625546	PERSONAL PROPERTY TAX FOR
045521	03/06/20	LEC01	LEC CORPATION	2955.00	.00	2955.00	1617	CLEANING INST. TANK
045522	03/06/20	LUC01	JEREMY LUCHAU	389.76	.00	389.76	2/8/2020	EVENT DEPOSIT REFUND 2/8/
045523	03/06/20	NAV04	NAVA, VERONICA	90.00	.00	90.00	02/28/20	REIMBURSEMENT -FOR PHYLLI
045524	03/06/20	OGL02	ORANGE COVE LIQUOR	3210.92	.00	3210.92	FEB. 2020	GASOLINE
045525	03/06/20	PAR33	PARAMOUNT PEST SERVICES	355.00	.00	355.00	20030337	PEST SERVICE
				355.00	.00	355.00	FEB. 2020	PEST SERVICES
			Check Total.....:	710.00	.00	710.00		
045526	03/06/20	PEO01	PENA'S DISPOSAL	134.58	.00	134.58	494618	ORGANIC REC.
045527	03/06/20	PGS01	PG & E	243.60	.00	243.60	2/5/20	UTILITIES
				5353.24	.00	5353.24	02/27/20	UTILITIES
			Check Total.....:	5596.84	.00	5596.84		
045528	03/06/20	PRO21	PROFESSIONAL PRINT & MAIL	385.70	.00	385.70	102611	FEBRUARY 2020-MONTHLY UTI
				196.13	.00	196.13	102672	FINAL NOTICE 2ND -FEBRUAR
			Check Total.....:	581.83	.00	581.83		
045529	03/06/20	PUR01	PURCHASE POWER	561.16	.00	561.16	FEB.13 20	POSTAGE
045530	03/06/20	SRH01	SRHASTIAN	309.84	.00	309.84	03/01/20	ALARM MONITORING
045531	03/06/20	VBPO1	VISION SERVICE PLAN -CA)	1049.19	.00	1049.19	MAR 2020	HEALTH INS.
045532	03/06/20	WILL16	WILLDAN	7700.00	.00	7700.00	00713067	ASSISTANT PLANNER
045533	03/06/20	\O002	ORRELLANA, BLANCA DEYET	181.74	.00	181.74	000C00401	MO CUSTOMER REFUND FOR OR
045534	03/09/20	NAV04	NAVA, VERONICA	1409.65	.00	1409.65	C00309	PAY PERIOD 02/22-03/06/20
045535	03/09/20	NAV04	NAVA, VERONICA	3259.96	.00	3259.96	C003091	FINAL PAYROLL CHECKFOR AC
045536	03/11/20	ZAM00	MANUEL ZAMORA	992.60	.00	992.60	C00311	PAY PERIOD 02/22/20-03/06
045537	03/11/20	ZAM00	MANUEL ZAMORA	1076.47	.00	1076.47	C00312	FINAL PAYROLL CHECK ACCUR
045538	03/11/20	USB01	UNITED SITE SERVICES OF C	341.55	.00	341.55	C00311	FENCE RENTAL PARK BLVD
045539	03/13/20	ICG01	INTERWEST CONSULTING GROU	13125.05	.00	13125.05	54962	AMAYA VILLAGE BUILDING PL
				723.93	.00	723.93	55899	BUILDING PLAN CHECK FOR B
				1200.00	.00	1200.00	56997	TENANT IMPROVEMENT FOR DO
				1190.09	.00	1190.09	57426	BUILDING PLAN CHECK FOR B
			Check Total.....:	16239.07	.00	16239.07		
045540	03/13/20	LCC03	LEAGUE OF CALIF. CITIES	1950.00	.00	1950.00	57977	CITY MANAGERS AND DIRECTR
045541	03/13/20	AMCE1	AM CONSULTING ENGINEERS,	22712.50	.00	22712.50	C00309	PROFESSIONAL SERVICES
045542	03/13/20	APV01	AMERICAN UNIFORM SERVIC	898.70	.00	898.70	C00313	JANITORIAL SUPPLIES
				101.15	.00	101.15	150257647	POLICE DEPARTMENT FACILITY
			Check Total.....:	999.85	.00	999.85		
045543	03/13/20	AT&T05	AT & T	589.97	.00	589.97	14374202	AT&T MOBILE CALNET3
045544	03/13/20	AT&T01	AT&T MOBILITY	694.26	.00	694.26	287287201	COMMUNICATION
045545	03/13/20	BSK01	BSK ASSOCIATES	140.00	.00	140.00	BD04157	WATER SAMPLES FOR WTP
045546	03/13/20	CALBL	CAL-SLA C/O MARIN COUNTY	630.00	.00	630.00	630	ANNUAL MEMBERSHIP DUSR

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Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
045547	03/13/20	CEN06	CENTRAL VALLEY SWEEPING	3000.00	.00	3000.00	202014501	MECHANICAL BROOM SWEEPING
045548	03/13/20	CHAA1	CHAPA'S AUTOMOTIVE	214.00	.00	214.00	10606	WORK DONE ON JANITORIAL V
045549	03/13/20	CLB01	CORELOGIC SOLUTIONS, LLC.	300.00	.00	300.00	30465276	NATIONWIDE COMMITMENT PAC
045550	03/13/20	CMM01	CITRUS MINI-MART	1717.62	.00	1717.62	1212	GAS,OIL, & LUBE POLICE DE
				53.42	.00	53.42	5004	GAS,OIL, & LUBE POLICE DE
				52.58	.00	52.58	5011	GAS,OIL, & LUBE POLICE DE
			Check Total.....	1823.62	.00	1823.62		
045551	03/13/20	COL03	COLLINS & SCHOETTLER	1500.00	.00	1500.00	1023	CAPITAL EXPENDE PLANING C
045552	03/13/20	DAF01	DODSON'S AUTO PARTS	21.14	.00	21.14	47753	EQUIP. MAINT. PUBLIC WORK
045553	03/13/20	DLC01	DINUBA LUMBER CO	74.83	.00	74.83	C00312	EQUIP. MAINT.
045554	03/13/20	FOO02	FOOTHILL AUTO TRUCK & AG	14.87	.00	14.87	879774	PUMP FILTER
045555	03/13/20	FRON1	FRONTIER	139.71	.00	139.71	21303170	COMMUNICATION
045556	03/13/20	FWAL1	FRONT WATER AUTHORITY	1131.88	.00	1131.88	113100	EKG O&M MONTHLY BILLING
				-1131.88	.00	-1131.88	113100a	CK# 045556 Reversed
			Check Total.....	.00	.00	.00		
045557	03/13/20	GAT02	GATEWAY ENGINEERING, INC.	4292.00	.00	4292.00	1002703	D STREET SIDEWALKS PROJEC
045558	03/13/20	JIM'S	JIM'S PLUMBING OF REEDLEY	2833.85	.00	2833.85	4223	CITY OWNED BACK FLOW TEST
045559	03/13/20	NTU01	NTU TECHNOLOGIES INC	3593.95	.00	3593.95	11009	CHEMICAL FOR WATER TREATM
045560	03/13/20	OCTB1	ORANGE COVE TIRE SERVICE	996.38	.00	996.38	24415	VEHICLE REPAIRS BLDG. & PA
045561	03/13/20	PC006	PERSONNEL CONCEPTS	205.10	.00	205.10	934206442	POLICE DEPARTMENT OFFICE
045562	03/13/20	QU105	QUIL CORPORATION	172.72	.00	172.72	4809525	OPERATING EXP. FINANCE DE
045563	03/13/20	RAB01	RICHARD A. BLAK, PhD	400.00	.00	400.00	C00313	PSYCHOLOGICAL SCREEN
045564	03/13/20	RACH0	RACHEL RUBALCABA	22.45	.00	22.45	C00312	OFFICE KITCHEN SUPPLIES
045565	03/13/20	RSB01	ROSENOW BEVERAGE GROUP	1056.25	.00	1056.25	105484	SUCCESSOR AGENCY ADMIN SE
045566	03/13/20	RVH01	REEDLEY VETERINARY	140.00	.00	140.00	49	PROF.SERVICES ANIMAL CONT
045567	03/13/20	SHR02	SHRED-IT, C/O STERICYCLE,	53.32	.00	53.32	812919611	SHREDED PAPER
045568	03/13/20	TTT01	TELSTAR INSTRUMENTS INC	1160.73	.00	1160.73	102838	INSULATION OF CHEMICAL SK
				6679.00	.00	6679.00	102840	OPERATING EXP.CHEMICAL SK
			Check Total.....	7839.73	.00	7839.73		
045569	03/13/20	TUC01	TUCKFIELD & ASSOCIATES	2450.00	.00	2450.00	C00310	PROF.SERVICES
045570	03/13/20	WEE01	WEE ELECTRIC	712.05	.00	712.05	2002085	EQUIP. MAINT. PUBLIC WORK
045571	03/16/20	HER01	BUDY HERNANDEZ	8800.00	.00	8800.00	000066	FINANCIAL CONSULTING/INTE
045572	03/16/20	COLLO	COLONIAL LIFE	773.88	.00	773.88	0214198	EMPLOYERS INSURANCE
045573	03/17/20	VOID	VOIDED CHECK					
045574	03/17/20	VOID	VOIDED CHECK					
045575	03/17/20	COLLO	COLONIAL LIFE	773.88	.00	773.88	1206274	EMPLOYEE INSURANCE COLONI
045576	03/17/20	FWAL1	FRONT WATER AUTHORITY	5310.00	.00	5310.00	1131861	EKG O&M MONTHLY BILLING F
045577	03/17/20	ZAV05	ANTONIO ZAVALA	450.00	.00	450.00	C00317	RENTAL CLEANING DEPOSIT C
045578	03/18/20	FD001	FENA'S DISPOSAL	48018.85	.00	48018.85	C00318	UTILITY ACCOUNTING FOR J
045579	03/18/20	FIVE01	FIVE CITIES EDC	899.27	.00	899.27	C00318	OPERATING EXP. ADMINISTRA
045580	03/19/20	AS100	ASL ADMINISTRATIVE SOLUTI	1564.93	.00	1564.93	C00319	INSURANCE PREMIUM
045581	03/19/20	ATFM1	AT&T MOBILITY	4749.09	.00	4749.09	287019327	COMMUNICATION
045582	03/19/20	BSK01	BSK ASSOCIATES	428.00	.00	428.00	C00319	OPERATING EXP.
				74.00	.00	74.00	AD03331	WASTEWATER TREATMENT PLAN
				197.00	.00	197.00	AD04160	ANALYSIS WATER TREATMENT
				74.00	.00	74.00	AD04349	ANALYSIS WATER TREATMENT
			Check Total.....	773.00	.00	773.00		
045583	03/19/20	CEN06	CENTRAL VALLEY SWEEPING	3625.00	.00	3625.00	12160	BLDG. MAINT.

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
045584	03/19/20	CL801	CORELOGIC SOLUTIONS, LLC.	300.00	.00	300.00	50460064	MONTHLY FEE FOR PROPERTY
045585	03/19/20	CMM01	CITRUS MINI-MART	42.37 46.65 13.41 41.50 71.15 51.73	.00 .00 .00 .00 .00 .00	42.37 46.65 13.41 41.50 71.15 51.73	5027 5039 5042 5044 5045 067384	GAS,OIL, & LUBE POLICE DE GAS,OIL, & LUBE POLICE DE
			Check Total.....	266.81	.00	266.81		
045586	03/19/20	DOW01	DEPARTMENT OF WATER	24072.42	.00	24072.42	C00319	PER CONTRACT 1908 CALIFOR
045587	03/19/20	FGS01	FRUIT GROWERS SUPPLY CO	106.64	.00	106.64	106257	SUPPLYS FOR WTP
045588	03/19/20	GTI01	GAR BENNETTT, LLC	1373.98	.00	1373.98	1856908	HURFLAN ROUND UP BUILD MA
045589	03/19/20	JCO01	JORGENSEN CO.	60.00	.00	60.00	1900911	BLDG, MAINT. BLDG.& PARKS
045590	03/19/20	PC002	PHILLIP CISNEROS	133.70	.00	133.70	C00319	YOUTH ACTIVITIES
045591	03/19/20	QUI05	QUIL CORPORATION	296.72 338.10	.00 .00	296.72 338.10	5207011 5910396	OFFICE SUPPLIES FOR ALL D OPERATING EXP. FINANCE DE
			Check Total.....	624.82	.00	624.82		
045592	03/19/20	RIS01	REEDLEY IRRIGATION AND	97.50	.00	97.50	C00319	BLDG, MAINT. BLDG.& PARKS
045593	03/19/20	RW001	RED WING SHOE COMPANY	1057.51	.00	1057.51	031001541	CLOTH/SUPPLIES FOOTWEAR
045594	03/19/20	TMO01	TUTTLE & MCGLOSKEY	6505.00	.00	6505.00	34662	ATTORNEY PROFESSIONAL ALL
045595	03/19/20	TRE01	MID-VALLEY PUBLISHING INC	510.00	.00	510.00	C00319	AD/PUBLICATIONS ADMINISTER
045596	03/19/20	WILL6	WILLDAN	4505.00	.00	4505.00	107581	OC CODE ENFORCEMENT
045597	03/19/20	CMM01	CITRUS MINI-MART	70.87 53.76	.00 .00	70.87 53.76	5029 5035	GAS,OIL, & LUBE POLICE DE GAS,OIL, & LUBE POLICE DE
			Check Total.....	124.33	.00	124.33		
045598	03/24/20	CC01	CALIFORNIA CONSULTING	9000.00 -9000.00	.00 .00	9000.00 -9000.00	4154 4154u	GRANT WRITING SERVICES CHK# 045598 Reversed
			Check Total.....	.00	.00	.00		
045599	03/24/20	RR001	ROY RODRIGUEZ	96.22	.00	96.22	C00324	MEDICAL REIMBURSEMENT
045600	03/24/20	USB01	U.S. BANK CORPORATE PAYME	2502.80	.00	2502.80	C00319	PROF.SERVICES
045601	03/24/20	MM004	MATA, MARIANA J.GOMEZ	219.48	.00	219.48	000C00401	MQ CUSTOMER REFUND FOR MA
045602	03/24/20	AXT05	AX & T	231.67	.00	231.67	C00324	INTERNET SERVICES
045603	03/24/20	ORT09	ESTERAN ORTEGA	47.89	.00	47.89	C00324	BUSINESS CARDS REIMBURSE
045604	03/24/20	FR001	FR & E	20133.52	.00	20133.52	C00324	UTILITIES PUBLIC WORKS
045605	03/24/20	TGC02	THE GAS COMPANY	1219.49	.00	1219.49	C00324	UTILITIES ADMINISTRATION
045606	03/24/20	TLN01	THE LINCOLN NATIONAL LIFE	3641.00	.00	3641.00	C00324	HEALTH INS.
045607	03/24/20	TRE01	MID-VALLEY PUBLISHING INC	510.00	.00	510.00	C00324	AD/PUBLICATIONS ADMINISTR
045608	03/24/20	VPL01	VICTOR P LOPEZ	20.00	.00	20.00	C00324	MEDICAL RX PRESCRIPTIONS V
045609	03/24/20	WILL6	WILLDAN	7365.00 8500.00 5775.00	.00 .00 .00	7365.00 8500.00 5775.00	00222293 00331912 00713094	CODE ENFORCEMENT TOMMY B BUILDING INSPECTIONS ESTE PLANNING SERVICES 02/01/2
			Check Total.....	21641.00	.00	21641.00		
045610	03/24/20	CC01	CALIFORNIA CONSULTING	7500.00	.00	7500.00	C00324	GRANT WRITING SERVICES
045611	03/24/20	BSK01	BSK ASSOCIATES	74.00	.00	74.00	AD04561	OPERATING EXP. LABORATORY
045612	03/24/20	CMM01	CITRUS MINI-MART	55.70	.00	55.70	5017	GAS,OIL, & LUBE POLICE DE
045613	03/24/20	COMF1	COMFORT NOW AIR CONDITION	11220.00	.00	11220.00	C00324	REHAB PROGRAM FOR GREGORI
045614	03/24/20	CR001	COVE PRINTING	25.91	.00	25.91	61327	OPERATING EXP. ADMINISTRA
045615	03/24/20	CNS01	CORBIN WILLIAMS SYSTEM	1040.00 920.07 920.07	.00 .00 .00	1040.00 920.07 920.07	000C00131 000C00215 000C00313	CUSTOM PROGRAMMING PROJEC ENHANCEMENT AND SERVICE ENHANCEMENT AND SERVICE

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Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
Check Total.....				2880.14	.00	2880.14		
045615	03/24/20	DYN01	DYNUBA GLASS CO.	3015.94	.00	3015.94	23135	OPERATING EXP. PUBLIC WO
045617	03/24/20	DMG01	DYNUBA LUMBER CO	147.23	.00	147.23	C00324	EQUIP. MAINT.
045618	03/24/20	ENE01	ENER POWER	82.00	.00	82.00	71497	UTILITIES
045619	03/24/20	GFI01	GAR BENNETTY, LLC	1079.75 1668.21	.00 .00	1079.75 1668.21	1856274 1859275	BLDG. MAINT. BLDG. MAINT.
Check Total.....				2747.96	.00	2747.96		
045620	03/24/20	MOY01	JOE T MOYA	500.00	.00	500.00	C00324	CHRISTIAN CONGREGATION OF
045621	03/24/20	FIN01	FINNEY BOWNS GLOBAL FINAN	223.02	.00	223.02	310378562	OPERATING EXP. FINANCE DE
045622	03/24/20	PRO21	PROFESSIONAL PRINT & MAIL	1000.00	.00	1000.00	C00324	POSTAGE DEPOSIT
045623	03/24/20	SHR02	SHRED-IT, C/O STERICYCLE,	40.00	.00	40.00	812937010	OFFSITE REGULAR SERVICE
045624	03/24/20	WILL6	WILLDAN	7134.00	.00	7134.00	00222380	CODE ENFORCEMENT TOMMY B
045625	03/25/20	VPL01	VICTOR F LOPEZ	500.00	.00	500.00	C00325	AUTO ALLOWNCE FOR 01/202
045626	03/30/20	ALH01	SPARKLETTES	103.86	.00	103.86	643030120	WATER SERVICES AND EQUIPM
045627	03/30/20	ANI01	ANIMAL CARE EQUIPMENT & S	1119.35	.00	1119.35	80152	DOG BED X 8
045628	03/30/20	APV01	AMERIFRIDE UNIFORM SERVIC	101.15 36.58	.00 .00	101.15 36.58	502584587 502584601	TOWEL, MAT-SCRIP & PATT, DI PAPER SERVICE
Check Total.....				137.73	.00	137.73		
045629	03/30/20	BEAT1	BEATWEAR, INC.	52.08 95.45	.00 .00	52.08 95.45	6330 6424	REMOVE AGENTS STRIPES REP NEW STRIPES, BELT, NAME TAG
Check Total.....				147.53	.00	147.53		
045630	03/30/20	BEFR02	BEFRAIN ZEPETA	9717.90 7972.95	.00 .00	9717.90 7972.95	2707 2708	REHAB PROGRAM 1427 KIME C LOAN-HB RDA 1295 H ST
Check Total.....				17690.85	.00	17690.85		
045631	03/30/20	BCC01	CITY OF ORANGE COVE	140480.00	.00	140480.00	C00330	CHILD CARE DEPARTMENT 03/
045632	03/30/20	EXC01	EXCEL SIGN	60.47	.00	60.47	21569	2 DOOR DECALS (STAR)ORDER
045633	03/30/20	FCSTF	FRESNO COUNTY SHERIFF	11781.01	.00	11781.01	8017269	DISPATCHING SERVICES 03/2
045634	03/30/20	FRON1	FRONTIER	148.74	.00	148.74	03/31/20	COMMUNICATION
045635	03/30/20	HIG10	HIGH END ROOFING INC	7200.00	.00	7200.00	4	LOAN-HB RDA WILFREDO CARR
045636	03/30/20	THO00	THOE LOCAL 39	554.77	.00	554.77	032020	UNION DUES FOR MARCH 2020
045637	03/30/20	MER00	MERCADO, RICARDO	325.00	.00	325.00	118	5 HOURS OC BUDGET REPORT
045638	03/30/20	O'R01	O'REILLY AUTOMOTIVE, INC.	3.41	.00	3.41	146713	400# 1/3 W/P FOR WWP
Cash Account Total.....				521813.06	.00	521813.06		
Total Disbursements.....				521813.06	.00	521813.06		



# CITY OF ORANGE COVE REPORT TO THE CITY COUNCIL

**To:** Orange Cove City Council  
**From:** Alfonso Manrique, City Engineer  
**Subject:** Update on the Purchase of a Street Sweeper  
**Attachments:** None

**RECOMMENDATION:**

This item is intended to update the City Council on the funding sources to purchase a street sweeper and seek direction from City Council to use CMAQ competitive fund to pave alleys instead.

**BACKGROUND:**

In November 2019, AM Consulting Engineers submitted a Congestion Mitigation and Air Quality Improvement (CMAQ) Program Application to the Fresno Council of Governments (Fresno COG) requesting \$350,000 in CMAQ funds to purchase a Compressed Natural Gas (CNG) powered street sweeper. The application proposed to use the City's available CMAQ Lifeline funds to cover the required local match. Currently, the City has \$95,382 in CMAQ Lifeline funds that are available to be used on transportation projects that contribute to attainment or maintenance of the national ambient air quality standards. Such projects include the construction of pedestrian sidewalks, the paving of City alleys, construction of bike trails and other projects that contribute to the reduction of air emissions.

If the City were to use CMAQ funds to purchase a street sweeper (either CMAQ grant funds or CMAQ Lifeline funds), the street sweeper would need to meet Buy America requirements. Currently, there are no CNG street sweepers that fully satisfy the Buy America; therefore, the City would need to obtain a Buy America Waiver from the Federal Highway Administration (FHA). AM Consulting Engineers has been in contact with the City of Reedley, who also intend to purchase

Prepared by: AM Consulting Engineers

Approved by: Alfonso Manrique

REVIEW: City Manager: \_\_\_\_\_

Finance: \_\_\_\_\_

City Attorney: \_\_\_\_\_

**TYPE OF ITEM:**                      **COUNCIL ACTION:**  APPROVED  DENIED  NO ACTION

- Consent
- Info Item
- Action Item
- Department Report
- Redevelopment Agency

- Public Hearing
- Matter Initiated by a Council Member
- Other
- Continued to: \_\_\_\_\_

a CNG street sweep with CMAQ funds and sent a Buy America Waiver request to the FHA in January 2019. The City of Reedley has not been successful in Buy America Waiver, and the Fresno COG has stated that the FHA has put a hold on issuing these waivers and it is unknown when they will begin to issue them again.

Due to the time constraint and uncertainty issues associated with obtaining a Buy America Waiver, City staff has decided to not use CMAQ funds to purchase a new street sweeper. Instead, staff is recommending using Measure C, SB 1, and/or other local transportation funds to purchase the new street sweeper. If the City does not use CMAQ funds, a Buy America Waiver will no longer be necessary.

In addition to the Street Sweeper CMAQ application, the City also submitted two additional CMAQ applications for the following projects:

1. The construction of sidewalks and ADA curb ramps along C Street and 12<sup>th</sup> Street where currently none exist, and
2. Paving of four alleys directly North of Park Boulevard, between 3rd Street to 4th Street, 4th Street to 5th Street, 5th Street to 6th Street and Center Street to 8th Street.

If City Council direct staff to purchase the street sweeper using funds from Measure C or other local transportation funds, staff will notify FCOG to withdraw the CMAQ application that requested funding for the street sweeper and ask to prioritize the other two applications instead.

Prior to the COVID-19 pandemic, the Fresno COG scoring committee was scheduled to meet on March 11<sup>th</sup> to score all the CMAQ applications submitted by local agencies in Fresno County. Until the scoring committee, the City will not know if the City's applications will receive grant funding.

For the \$95,382 in CMAQ Lifeline funds that are currently available, the City can use these funds at any time on transportation projects that propose to reduce of air emissions.

**FISCAL IMPACT:**

If City Council provides direction to purchase the Street Sweeper using other sources of funds, staff will issue an RFP to receive proposals for a street sweeper and those will be brought to the City Council before an award is made. There is no fiscal impact associated with this item.

**CONFLICT OF INTEREST:**

None.

Prepared by: AM Consulting Engineers

Approved by: Alfonso Manrique

REVIEW: City Manager: \_\_\_\_\_

Finance: \_\_\_\_\_

City Attorney: \_\_\_\_\_

**TYPE OF ITEM: COUNCIL ACTION:  APPROVED  DENIED  NO ACTION**

- \_\_\_\_\_ Consent
- X Info Item
- \_\_\_\_\_ Action Item
- \_\_\_\_\_ Department Report
- \_\_\_\_\_ Redevelopment Agency

- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Matter Initiated by a Council Member
- \_\_\_\_\_ Other
- \_\_\_\_\_ Continued to: \_\_\_\_\_

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION  
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE COVE  
(Governing Body) (Name of Applicant)

THAT Interim City Manger, OR  
(Title of Authorized Agent)

\_\_\_\_\_, OR  
(Title of Authorized Agent)

\_\_\_\_\_  
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Orange Cove, a public entity  
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the City of Orange Cove, a public entity established under the laws of the State of California,  
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

**Please check the appropriate box below:**

This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

This is a disaster specific resolution and is effective for only disaster number(s) \_\_\_\_\_

Passed and approved this 22nd day of April, 2020

Victor P. Lopez, Mayor  
(Name and Title of Governing Body Representative)

Diana Guerra Silva, Mayor Pro Tem  
(Name and Title of Governing Body Representative)

Josie Cervantes, Councilmember  
(Name and Title of Governing Body Representative)

**CERTIFICATION**

I, June Bracamontes, duly appointed and City Clerk of  
(Name) (Title)

City of Orange Cove, do hereby certify that the above is a true and correct copy of a  
(Name of Applicant)

Resolution passed and approved by the City Council of the City of Orange Cove  
(Governing Body) (Name of Applicant)

on the 22nd day of April, 2020.

\_\_\_\_\_  
(Signature)

City Clerk  
(Title)

**Cal OES Form 130 Instructions**

**A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.**

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

**Resolution Section:**

**Governing Body:** This is the group responsible for appointing and approving the Authorized Agents.  
Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

**Name of Applicant:** The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

**Authorized Agent:** These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

**Governing Body Representative:** These are the names and titles of the approving Board Members.  
Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

**Certification Section:**

**Name and Title:** This is the individual that was in attendance and recorded the Resolution creation and approval.  
Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification.")

Mayor:  
Victor P. Lopez

Mayor Pro Tem:  
Diana Guerra Silva

City Council Members:  
Roy Rodriguez  
Josie Cervantes  
Esperanza Rodriguez



Rudy Hernandez  
Interim City Manager:  
(559) 626-4488 ext. 216

Rudy Hernandez:  
Financial Consultant  
(559) 626-4488 ext. 216

City Clerk:  
June V. Bracamontes  
(559) 626-4488 ext. 214

Incorporated January 20, 1948

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## BUILDING AND PLANNING DEPARTMENT

April 22, 2020

### Current Projects

1. Sequoia View Shopping Center Sign - Illuminated  
Sign designed approved. Location approved by Burger King owner. Request of bids submitted to 3 sign manufactures. One response received. Verify with electrician source and adequacy of existing electrical supply.
2. Diaz SFD Development Parcel Map 2019 - Three new homes with one existing.  
Property in 100-year flood plain. To proceed with construction of the project, grading and site/improvement plans required for review. Soils report received for the development. Building plans submitted for one of the lots.
3. Figueroa Pizza Restaurant  
1<sup>st</sup> Plan check completed for the building plans. Designer to revise building plans to comply with building code requirements. 1<sup>st</sup> grading plan check completed by city engineer. Developers engineer to revise plans to comply city engineering standards.
4. 266 9<sup>th</sup> St. – Corner Lot - Convert Vacant Convenience Store Building to Duplex  
Current land use and zoning is commercial. Applicant to submit general plan and rezone amendment applications to change the commercial zoning to R-1-6 Residential and submit a site plan review application. No applications received by owner.
6. Dollar Tree  
Final inspections complete. Certificate of occupancy issued to Dollar Tree
7. Amaya Village  
All entitlement fees paid. Construction has begun. Concrete for four building foundations are complete. Framing to begin next.

8. Lot Split – Tentative Parcel Map 2017-01  
Applicant has submitted application to extend parcel map for one year to complete condition of approvals. Conditions must be complete in one year to record final map. City Council approved extension on January 8, 2020. No permit applications submitted to complete conditions of approval.
  
10. Valmart Demo Abatement Hearing  
City Attorney in contact with hearing officer to set a hearing date.
  
11. Macias & Howard Annexations  
Reviewing files to complete City and LAFCO applications. Consultant with LAFCO and set public hearing dates, complete resolutions to initiate annexations.



**Date:** April 22, 2020  
**To:** Mayor and City Council  
**From:** Rudy Hernandez, Interim City Manager  
**Subject:** Update on Financial Issues  
**Attachments:** California City Finances and the COVID-19 Pandemic and Letter to Honorable T.J.Cox Regarding H.R. 6467

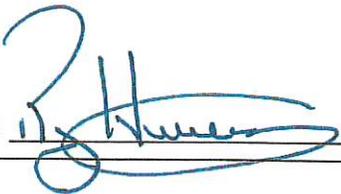
**BACKGROUND:**

- California City Finances and the COVID-19 Pandemic: Revenue Sources, Timing & Getting Help
- Letter from Mayor Lopez to Honorable T.J.Cox dated April 13, 2020 urging Mr.Cox to Cosponsor H.R.6467 that would provide \$250 billion in direct aid from the federal government to local governments with a population of less than 500,000.

**RECOMMENDATION:**

For Information Only.

Prepared by: \_\_\_\_\_

Approved by: 

REVIEW: City Manager:

Finance: \_\_\_\_\_

City Attorney: \_\_\_\_\_

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
<input type="checkbox"/> Consent			<input type="checkbox"/>	Public Hearing
<input checked="" type="checkbox"/> Info Item			<input type="checkbox"/>	Matter Initiated by a Council Member
<input type="checkbox"/> Action Item			<input type="checkbox"/>	Other
<input type="checkbox"/> Department Report			<input type="checkbox"/>	Continued to: _____
<input type="checkbox"/> Redevelopment Agency			<input type="checkbox"/>	



**California City Finances  
and the COVID-19 Pandemic:  
Revenue Sources, Timing & Getting Help**

**COVID-19 Webinar Series**  
April 16, 2020

## How to Ask a Question

- All phone lines have been muted.
- For written questions - use the Q&A window to the right side of your screen. Please enter your name, title and city.

# Speakers

**Michael Coleman**  
Fiscal Policy Advisor  
[CaliforniaCityFinance.com](http://CaliforniaCityFinance.com)



**Nick Romo**  
Legislative Representative  
League of California Cities



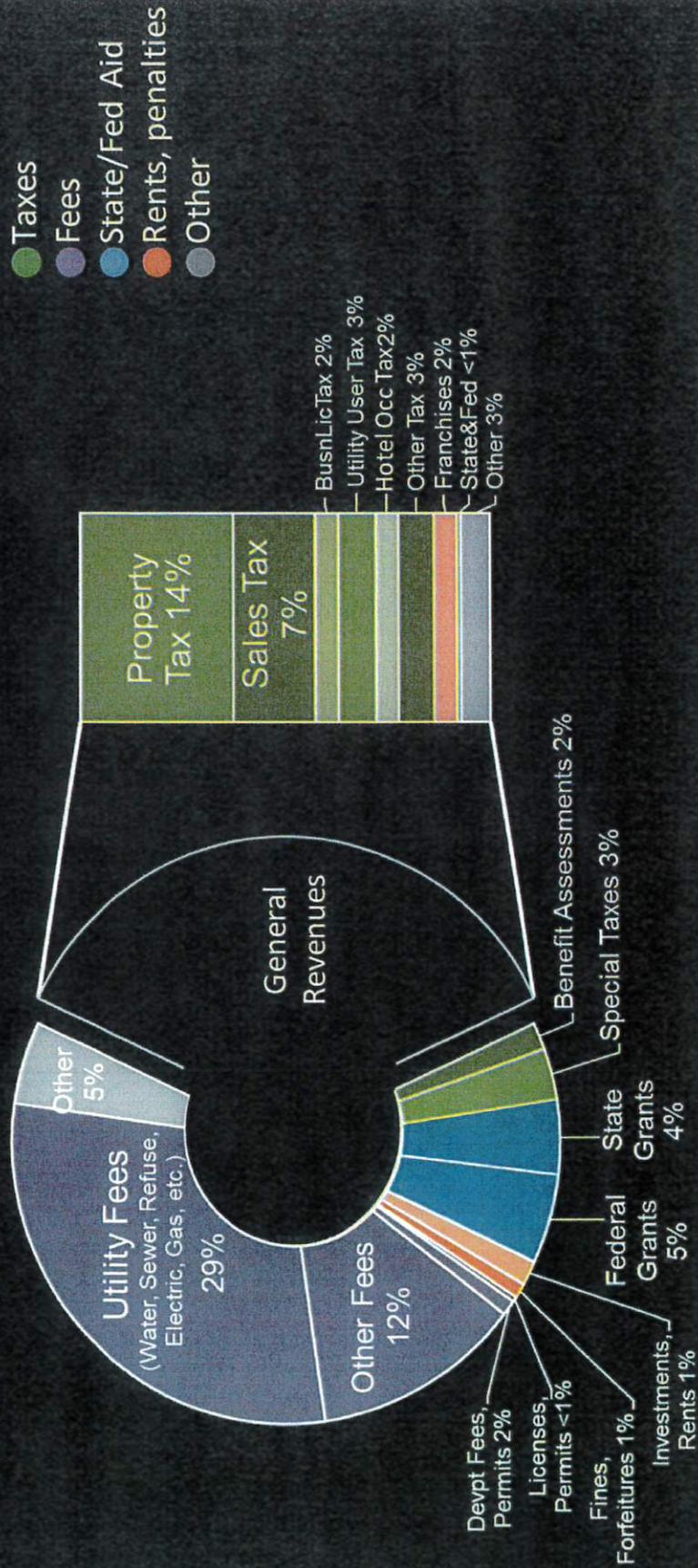
# Agenda

- **Lessons Learned:** How does COVID-19 compare to past economic downturns for California and its cities?
- **Begin at the Beginning:** Review of California city revenue sources.
- **Which Eggs in Which Baskets:** Discuss revenue vulnerabilities and timing of impacts.
- **Rain Check:** What we know about impact of the small business sales tax deferral program.
- **Bump in the Road:** Preamble on impact to local streets and roads funding.
- **Look for the Helpers; Be a Helper**

## How COVID-19 Differs From Past Economic Downturns

- More immediate economic and social impacts
  - Shelter-at-home; essential business only
  - Unemployment has surpassed last recession, in less time
- State is in a much healthier fiscal position
- Stronger protections for local revenues
- Cities are less dependent on State funds
  - Except local streets and road funds (HUTA, RMRA)
- Human capital and infrastructure in place to provide support

# California City Revenue Sources



## Key Revenue Source Impacts and Timing

### Sales and Use Tax (including add-on sales taxes)

Concern Level:

**HIGH**

- **Administration:** CA Dept. of Tax and Fee Administration (CDTFA)
- **Timing:** Immediate (30-60 days)
- **Impact:** 30% to 37% decline in current quarter (positive bump from online sales)
- **Indicators:** Shift to home cooking (groceries), declining auto/fuel sales, increased online sales. Effects depend on make-up of local tax base

# Key Revenue Source Impacts and Timing

## Sales and Use Tax (including add-on sales taxes)

## Hotel Tax (Transient Occupancy Tax)

- **Administration:** City
- **Timing:** Immediate (30 to 60 days)
- **Impact:** 80% to 90% decline in current quarter
- **Indicators:** Travel, social distancing restrictions – especially tourism-oriented cities (resorts, theme parks, vacation destinations)

Concern Level:

**HIGH**

# Key Revenue Source Impacts and Timing

## Business Operations (License) Tax

- **Administration:** City
- **Timing:** Delayed (most based on prior year gross receipts)
- **Impact:** Varies. 10% to 15% decline over next two fiscal years
  - Local specialized situations: casino, refinery, tourism
- **Indicators:** Economic conditions, sector specific

Concern Level:  
Varies,  
delayed

# Key Revenue Source Impacts and Timing

## Business Operations (License) Tax

Revenue from license taxes is a significant source of revenue for many counties. The impact of the economic downturn on license taxes is expected to be significant. The impact of the economic downturn on license taxes is expected to be significant.

## Property Tax

- **Administration:** Counties
- **Timing:** Delayed – mostly not until 2021-22
- **Impact:** Potential moderate decline in taxable value of property
- **Indicators:** Watching industry specific re ongoing economic effect

Concern Level:  
delayed,  
low

## Key Revenue Source Impacts and Timing

### Admissions Tax, Parking Tax, Parking Meter

- **Administration:** City
- **Timing:** Immediate
- **Impact:** ~100% decline in current quarter
- **Indicators:** Social distancing orders preventing concerts, festivals, sporting events

Concern Level:  
**HIGH**  
for some

# Key Revenue Source Impacts and Timing

## Admissions Tax, Parking Tax, Parking Meter

Admissions Tax, Parking Tax, Parking Meter

## Property Transfer Tax

- **Administration:** County
- **Timing:** Immediate
- **Impact:** ~65% decline in current quarter, most recaptured in FY2020-21
- **Indicators:** Slowdown in real estate transactions; some activity still occurring

## Key Revenue Source Impacts and Timing

### User Fees: Development, Recreation, etc.

- **Administration:** City
- **Timing:** Immediate
- **Impact:** varies, some offset from demand-based costs
- **Indicators:** Stay-at-home closing recreation programs through the summer, development applications impacted by social distancing and economic concerns

## Key Revenue Source Impacts and Timing

### User Fees: Development, Recreation, etc.

Administration: City  
Implementation: Mediate

• **Timing:** 60-120 days. Some offset from demand-based costs  
• **Impact:** temporary and small. Day-at-home closing recreation programs through the summer,  
• **Indicators:** permit applications impacted by social distancing and economic concerns

### Other: Franchises, Fines & Forfeitures, etc.

- **Administration:** City
- **Timing:** 60-120 days
- **Impact:** temporary and small
- **Indicators:** solid waste franchisees, lower traffic

## Small business sales tax extension & deferral programs

### **Governor's Executive Order Provides 90-day Extension for First Quarter Filings**

- Businesses with returns of <\$1 million get extra 3 months to file (July 31, 2020)
- Provides additional 60 days to file refund claims

### **CA Dept of Tax and Fee Admin. (CDTFA): 12-month, interest free, \$50,000 Deferral**

- Within existing authority
- Response to tens of thousands of requests for relief
- Small businesses can enter into payment plans to distribute up to \$50,000 of sales tax liability over a 12-month period, interest-free

### **Local Effects**

- Delay and deferrals include local 1% Bradley Burns and add-on sales taxes
- CDTFA will apply the \$50,000 deferral proportionally to the TOTAL effective rate in each city/counties jurisdiction (ranges from 7.25%-10.5%)

# Small business sales tax extension & deferral programs

## Estimated Impact & Issues

- \$300-500 million statewide (depending on utilization) city impact – delayed \$
  - For most cities ~2% to 4% of general revenues, ~2% to 12% of discretionary reserves
- CDTFA will continue remitting revenues not deferred or delayed
- This is a cash flow issue ... but it is compounded by actual revenue losses  
(which are much larger for most)

## Considerations

- Delayed revenue ... not losses (mostly)
- Supports small businesses in your city

## Next steps

- CDTFA still developing portal/application (will help assess utilization rate)
- Work to ensure consistent reporting and collection enforcement
- Find cash flow and backfill solutions

## Local Streets and Roads Funding

### Countywide Transportation Sales Taxes – “Self-Help” Counties

- Declines in allocations due to decline in taxable sales
- Potential delays due to deferral programs

### State Local Streets and Roads Funding

Highway Users Tax Account (HUTA), Road Maintenance and Rehabilitation Account (RMRA – SB1)

- Revenues are from state per-gallon fuel taxes and vehicle registration taxes
  - so tied to fuel consumption, vehicle values and registrations ... *NOT* fuel price
- Allocations affected by fixed “take-outs” before the city and county distributions
- New estimates in May with the Governor’s May Budget Revision.

## What Now? Taking Steps Forward

### **League Advocacy**

- ✓ State and Federal
- ✓ Direct requests for statutory relief
- ✓ Forthcoming requests for additional financial support for *all* cities (for expenditures and actual revenue losses)
- ✓ Work with your regional manager on direct member advocacy

### **League Survey of COVID-19 Fiscal Impacts**

- ✓ 250+ Responses
- ✓ Component of a larger fiscal impact model considering a range of economic and financial outlooks by experts
- ✓ Highlighting impacts to city operations and finances
- ✓ Supports requests for statutory and financial support

## What Now? Taking Steps Forward

- ✓ **Connect with your colleagues, use League resources**
  - Use League Divisions & Listservs, Regional Managers
- ✓ **Know thyself**
  - Understand the unique local condition of your city's revenue sources
  - Understand what to be concerned about and what *NOT* to be concerned about and when
  - Understand your city's reserves and short term financing options
- ✓ **Get advice from professionals**
- ✓ **Open discussions with employee groups**
- ✓ **Early action is key**

## What Now? Taking Steps Forward

*An essential resource for anyone involved in local government finance in California.*

Up-to-date information on local fees, taxes, charges and intergovernmental revenue for local governments including laws, court decisions, state tax rates and allocation formulas.

<https://www.cacities.org/publications>





# Questions?

Michael Coleman (colemman@muniwest.com)

Nick Romo (nromo@cacities.org)

[www.cacities.org/coronavirus](http://www.cacities.org/coronavirus)

League of California Cities | [www.cacities.org](http://www.cacities.org)

*Mayor:*  
*Victor P. Lopez*

*Mayor Pro Tem:*  
*Diana Guerra Silva*

*City Council Members:*  
*Roy Rodriguez*  
*Josie Cervantes*  
*Esperanza Rodriguez*



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Incorporated January 20, 1948

633 Sixth Street Orange Cove, California 93646 Phone: (559) 626-4488 / FAX: (559) 626-4653

April 13, 2020

The Honorable T. J. Cox  
United States Congressman, District 21st  
2117 Selma Street  
Selma, CA 93662

Dear Honorable Congressman T. J. Cox:

As the Mayor for the City of Orange Cove, and as a member of the League of California Cities, I am writing to express support of H.R. 6467, the Coronavirus Community Relief Act and to urge you to cosponsor this bill. H.R. 6467 provides \$250 billion in direct aid from the federal government to local governments with a population of less than 500,000 as they face mounting challenges related to the global COVID-19 pandemic.

The scale of this global crisis is unprecedented, and so is the scope of the local government response. California cities of all sizes are coordinating across jurisdictional lines, enacting emergency measures to slow the spread of the coronavirus pandemic, taking action to protect individuals and small businesses on the economic margins, while spending such sums as necessary to protect public health.

City of Orange Cove applauds Congress on the passage of the CARES Act, which provides financial assistance to meet the immediate needs of individuals and small businesses, as well as \$150 billion in direct aid to states and local governments with a population greater than 500,000 to help offset the news costs directly related to the pandemic. However, given the population threshold, only four of California's 482 cities will receive this much needed aid. H.R. 6467 creates a path for the other 99.2 percent of the California cities that were shut out of the CARES Act to receive direct federal aid.

The Coronavirus Community Relief Act also addresses some other gaps not covered by the CARES Act. The proposed bill allows units of local government to use allocated funds to cover losses. Section 601 of the CARES Act restricts use of funds to cover "necessary expenditures." Cities, towns, and villages will need federal assistance to persevere through the hardship resulting from rising costs and decreasing tax revenue and fees due to COVID-19. This change from the CARES Act will help local communities deal with revenue shortfalls that will happen as a result of the COVID-19 crisis.

The Coronavirus Community Relief Act also provides the necessary flexibility on how allocated funds can be used. If one city needs more funds than it is allocated, while another city does not need all of its allocated funds, these resources can be reallocated among cities within a state to ensure they are put to their best use. This is a change from the CARES Act.

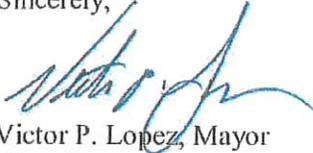
Finally, the Coronavirus Community Relief Act changes the rule regarding when a city, town, or village must certify in order to receive funds. Instead of placing a burdensome "shot clock" by which cities, towns, and villages must apply, this legislation allows more time for an applicant to request funds. Smaller cities and towns are facing unprecedented challenges and could be facing layoffs. In this environment, a "shot clock" to apply puts unneeded pressure on smaller communities in crisis.

California's local leaders are, and will continue to be for some time, on the frontlines of responding to the coronavirus outbreak in their communities and doing what is necessary to ensure the health and safety of their residents.

I urge you to support and cosponsor H.R. 6467 to ensure they have the resources to maintain the essential services their residents need, especially in this moment.

To co-sponsor the bill, please contact Bo Morris in the office of Rep. Joe Neguse at [Bo.Morris@mail.house.gov](mailto:Bo.Morris@mail.house.gov).

Sincerely,



Victor P. Lopez, Mayor  
City of Orange Cove

Cc: Gilbert Felix Representative of Congressman T.J. Cox [gilbert.felix@mail.house.gov](mailto:gilbert.felix@mail.house.gov)  
Meg Desmond, League of California Cities, [cityletters@cacities.org](mailto:cityletters@cacities.org)



**Date:** April 22, 2020  
**To:** Mayor and City Council  
**From:** Rudy Hernandez, Interim City Manager  
**Subject:** Remittance of Fire Impact Fees to Fire Department.  
**Attachments:** None.

**BACKGROUND:**

A development impact fee is imposed to mitigate the impact of the development on the community. Police & Fire Impact Fees, School Impact Fees, Park & Recreation Impact Fees, Water & Sewer Impact Fees are some Examples.

Development Fee Revenues must be deposited in separate dedicated capital facilities accounts. State Law provides specific accounting procedures to ensure that the funds are used properly.

Generally, fees may be levied for the construction of capital improvement or equipment, but not for the maintenance or operation of the capital facilities or improvements.

The fire department operates as a Special District and the City of Orange Cove as a Municipality. The City collects the development impact fees from developers and must remit the fire impact fees to the fire department.

Currently, there is a balance of \$18,804.95 in the fire impact fees Fund. Of this amount, \$13,053.30 came from the Amaya Housing Project and the Dollar Tree Project.

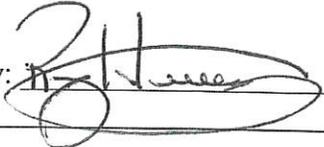
**FISCAL IMPACT:**

After the \$18,804.95 is remitted to the Fire Department, it will leave a balance of Zero -0-.

**RECOMMENDATION:**

For the City Council to approve the remittance of the fire development impact fees in the amount of \$18,804.95 to the fire department.

Prepared by: Rudy Hernandez

Approved by: 

REVIEW: City Manager:

Finance: \_\_\_\_\_

City Attorney: \_\_\_\_\_

**TYPE OF ITEM:**

**COUNCIL ACTION: APPROVED DENIED NO ACTION**

- Consent
- Info Item
- Action Item
- Department Report
- Redevelopment Agency

- Public Hearing
- Matter Initiated by a Council Member
- Other
- Continued to: \_\_\_\_\_