



AGENDA

Victor P. Lopez, Mayor

Diana Guerra Silva, Mayor Pro Tem

Roy Rodriguez, Council Member

Gilbert Garcia, Council Member

Josie Cervantes, Council Member

Monday, November 19, 2018 - 6:30 P.M.

Orange Cove Council Chambers

633 6th Street, Orange Cove, California 93646

A. Call to Order/Welcome

Roll Call

Invocation

Flag Salute

B. Confirmation of Agenda

C. Presentations

1. Presentation of "Key to the City" to Airean J. Raguindin

D. Consent Calendar

2. Minutes of the October 24, 2018 special City Council meeting.
3. Minutes of the October 24, 2018 regular City Council Meeting.

E. Administration

Chief of Police

4. **SUBJECT:** Consideration and necessary action on purchase of two new Police patrol vehicles.

Recommendation: Approve purchase of two new Police patrol vehicles.

5. **SUBJECT:** Police Department Monthly Report.

Recommendation: For Information only, no action necessary.

City Engineer

6. **SUBJECT:** Consideration and necessary action on submittal of application to the Fresno COG Regional Competitive ATP.

Recommendation: Approve Resolution No. 2018-41, A Resolution of the City Council of the City of Orange Cove authorizing the submittal of an application to the Fresno COG Regional Competitive Active Transportation Plan (ATP).

7. **SUBJECT:** Consideration and necessary action on three Resolutions approving application for financing and/or grant for the emergency lining of the City's source water retention basins.

Recommendation:

- a. Approve Resolution No. 2018-42, A Resolution of the City Council of the City of Orange Cove authorizing the City Manager to sign financing agreement, amendment, and certifications for funding under the Drinking Water State Revolving Funds (DWSRF); authorizing City Manager to approve claims for reimbursement; authorizing City Manager to execute budget and expenditure summary; authorizing City Manager to sign the final release form and City Manager to sign the certification of project completion; and pledging and dedicating net water revenues towards payment of DWSRF financing.
 - b. Approve Resolution No. 2018-43, A Resolution of the City Council of the City of Orange Cove stating its intention to be reimbursed for expenditures incurred ahead of the approval of the disbursement of DWSRF construction funds from the State Water Resources Control Board.
 - c. Approve Resolution No. 2018-44, A Resolution of the City Council of the City of Orange Cove authorizing the City Manager to sign and file a Financial Assistance Application to the Drinking Water State Revolving Fund (DWSRF) for the emergency lining of the Source Water Retention Basins.
8. **SUBJECT:** Engineering Monthly Report.

Recommendation: For Information only, no action necessary.

PUBLIC WORKS

9. **SUBJECT:** Public Works Monthly Report.

Recommendation: For Information only, no action necessary.

Interim City Manager:

10. **SUBJECT:** Consideration and necessary action on adoption of fiscal year 2018-2019 final budget.

Recommendation: Adopt Resolution No. 2018-47, A Resolution of the City Council of the City of Orange Cove adopting fiscal year 2018-2019 final budget.
11. **SUBJECT:** Consideration and necessary action on resolution approving amendment to the Joint Powers Agreement for the Southeast Regional Disposal Site.

Recommendation: Approve Resolution No. 2018-45, A Resolution of the City Council of the City of Orange approving amended Joint Powers Agreement between the County of Fresno and the Cities of Sanger, Reedley, Selma, Orange Cove, Kingsburg, Fowler and Parlier for the Southeast Regional Disposal Site.
12. **SUBJECT:** Consideration and necessary action on Resolution extending the temporary reduction of all Development Impact Fees for commercial and industrial development projects.

Recommendation: Approve Resolution No. 2018-46, A Resolution of the City Council of the City of Orange Cove extending the temporary reduction of all Development Impact Fees for commercial and industrial development projects.
13. **SUBJECT:** Consideration and necessary action on invoice register.

Recommendation: Approve invoice register dated November 7, 2018.
14. **SUBJECT:** Consideration and necessary action on termination of contract with Wildan Associates and approve hiring of in-house Building Inspector.

Recommendation: Direct Interim City Manager to terminate contract with Wildan Associates for Building Inspection Services and proceed with hiring full-time in-house Building Inspector.
15. **SUBJECT:** Consideration and necessary action on hiring of administrative help.

Recommendation: Direct Interim City Manager to proceed with hiring administrative help.
16. **SUBJECT:** Consideration and necessary action on contract for Proposition 68 grant writing services by California Consulting.

Recommendation: Review proposal from California Consulting and take necessary action on Proposition 68 grant writing services.

17. **SUBJECT:** Consideration and necessary action on contract with Friends of Orange Cove Animal Shelter (FOCAS).

Recommendation: Review and discuss City Attorney memo regarding FOCAS contract.

F. City Council & Successor Agency

18. **SUBJECT:** Consideration and necessary action on contract with RSG, Inc. to provide consulting services for rehabilitation loan program design and loan processing using housing bond proceeds.

Recommendation: Approve joint City Council Resolution No. 2018-48 and Successor Agency to the Redevelopment Agency Resolution No. 2018-4 approving contract with RSG, Inc. to provide consulting services for rehabilitation loan program design and loan processing using housing bond proceeds.

G. Public Forum

Members of the public wishing to address the City Council on an item that is not on the agenda may do so now. No action will be taken by the City Council this evening. But items presented may be referred to the City Manager for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes. When addressing the Council, you are requested to come forward to the speakers microphone, state your name and address, and then proceed with your comments.

H. City Manager's Report

I. City Attorney's Report

J. City Council Communications

K. Adjournment

ADA Notice: *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 626-4488 ext. 214. Notification 48 hours prior to the meeting will enable the City to make arrangements to ensure accessibility to this meeting.*

Documents: *Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at front counter at City Hall and at the Orange Cove Library located at 815 Park Blvd., Orange Cove, CA during normal business hours. In addition, most documents are posted on City's website at cityoforangecove.com.*

STATEMENT ON RULES OF DECORUM AND ENFORCEMENT

The Brown Act provides that members of the public have a right to attend public meetings, to provide public comment on action items and under the public forum section of the agenda, and to criticize the policies, procedures, or services of the city or of the acts or omissions of the city council. The Brown Act also provides that the City Council has the right to exclude all persons who willfully cause a disruption of a meeting so that it cannot be conducted in an orderly fashion.

During a meeting of the Orange Cove City Council, there is a need for civility and expedition in the carrying out of public business in order to ensure that the public has a full opportunity to be heard and that the Council has an opportunity to conduct business in an orderly manner. The following is provided to place everyone on notice of the rules of decorum and enforcement.

GENERAL RULES OF DECORUM

While any meeting of the City Council is in session, the following rules of decorum shall be observed:

1. All remarks shall be addressed to the City Council as a whole and not to any single member, unless in response to a question from a member of the City Council.
2. A person who addresses the City Council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct (i) which is likely to provoke others to violent or riotous behavior, (ii) which disturbs the peace of the meeting by loud and unreasonable noise, (iii) which is irrelevant or repetitive, or (iv) which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.
3. A person, other than members of the Council and the person, who has the floor, shall not be permitted to enter into the discussion unless requested by the Mayor to speak.
4. Members of the City Council may not interrupt a person who has the floor and is making public comments. Members of the City Council shall wait until a person completes his or her public comments before asking questions or commenting. The Mayor shall then ask Councilmembers if they have comments or questions.
5. No person in the audience at a Council meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stamping of feet or other acts which disturb, disrupt or otherwise impede the orderly conduct of any Council meeting.

ENFORCEMENT OF DECORUM RULES

(Resolution No. 2012-16)

While the City Council is in session, all persons must preserve order and decorum. A person who addresses the City council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct which is likely to provoke others to violent or riotous behavior, which disturbs the peace of the meeting by loud and unreasonable noise, which is irrelevant or repetitive, or which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.

The Mayor or other presiding officer shall request that a person who is breaching the rules of decorum cease such conduct. If after receiving such a warning, the person persists in breaching the rules of decorum, the Mayor or other presiding officer may order the person to leave the City Council meeting. If such person does not leave, the Mayor or presiding officer may request any law enforcement officer who is on duty at the meeting as sergeant-at-arms to remove the person from the Council Chambers. In the event there is no one from law enforcement present, the Mayor or presiding officer may direct the City Manager to contact law enforcement.

In accordance with the Point of Order Rule 4.6, the majority of the Council may overrule the Mayor if the majority of the Council believes the Mayor or other presiding officer is not applying the rules of decorum appropriately.

**MINUTES
SPECIAL MEETING
CITY OF ORANGE COVE
OCTOBER 24, 2018**

A special meeting of the City Council of the City of Orange Cove was called to order at 5:00 p.m. in the Council Chambers. Council members answering roll call were Garcia, Rodriguez, Mayor Pro Tem Silva, and Mayor Lopez. Council member Cervantes was absent. The purpose of the special meeting was to review the 2018-2019 preliminary budget.

The agenda for this meeting was duly posted in a location visible at all times by the general public seventy-two hours prior to the meeting.

REVIEW AND DISCUSSION ON 2018-2019 FISCAL YEAR BUDGET: Interim City Manager Hernandez thanked the Council, the management team, and the Sr. Account Clerk for their help in preparing the preliminary budget.

He then reviewed for the Council his budget transmittal letter which outlined the status of the various funds. He stated that all of the funds are balanced except the general fund and that he has possible suggestions for balancing it which will be reviewed later in the meeting.

Interim City Manager Hernandez reported that there are a few capital outlay items being proposed. The items consist of:

- Furniture for Council chambers - \$3,000
- Tractor/mower and small equipment for the Public Works Department – \$29,588
- Two new police cars - \$80,000
- Solid Trailer with HD Utility truck for the Water Department - \$55,000
- Generator for the Wastewater Department - \$82,530

Discussion also occurred regarding the need for an additional person in the Water Department.

The Council then discussed possible budget options for increasing revenues. After discussion, it was Council's consensus to review the current fee schedule and work on obtaining USDA grants and /or a possible loan to fix the plumbing at the Community Center.

Interim City Manager Hernandez then reviewed the various options for balancing the General Fund and after discussion it was the consensus of Council to use the sale of City owned parcels to balance the general fund.

Interim City Manager Hernandez then asked for and consensus was given to approve the preliminary budget to include the proposed discussed items (including personnel). He also reported that the items would be incorporated into the final budget and that it would be brought back to Council for approval.

ADJOURNMENT: There being no further business, the special meeting was adjourned at 6:05 p.m.

Respectfully submitted,

Melanie A. Carter
Acting City Clerk

Victor P. Lopez
Mayor

**MINUTES
CITY OF ORANGE COVE
REGULAR MEETING
OCTOBER 24, 2018**

The regular meeting of the City Council of the City of Orange Cove was called to order at 6:30 p.m. in the Council Chambers. Council members answering roll call were Garcia, Rodriguez, Mayor Pro Tem Silva, and Mayor Lopez. Council member Cervantes was absent. Also present were Interim City Manager Hernandez, Police Chief Rivera, City Engineer Manrique, City Attorney McCloskey and interested citizens.

The agenda for this meeting was duly posted in a location visible at all times by the general public seventy-two hours prior to the meeting.

PRESENTATION OF CERTIFICATE OF RECOGNITION TO AIREAN J. RAGUINDIN:

Mayor Lopez read and presented Airean J. Raguindin with a Certificate of Recognition for his hard work and accomplishments in dance. He reported that the young man has many credits to his name including the Ellen Show and the World of Dance television program. He also commended him for his ongoing love of Orange Cove, and his friends and family. The Council was thanked for their recognition.

The Mayor then invited him back on November 14, 2018 to receive a "Key to the City."

MINUTES OF THE OCTOBER 10, 2018 COUNCIL MEETING: Motion was made by Mayor Pro Tem Silva and seconded by Council member Garcia to approve the minutes of the October 10, 2018 regular Council meeting. Motion carried with the following vote:

AYES:	4	COUNCIL MEMBERS:	Silva, Garcia, Rodriguez, Lopez
NOES:	0	COUNCIL MEMBERS:	None
ABSTAIN:	0	COUNCIL MEMBERS:	None
ABSENT:	1	COUNCIL MEMBERS:	Cervantes

**CONSIDERATION AND NECESSARY ACTION ON RESOLUTION APPROVING
AMENDMENT NO. 01 TO THE DEPARTMENT OF EDUCATION CONTRACT FOR**

TARGET 8 FUNDING FOR CHILD CARE SERVICES: Interim City Manager Hernandez reported that if approved, this Amendment will add approximately \$67,343 to the child care program. He stated that the daily allowance would increase from \$45.73 per day per child to \$48.28.

After discussion, motion to approve RESOLUTION NO, 2018-39, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE AUTHORIZING EXECUTION OF AMENDMENT 01 CONTRACT DOCUMENTS WITH THE DEPARTMENT OF EDUCATION OF THE STATE OF CALIFORNIA FOR THE PURPOSE OF PROVIDING CHILD CARE AND DEVELOPMENT SERVICES IN FISCAL YEAR 2018-2019 was made by Council member Garcia and seconded by Council member Rodriguez. Motion carried with the following vote:

AYES: 4 COUNCIL MEMBERS: Garcia, Rodriguez, Silva, Lopez
NOES: 0 COUNCIL MEMBERS: None
ABSTAIN: 0 COUNCIL MEMBERS: None
ABSENT: 1 COUNCIL MEMBERS: Cervantes

CONSIDERATION AND NECESSARY ACTION ON TEMPORARY LOAN TO TARGET 8

CHILD CARE SERVICES: Interim City Manager Hernandez reported that due to timing, Target 8 is in need of a temporary loan in the amount of \$116,000 to carry them until funding from the State of California Department of Education is received. He stated that Target 8 has had temporary loans from the City in the past and has always repaid the amounts due in a very timely manner.

After discussion, motion to approve RESOLUTION NO, 2018-40, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE RATIFYING TEMPORARY LOAN IN THE AMOUNT OF \$116,000 TO TARGET 8 CHILD CARE SERVICES was made by Mayor Pro Tem Silva and seconded by Council member Garcia. Motion carried with the following vote:

AYES: 4 COUNCIL MEMBERS: Silva, Garcia, Rodriguez, Lopez
NOES: 0 COUNCIL MEMBERS: None
ABSTAIN: 0 COUNCIL MEMBERS: None
ABSENT: 1 COUNCIL MEMBERS: Cervantes

CONSIDERATION AND NECESSARY ACTION ON INVOICE REGISTER DATED

OCTOBER 18, 2018: Motion to approve the invoice register dated October 18, 2018 was made by Council member Garcia and seconded by Mayor Pro Tem Silva. Motion carried with the following vote:

AYES: 4 COUNCIL MEMBERS: Garcia, Silva, Rodriguez, Lopez
NOES: 0 COUNCIL MEMBERS: None
ABSTAIN: 0 COUNCIL MEMBERS: None
ABSENT: 1 COUNCIL MEMBERS: Cervantes

UPDATE REGARDING 2018 CITY CHRISTMAS TREE: Interim City Manager Hernandez reported that the City has been in contact with Reedley College's Forestry Department and has made arrangements to obtain a live Christmas tree again this year. He reported that the tree will cost \$270 plus the cost of the crane service to load the tree. He reported that the Public Works Department is making the arrangements for selection and pick up.

DISCUSSION REGARDING 2ND COUNCIL MEETING IN NOVEMBER: Interim City Manager Hernandez asked Council their wishes regarding the 2nd Council meeting in November since it is near the Thanksgiving holiday.

After discussion, motion to cancel the 2nd Council meeting in November was made by Mayor Pro Tem Silva and seconded by Council member Garcia. Motion carried with the following vote:

AYES:	4	COUNCIL MEMBERS:	Silva, Garcia, Rodriguez, Lopez
NOES:	0	COUNCIL MEMBERS:	None
ABSTAIN:	0	COUNCIL MEMBERS:	None
ABSENT:	1	COUNCIL MEMBERS:	Cervantes

PUBLIC FORUM: Mr. Manuel Ferreria, representing the American Legion, stepped forward and introduced Mr. Jose Rodriguez, a senior at Orange Cove High School, who reported on attending Boys State in Sacramento this summer. He reported that he had made many new friends and that the learning experience will last a lifetime. He was congratulated by the Council.

A group of students from the High School then stepped to the podium to invite everyone to the "Day of the Dead" celebration on November 1st at Orange Cove High School.

Ms. Charlotte Pavelko reported that there would be a children's Halloween Party at the library for Halloween.

Mr. Colby Wells, representing Southern California Gas Company, stepped forward to introduce himself and report on a recent bill that did not pass in the legislature. He stated that California is proposing to go all electric thus eliminating natural gas from use. He stated that he wanted to make everyone aware of the plan which would ultimately eliminate consumer choice from the State. He was thanked for the update.

CLOSED SESSION: At 7:05 p.m. the meeting adjourned into closed session to discuss labor negotiations and anticipated litigation.

RECONVENE: The meeting reconvened at 7:30 p.m. with the Mayor reporting that the Council had given the Interim City Manager directions on both the negotiation and anticipated litigation issues. No formal action had been taken at this time.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:31 p.m.

Respectfully submitted,

Melanie A. Carter
Acting City Clerk

Victor P. Lopez
Mayor



ORANGE COVE POLICE DEPARTMENT
 550 Center Street Orange Cove California 93646
 Ph: 559-626-5106 / Fax: 559-626-7565
 Email: marty.rivera@oc-pd.com

Marty Rivera
 Chief of Police

Date: November 14, 2018
Title: Purchase of Police Vehicles
Submitted by: Marty Rivera, Chief of Police

Discussion:

The police department needs to purchase two vehicles to be able to have enough vehicles to be used in patrol. I have received bids on two vehicles to replace vehicles that we had to take out of service. The best price bid received was from Folsom Ford. This price is a piggy-back to the best price given to law enforcement agencies statewide. **Cost for each of the vehicles is \$ 32,818.03.** By paying cash, we could save \$500.00 per vehicle. **Cash cost for two vehicles \$ 64,636.06**

In addition to the cost of each vehicle, there is an additional cost to retro-fit them with any used equipment we could use from the vehicles they are replacing. That cost is **\$7830.72 per vehicle.** The cost for two vehicles would be **\$ 15,661.44.** Additional costs would be for decals which is estimated at **\$850.00.**

The total estimated costs for two vehicles and equipment is \$ 81,200.00

The Orange Cove Police Protection District has agreed to give the city the money for the purchase of the two vehicles. They would pay half of it in January 2019 and the second half in January 2020.

Recommendation:

Is to purchase the two police vehicles.

Fiscal Impact:

No impact to the general fund.

\$40,600 would come from money given to the city by the OCPPD.
\$40,600 would come from Measure "O" funds.



ORANGE COVE POLICE DEPARTMENT

OCTOBER 2018 MONTHLY STATISTICS

CHIEF OF POLICE - MARTY RIVERA



PART 1 CRIMES						
	SEPT	OCT	%	YTD	YTD	
	2018	2018	Change	2017	2018	
Homicide	0	0	0%	4	1	
Rape	0	0	0%	0	3	
Attempted Murder	0	0	0%	1	0	
Robbery	0	2	200%	4	3	
Assault	1	2	100%	43	21	
Burglary	0	2	200%	13	20	
Grand Theft Auto	2	0	-100%	20	20	
Total Part 1 Crimes	3	6	100%	85	68	
PART 2 CRIMES						
	SEPT	OCT	%	YTD	YTD	
	2018	2018	Change	2017	2018	
Sex Crimes	2	2	0%	7	9	
Narcotics	2	4	100%	23	25	
Child Abuse	2	0	-100%	2	5	
Runaways	1	1	0%	3	9	
Total Part 2 Crimes	7	7	0%	35	48	
TRAFFIC STATISTICS						
	SEPT	OCT	%	YTD	YTD	
	2018	2018	Change	2017	2018	
Total Traffic Collisions	12	4	-67%	58	58	
Fatalities	0	0	0%	1	2	
Injury	2	0	-100%	8	6	
Non Injury	5	3	-40%	35	32	
Hit & Run	5	1	-80%	14	18	
ENFORCEMENT STATISTICS						
	SEPT	OCT	%	YTD	YTD	
	2018	2018	Change	2017	2018	
Total Traffic Citations	63	45	-29%	291	556	
Total Vehicle Stops	134	109	-19%	998	1,393	
Seatbelt Violations	2	1	-50%	10	26	
Unsafe Speed Violations	0	1	100%	17	10	
Fail To Obey Stop Sign/Light	4	6	50%	59	81	
Driving Under the Influence	1	1	0%	20	28	
Gang Arrests - Felony	0	2	200%	17	10	
Gang Arrests - Misdemeanor	0	0	0%	24	10	
Gang Field Interview Cards	0	2	200%	38	31	
Juvenile Detentions/Arrests	0	1	100%	8	9	
Adult Arrests	24	15	-38%	266	301	

	SEPT	OCT	%	YTD	YTD
	2018	2018	Change	2017	2018
5150	4	3	-25%	30	32
Agency Assist	12	8	-33%	284	105
Battery	0	2	200%	21	17
Evading/Obstructing Officer	1	1	0%	11	18
Fraud	0	0	0%	5	4
Identity Theft	0	0	0%	6	5
Spousal Abuse	5	3	-40%	59	55
Graffiti/Vandalism	3	6	100%	57	53
Veh. Burglaries	0	1	100%	11	7
General Incidents	20	25	25%	123	182
Weapons Confiscated	0	1	100%	11	25
Petty Theft	7	4	-43%	47	43
Public Intoxication	0	0	0%	9	9
Suspended License	5	2	-60%	21	19
Unlicensed Drivers	9	11	22%	56	80
Vehicles Towed	17	15	-12%	86	148
Vehicles Released	6	5	-17%	35	71
Case Number Drawn	153	134	-12%	1,283	1520

			%	YTD	YTD
	Sep-18	Oct-18	Change	2017	2018
Reserve Officers Hrs Wkd	600	600	0%	3,640.00	5,520
Volunteer Hours Worked	0	0	0%	0	0

POLICE DEPARTMENT MONTHLY REPORT

November 14, 2018

STAFF LEVELS

Staff levels remain the same. 10 plus myself. Have 2 Reserve Officers - Urrea and Ngo
A couple of officers may be applying out. Will be looking to start training a new reserve soon.

K-9 Sanger PD has decided not to purchase the K-9. Looking for another option.

Explorer Program. They have been helping at events.

Grants No new grants have come out.

Training Last 3 attending CIT training on Wednesdays

Audits Completed POST and DOJ and Evidence Inventory Audits. Silvia and Jose Puga will be starting work on purging evidence.

Cameras

Vehicles Two SUVs ordered. See recommendation

Cost	\$32,818.03 ea vehicle	\$34,240.43
	\$7,830.72 retro-fit ea vehicle	\$ 8,403.32
Total	\$40,638.79 X2 = \$81,297.56	\$42,644.05
	\$82,000 total estimate	\$86,200 total estimate

STAFF REPORT

AGENDA ITEM: Adoption of Resolution No. 2018- *41*

MEETING DATE: November 14, 2018

PREPARED BY:



Alfonso Manrique, City Engineer
AM Consulting Engineers, Inc.

RECOMMENDATION:

Staff recommends that the Council adopt the attached Resolution authorizing the submittal of an application to the Fresno COG Regional Competitive Active Transportation Program (ATP). The application is for the same project that was submitted to the statewide ATP competition in July of 2018. The proposed project includes Class IV separated bikeways on Palmer Avenue and in the M Street corridor.

BACKGROUND:

On July 31, 2018, staff submitted an application to Caltrans for the statewide ATP Cycle 4 call for projects. The application requested funding for Class IV bikeways at the following locations:

- Center Street between Adams and South Ave and on Anchor Ave between Park Blvd and Parlier Ave.
- Easternmost edge of Orange Cove Middle and High School properties from South Ave to Parlier Ave.

DISCUSSION:

The purpose of the State of California ATP administered by Caltrans, is to encourage increased use of active modes of transportation. This program represents a promising source of potential funding for implementation of a Class IV bikeway facilities in the City of Orange Cove. As part of the ATP program, forty percent of funds are set aside for Metropolitan Planning Organizations (MPO) to distribute. As an MPO, the Fresno Council of Governments (FCOG) will receive funds to award via its own competitive process. In the event this project is not selected in the statewide competition, it will be considered in the regional competition. A resolution authorizing the project from the City Council is a requirement for the regional ATP application.

FISCAL IMPACT:

There is no fiscal impact to the City by submitting this application.

ATTACHMENTS:

1. Resolution 2018- - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE FRESNO COG REGIONAL COMPETITIVE ATP

RESOLUTION NO. 2018- 4/

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE
AUTHORIZING THE SUBMITTAL OF AN APPLICATION
TO THE FRESNO COG REGIONAL COMPETITIVE ATP**

WHEREAS, the Fresno Council of Governments (FCOG) has issued a call for projects for Active Transportation Program (ATP); and

WHEREAS, the City of Orange Cove desires to apply for ATP funds and submit an Application Package; and

WHEREAS, the FCOG is authorized to implement a regional competition, subject to the terms and conditions of the Program Policies and Guidelines and the Application Package. The FCOG is authorized to administer the approved funding allocations of the ATP.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Orange Cove hereby resolves as follows:

1. The City hereby authorizes and directs the City Manager or designee, to sign this application and act on the City's behalf in all matters pertaining to this application.
2. Approved the filing of application(s) for "Regional Competitive ATP" grant program funds.
3. If the application is approved, the City Manager, or designee, is authorized to enter into and sign the grant agreement and any subsequent amendments with the FCOG for the purposes of this grant.

Passed and adopted the 14th day of November, 2018, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

Victor P. Lopez, Mayor
City of Orange Cove

ATTEST:

I, Melanie A. Carter, hereby certify that the foregoing resolution was regularly introduced, passed and adopted at a Regular Meeting of the City Council of the City of Orange Cove this 14th day of November, 2018.

Melanie A. Carter, Acting City Clerk
City of Orange Cove

STAFF REPORT

AGENDA ITEM: Adopt three Resolutions required by the State Water Resources Control Board as part of the DWSRF application for the emergency lining of the City's source water retention basins.

MEETING DATE: November 14, 2018

PREPARED BY: Alfonso Manrique

REVIEWED BY: Rudy Hernandez, Interim City Manager

BACKGROUND:

The City would like to apply to the SWRCB DWSRF to fund the emergency lining of the City of Orange Cove's source water retention basins. Water treated at the City's Water Treatment Plant (WTP) is obtained from the Bureau of Reclamation's Central Valley Project (CVP) through the Friant-Kern Canal. When the Friant-Kern Canal is shut down for maintenance purposes, the City uses three source water retention basins to store water before the canal is taken off-line. Currently, the retention basins leak and do not retain enough water to meet the City's needs when the canal is shut down. To apply for the grant SWRCB requires that the applicant's Governing Board adopt three resolutions. The resolutions are as follows:

- ❖ A Resolution authorizing the City Manager to sign and file a financial assistance application to the DWSRF for the emergency lining of the source water retention basins.
- ❖ A resolution authorizing the City Manager to sign the financing agreement, amendments, and certifications for funding, to approve claims for reimbursement, to execute budget and expenditure summary, to sign final release form and to sign certification of the project completion and pledging and dedicating net water revenues to pay DWSRF financing.
- ❖ A Resolution stating the Council's intention to be reimbursed for expenditures incurred ahead of the approval of the disbursement of DWSRF construction funds.
- ❖

DISCUSSION:

The Adoption of these three resolutions is a requirement to complete the application. Once the application is submitted and deemed complete, the SWRCB will begin drafting a financing agreement which may take up to twelve months to complete. SWRCB staff have not indicated whether or how much of the project will be grant funded. However, the City is considered a Disadvantaged Community and it is likely that it will all be funded with a grant.

FISCAL IMPACT:

The adoption of these Resolutions have no immediate Fiscal Impact. The funding agreement, once approved, will have a financial impact on the water fund.

RECOMMENDATION:

City Council to adopt three resolutions required by the State Water Resources Control Board (SWRCB) as part of the Drinking Water State Revolving Fund (DWSRF) Application.

ATTACHMENTS:

1. Resolution 2018 - _____ titled: *"RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE AUTHORIZING THE CITY MANAGER TO SIGN AND FILE A FINANCIAL ASSISTANCE APPLICATION TO THE STATE DRINKING WATER STATE REVOLVING FUND (DWSRF) FOR THE EMERGENCY LINING OF THE SOURCE WATER RETENTION BASINS."*
2. Resolution 2018 - _____ titled: *"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE STATING ITS INTENTION TO BE REIMBURSED FOR EXPENDITURES INCURRED AHEAD OF THE APPROVAL OF THE DISBURSEMENT OF DWSRF CONSTRUCTION FUNDS FROM THE STATE WATER RESOURCES CONTROL BOARD."*
3. Resolution 2018 - _____ titled: *"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE AUTHORIZING THE CITY MANAGER TO SIGN FINANCING AGREEMENT, AMENDMENT, AND CERTIFICATIONS FOR FUNDING UNDER THE DRINKING WATER STATE REVOLVING FUND (DWSRF); AUTHORIZING CITY MANAGER TO APPROVE CLAIMS FOR REIMBURSEMENT; AUTHORIZING CITY MANAGER TO EXECUTE BUDGET AND EXPENDITURE SUMMARY; AUTHORIZING CITY MANAGER TO SIGN THE FINAL RELEASE FORM AND CITY MANAGER TO SIGN THE CERTIFICATION OF PROJECT COMPLETION; AND PLEDGING AND DEDICATING NET WATER REVENUES TOWARDS PAYMENT OF DWSRF FINANCING."*

RESOLUTION NO. 2018-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE AUTHORIZING THE CITY MANAGER TO SIGN FINANCING AGREEMENT, AMENDMENT, AND CERTIFICATIONS FOR FUNDING UNDER THE DRINKING WATER STATE REVOLVING FUND (DWSRF); AUTHORIZING CITY MANAGER TO APPROVE CLAIMS FOR REIMBURSEMENT; AUTHORIZING CITY MANAGER TO EXECUTE BUDGET AND EXPENDITURE SUMMARY; AUTHORIZING CITY MANAGER TO SIGN THE FINAL RELEASE FORM AND CITY MANAGER TO SIGN THE CERTIFICATION OF PROJECT COMPLETION; AND PLEDGING AND DEDICATING NET WATER REVENUES TOWARDS PAYMENT OF DWSRF FINANCING

WHEREAS, water treated at the City of Orange Cove's Water Treatment Plant (WTP) is obtained from the Bureau of Reclamation's Central Valley Project (CVP) through the Friant-Kern Canal; and

WHEREAS, the Friant-Kern Canal is shut down periodically for maintenance; and

WHEREAS, the City has three source water retention basins that are used to store water before the canal is taken off-line; and

WHEREAS, the retention basins leak and do not retain enough water to meet the City's needs during canal shut down; and

WHEREAS, the City of Orange Cove is seeking financing from the State Water Resources Control Board DWSRF for the emergency lining of the retention basins.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Orange Cove hereby resolves as follows:

1. The City Manager is hereby authorized and directed to sign and file, for and on behalf of the City of Orange Cove a financial assistance application for a financing agreement from the State Water Resources Control Board for the Project;
2. The City Manager or designee is hereby authorized to sign the DWSRF program financing agreement for the Project and any amendments thereto, and provide the assurances, certifications and commitments required therefor;
3. The City Manager or designee is hereby authorized to represent the City of Orange Cove is carrying out the City of Orange Cove's responsibilities under the financing agreement, including approving and submitting disbursement requests (including Claims for Reimbursement) or other required documentation, compliance with applicable state and federal laws, and making any other necessary certifications;
4. The City of Orange Cove does hereby dedicate and pledge its net water revenues and its water enterprise fund to payment of the DWSRF financing for the Project. The City of Orange Cove commits to collecting such revenues and maintaining such fund(s) throughout the term of such financing and until the City of Orange Cove has satisfied its repayment obligation thereunder unless modification or change is approved in writing by the State Water Resources Control Board. So long as the financing agreement(s) are outstanding, the City of Orange Cove pledge hereunder shall constitute a lien in favor of

the State Water Resources Control Board on the foregoing fund(s) and revenue(s) without any further action necessary. So long as the financing agreement(s) are outstanding, the City of Orange Cove commits to maintaining the fund(s) and revenue(s) at levels sufficient to meet its obligations under the financing agreement(s). If for any reason, the said source of revenues proves insufficient to satisfy the debt service of the DWSRF obligation, sufficient funds shall be raised through increased water rates, user charges, or assessments or any other legal means available to meet the DWSRF obligation and to operate and maintain the project; and

5. The authority granted hereunder shall be deemed retroactive. All acts authorized hereunder and performed prior to the date of this Resolution are hereby ratified and affirmed. The State Water Resources Control Board is authorized to rely upon this Resolution until written notice to the contrary, executed by each of the undersigned, is received by the State Water Resources Control Board. The State Water Resources Control Board shall be entitled to act in reliance upon the matters contained herein, notwithstanding anything to the contrary contained in the formation documents of the City of Orange Cove or in any other document.

Passed and adopted this 14th day of November 2018, by the following vote, to wit:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

Victor P. Lopez, Mayor
City of Orange Cove

ATTEST:

I, hereby certify that the foregoing resolution was duly approved at a regular meeting of the City Council of the City of Orange Cove on this 14th day of November 2018,

Melanie A. Carter, Acting City Clerk
City of Orange Cove

RESOLUTION NO. 2018-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE STATING ITS INTENTION TO BE REIMBURSED FOR EXPENDITURES INCURRED AHEAD OF THE APPROVAL OF THE DISBURSEMENT OF DWSRF CONSTRUCTION FUNDS FROM THE STATE WATER RESOURCES CONTROL BOARD

WHEREAS, the City of Orange Cove (the "Agency") desires to finance the costs of constructing and/or reconstructing certain public facilities and improvements relating to its water system, including certain treatment facilities, pipelines and other infrastructure (the "Project"); and

WHEREAS, the Agency intends to finance the construction and/or reconstruction of the Project or portions of the Project with moneys ("Project Funds") provided by the State of California, acting by and through the State Water Resources Control Board (State Water Board); and

WHEREAS, the State Water Board may fund the Project Funds with proceeds from the sale of obligations the interest upon which is excluded from gross income for federal income tax purposes (the "Obligations"), and

WHEREAS, prior to either the issuance of the Obligations or the approval by the State Water Board of the Project Funds the Agency desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available moneys of the Agency; and

WHEREAS, the Agency has determined that those moneys to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Agency for the Expenditures from the proceeds of the Obligations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Orange Cove hereby resolve as follows:

- Section 1.** The Agency hereby states its intention and reasonably expects to reimburse Expenditures paid prior to the issuance of the Obligations or the approval by the State Water Board of the Project Funds.
- Section 2.** The reasonably expected maximum principal amount of the Project Funds is \$3,000,000.
- Section 3.** This resolution is being adopted no later than 60 days after the date on which the Agency will expend moneys for the construction portion of the Project costs to be reimbursed with Project Funds.
- Section 4.** Each Agency expenditure will be of a type properly chargeable to a capital account under general federal income tax principles.
- Section 5.** To the best of our knowledge, this Agency is not aware of the previous adoption of official intents by the Agency that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.
- Section 6.** This resolution is adopted as official intent of the Agency in order to comply with Treasury Regulation §1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of Project costs.

Section 7. All recitals in this Resolution are true and correct and this Agency so finds, determines and represents.

Passed and adopted this 14th day of November 2018, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

Victor P. Lopez, Mayor
City of Orange Cove

ATTEST:

I, Melanie A. Carter, hereby certify that the foregoing resolution was regularly approved at a regular meeting of the City Council of the City of Orange Cove on this 14th day of November, 2018.

Melanie A. Carter, Acting City Clerk
City of Orange Cove

RESOLUTION NO. 2018- __

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE
AUTHORIZING THE CITY MANAGER TO SIGN AND FILE A
FINANCIAL ASSISTANCE APPLICATION TO THE STATE DRINKING WATER
STATE REVOLVING FUND (DWSRF) FOR THE EMERGENCY LINING
OF THE SOURCE WATER RETENTION BASINS**

WHEREAS, the City of Orange Cove (City) has the authority to construct, operate and maintain its water system; and

WHEREAS, operates a Water Treatment Plant (WTP) to supply all of the water needed within the City; and

WHEREAS, water treated at the WTP is obtained from the Bureau of Reclamation's Central Valley Project (CVP) through the Friant-Kern Canal; and

WHEREAS, the Friant-Kern Canal is shut down periodically for maintenance; and

WHEREAS, the City has three source water retention basins that are used to store water before the canal is taken off-line; and

WHEREAS, the retention basins leak and do not retain enough water to meet the City's needs during canal shut down; and

WHEREAS, the City of Orange Cove is seeking financing from the State Water Resources Control Board DWSRF for the emergency lining of the retention basins.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Orange Cove hereby resolves as follows:

1. The City Manager (the "Authorized Representative") or designee is hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the emergency lining of the City's raw water storage ponds (the "Project").
2. This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.
3. The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

Passed and adopted this 14th day of November 2018, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

Victor P. Lopez, Mayor
City of Orange Cove

ATTEST:

I, Melanie A. Carter, do hereby certify that the foregoing resolution was duly approved at a regular meeting of the City Council of the City of Orange Cove on the 14th day of November, 2018.

Melanie A. Carter, Acting City Clerk
City of Orange Cove

ENGINEER'S REPORT

TO: CITY OF ROANGE COVE CITY COUNCIL

FROM: ALFONSO MANRIQUE, PE
AM CONSULTING ENGINEERS, INC.

SUBJECT: PROJECT PROGRESS UPDATE

DATE: NOVEMBER 14, 2018

This Engineer's Report provides an update on the progress of the various projects that we are currently working on:

1. Site Plan Reviews

a. Stars & Stripes Towing Yard

The revised site plan approval letter has been prepared and is being reviewed by staff. Letter should be mailed directly to owner.

b. Burger King Improvements

Architect is working on the final corrections to the building plans. Contractor would like to start grading the site. Engineer authorized Owner to proceed with a grading only permit. Construction is expected to begin this month.

c. Dollar General ABC License

A letter of convenience or necessity is needed for the California Department of Alcoholic Beverage Control. The planner has prepared a letter and it is currently being reviewed by staff.

d. Pizza Parlor

Engineer has prepared a letter with comments to this Site Plan. The letter includes comments from Planner, Engineer, Fire, Police, Public Works, and Solid Waste. The letter is being reviewed by staff.

e. Smog Shop

A Public Hearing has been scheduled at a Planning Commission meeting on November 20, 2018. Staff is recommending approval of the CUP.

f. Adventist Health

Waiting on authorization from the landlord to construct the ramp. The amount required to construct the side walk is very small and the City may decide to use public funds with a resolution that it is a public purpose. Moses Stites confirmed that his agency will pay for materials if the City pays for labor.

g. ADA Improvements on Park Blvd.

A tax preparation business has requested the construction of an ADA ramp at her office. AMCE reviewed plans and returned them to the owner last week.

2. FHWA Projects

a. Adams Avenue Reconstruction from Friant-Kern Canal to Hills Valley Road

This project consists of reconstructing the existing pavement and the installation of asphalt concrete dikes, street lights, and pavement striping and markings. The Preliminary Environmental Study (PES) has been submitted to Caltrans. Caltrans has determined that a Location Hydraulic Study and Summary Floodplain Encroachment Report are required. These documents are expected to be completed in 4-6 weeks. Gateway Engineering is developing project specifications and has completed the plans. Gateway Engineering is preparing the right of way certification. We will submit a Request for Authorization for Construction once these documents are completed.

b. Adams Avenue Reconstruction from Jacobs Avenue to 4th Street

This project consists of roadway reconstruction, replacing curb and gutter, and miscellaneous concrete repair. Gateway Engineering estimates the plans are 40% complete. Gateway Engineering will prepare and submit the PES, right of way certification, and technical specifications. We will submit a Request for Authorization for Construction once these documents are completed.

c. 2015 ATP School Safety Improvements

This project consists of constructing bulb-outs at three intersections, installing enhanced visibility crosswalks at four intersections, and installing eight rectangular rapid flashing beacons. Gateway Engineering estimates the plans are 70% complete. Gateway Engineering will prepare and submit the PES, right of way certification, and technical specifications. AM Consulting Engineers will advertise for Bids this week. Will award on December 12th Council Meeting.

d. D Street Sidewalks from 9th Street to Center Street

This project consists of constructing sidewalks and ADA-compliant curb ramps on the south side of D Street. Gateway Engineering estimates the plans are 10% complete. Gateway Engineering will prepare and submit the PES, right of way certification, and technical specifications. We will submit a Request for Authorization for Construction once these documents are completed.

e. Pavement Management System

We have submitted the City's street data to the consultant (NCE) developing the new Pavement Management System (PMS). NCE will notify the City prior to starting pavement assessments. We are having a monthly call this week.

f. SB1 Projects

AM Consulting Engineers submitted the FY17/18 Expenditure Report ahead of the October 1 deadline. No funds were expended on SB1 projects during the 17/18 fiscal year. The only project for the 17/18 fiscal year was a sidewalk repair project on Park Blvd. This project has not been designed yet due to budget concerns. The project has been deferred to the 18/19 fiscal year.

AM Consulting has confirmed that the list of projects can be modified as needed. Paving the Parking lot would be eligible.

3. EDA Off-site Improvements at Northwest Corner of Park Blvd and Anchor Ave

We are preparing the EDA application. We received number of jobs last week and we are revising the project scope to match the \$20k to \$30k per job created. We have submitted the environmental documentation to EDA and received comments. We anticipate having a complete application by November 16, 2018.

4. Water Enterprise

a. Friant Kern Canal Shut-down

Had a meeting with Friant Water Authority, USBR and Division of Drinking Water. We are preparing the DWSRF Application. We are preparing authorizing resolutions for the next Council meeting. We will submit the general and technical packages as soon as we receive the approved resolutions. To complete the application, we will need the CEQA process to be complete.

5. Sewer Enterprise

The NOC was filed with the County. Final Payment to Dawson Mauldin needs to be made.

Mayor
Victor P. Lopez

Mayor Pro Tem:
Diana Guerra Silva

City Council Members:
Gilbert Garcia
Josie Cervantes
Roy Rodriguez



Interim City Manager:
Rudy Hernandez
(559) 626-4488 ext. 215

Finance Director:
(559) 626-4488 ext. 216

City Clerk:
June V. Bracamontes
(559) 626-4488 ext. 214

Incorporated January 20, 1948

633 Sixth Street Orange Cove, California 93646 Phone: (559) 626-4488 / FAX: (559) 626-4653

Public Works Department

Monthly Status Update

Council Meeting 11/14/2018

Events

- October 31st - Halloween Event At James O Eaton Park- good turn-out, all ran smoothly
- November 15th - Thanksgiving Dinner - OC High school facility use application has been filled out and turned in, Expecting Food Delivery Nov 13th for inventory.
- Christmas Tree - Nov 16th we will drive up to Shaver Lake to pick out a Christmas Tree, Tree will be delivered to us Nov 20th, the week following the Thanksgiving Holiday we will start decorating for the tree lighting ceremony on December 5th.

Public Works

- Street Repair Work for 4th and 6th streets- working with A&M
- City Hall Parking Lot, meeting with Seal Right Paving for Estimate
- Julia Lopez Child Development Palm Tree, \$ 1,200 for cutting down the tree and stump grinding.
- Routine Park Maintenance
- Routine Street Maintenance
- Routine Building Maintenance
- Routine Graffiti Maintenance
- During this time of year the crew works on All holiday events

Water Facility

- October Monthly Water Facility Monitoring
- October Monthly Water Distribution
- Schedule with Kings Canyon School District - all schools need to be tested for lead and copper.

Wastewater Facility

- October Monthly Wastewater Facility Monitoring
- October Monthly Sanitary Sewer System - no spill
- Influent Pump repairs \$25,000



Date: November 14, 2018
To: Mayor and City Council
From: Rudy Hernandez, Interim City Manager
Subject: Approval of Fiscal Year 2018-19 Final Budget
Attachments: Resolution Adopting Budget & Exhibit A

BACKGROUND:

On October 24, 2018, the City Council adopted the FY 2018-19 preliminary budget and requested staff to bring back the final budget on November 14, 2018 for final approval. Attached for your review, is Attachment "A" which summarizes the final budget for fiscal year 2018-19.

Per Attachment A, City-wide revenues are projected to be \$9,189,337. City-wide expenditures are projected to be \$8,629,460. Overall, City-wide revenues are projected to exceed projected expenditures by $(9,189,337 - 8,629,460)$ \$559,877 or 6%. There are three (3) changes to the preliminary budget that was presented to the City Council at the meeting of October 24, 2018 which are mentioned below:

GENERAL FUND:

At the budget workshop held on October 24, 2018, the FY 2018-19 preliminary general fund budget was showing a projected operating deficit of **(\$301,084)**. To erase this operating deficit, the City Council directed staff to work on selling land that belongs to the general fund. It is estimated that that land is valued at \$400,000 and this amount will be used to balance the general fund budget. It is further projected that the sale of the land in the amount of \$400,000 will result in a general fund surplus of **\$98,916**. It should be noted that the sale of land is only a short-term solution and the City Council directed staff to pursue a sustainability plan that will fund long-term general fund operating and capital expenditures.

Some of the options that staff will be reviewing and considering in developing the general fund sustainability plan are listed below:

- Consider using part of the uncommitted fund balance (savings) in the Measure O fund.
- Consider revisiting the parcel tax to try and get additional funding to address current and future operating shortfalls.
- Consider revisiting the utility users tax for the same reasons as stated in the parcel tax.
- Consider revisiting the City's Master Fee Schedule. It is my opinion that we are currently charging very low fees for services provided to our businesses (Business License, Building Permits, etc.).
- Outsourcing services
- Cutting City-Wide expenses
- Any other ideas that our City Council would like staff to analyze for potential savings/revenue enhancements.

WASTEWATER ENTERPRISE FUND:

The FY 2018-19 preliminary wastewater enterprise fund budget was showing a projected operating deficit of **(\$50,954)**. To erase this operating deficit, the City Council directed staff to finance the above-mentioned generator over a five (5) year period. Because of City Council action, the operating deficit was erased and resulted in an operating surplus of \$10,946.

DISPOSAL ENTERPRISE FUND:

The FY 2018-19 preliminary disposal enterprise fund budget was showing a projected expenditure operating budget of \$600,340. Subsequent to the budget workshop held on October 24, 2018, staff discovered that there should have been an appropriation of \$5,040 in the disposal fund budget to cover the Southeast Regional Disposal Site Share of Cost.

FISCAL IMPACT:

The City Council is to be commended for their leadership and foresight in assisting in developing a fiscal year 2018-19 balance budget. As per Attachment A, City-wide revenues are projected to exceed City-wide expenditures by \$559,877. Overall, all funds are in balance where revenues exceed expenditures.

RECOMMENDATION:

Staff recommends that the city council approve the attached resolution adopting the fiscal year 2018-19 final budget.

Prepared by: _____

Approved by: _____

REVIEW: City Manager: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:

____ Consent
____ Info Item
____ Action Item
____ Department Report
____ Redevelopment Agency

COUNCIL ACTION:

APPROVED

DENIED

NO ACTION

____ Public Hearing
____ Matter Initiated by a Council Member
____ Other
____ Continued to: _____

RESOLUTION NO. 2018-

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF ORANGE COVE ADOPTING THE FISCAL YEAR 2018-19 FINAL BUDGET**

WHEREAS, the City Council of the City of Orange Cove has reviewed the anticipated revenues and the proposed expenditures for the 2018-19 fiscal year; and

WHEREAS, the City Council of the City of Orange Cove has, as a result of the review, identified those programs and expenditures, which would be most beneficial to the needs of the City of Orange Cove.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Orange Cove that the Operating Budget in the amount of \$8,629,460 for fiscal year 2018-19 is hereby approved and adopted including all amendments thereto shown in attachment A.

This Resolution was adopted by the City Council of the City of Orange Cove at a meeting held on November 14, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Victor P. Lopez, Mayor

ATTEST:

APPROVED AS TO FORM

June Bracamontes, City Clerk

Dan McClosky, City Attorney

**CITY OF ORANGE COVE
SCHEDULE OF ADOPTED REVENUES VERSUS EXPENDITURES
FY 2018-19 PRELIMINARY BUDGET**

<u>FUNDS</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>SURPLUS/(DEFICIT)</u>
GENERAL FUND	\$2,682,521	\$2,583,605	\$98,916
TOTAL GENERAL FUND	\$2,682,521	\$2,583,605	\$98,916
<u>SPECIAL REVENUE FUNDS</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>SURPLUS/(DEFICIT)</u>
MEASURE C	\$310,012	\$158,248	\$151,764
TRANSPORTATION DEVELOPMENT ACT (TDA)	241,658	118,439	123,219
GAS TAX 2106	43,457	23,166	20,291
GAS TAX 2107	68,064	22,855	45,209
GAS TAX 2107.50	2,000	2,000	-0-
GAS TAX 2105	90,726	90,593	133
GAS TAX 2031 (SB1)	156,997	156,762	235
CHILD DEVELOPMENT	1,337,374	1,337,374	-0-
MEASURE O	257,100	251,920	5,180
IMPACT FEES	11,550	-0-	11,550
TOTAL SPECIAL FUNDS	\$2,518,938	\$2,161,357	\$357,581
<u>DEBT SERVICE FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>SURPLUS/(DEFICIT)</u>
WASTEWATER FACILITY DEBT SERVICE	\$145,000	\$128,125	\$16,875
TOTAL DEBT SERVICE FUND	\$145,000	\$128,125	\$16,875
<u>ENTERPRISE FUNDS</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>SURPLUS/DEFICIT)</u>
WATER ENTERPRISE FUND	\$1,329,313	\$1,275,653	\$53,660
WASTEWATER ENTERPRISE FUND	\$1,029,707	\$1,018,761	\$10,946
DISPOSAL FUND	\$626,279	\$605,380	\$20,899
TOTAL WATER FUNDS	\$2,985,299	\$2,899,794	\$85,505
<u>SUCCESSOR AGENCY</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>SURPLUS/(DEFICIT)</u>
SUCCESSOR AGENCY FUND	\$572,631	\$571,631	\$1,000
TOTAL SUCCESSOR AGENCY	\$572,631	\$571,631	\$1,000

<u>CAPITAL PROJECTS FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>SURPLUS/(DEFICIT)</u>
WATER CAPITAL PROJECTS FUND	\$284,948	\$284,948	-0-
TOTAL CAPITAL PROJECTS FUND	\$284,948	\$284,948	-0-
GRAND TOTAL	\$9,189,337	\$8,629,460	\$559,877

City Council Meeting Date: Nov. 14, 2018

Agenda Item No. _____



CITY OF ORANGE COVE

REPORT TO THE CITY COUNCIL

To: Mayor and City Council Members
 From: Rudy Hernandez, Interim City Manager
 Subject: Amendment to the Joint Powers Agreement for the Southeast Regional Solid Waste Commission
 Attachment: Resolution, Joint Powers Agreement

STAFF REPORT:

The current Joint Powers Agreement (JPA), which was last revised in 1988, is outdated as it reflects that the inactive Southeast Regional Disposal Site (SERDS) remains an operational solid waste disposal facility. The amended and superseded JPA reflects the current post-closure maintenance status of SERDS. It details post-closure maintenance funding consisting of the existing \$3.50 per ton surcharge and it incorporates the appropriate direction provided by the Southeast Regional Solid Waste Commission (Commission) Board in relation to the approved supplemental fees collected from each jurisdiction, which are to be approved annually by the Commission. The amended and superseded JPA will be adopted by resolution of all City Councils of each member jurisdiction and the Board of Supervisors of the County of Fresno.

DISCUSSION:

The Cities of Fowler, Kingsburg, Selma, Orange Cove, Parlier, Reedley, and Sanger (Cities) and the County of Fresno (County) share ownership of the closed SERDS located at 12716 E. Dinuba, Selma, CA. A map depicting the SER area is attached as Exhibit A. In 1970, the seven Cities and the County executed a JPA to manage and to secure appropriate funding for the operation of the SERDS. The JPA detailed ownership of the SERDS and it identified the County as the administrator of the agreement. The County established Enterprise Fund 0720 and Budget Unit 9020 to administer revenues and oversee expenses for the SERDS. The SERDS ceased to operate in 1990 and is currently in post-closure maintenance. The post-closure maintenance activities are funded by a \$3.50 per ton surcharge fee (Surcharge) applied to landfilled waste generated within the SER area. Post-closure maintenance will continue until SERDS is no longer considered by the State to pose a threat to public health and safety, and the environment. Post-closure requirements are set forth in regulations promulgated by the State Water Resources Control Board and CalRecycle in Title 27, Division 2, Chapter 3, Sub-chapter 5, Articles 1 and 2, California Code of Regulations (27 CCR), most notably Sections 20950 and 21100. In 1987, it was estimated that 138,800 tons of waste from the SER area would be subject to the Surcharge; however, since then the State has mandated recycling and diversion programs, which have significantly reduced the amount of waste generated within the SER area, which in turn has created a revenue shortfall. Additionally, the County has been diligent in reducing and/or eliminating expenditures, but is unable to match the revenue shortfall as most of the costs are directly related to post-closure compliance.

At the March 28, 2016 meeting, County staff informed the Commission that an evaluation of the financial data identified that beginning FY 2017-18, expenditures would exceed the SERDS fund cash reserves and Surcharge revenues collected. County staff provided a report that detailed the balance of funds, current and proposed expenditures, which quantified that the current funds and cash reserves will not be sufficient to continue to fund the closure, post-closure maintenance activities. County staff stated that additional funding would be needed, on an annual basis, from each of the JPA member jurisdictions to ensure on-going and future regulatory compliance.

County Staff provided copies of executed JPAs and noted to the Commission that the JPA specified ownership of SERDS and it stipulated a guaranteed amount of waste by jurisdiction to secure the funds needed to operate and maintain SERDS. The JPA also prescribed actions to be taken to address insufficient funds or a shortfall in revenues. The Commission requested that County staff provide a comprehensive analysis of funding needed to continue to adhere to state-mandated closure, post-closure regulations for SERDS. The proposed approach was to assess the amount of shortfall to be made up by each jurisdiction in accordance with the provisions of the JPA that specified the percentage of ownership and guaranteed tonnage delivery of each jurisdiction. At the June 27, 2016 Commission meeting, County staff provided the Commission members with a spreadsheet detailing the following information: Jurisdiction, Percentage of Share as identified in Exhibit B to the 1988 JPA, and the anticipated funding needs for the four-year period beginning with FY 2017-18 through FY 2020-21. The Commission requested that County staff also develop a “blended” cost table that takes into account a portion of the SERDS ownership. This “blended” method places a larger liability on the County, as the County is the majority owner of SERDS. The Commission requested that prior to October 31, 2016, County staff issue correspondence to each jurisdiction apprising them of the SERDS financial forecast, and to coordinate with the Commission member representing each jurisdiction to facilitate presentation of the forecast to each of the respective jurisdictions’ governing bodies.

At the January 23, 2017 Commission meeting, County staff reported that all member jurisdictions had been apprised of the SERDS Financial Forecast. Commission members present acknowledged a preference in using the “blended” method to determine cost apportionment. The Commission Chairman requested that an official vote be taken. The Commission members voted unanimously to implement the “blended” method, and directed County staff to present a report to the Board of Supervisors apprising them of the actions taken and authorized staff to prepare and issue invoices to each respective jurisdiction utilizing the “blended” table, as identified in Attachment B of the JPA, prior to July of each year. Staff presented the item to the Board of Supervisors on April 4, 2017.

The amended JPA reflects the current post-closure maintenance status of SERDS, identifies ownership and cost apportionment, and it incorporates the Commission’s direction regarding the supplemental funding by each jurisdiction, which shall be assessed in an amount to be revised annually, based upon post-closure maintenance activities conducted at SERDS.

FISCAL IMPACT:

It was determined in the 1988 Joint Powers Agreement for SERDS that the City of Orange Cove owns 4.7% of the disposal site. The additional amount Orange Cove owes was calculated by taking 4.7% of the shortfall. In fiscal year 2017-2018 this amount was \$5,990, in fiscal year 2018-2019 the amount was \$5,040. Both of these amounts have been paid from the Disposal Fund which has funds available.

RECOMMENDED ACTION(S):

1. Adopt by resolution the amended and superseded Joint Powers Agreement
2. Approve and authorize the Mayor of the City of Orange Cove to execute the amended and superseded Joint Powers Agreement with the County of Fresno and the City of Orange Cove.

Prepared by: Melanie Carter

Approved by: R. J. Hunter

REVIEWED BY:

City Manager ✓

Finance

City Attorney

TYPE OF ITEM:

 Consent

 Department Report

 Matter Initiated by Council

 Info Item

 Successor Agency

 Other

X Action Item

 Public Hearing

 Continued to

COUNCIL ACTION:

APPROVED

DENIED

NO ACTION

RESOLUTION NO. 2018 –

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE APPROVING AMENDED JOINT POWERS AGREEMENT BETWEEN THE COUNTY OF FRESNO AND THE CITIES OF SANGER, REEDLEY, SELMA, ORANGE COVE, KINGSBURG, FOWLER AND PARLIER RELATING TO THE SOUTHEAST REGIONAL DISPOSAL SITE

WHEREAS, the County of Fresno and the Cities of Fowler, Kingsburg, Orange Cove, Parlier, Reedley, Sanger, Selma (hereinafter referred to as "Cities") originally executed a Joint Powers Agreement (JPA) on May 18, 1970, for the ownership, operation and maintenance of the Southeast Regional Disposal Site (hereinafter referred to as "SERDS"); and

WHEREAS, the Government Code of the State of California Section 6500 authorizes and provides the County and the Cities the legal power to acquire, develop, maintain, operate, dispose of and replace a solid waste disposal site, and any related solid waste processing facilities including transfer stations; and

WHEREAS, the California Solid Waste Management and Resource Recovery Act of 1972, and the Integrated Waste Management Act of 1989, each have been enacted with the intent and purpose that local agencies develop a solid waste management master plan for each county including not less than a majority of the cities therein; and.

WHEREAS, it is in the public interest that the parties hereto jointly manage SERDS in accordance with all applicable laws and regulations and the provisions of the County's Integrated Waste Management Plan; and

WHEREAS, the JPA was amended and superseded in its entirety by Amended JPAs dated February 7, 1978, April 24, 1984, September, 30, 1986 and October 25, 1988, respectively; and

WHEREAS, SERDS ceased operations on July 20, 1990, and the California Integrated Waste Management Board certified the Closure of SERDS on January 19, 2000; and

WHEREAS, SERDS ongoing post-closure maintenance is required by California Code of Regulations Title 27, oversight of which is conducted by various regulatory agencies; and ⁴

WHEREAS, the County and the Cities desire to amend and supersede the 1988 JPA, to reflect the current post-closure status of SERDS and to establish and allocate the proportionate respective shares of the cost of post-closure maintenance among each of the Cities and the County; and

WHEREAS, each of the Cities' respective governing bodies previously has adopted by Resolution, and pursuant thereto has executed, the Amended JPA which shall become effective upon full execution by all parties; and

WHEREAS, the Cities and the County agree to continue to fund post-closure maintenance of SERDS by means of the existing Southeast Regional solid waste surcharge, in the amount of \$3.50 per ton of solid waste generated within the Southeast Regional Area, as reflected in Attachment "A" of the Amended JPA, and by supplemental funding from each jurisdiction as provided in Attachment "B" of the Amended JPA and as approved annually by the Southeast Regional Solid Waste Commission.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Orange Cove hereby adopts the Amended JPA, which supersedes all prior amendments relating to the subject matter hereof; and

BE IT FURTHER RESOLVED that the Mayor of the City of Orange Cove is hereby authorized and empowered to execute said Amended JPA, which shall become effective upon such execution.

The foregoing Resolution was duly adopted by the following vote of the City Council of the City of Orange Cove this 14th day of November 2018 by the following vote, to wit:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Victor P. Lopez, Mayor
City of Orange Cove

ATTEST:

Melanie A. Carter, Acting City Clerk
City of Orange Cove

1 **AMENDED JOINT POWERS AGREEMENT BETWEEN THE COUNTY OF FRESNO AND**
2 **THE CITIES OF SANGER, REEDLEY, SELMA, ORANGE COVE, KINGSBURG, FOWLER,**
3 **AND PARLIER**

4
5 This Amended Joint Powers Agreement ("Agreement") is made and entered into this
6 _____ day of _____, 2018, by and between the COUNTY OF FRESNO, a political
7 subdivision of the State of California, hereinafter sometimes referred to as "COUNTY", and the
8 cities of SANGER, REEDLEY, SELMA, ORANGE COVE, KINGSBURG, FOWLER, and
9 PARLIER, all municipal corporations within the COUNTY, hereinafter sometimes referred to as
10 "CITIES."

11 **WITNESSETH:**

12 WHEREAS, the parties have heretofore entered into a Joint Powers Agreement
13 ("Original JPA") dated May 18, 1970, for the operation of the Southeast Regional Disposal Site
14 (hereinafter referred to as "SER"), as therein provided; and

15 WHEREAS, the SER ceased operations on July 20, 1990; and

16 WHEREAS, the California Integrated Waste Management Board certified the Closure of
17 SER on January 19, 2000; and

18 WHEREAS, ongoing post-closure maintenance is required by California Code of
19 Regulations Title 27 and various regulatory agencies; and

20 WHEREAS, the parties previously amended and superseded said Original JPA in its
21 entirety by Amended JPAs dated February 7, 1978, April 24, 1984, September 30, 1986 and
22 October 25, 1988, respectively; and

23 WHEREAS, the parties now desire to amend and supersede the most recently
24 amended version of the JPA dated October 25, 1988.

25 NOW, THEREFORE, the parties hereto agree as follows:

26 **Article I. NATURE AND AUTHORITY FOR AGREEMENT**

27 Each of the parties to this Agreement is a public agency within the meaning of section
28 6500 of the Government Code of the State of California and the parties have in common the

1 legal power to acquire, develop, maintain, operate, dispose of and replace a solid waste
2 disposal site, and any related solid waste processing facilities including the transfer station. In
3 addition, the California Solid Waste Management and Resource Recovery Act of 1972, and the
4 Integrated Waste Management Act of 1989, each have been enacted with the intent and
5 purpose that local agencies develop a solid waste management master plan for each county
6 including not less than a majority of the cities therein. It is in the public interest that the parties
7 hereto jointly manage the SER in accordance with all applicable laws and regulations and the
8 provisions of the County's Integrated Waste Management Plan. The parties hereto have
9 entered into this Agreement, as well as the Original JPA and all prior amendments thereto,
10 pursuant to the joint operation of powers provisions of said Section 6500, et seq. of the
11 Government Code of the State of California.

12 **Article II. PURPOSE**

13 The parties agree to fund the Post Closure maintenance of SER by means of an
14 existing solid waste surcharge in the amount of \$3.50 per ton of solid waste generated within
15 the Southeast Regional Area as indicated on Attachment "A" and by supplemental funding
16 from each jurisdiction, as approved annually by the Commission that is identified in Article IV of
17 this Agreement.

18 **Article III. ADMINISTERING AGENCY**

19 The COUNTY, by and through its Board of Supervisors and regular COUNTY
20 departments, shall be the agency which administers this Agreement. In pursuance thereof, it
21 shall possess the common power specified in this Agreement to contract services and acquire
22 equipment needed to effect the ongoing post-closure maintenance of SER.

23 **Article IV. COMMISSION**

24 There shall be a Commission to be known as the Southeast Regional Solid Waste
25 Commission. It shall consist of nine persons selected as follows: two members of the Board
26 of Supervisors, and one Councilperson to be appointed from each of the Cities of Sanger,
27 Reedley, Selma, Orange Cove, Kingsburg, Fowler, and Parlier. Each appointment may
28 include an alternate member designated to serve in the absence of the principal appointee. An

1 alternate member may be an employee of the appointing agency. The Commission shall
2 select a chairperson and vice-chairperson, each from a different agency, establish times for
3 regular meetings, hold special meetings at the call of the chairperson or any four members,
4 and shall conduct its proceedings according to Robert's Rules of Order as last revised. The
5 vice-chairperson shall act in the absence of the chairperson. To constitute a quorum, there
6 shall be no less than five members at a meeting. The passage of any motion shall require at
7 least five affirmative votes. The County's Solid Waste Coordinator, as identified in the Fresno
8 County Integrated Waste Management Plan, shall serve as Secretary of the Commission.

9 **Article V. COMMISSION POWERS**

10 The Commission shall have the power to make decisions that shall be binding on the
11 administering agency and the parties hereto, subject to all limitations of law, on the following
12 matters:

13 A. Acquisition or lease of real or personal property to be used for waste
14 processing, disposal, or the sale thereof. Such property shall be held in the name of the
15 COUNTY for the benefit of the member agencies. The execution of this Agreement
16 does not establish or convey any right or interest in any existing solid waste facilities or
17 property presently owned by any party hereto.

18 B. Establishment of fees to be charged for the use of any waste processing
19 or disposal facilities administered under this JPA.

20 C. Establishment of methods for resource recovery and the sale of products
21 derived therefrom.

22 D. Establishment of methods of capital financing of waste processing or
23 disposal facilities including contracting with a member agency for use of financing
24 powers of such agency.

25 E. Determination as to whether grants shall be sought for a solid waste
26 management project and approval of conditions, if any, for grant acceptance.

27 F. Determination as to whether a waste processing facility shall be operated
28 by a public or private entity and the establishment or approval of the terms and method

1 of operation.

2 G. Approval of contracts with public or private entities, including member
3 agencies, for the ownership, financing, design, construction, operation, utilization, or
4 acquisition of waste processing or disposal facilities including waste-to-energy facilities
5 or transfer stations.

6 H. Restriction of any member agency from the operation of any waste
7 processing or disposal facility to be acquired or developed after the effective date of this
8 Agreement.

9 **Article VI. CONTRIBUTIONS OF PARTIES**

10 A. Each of the parties has agreed that its proportionate share of the cost for
11 the ongoing post-closure maintenance of SER shall be and is hereby set, based on a
12 blended calculation of ownership and population, as follows: County of Fresno, 45.3%;
13 City of Sanger, 13.8%; City Reedley, 12.0%; City of Selma, 11.8%; City of Orange
14 Cove, 4.7%; City of Kingsburg, 5.1%; City of Fowler, 3.0%; and City of Parlier, 4.4%.

15 B. In January of each year, the Commission shall review the status and
16 forecast of the SER operational funds. If the operational funding provided by the solid
17 waste surcharge revenues of \$3.50 per ton is deemed insufficient by the Commission to
18 fund the Post Closure maintenance of SER for the following Fiscal Year, the
19 Commission shall direct the COUNTY to invoice each member agency based on their
20 proportionate share of the total funds needed to ensure that the operational funding
21 levels remain at a minimal but positive cash reserve level.

22 C. SER shall be deemed to be equitably owned by the parties in proportion to
23 their initial ownership contributions as follows: County of Fresno, 51%; City of Sanger,
24 13.3%; City Reedley, 10.7%; City of Selma, 10.4%; City of Orange Cove, 4.8%; City of
25 Kingsburg, 4.3%; City of Fowler, 3.1%; and City of Parlier, 2.4%.

26 **Article VII. MAINTENANCE OF SER**

27 It is agreed that the COUNTY is authorized to and shall make all arrangements for the
28 ongoing post-closure maintenance of SER either by Day Labor or Contract, and shall report to

1 the Commission at least annually regarding the cost incurred therefor. The COUNTY also
2 shall arrange for the planning and installation of any necessary physical features for SER such
3 as, but not limited to, landscaping, fencing, water supply, and access roads, either by Day
4 Labor or Contract, and subject to prior Commission approval.

5 **Article VIII. FUNDS**

6 All funds received from the parties pursuant to any provisions of this Agreement or from
7 the solid waste surcharge shall be deposited with the COUNTY Auditor-Controller/Treasurer in
8 the SER Enterprise Fund No. 0720, Subclass 15000, for the purpose of funding post-closure
9 maintenance at SER as required by applicable laws and regulations, and such other post-
10 closure activities as may be authorized by the Commission.

11 **Article IX. INDEMNITY AND INSURANCE**

12 Notwithstanding anything else to the contrary herein, the Commission shall indemnify,
13 save harmless and defend all parties and their officers, agents, and employees from any and
14 all claims for money or damages arising from personal injury or property damage, or public
15 officials' errors and omissions, or any combination thereof in the performance of this
16 Agreement. The COUNTY, as administering agency, shall procure and maintain insurance to
17 this end in an amount and coverage equal to that maintained by COUNTY for its own
18 purposes. The insurance shall name the parties, and their respective officers, agents, and
19 employees as additional insureds. The cost of such insurance shall be an obligation of the
20 Enterprise Fund. In the event funds in the Enterprise Fund are insufficient, the COUNTY may
21 annually charge all parties their pro rata share of all or a portion of the cost of such coverage,
22 including the cost of funding a self-insured retention fund using the same percentage as
23 described in Article VI herein. Such insurance shall be primary, covering all parties jointly and
24 severally, subject to the limits and all provisions, conditions, and exclusions contained within
25 COUNTY's Certificate of Insurance and all related forms and policy documents governing such
26 coverage, and there shall be no right to pro rata indemnification from the parties under the
27 Joint Powers Provisions of the California Tort Claims Act. COUNTY expressly limits its liability
28 to the other parties hereto to the extent of insurance afforded by the policies aforesaid and

1 save except for such coverage, expressly disclaims any other indemnity or general liability
2 protection.

3 **Article X. DURATION OF AGREEMENT AND AMENDMENT**

4 This Agreement shall continue until terminated in accordance with this Article. This
5 Agreement shall be terminated at the written request of or withdrawal by the governing body of
6 at least five members hereto and the COUNTY. It may be amended at any time, including the
7 addition of new parties, by the unanimous consent of the governing bodies of all parties hereto.
8 Upon termination of this Agreement, all obligations shall be disbursed to the parties hereto in
9 proportion to their contribution.

10 **Article XI. SUPERSEDING AGREEMENT**

11 This Agreement, upon its execution by all of the parties hereto, shall supersede in its
12 entirety the Original JPA dated May 18, 1970, the Amended JPA dated February 7, 1978, the
13 Amended JPA dated April 24, 1984, the Amended JPA dated September 30, 1986, and the
14 Amended JPA dated October 25, 1988 referred to above, and any other amendments thereto.
15 Ownership, contributions, and other rights of all parties under the superseded JPA as
16 previously amended remain in full force and effect, except as herein modified by this
17 Agreement.

18 ///

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25 ///

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27 ///

28 ///

IN WITNESS WHEREOF, the parties hereto pursuant to the resolutions of their respective governing boards have caused this Amended Joint Powers Agreement to be executed as of the day and year first hereinabove written.

COUNTY OF FRESNO

Sal Quintero, Chairman of the Board of
Supervisors of the County of Fresno

ATTEST:

Bernice E. Seidel

Clerk of the Board of Supervisors

County of Fresno, State of California

By: _____
Deputy

SOUTHEAST REGIONAL MEMBER AGENCY:

CITY OF ORANGE COVE

By: _____

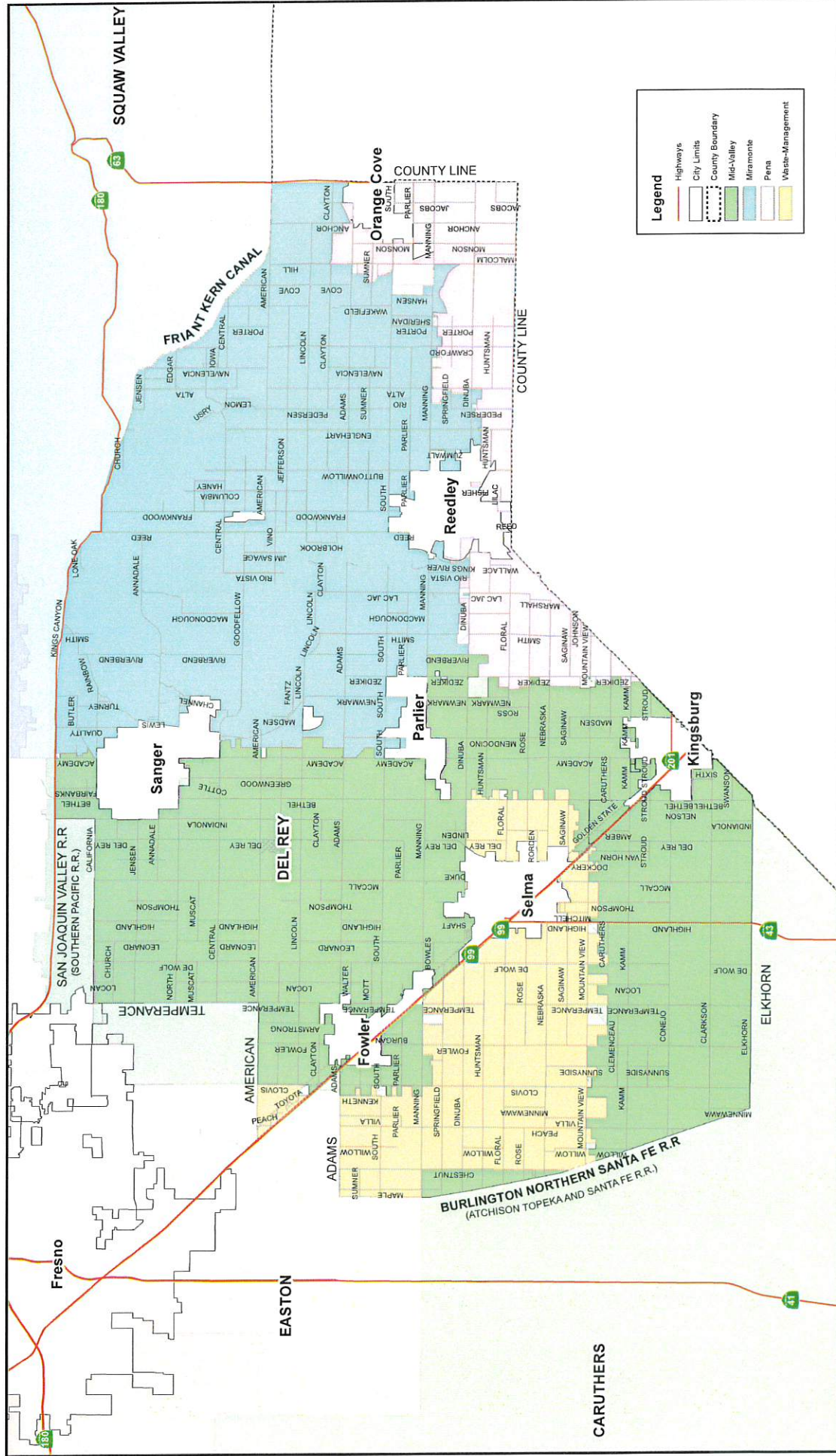
ATTEST:

City Clerk

Amended JPA/SER



County of Fresno
Southeast Regional Area (SER)



PROPORTIONATE SHARE OF COSTS

Post-Closure Maintenance of Southeast Regional Disposal Site

Blended Method¹ (Ownership & 1988 JPA)	% Share
County of Fresno	45.3%
Fowler	3.0%
Kingsburg	5.1%
Orange Cove	4.7%
Parlier	4.4%
Reedley	12.0%
Sanger	13.8%
Selma	11.8%
Total	100.0%

Notes:

1. Southeast Regional Solid Waste Commission Members requested that the County develop a "blended" cost table that takes into account a portion of the landfill ownership during the June 27, 2016 meeting. A "blended method" was created, based on ownership data from both the original (1970) and 1988 JPAs, to provide supplemental funding of post-closure maintenance activities at Southeast Regional Disposal Site. This blended method was adopted by the Commission on January 23, 2017.

City Council Meeting Date: Nov 14, 2018

Agenda Item No. _____



CITY OF ORANGE COVE

REPORT TO THE CITY COUNCIL

To: Mayor and City Council Members
From: Rudy Hernandez, Interim City Manager
Subject: Temporary Reduction in Development Impact Fees
Attachment: Resolution and Exhibits

BACKGROUND:

In 2016 the City Council approved a temporary reduction in development impact fees (Resolution No. 2016-54). It was felt that this impact fee reduction would encourage new commercial and industrial development to locate in Orange Cove and that it would provide the City with increased sales and property tax revenues as well as create new jobs for City residents.

The City now finds that an extension of Resolution 2016-54 is needed due to an increase in proposed development and to address the Burger King development project.

SUMMARY:

Staff has prepared a Resolution extending the temporary reduction in development impact fees to November 30, 2018.

RECOMMENDATION:

Adopt Resolution extending temporary reduction in development impact fees to November 30, 2018.

Prepared by: Melanie Carter **Approved by:** _____

REVIEWED BY:

City Manager _____ Finance _____ City Attorney _____

TYPE OF ITEM:

<input type="checkbox"/> Consent	<input type="checkbox"/> Department Report	<input type="checkbox"/> Matter Initiated by Council
<input type="checkbox"/> Info Item	<input type="checkbox"/> Successor Agency	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Action Item	<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Continued to: _____

COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
-----------------	----------	--------	-----------

RESOLUTION NO. 2018-____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE
EXTENDING THE TEMPORARY REDUCTION OF ALL DEVELOPMENT IMPACT
FEES FOR COMMERCIAL AND INDUSTRIAL DEVELOPMENT PROJECTS**

WHEREAS, the City of Orange Cove (the "City"), pursuant to the laws of the State of California and the Orange Cove Municipal Code Chapter 3.30 and Chapter 16.32 is permitted to establish and revise fees for the construction and financing of public facilities necessitated by new development project; and

WHEREAS, the City has adopted Resolution 86-5, Resolution 91-07, Resolution 08-02, Resolution 08-03, Resolution 08- 70 and Resolution 2012-38 establishing the purpose and amount of each fee; and

WHEREAS, each of the resolutions adopting the fees and revising the fees were supported with staff reports, fee studies and other documentation, in compliance with the Mitigation Fee Act (Government Code, section 66000 et. seq.) that identified the purpose of the fees and the public facilities to be financed; established a reasonable relationship between the use of the fees and the type of development projects, and the need for the facilities and the type of projects; and established a reasonable relationship between the amount of the fees and the cost of the public facilities, or the portion of the facilities attributable to the development projects; and,

WHEREAS, the schedule setting forth the current development impact fees for Single-Family, Multifamily, Commercial and Industrial development is attached hereto as Exhibit "A;" and

WHEREAS, after conducting careful research and investigation as to ways to promote commercial and industrial development within the City, City Staff has determined that temporarily reducing all development impact fees for new commercial and development projects by 78 percent will help to encourage this type of development within the City and that the negative economic and fiscal effect of reducing development impact fees for new businesses would be offset by increased sales tax and property tax revenue to the City's General Fund and the creation of new jobs for City residents; and

WHEREAS, after conducting its research and investigation, City staff has concluded that providing a similar reduction in impact fees for new residential development projects would not lead to the increase in revenue or job creation; and

WHEREAS, the City Council previously adopted Resolution 2016-54, which formally approved a temporary reduction in Development Impact Fees from September 12, 2016 through December 31, 2017; and

WHEREAS, the City Council now wishes to extend those fee reductions; and

WHEREAS, the schedule setting forth the proposed reduced impact fees for Commercial and Industrial development is attached hereto as Exhibit "B;" and

WHEREAS, City staff is recommending that this temporary impact fee reduction be extended from January 1, 2018 through November 30, 2018 and that on December 1, 2018, unless further extended, will automatically return to those rates set forth in Exhibit "A" without requiring any further action by the City Council.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Orange Cove as follows:

1. The City Council finds that the development impact fees set forth in Exhibit "A" continues to represent an accurate estimate of the costs associated with constructing the applicable infrastructure, represents a reasonable relationship between the use of the fee and they type of development project, and the need for the facilities and the type of project, and represent a reasonable relationship between the amount of the fee and the cost of the public facilities or the portion of the facilities attributable to all type of development; and,
 2. The City Council finds that adopting a temporary seventy-eight (78) percent reduction in all development impact fees for new Commercial and Industrial development, as set forth in Exhibit "B," will help to encourage this type of development within the City and that the negative economic and fiscal effect of reducing development impact fees for new commercial and industrial development would be offset by increased sales tax and property tax revenue to the City's General Fund and the creation of new jobs for City residents;
 3. Establishment of Temporary Fee Reduction: In consideration of the foregoing findings and determinations, the City Council finds it necessary to establish, and hereby does establish, the City of Orange Cove Development Fees 2018 as set forth in Exhibit "B" attached hereto and incorporated by reference. In all other aspects, during the period of this temporary impact fee reduction the implementation of the City's impact fee program shall be as set forth in Resolution 08-70.
 4. Effective Date: The fees established herein shall become effective January 1, 2018 and shall remain in effect through November 30, 2018. On December 1, 2018 the fees, unless extended further, shall automatically return to the amounts set forth in Exhibit "A" without any further action of the City Council.
-

The foregoing Resolution was duly approved at a regular meeting of the City Council of the City of Orange Cove held on the 14th day of November, 2018 by the following vote, to wit:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

Victor P. Lopez, Mayor
City of Orange Cove

ATTEST:

Melanie A. Carter, Acting City Clerk
City of Orange Cove

EXHIBIT "B"
CITY OF ORANGE COVE
2016 DEVELOPMENT FEES

FEE	SINGLE-FAMILY	MULTI-FAMILY	COMMERCIAL	INDUSTRIAL
Major Street	\$778 /UN	\$546 /UN	\$6,686 /AC	\$1,245 /AC
Traffic Control	243 /UN	171 /UN	\$2,090 /AC	\$389.20 /AC
Water Acquisition	314 /UN	224 /UN	\$196.40 /AC	\$279.20 /AC
Water Treatment	2,726 /UN	1,941 /UN	\$1,704 /AC	\$2,420.40 /AC
Water Distribution System	188 /UN	174 /UN	\$117.60 /AC	\$123.60 /AC
Sewer Treatment Facilities	3,513 /UN	2,810 /UN	\$3,934 /AC	\$5,058.00 /AC
Sewer Collection System	88 /UN	70 /UN	\$98.40 /AC	\$126.80 /AC
Storm Drainage Facilities	1,444 /UN	770 /UN	\$5,392 /AC	\$4,622.00 /AC
Parks and Recreation	3,023 /UN	3,023 /UN	\$0 /AC	\$0.00 /AC
Law Enforcement	390 /UN	156 /UN	\$156.00 /AC	\$156.00 /AC
Fire Protection	390 /UN	156 /UN	\$156.00 /AC	\$156.00 /AC

EXHIBIT "A"
CITY OF ORANGE COVE
2008 DEVELOPMENT FEES

FEE	SINGLE-FAMILY	MULTI-FAMILY	COMMERCIAL	INDUSTRIAL
Major Street	\$778 /UN	\$546 /UN	\$16,714 /AC	\$3,112 /AC
Traffic Control	243 /UN	171 /UN	5,225 /AC	973 /AC
Water Acquisition	314 /UN	224 /UN	491 /AC	698 /AC
Water Treatment	2,726 /UN	1,941 /UN	4,260 /AC	6,051 /AC
Water Distribution System	188 /UN	174 /UN	294 /AC	309 /AC
Sewer Treatment Facilities	3,513 /UN	2,810 /UN	9,835 /AC	12,645 /AC
Sewer Collection System	88 /UN	70 /UN	246 /AC	317 /AC
Storm Drainage Facilities	1,444 /UN	770 /UN	13,481 /AC	11,555 /AC
Parks and Recreation	3,023 /UN	3,023 /UN	0 /AC	0 /AC
Law Enforcement	390 /UN	156 /UN	390 /AC	390 /AC
Fire Protection	390 /UN	156 /UN	390 /AC	390 /AC

\$13,097 \$10,041 \$51,326 \$36,440

REPORT.: Nov 07 18 Wednesday
RUN....: Nov 07 18 Time: 16:13
Run By.: Veronica Nava

CITY OF ORANGE COVE
Invoice/Pre-Paid Check Audit Trail
Batch B81107 - 16:13

PAGE: 001
ID #: PY-IP
CTL.: ORA

13.

P.O. BOX 3100 *** VENDOR.: APV01 (AMERIPRIDE UNIFORM SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
502260457	JANITORIAL SUPPLIES	11-18	10/25/18 N N N	A-NET30 FORM INVOICE	51 2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	JANITORIAL SUPPLIES	55 5050	1	62.44	62.44
Invoice Extension ---->					62.44

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
502265215	JANITORIAL SUPPLIES	11-18	11/01/18 N N N	A-NET30 FORM INVOICE	51 2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	JANITORIAL SUPPLIES	55 5050	1	62.44	62.44
Invoice Extension ---->					62.44
Vendor Total ----->					124.88

P.O. BOX 5809 *** VENDOR.: ASI00 (ASI ADMINISTRATIVE SOLUTIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11/6/2018	MEDICAL CHECK RUN	11-18	11/06/18 N N N	-Unknown Discount Trm	51 2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MEDICAL CHECK RUN	51 4500 102	1	39.94	39.94
0002	MEDICAL CHECK RUN	51 4500 211	1	2.00	2.00
0003	MEDICAL CHECK RUN	27 4500	1	1.00	1.00
0004	MEDICAL CHECK RUN	52 4500	1	1.00	1.00
0005	MEDICAL CHECK RUN	56 4500	1	1.00	1.00
0006	MEDICAL CHECK RUN	55 4500	1	3252.85	3252.85
0007	MEDICAL CHECK RUN	27 4500	1	1.00	1.00
0008	MEDICAL CHECK RUN	61 4500	1	6.00	6.00
0009	MEDICAL CHECK RUN	85 4500 320	1	2.00	2.00
Invoice Extension ---->					3306.79
Vendor Total ----->					3306.79

P.O. BOX 9011 *** VENDOR.: ATT05 (AT & T)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
X10192018	COMMUNICATION #287287201576	11-18	10/19/18 N N N	-Unknown Discount Trm	51 2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION #287287201576	51 5250 911	1	101.12	101.12
Invoice Extension ---->					101.12
Vendor Total ----->					101.12

411 W. MAIN STREET *** VENDOR.: BEAT1 (BEATWEAR, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5509	UNIFORM ALLOWANCE-GALIANA	11-18	10/01/18 N N N	-Unknown Discount Trm	51 2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM ALLOWANCE-GALIANA	51 5150 911	1	219.00	219.00
Invoice Extension ---->					219.00
Vendor Total ----->					219.00

P.O. BOX 23099 *** VENDOR.: BMI01 (BADGER METER, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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REPORT.: Nov 07 18 Wednesday
 RUN....: Nov 07 18 Time: 16:13
 Run By.: Veronica Nava

CITY OF ORANGE COVE
 Invoice/Pre-Paid Check Audit Trail
 Batch B81107 - 16:13

PAGE: 002
 ID #: PY-IP
 CTL.: ORA

P.O. BOX 23099		*** VENDOR.: BMI01 (BADGER METER, INC)					
4545 W. BROWN DEER RD.							
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No	
80025857	NETWORK SERVICE	11-18	10/31/18 N N N	A-NET30 FORM INVOICE		51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	NETWORK SERVICE	55	5500	1	417.36	417.36	
Invoice Extension ---->						417.36	
Vendor Total ----->						417.36	

550 W. LOCUST AVENUE		*** VENDOR.: BSK01 (BSK ASSOCIATES)					
INVOICE-TYPE DESCRIPTION							
A832397	LAB TESTING	11-18	10/30/18 N N N	A-NET30 FORM INVOICE		51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	LAB TESTING	61	5050	1	74.00	74.00	
Invoice Extension ---->						74.00	

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No	
A832561	LAB TESTING	11-18	10/30/18 N N N	A-NET30 FORM INVOICE		51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	LAB TESTING	55	5050	1	155.00	155.00	
Invoice Extension ---->						155.00	

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No	
A832829	LAB TESTING	11-18	11/02/18 N N N	A-NET30 FORM INVOICE		51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	LAB TESTING	61	5050	1	74.00	74.00	
Invoice Extension ---->						74.00	
Vendor Total ----->						303.00	

14904 COLLECTIONS CENTER DRIVE		*** VENDOR.: CAN21 (CANON FINANCIAL SERVICES)					
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No	
19364433	PRINTER	11-18	11/01/18 N N N	-Unknown Discount Trm		51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	PRINTER	51	5050 390	1	242.98	242.98	
Invoice Extension ---->						242.98	
Vendor Total ----->						242.98	

c/o CITRUS MINI-MART		*** VENDOR.: CMM01 (CITRUS MINI-MART)					
P.O BOX 99							
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No	
1194	GASOLINE	11-18	11/01/18 N N N	A-NET30 FORM INVOICE		51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	GASOLINE	51	5760 432	1	114.53	114.53	
0002	GASOLINE	51	5760 550	1	40.53	40.53	
0003	GASOLINE	51	5760 772	1	40.53	40.53	
0004	GASOLINE	51	5760 911	1	30.02	30.02	
0005	GASOLINE	27	5760	1	241.31	241.31	
0006	GASOLINE	56	5760	1	316.64	316.64	
0007	GASOLINE	55	5760	1	384.16	384.16	
0008	GASOLINE	28	5760	1	205.65	205.65	
0009	GASOLINE	61	5760	1	540.69	540.69	
Invoice Extension ---->						1914.06	

REPORT.: Nov 07 18 Wednesday
 RUN....: Nov 07 18 Time: 16:13
 Run By.: Veronica Nava

CITY OF ORANGE COVE
 Invoice/Pre-Paid Check Audit Trail
 Batch B81107 - 16:13

PAGE: 003
 ID #: PY-IP
 CTL.: ORA

c/o CITRUS MINI-MART
 P.O BOX 99

*** VENDOR.: CMM01 (CITRUS MINI-MART)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Vendor Total -----> 1914.06				

P.O. BOX 1365

*** VENDOR.: COL10 (COLONIAL LIFE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1012696 EMPLOYEES INSURANCE	11-18	10/25/18 N N N	-Unknown Discount Trm	51 2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 EMPLOYEES INSURANCE	51 4100 102	1	33.14	33.14
0002 EMPLOYEES INSURANCE	51 4100 211	1	8.20	8.20
0003 EMPLOYEES INSURANCE	51 4100 300	1	25.39	25.39
0004 EMPLOYEES INSURANCE	51 4100 432	1	25.15	25.15
0005 EMPLOYEES INSURANCE	51 4100 772	1	12.02	12.02
0006 EMPLOYEES INSURANCE	51 4100 550	1	12.02	12.02
0007 EMPLOYEES INSURANCE	51 4100 911	1	180.36	180.36
0008 EMPLOYEES INSURANCE	27 4100	1	33.88	33.88
0009 EMPLOYEES INSURANCE	52 4100	1	10.25	10.25
0010 EMPLOYEES INSURANCE	56 4100	1	48.76	48.76
0011 EMPLOYEES INSURANCE	55 4100	1	296.82	296.82
0012 EMPLOYEES INSURANCE	28 4100	1	47.02	47.02
0013 EMPLOYEES INSURANCE	61 4100	1	174.46	174.46
0014 EMPLOYEES INSURANCE	85 4100 320	1	26.65	26.65
Invoice Extension ----> 934.12				
Vendor Total -----> 934.12				

P.O. BOX 55338

*** VENDOR.: D&D01 (D & D SERVICES INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1037 ANIMAL DISPOSAL - OCTOBER 2018	11-18	10/31/18 N N N	A-NET30 FORM INVOICE	51 2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 ANIMAL DISPOSAL - OCTOBER 2018	51 5500 432	1	205.00	205.00
Invoice Extension ----> 205.00				
Vendor Total -----> 205.00				

P.O BOX 847348

*** VENDOR.: FGS01 (FRUIT GROWERS SUPPLY CO)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
92003363 LEAK RAKE FOR WTP LAWNS	11-18	10/24/18 N N N	A-NET30 FORM INVOICE	51 2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 LEAK RAKE FOR WTP LAWNS	55 5050	1	21.10	21.10
Invoice Extension ----> 21.10				
Vendor Total -----> 21.10				

190 PARK BLVD

*** VENDOR.: FOO02 (FOOTHILL AUTO TRUCK & AG PARTS INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
851996 BATTERY	11-18	05/17/18 N N N	A-NET30 FORM INVOICE	51 2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 BATTERY	55 5050	1	145.43	145.43
Invoice Extension ----> 145.43				

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
855052 2 GALLON GAS CAN, OIL SEMI	11-18	07/24/18 N N N	A-NET30 FORM INVOICE	51 2010

REPORT.: Nov 07 18 Wednesday
 RUN...: Nov 07 18 Time: 16:13
 Run By.: Veronica Nava

CITY OF ORANGE COVE
 Invoice/Pre-Paid Check Audit Trail
 Batch B81107 - 16:13

PAGE: 004
 ID #: PY-IP
 CTL.: ORA

190 PARK BLVD *** VENDOR.: F0002 (FOOTHILL AUTO TRUCK & AG PARTS INC)

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	2 GALLON GAS CAN, OIL SEMI	51	5050 432	1	29.24	29.24	
Invoice Extension ---->						29.24	

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No	
855219	4WR FLEXTN CONN 12LP, LAMP, PLUG	11-18	07/27/18 N N N	A-NET30 FORM INVOICE		51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	4WR FLEXTN CONN 12LP, LAMP, PLUG	51	5050 432	1	32.13	32.13	
Invoice Extension ---->						32.13	

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No	
855220	HITCH LOCK	11-18	07/27/18 N N N	A-NET30 FORM INVOICE		51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	HITCH LOCK	51	5050 432	1	20.87	20.87	
Invoice Extension ---->						20.87	

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No	
855227	LIP SEAL, AIR FILTER, FUEL FILTER, OIL FILTER	11-18	07/27/18 N N N	A-NET30 FORM INVOICE		51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	LIP SEAL, AIR FILTER, FUEL FILTER, OIL FILTER	51	5050 432	1	99.48	99.48	
Invoice Extension ---->						99.48	

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No	
855351	BLOWER MOTOR, 180Z ACPRO PREM CALIF, AIR CON.	11-18	07/31/18 N N N	A-NET30 FORM INVOICE		51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	BLOWER MOTOR, 180Z ACPRO PREM CALIF, AIR CON.	51	5050 432	1	132.74	132.74	
Invoice Extension ---->						132.74	

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No	
855373	5W20 SYNTHETIC MOTOR	11-18	08/01/18 N N N	A-NET30 FORM INVOICE		51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	5W20 SYNTHETIC MOTOR	51	5050 432	1	27.32	27.32	
Invoice Extension ---->						27.32	

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No	
855377	FUEL FIL, STARTING FLUID	11-18	08/01/18 N N N	A-NET30 FORM INVOICE		51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	FUEL FIL, STARTING FLUID	51	5050 432	1	13.69	13.69	
Invoice Extension ---->						13.69	

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No	
855388	AIR FILTER, OIL FILTER SEA15W40, HYD OIL, TOWELS	11-18	08/01/18 N N N	A-NET30 FORM INVOICE		51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	AIR FILTER, OIL FILTER SEA15W40, HYD OIL, TOWELS	51	5050 432	1	305.55	305.55	
Invoice Extension ---->						305.55	

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No	
855728	250 PC CABLE TIE	11-18	08/08/18 N N N	A-NET30 FORM INVOICE		51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	250 PC CABLE TIE	51	5050 432	1	10.79	10.79	
Invoice Extension ---->						10.79	

REPORT.: Nov 07 18 Wednesday
 RUN....: Nov 07 18 Time: 16:13
 Run By.: Veronica Nava

CITY OF ORANGE COVE
 Invoice/Pre-Paid Check Audit Trail
 Batch B81107 - 16:13

PAGE: 005
 ID #: PY-IP
 CTL.: ORA

190 PARK BLVD *** VENDOR.: F0002 (FOOTHILL AUTO TRUCK & AG PARTS INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
855788	U-JOINT, FLANGE BEARING ASSY	11-18	08/09/18 N N N	A-NET30 FORM INVOICE	51 2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	U-JOINT, FLANGE BEARING ASSY	51 5050 432	1	171.33	171.33
Invoice Extension ---->					171.33

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
855953	WD40 12OZ SPRAY, RUBER CEMENT	11-18	08/14/18 N N N	A-NET30 FORM INVOICE	51 2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WD40 12OZ SPRAY, RUBER CEMENT	51 5050 432	1	10.03	10.03
Invoice Extension ---->					10.03

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
856178	OIL FILTER, AIR FILTER, 5W20 1QT	11-18	08/20/18 N N N	A-NET30 FORM INVOICE	51 2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	OIL FILTER, AIR FILTER, 5W20 1QT	51 5050 432	1	75.56	75.56
Invoice Extension ---->					75.56

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
856184	LUCAS OIL STABL 32OZ	11-18	08/20/18 N N N	A-NET30 FORM INVOICE	51 2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	LUCAS OIL STABL 32OZ	51 5050 432	1	14.17	14.17
Invoice Extension ---->					14.17

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
856201	AMERSEAL TIRE SEAL PT	11-18	08/21/18 N N N	A-NET30 FORM INVOICE	51 2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	AMERSEAL TIRE SEAL PT	51 5050 432	1	15.08	15.08
Invoice Extension ---->					15.08

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
858229	LIQUID FILL GAUGE 100	11-18	10/09/18 N N N	A-NET30 FORM INVOICE	51 2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	LIQUID FILL GAUGE 100	55 5050	1	17.98	17.98
Invoice Extension ---->					17.98

Vendor Total -----> 1121.39

4800 EAST LINCOLN AVENUE *** VENDOR.: HWS01 (HEALTHWISE SERVICES, LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000036185	KIOSK MEDICAL WASTE SERVICE	11-18	09/30/18 N N N	-Unknown Discount Trm	51 2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	KIOSK MEDICAL WASTE SERVICE	51 5500 911	1	175.00	175.00
Invoice Extension ---->					175.00

Vendor Total -----> 175.00

JORGENSEN & SONS INC. *** VENDOR.: JC001 (JORGENSEN CO.)
 PO BOX 398655

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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REPORT.: Nov 07 18 Wednesday
 RUN....: Nov 07 18 Time: 16:13
 Run By.: Veronica Nava

CITY OF ORANGE COVE
 Invoice/Pre-Paid Check Audit Trail
 Batch B81107 - 16:13

PAGE: 006
 ID #: PY-IP
 CTL.: ORA

JORGENSEN & SONS INC. PO BOX 398655		*** VENDOR.: JC001 (JORGENSEN CO.)				
INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
5761818	FIRE EXT ANNUAL MAINT.	11-18	09/21/18 N N N	A-NET30 FORM INVOICE	51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FIRE EXT ANNUAL MAINT.	51	5400 911	1	205.17	205.17
Invoice Extension ---->						205.17
Vendor Total ----->						205.17

2220 TULARE STREET 8TH FLOOR		*** VENDOR.: KCC01 (KINGSBURG CHAMBER OF COMMERCE)				
INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
NOV.12018	ANNUAL MEMBERSHIP - 2019 FRUIT TRAIL PARTNERSHIP Y	11-18	11/01/18 N N N	A-NET30 FORM INVOICE	51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ANNUAL MEMBERSHIP - 2019 FRUIT TRAIL PARTNERSHIP	51	5050 410	1	500.00	500.00
Invoice Extension ---->						500.00
Vendor Total ----->						500.00

2163 N. SHELDON CT.		*** VENDOR.: LEAL1 (LEAL DESIGN & ADVERTISING)				
INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2997	BUSINESS CARDS-JOE / RUDY	11-18	10/31/18 N N N	A-NET30 FORM INVOICE	51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	BUSINESS CARDS-JOE / RUDY	51	5050 300	1	3.52	3.52
0002	BUSINESS CARDS-JOE / RUDY	52	5050	1	7.05	7.05
0003	BUSINESS CARDS-JOE / RUDY	56	5050	1	3.53	3.53
0004	BUSINESS CARDS-JOE / RUDY	55	5050 432	1	22.92	22.92
0005	BUSINESS CARDS-JOE / RUDY	28	5050 211	1	22.92	22.92
0006	BUSINESS CARDS-JOE / RUDY	61	5050	1	10.58	10.58
0007	BUSINESS CARDS-JOE / RUDY	61	5050	1	70.50	70.50
Invoice Extension ---->						141.02
Vendor Total ----->						141.02

112 10TH ST.		*** VENDOR.: LOE05 (ALBERTINA LOERA)				
INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
11/6/18	REFUND DEPOSIT FOR EVENT 10/27/18 FEE WAIVER REFUD	11-18	11/06/18 N N N	-Unknown Discount Trm	51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	REFUND DEPOSIT FOR EVENT 10/27/18 FEE WAIVER REFUD	51	3420 005	1	640.00	640.00
Invoice Extension ---->						640.00
Vendor Total ----->						640.00

dba MADERA UNIFORM&ACCESSORIES 840 N. BLACKSTONE		*** VENDOR.: METRO (METRO UNIFORM)				
INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
178790	OFC. GALEANA UNIFORM ALLOWANCE	11-18	09/29/18 N N N	-Unknown Discount Trm	51	2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	OFC. GALEANA UNIFORM ALLOWANCE	51	5150 911	1	235.40	235.40
Invoice Extension ---->						235.40
INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
178800	OFC. BARRAGAN UNIFORM ALLOWANCE	11-18	09/29/18 N N N	-Unknown Discount Trm	51	2010

REPORT.: Nov 07 18 Wednesday
 RUN....: Nov 07 18 Time: 16:13
 Run By.: Veronica Nava

CITY OF ORANGE COVE
 Invoice/Pre-Paid Check Audit Trail
 Batch B81107 - 16:13

PAGE: 007
 ID #: PY-IP
 CTL.: ORA

dba MADERA UNIFORM&ACCESSORIES
 840 N. BLACKSTONE
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: METRO (METRO UNIFORM)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 OFC. BARRAGAN UNIFORM ALLOWANCE	51	5150 911	1 220.64	220.64
Invoice Extension ---->				220.64

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
179758 OFC. JURADO UNIFORM ALLOWANCE	11-18	10/16/18 N N N	-Unknown Discount Trm	51 2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 OFC. JURADO UNIFORM ALLOWANCE	51	5150 911	1 425.35	425.35
Invoice Extension ---->				425.35

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
179760 OFC JURADO UNIFORM ALLOWANCE	11-18	10/16/18 N N N	-Unknown Discount Trm	51 2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 OFC JURADO UNIFORM ALLOWANCE	51	5150 911	1 21.20	21.20
Invoice Extension ---->				21.20

Vendor Total -----> 902.59

P. O. BOX 1107

*** VENDOR.: NTU01 (NTU TECHNOLOGIES INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10457 CHEMICAL FOR WTP	11-18	10/25/18 N N N	A-NET30 FORM INVOICE	51 2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 CHEMICAL FOR WTP	55	5050	1 3383.00	3383.00
Invoice Extension ---->				3383.00

Vendor Total -----> 3383.00

540 11TH ST.

*** VENDOR.: OCTS1 (ORANGE COVE TIRE SERVICE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
22290 OIL FILTER, OIL, TRAS. OIL	11-18	09/26/18 N N N	A-NET30 FORM INVOICE	51 2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 OIL FILTER, OIL, TRAS. OIL	51	5760 911	1 67.00	67.00
Invoice Extension ---->				67.00

Vendor Total -----> 67.00

559 8TH STREET SUITE A

*** VENDOR.: ORA41 (ORANGE COVE SMOG)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
29174 SMOG CHECK UNIT 102	11-18	08/11/18 N N N	-Unknown Discount Trm	51 2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 SMOG CHECK UNIT 102	51	5750 911	1 49.00	49.00
Invoice Extension ---->				49.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
29359 SMOG CHECK 208 FORD	11-18	08/31/18 N N N	-Unknown Discount Trm	51 2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount

REPORT.: Nov 07 18 Wednesday
RUN....: Nov 07 18 Time: 16:13
Run By.: Veronica Nava

CITY OF ORANGE COVE
Invoice/Pre-Paid Check Audit Trail
Batch B81107 - 16:13

PAGE: 008
ID #: PY-IP
CTL.: ORA

559 8TH STREET SUITE A

*** VENDOR.: ORA41 (ORANGE COVE SMOG)

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	SMOG CHECK 208 FORD	51	5750 911	1	60.00	60.00
Invoice Extension ---->						60.00

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No
29393	SMOG CHECK #2012 CHECVY IMPALA	11-18	07/06/18 N N N	-Unknown Discount Trm		51 2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	SMOG CHECK #2012 CHECVY IMPALA	51	5750 911	1	60.00	60.00
Invoice Extension ---->						60.00

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No
29399	SMOG CHECK 2012 CHEVY	11-18	09/07/18 N N N	-Unknown Discount Trm		51 2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	SMOG CHECK 2012 CHEVY	51	5750 911	1	60.00	60.00
Invoice Extension ---->						60.00

Vendor Total -----> 229.00

P.O. BOX 997300

*** VENDOR.: PGE01 (PG & E)

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No
10/26/18	UTILITIES	11-18	10/26/18 N N N	A-NET30 FORM INVOICE		2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	#9567780319-9	51	5300 550	1	2212.72	2212.72
0002	#7671767572-2	55	5300	1	19.71	19.71
0003	#7838434228-9	55	5300	1	18.40	18.40
0004	#9733963927-6	51	5300 432	1	19.90	19.90
Invoice Extension ---->						2270.73

Vendor Total -----> 2270.73

PET SUPPLIES PLUS HOLDINGS LLC
17197 N LAUREL PARK DR STE#402

*** VENDOR.: PSP01 (PSP STORES LLC)

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No
10-034459	DOG FOOD	11-18	09/08/18 N N N	-Unknown Discount Trm		51 2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	DOG FOOD	51	5551 911	1	111.15	111.15
Invoice Extension ---->						111.15

Vendor Total -----> 111.15

PO BOX 849665

*** VENDOR.: QC001 (QUINN COMPANY)

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION		G/L ACCOUNT No
PC0004186	GENIE MAN LIFT JOY STICK REPLACEMENT	11-18	10/24/18 N N N	A-NET30 FORM INVOICE		51 2010
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	GENIE MAN LIFT JOY STICK REPLACEMENT	51	5450 432	1	1148.40	1148.40
Invoice Extension ---->						1148.40

Vendor Total -----> 1148.40

REPORT.: Nov 07 18 Wednesday
RUN....: Nov 07 18 Time: 16:13
Run By.: Veronica Nava

CITY OF ORANGE COVE
Invoice/Pre-Paid Check Audit Trail
Batch B81107 - 16:13

PAGE: 009
ID #: PY-IP
CTL.: ORA

.....
P.O. BOX 37600 *** VENDOR.: QUI05 (QUIL CORPORATION)
.....
INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

1893894 LABEL,2 ROLLS LABLE, BINDER,CAVIWIES, 11-18 10/11/18 N N N A-NET30 FORM INVOICE 51 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 LABEL,2 ROLLS LABLE, BINDER,CAVIWIES, 51 5050 911 1 143.94 143.94

Invoice Extension ----> 143.94

Vendor Total -----> 143.94
=====

.....
P.O BOX 844329 *** VENDOR.: RW001 (RED WING SHOE COMPANY)
.....
INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

201809100 SAFETY BOOTS INV.#20180910015417 11-18 09/10/18 N N N -Unknown Discount Trm 51 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 SAFETY BOOTS INV.#20180910015417 51 5150 432 1 733.43 733.43

Invoice Extension ----> 733.43

Vendor Total -----> 733.43
=====

.....
PO BOX 101007 *** VENDOR.: SHR01 (SHRED-IT USA- FRESNO)
.....
INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

812578354 SHREDDING SERVICE 11-18 10/15/18 N N N -Unknown Discount Trm 51 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 SHREDDING SERVICE 51 5500 911 1 49.83 49.83

Invoice Extension ----> 49.83

Vendor Total -----> 49.83
=====

.....
P.O. BOX 11487 *** VENDOR.: SIG01 (SIGNMAX)
.....
INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

00295741N VEST CODE ENFORCEMENT 11-18 08/28/18 N N N A-NET30 FORM INVOICE 51 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 VEST CODE ENFORCEMENT 51 5050 390 1 35.19 35.19

Invoice Extension ----> 35.19

Vendor Total -----> 35.19
=====

.....
CONTROL DISTRICT *** VENDOR.: SJVA1 (SAN JOAQUIN VALLEY AIR POLLUTION)
1990 E. GETTYBURG AVE.
INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

C284924 18/19 ANNUAL PERMIT TO OPERATE 11-18 11/01/18 N N N -Unknown Discount Trm 51 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 18/19 ANNUAL PERMIT TO OPERATE 55 5050 1 551.00 551.00

Invoice Extension ----> 551.00

Vendor Total -----> 551.00
=====

.....
P.O. BOX C *** VENDOR.: TGC02 (THE GAS COMPANY)
.....
INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

REPORT.: Nov 07 18 Wednesday
RUN....: Nov 07 18 Time: 16:13
Run By.: Veronica Nava

CITY OF ORANGE COVE
Invoice/Pre-Paid Check Audit Trail
Batch B81107 - 16:13

PAGE: 010
ID #: PY-IP
CTL.: ORA

P.O. BOX C

*** VENDOR.: TGC02 (THE GAS COMPANY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE		TERM-DESCRIPTION	G/L ACCOUNT No
NOV012018	UTILITIES	11-18	11/01/18	N N N	A-NET30 FORM INVOICE	51 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	#1380714080003	51 5300 911	1	27.48	27.48
0002	#1380714080003	51 5300 912	1	10.70	10.70
0003	#09041484008	51 5300 432	1	5.08	5.08
0004	#08034568381	51 5300 550	1	72.65	72.65

Invoice Extension ----> 115.91

Vendor Total -----> 115.91

12686 AVE. 416

*** VENDOR.: WEE01 (W&E ELECTRIC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE		TERM-DESCRIPTION	G/L ACCOUNT No
1810169	MATERIAL PICKED UP-PARKS / LIGHTS AT CITY HALL	11-18	10/11/18	N N N	A-NET30 FORM INVOICE	51 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	LIGHT AT CITY HALL	51 5450 432	1	215.23	215.23

Invoice Extension ----> 215.23

Vendor Total -----> 215.23

** Total Invoices ----> 20528.39

** Total Checks -----> .00

*** Total Purchases ---> 20528.39

REPORT.: Nov 07 18 Wednesday
 RUN....: Nov 07 18 Time: 16:13
 Run By.: Veronica Nava

CITY OF ORANGE COVE
 Invoice/Pre-Paid Check Audit Trail
 General Ledger Accounts Summary for November 07, 2018
 Accounting Period is November, 2018

PAGE: 011
 ID #: PY-IP
 CTL.: ORA

G/L Account No	Total Amount	Extension	FUND Description	ACCT Description	DEPT Description
27 2010	-277.19	-277.19	MEASURE "C"	ACCOUNTS PAYABLE	
27 4100	33.88	-243.31	MEASURE "C"	SAL & WAGES	
27 4500	2.00	-241.31	MEASURE "C"	HEALTH INS.	
27 5760	241.31	.00	MEASURE "C"	GAS,OIL, & LUBE	
28 2010	-275.59	-275.59	T.D.A.	ACCOUNTS PAYABLE	
28 4100	47.02	-228.57	T.D.A.	SAL & WAGES	
28 5050 211	22.92	-205.65	T.D.A.	OPERATING EXP.	ADMINISTRATION
28 5760	205.65	.00	T.D.A.	GAS,OIL, & LUBE	
51 2010	-9797.89	-9797.89	GENERAL FUND	ACCOUNTS PAYABLE	
51 3420 005	640.00	-9157.89	GENERAL FUND	RENT BLDG-SP. EVENTS	
51 4100 102	33.14	-9124.75	GENERAL FUND	SAL & WAGES	CITY COUNCIL
51 4100 211	8.20	-9116.55	GENERAL FUND	SAL & WAGES	ADMINISTRATION
51 4100 300	25.39	-9091.16	GENERAL FUND	SAL & WAGES	FINANCE DEPT
51 4100 432	25.15	-9066.01	GENERAL FUND	SAL & WAGES	PUBLIC WORKS
51 4100 550	12.02	-9053.99	GENERAL FUND	SAL & WAGES	E.D.A. CENTER
51 4100 772	12.02	-9041.97	GENERAL FUND	SAL & WAGES	ANIMAL CONTROL
51 4100 911	180.36	-8861.61	GENERAL FUND	SAL & WAGES	POLICE DEPT
51 4500 102	39.94	-8821.67	GENERAL FUND	HEALTH INS.	CITY COUNCIL
51 4500 211	2.00	-8819.67	GENERAL FUND	HEALTH INS.	ADMINISTRATION
51 5050 300	3.52	-8816.15	GENERAL FUND	OPERATING EXP.	FINANCE DEPT
51 5050 390	278.17	-8537.98	GENERAL FUND	OPERATING EXP.	PLAN.INSP.& ENG
51 5050 410	500.00	-8037.98	GENERAL FUND	OPERATING EXP.	RECREATION
51 5050 432	957.98	-7080.00	GENERAL FUND	OPERATING EXP.	PUBLIC WORKS
51 5050 911	143.94	-6936.06	GENERAL FUND	OPERATING EXP.	POLICE DEPT
51 5150 432	733.43	-6202.63	GENERAL FUND	CLOTH/SUPPLIES	PUBLIC WORKS
51 5150 911	1121.59	-5081.04	GENERAL FUND	CLOTH/SUPPLIES	POLICE DEPT
51 5250 911	101.12	-4979.92	GENERAL FUND	COMMUNICATION	POLICE DEPT
51 5300 432	24.98	-4954.94	GENERAL FUND	UTILITIES	PUBLIC WORKS
51 5300 550	2285.37	-2669.57	GENERAL FUND	UTILITIES	E.D.A. CENTER
51 5300 911	27.48	-2642.09	GENERAL FUND	UTILITIES	POLICE DEPT
51 5300 912	10.70	-2631.39	GENERAL FUND	UTILITIES	FIRE
51 5400 911	205.17	-2426.22	GENERAL FUND	BLDG. MAINT.	POLICE DEPT
51 5450 432	1363.63	-1062.59	GENERAL FUND	EQUIP. MAINT.	PUBLIC WORKS
51 5500 432	205.00	-857.59	GENERAL FUND	PROF.SERVICES	PUBLIC WORKS
51 5500 911	224.83	-632.76	GENERAL FUND	PROF.SERVICES	POLICE DEPT
51 5551 911	111.15	-521.61	GENERAL FUND	K-9 EXPENSES	POLICE DEPT
51 5750 911	229.00	-292.61	GENERAL FUND	VEHICLE REPAIRS	POLICE DEPT
51 5760 432	114.53	-178.08	GENERAL FUND	GAS,OIL, & LUBE	PUBLIC WORKS
51 5760 550	40.53	-137.55	GENERAL FUND	GAS,OIL, & LUBE	E.D.A. CENTER
51 5760 772	40.53	-97.02	GENERAL FUND	GAS,OIL, & LUBE	ANIMAL CONTROL
51 5760 911	97.02	.00	GENERAL FUND	GAS,OIL, & LUBE	POLICE DEPT
52 2010	-18.30	-18.30	GAS TAX - 2106	ACCOUNTS PAYABLE	
52 4100	10.25	-8.05	GAS TAX - 2106	SAL & WAGES	
52 4500	1.00	-7.05	GAS TAX - 2106	HEALTH INS.	
52 5050	7.05	.00	GAS TAX - 2106	OPERATING EXP.	
55 2010	-8810.61	-8810.61	WATER FUND	ACCOUNTS PAYABLE	
55 4100	296.82	-8513.79	WATER FUND	SAL & WAGES	
55 4500	3252.85	-5260.94	WATER FUND	HEALTH INS.	
55 5050	4398.39	-862.55	WATER FUND	OPERATING EXP.	
55 5050 432	22.92	-839.63	WATER FUND	OPERATING EXP.	PUBLIC WORKS
55 5300	38.11	-801.52	WATER FUND	UTILITIES	
55 5500	417.36	-384.16	WATER FUND	PROF.SERVICES	
55 5760	384.16	.00	WATER FUND	GAS,OIL, & LUBE	
56 2010	-369.93	-369.93	GAS TAX - 2105	ACCOUNTS PAYABLE	
56 4100	48.76	-321.17	GAS TAX - 2105	SAL & WAGES	
56 4500	1.00	-320.17	GAS TAX - 2105	HEALTH INS.	
56 5050	3.53	-316.64	GAS TAX - 2105	OPERATING EXP.	
56 5760	316.64	.00	GAS TAX - 2105	GAS,OIL, & LUBE	
61 2010	-950.23	-950.23	SEWER FUND	ACCOUNTS PAYABLE	
61 4100	174.46	-775.77	SEWER FUND	SAL & WAGES	
61 4500	6.00	-769.77	SEWER FUND	HEALTH INS.	
61 5050	229.08	-540.69	SEWER FUND	OPERATING EXP.	
61 5760	540.69	.00	SEWER FUND	GAS,OIL, & LUBE	
85 2010	-28.65	-28.65	RORF	ACCOUNTS PAYABLE	
85 4100 320	26.65	-2.00	RORF	SAL & WAGES	RDA ADMIN.
85 4500 320	2.00	.00	RORF	HEALTH INS.	RDA ADMIN.

City Council Meeting Date: Nov 14, 2018

Agenda Item No. 14.



CITY OF ORANGE COVE REPORT TO THE CITY COUNCIL

To: Mayor and City Council Members
From: Rudy Hernandez, Interim City Manager
Subject: Building Inspector
Attachment: Job Description

DISCUSSION:

Earlier this year the City of Orange Cove entered into a contract with Wildan Associates to provide Building Inspection Services. The contract provides for 12 hours of service each week. These 12 hours amount to approximately \$53,040 annually or \$4,420 per month.

We are now finding that there is greater demand for building services than the number of hours available to us. Therefore, we are not able to provide the level of service needed to meet the demand of our citizens. This lack of time results in missed appointments, scheduling conflicts and a lack of communication.

Because of this, staff is recommending the hiring of a full-time in-house building inspector at a rate of \$66,390 annually which includes both salary and benefits.

FINANCIAL IMPACT:

The hiring of a full-time in-house building inspector will cost \$13,350 more than the current 12 hour per week contract. This amount will be funded with unanticipated revenues from a revision of the master fee schedule.

RECOMMENDATION:

Authorize the City Manager to terminate the contract with Wildan Associates and proceed with hiring a full-time in-house building inspector.

Prepared by: Melanie Carter

Approved by: 

REVIEWED BY:

City Manager ✓ Finance City Attorney

TYPE OF ITEM:

<input type="checkbox"/> Consent	<input type="checkbox"/> Department Report	<input type="checkbox"/> Matter Initiated by Council
<input type="checkbox"/> Info Item	<input type="checkbox"/> Successor Agency	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Action Item	<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Continued to: <u> </u>

COUNCIL ACTION: APPROVED DENIED NO ACTION

CITY OF ORANGE COVE BUILDING INSPECTOR

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities that are associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

DEFINITION

Under immediate supervision to perform technical inspections of new and existing structures and work involving major construction and improvement projects; to enforce compliance with building, zoning, fire, housing, and safety laws; and to ensure conformance with approved plans, specifications, standards, permits, and licensing.

DISTINGUISHING CHARACTERISTICS

Building Inspector –Full range of duties as assigned, working independently and exercising judgement and initiative. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit. The employee is required to have prior related experience which allows the employee to meet the qualification standards for the Building Inspector.

SUPERVISION EXERCISED

Exercises no supervision. (Receives general direction from the City Manager)

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Assist in the organization and performance of building inspection services.

Perform on-site inspections of new construction, room additions, alterations, rehabilitation projects, or change-of-use permits to determine compliance with uniform and national codes, City ordinances, and zoning regulations.

Read and review building plans, blueprints, and specifications to ensure project conformity and determine compliance with codes, regulations, and ordinances.

Investigate, correspond, and follow-up on health and safety requirements on substandard housing.

Perform progressive inspections from ground breaking to the release for occupancy; inspect and approve water, gas, electrical, and sewer connections; ensure the integrity and compliance of the structure from soil testing, foundation laying, framing, rough and final plumbing, wiring, heating, roofing, lathing, and siding to the finished product.

Perform final inspections on new residences and public works, sidewalks, curbs, gutters, handicap ramps, street signs, and lights.

Calculate fees and issue permits.

Serve as a combination inspector for all uniform and national codes, City ordinances, and zoning regulations.

Contact owners, architects, engineers, developers, contractors, workers, and other public officials to explain and interpret requirements and restrictions.

Use individual judgement in interpreting legal requirements, standards of methods, materials, and workmanship; ensure effective corrective measures.

Maintain inspection logs; prepare reports and maintain various activity records.

Issue notices for corrections, stop work orders, and citations; prepare notices and orders for substandard housing.

Initiate minor field changes on contract projects not involving structural or architectural features.

Investigate sign ordinance and building use violations.

Testify in court when litigation is instigated.

OTHER JOB RELATED DUTIES

Perform related duties and responsibilities as assigned.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Accepted safety standards and methods used in building construction for commercial, industrial, and residential buildings.

Major types of building construction materials and methods.

Occupational hazards and standard safety practices necessary in the area of building and facility inspection and construction.

Modern office practices, methods, and computer equipment. Principles and practices of record keeping.

Principles and practices used in dealing with the public. Basic mathematical principles.

Safe driving principles and practices.

Skill to:

Operate modern office equipment including computer Equipment. Operate motor vehicle safely.

Ability to:

Learn to read, interpret, and apply a variety of technical information from reports, maps, plans, specifications, drawings, layouts, blueprints, schematics, and legal descriptions.

Learn to read, interpret, and understand building permit plans, specifications, codes, and regulations.

Enforce necessary regulations with firmness and tact. Perform mathematical computations quickly and accurately. Prepare and maintain accurate and complete records.

Prepare clear and concise reports.

Respond to requests and inquiries from the general public. Meet and deal tactfully and effectively with the public. Understand and follow oral and written instructions.

Communicate clearly and concisely, both orally and in writing.

Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

Experience and Training Guidelines:

Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

Experience:

Three years of increasingly responsible construction and/or building trades experience. Building inspection experience is desirable.

Training:

Equivalent to the completion of the twelfth grade supplemented by training in the building trades.

License or Certificate:

Possession of, or ability to obtain, an appropriate, valid driver's license.

Ability to obtain Certified Building Inspector License.

Special Requirements:

Essential duties require the following physical skills and work environment:

Ability to sit, stand, walk, kneel, stoop, crawl, twist, and climb; exposure to cold, heat, outdoors, confining work space, mechanical hazards, and electrical hazards; ability to travel to different sites and locations.

City Council Meeting Date: Nov 14, 2018

Agenda Item No. 15



CITY OF ORANGE COVE REPORT TO THE CITY COUNCIL

To: Mayor and City Council Members
From: Rudy Hernandez, Interim City Manager
Subject: Administrative help
Attachment: Job description will follow

DISCUSSION:

The City is in need of additional staff to complete a number of critical projects. These projects include contract and grant administration, the Amaya Project which is an eighty-one (81) unit housing project using grant funding, updating the Master Fee Schedule, assist with Risk Management activities, special events, assisting in developing and administering financial reports, and other administrative duties.

FINANCIAL IMPACT:

The current Finance Director is also working as Orange Cove's Interim City Manager. This dual position results in savings of approximately \$104,622 per year. Hiring an Accounting Technician III/Deputy City Clerk will cost the City \$59,365 annually, which includes salary and benefits. The City would still see a savings of over \$45,000 and would provide much needed help with financial and accounting activities.

RECOMMENDATION:

Authorize the City Manager to hire additional administrative help.

Prepared by: Rudy Hernandez

Approved by: [Signature]

REVIEWED BY:

City Manager [Signature] Finance _____ City Attorney _____

TYPE OF ITEM:

<input type="checkbox"/> Consent	<input type="checkbox"/> Department Report	<input type="checkbox"/> Matter Initiated by Council
<input type="checkbox"/> Info Item	<input type="checkbox"/> Successor Agency	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Action Item	<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Continued to: _____

COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
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Date: November 14, 2018

To: Mayor and City Council

From: Rudy Hernandez, Interim City Manager

Subject: Approval of Grant Writing Services with California Consulting For Assistance in Obtaining Proposition 68 Recreational Grant Funding.

Attachments: Information on California Consulting

BACKGROUND:

On June 5, 2018, California voters approved Proposition 68. Proposition 68 authorized \$4 billion in general obligation bonds for state and local parks, environmental protection and restoration projects, water infrastructure projects, and flood protection projects.

The largest amount of bond revenue-\$725 million-was earmarked for neighborhood parks in park-poor neighborhoods in accordance with Statewide Park Development and Community Revitalization Act of 2008's competitive grant program.

According to Steve Samuelian from California Consulting, he stated that the City of Orange Cove would be a prime candidate to obtain grant funding due to the City's economic financial position. Mr. Samuelian further stated the City may be able to receive up to \$1,000,000 in grant funding. The minimum award is \$200,000 and the maximum award is \$8.50 million per project. City staff was also ask to provide a list of projects that it would like to see funded under the Proposition 68 grant (Please see attached list).

For your information, listed below is a list of questions/responses between myself and Steve Samuelian from California Consulting regarding the Proposition 68 grant.

1. **(Rudy)** You mentioned that our City may be able to receive up to \$1,000,000 (1 million) in grant proceeds, how much will this grant service cost our City? **(Steve)** The guidelines for the grant aren't yet finalized so we don't know how much the max. Award amount will be.
2. **(Rudy)** Can we get reimbursed for these grant service expenses from the prop.68 grant? **(Steve)** Are you asking can the city be reimbursed for the payment of California Consulting's grant writing services? **(Steve)** If that's your question the answer is no.
3. **(Rudy)** When do you think you will know about any matching cost (cash? In-Kind?). **(Steve)** The state parks office has informed everyone that the final guidelines should be finalized in January 2019.

4. (Rudy) Assuming we are awarded a \$1,000,000 grant, will we be required to first pay the cost, then get reimbursed from the California State department of Parks & Recreation? (Steve) Unknown until the grant guidelines are finalized but yes so grant awards are reimbursement awards so it's possible.

Based on Steve's response, the City will need to fund the grant services cost from the general fund which is estimated to be between \$8,000 - \$12,000 depending on the amount of funding requested. To be on the conservative side, I am recommending that the City allocate \$12,000 for these grant writing services. Furthermore, assuming that the City is required to front the cost then get reimbursed later, this will require getting a loan then repay it as the funds are received from the State of California.

FISCAL IMPACT:

This will require a \$12,000 budget adjustment from the general fund and will not be reimbursed from the grant proceeds.

RECOMMENDATION:

Staff recommends that the City Council approve the contract with California Consulting for grant writing services in relation to the Proposition 68 grant and for an amount not to exceed \$12,000.

Prepared by: _____

Approved by: _____

REVIEW: City Manager: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:

COUNCIL ACTION: APPROVED DENIED NO ACTION

____ Consent
____ Info Item
____ Action Item
____ Department Report
____ Redevelopment Agency

____ Public Hearing
____ Matter Initiated by a Council Member
____ Other
____ Continued to: _____

Prop 68. Park Rehabilitation List

James O Eaton Park

- Park Benches- 10 benches -\$15,000
- Park BBQ Pits - 10 pits -\$2,500
- Play Ground - \$25,000
- Basketball Courts \$18,000
- Trash Cans-5 -\$3,000

Sheridan Park

- Park Benches- 15 benches - \$22,500
- Park BBQ Pits- 15 pits - \$3750
- Play Ground - \$25,000
- Restrooms - \$85,00
- Lighting - \$150,000
- Stage - \$55,000
- Basketball Courts- \$18,000
- Trash Cans - 8 -\$4,800

- Swimming Pool- \$350,000

Total \$804,550



Proposal for City of Orange Cove

History

Founded in 2004, California Consulting, Inc. has a solid reputation for hard work and a commitment to success for its clients. California Consulting is the largest grant writing firm in California. With offices in Southern California, Northern California and Central California, we have almost 80 clients statewide. We have 30 members of our team from Chico in the North, to San Diego in the South.

California Consulting has developed an expertise in representing public agencies, private companies, and non-profit organizations. We have secured over \$1.6 billion for our clients since inception through grant writing and government advocacy efforts combined.

The California Consulting team boasts nearly 25 grant writers. Through years of experience our grant writers have a proven track record of success and have mastered their skills of identifying, researching, and obtaining funding for significant projects at every level of government. California Consulting grant writers have written over 890 competitive grants that have been funded, generating over \$210 million for our clients. Our aggressive, hard-working, and results-oriented style has translated into millions of dollars for our clients. Our professional grant writers are diligent and stay current on every Federal and State grant available on a myriad of different topics and public policy areas. Whether it is recreation, education, parks money, or public safety our grants team knows where to locate grant funds and how to successfully write the applications.

Events

In order to keep our clients regularly informed of updates from the Capitol, we routinely invite special guests from Sacramento to visit with our clients. We periodically host invitation only events with a key elected or appointed official from Sacramento. We have held events in Montebello, Salinas and Fresno. Guests have included CalTrans Director Malcolm Dougherty, the Governor's Cabinet Secretary, Director of California Governor's Office of Business and Economic Development, Kish Rajan and other key policymakers. This allows clients to interact with major policymakers in a unique small group setting.

References

California Consulting references include key leaders from around the State. Our relationships are bi-partisan and we have references from major figures and leaders in both political parties.

California Consulting currently represents over 40 cities across California, almost 40 School Districts, non-profits and others. We have also been retained to work for agencies including Chevron Corporation and academic institutions including the California Institute of Technology in Pasadena, as well as several private sector clients. A full client list can be obtained at www.californiaconsulting.org.

Grant Writing

California Consulting is a full service grant writing firm. We are experts in the fields of grant research and identification, preparing comprehensive and concise grant application packages,

submitting grants in a timely fashion, follow through after the grant has been submitted to determine the status of the grant and post award compliance and administration.

California Consulting has a fundamental business philosophy founded on open communication and tailoring the grants we go after to fit our client's needs.

1. **Needs Assessment (Meetings with Department Heads to review priorities and funding needs):** We learn about the client at the outset of the contract by conducting an in-depth Needs Assessment. Each client is assigned a lead Project Manager. The Project Manager communicates regularly with the client and on an ongoing basis. This relationship building is the key to keeping the grants pursued on target with the client's overall goals.

Sample questions asked during the Needs Assessment:

- a) List and describe any program initiatives or priority projects.
 - b) What needs, projects, or content areas would you like to target for funding? You can list specific projects or general areas in which you have funding needs.
 - c) List any grants for which you are considering applying or have decided to apply. In addition, please list what kind of grant-writing support would be helpful for each grant.
 - d) List past grants that have been funded.
 - e) List past grant applications you would like to revise and submit again.
2. **Facilitation of Department Decision Making Processes:** Our Project Managers are experts on grant identification. With years of experience, your Project Manager will be able to assist your Staff in deciding which grants make the most sense on meeting the funding needs identified.
 3. **Grant Research and Identification:** Our Project Manager's conduct thorough research on an ongoing basis. We track current and upcoming grants in order to let our client's know what is available and what we recommend would fit their situation. By regularly tracking grant announcements we are able to present these grant opportunities to our clients as soon as they are released. California Consulting will provide you with a Grant Activity Report monthly detailing the grants available, grants in progress and grants submitted. You will also be provided with available grant opportunities on an ongoing basis.
 4. **Client Commitment:** When identifying grants that meet the your needs and funding priorities, your Project Manager will advise you of the estimated time commitment required from your staff.
 5. **Grant Preparation Process:** When your staff and California Consulting agree to pursue a grant, we will develop a checklist and schedule. The checklist and schedule will include what things you will be responsible for and when we will need them submitted. We need your staff involved in the grant preparation process to provide required information we don't have access to. The Project Manager will provide you with grant portions along the way to review for content accuracy. The more engaged you are able to be in this process, the higher quality the application will be. California Consulting retains copies of all grants we've submitted. If the application was successful, we use it as a guide for future grants.

Below is a list of general tasks for our grant process:

- a. Create a task timeline with due dates
- b. Ensure the proposed project meets the grant agency's requirements
- c. Review similar successful grant applications and apply where possible

- d. Collect information on the project
 - e. Meet with staff to create an accurate scope of work, budget, timeline, narratives, and cost analysis
 - f. Obtain letters of support when necessary
 - g. Draft proposals and send to staff for review
 - h. Incorporate staff edits in final drafts
 - i. Submit completed application timely
 - j. Monitor funding agency until grant awards are announced.
6. **Quality Assurance:** California Consulting takes pride in our impeccable grant applications. We are successful in this area due to our thorough quality assurance measures. Our Grant Managers conduct group meetings with all Project Managers regularly. In addition, our Grant Managers meet individually with each Project Manager to review each client. These meetings thoroughly discuss each client's needs, what grants are being worked on and what additional grants may be a good fit. Our Grant Managers review grant applications prior to submission. This ensures the best quality product before the grant application is submitted.
7. **Facilitation of Partnership Meetings:** Our Project Managers will arrange and schedule meetings with key personnel to review all grants prior to submission to ensure application accuracy.
8. **Timely Submission:** We create a precise timeline to ensure the grant is submitted on time. This timeline not only captures the submission deadline, but we create other deadlines in order to obtain the information needed for a quality submission. We believe if everyone is on the same page and is aware of what needs to be done, we can limit scrambling at the last minute.
9. **Funding Agency Monitoring:** California Consulting will monitor the Funding Agency until grant awards are announced.
10. **Grant Administration:** Some grants require post award compliance, reporting and administration. California Consulting will prepare required agency reports and submit them by the required due date. We propose that to the extent legally allowed, the Client hire California Consulting as grant administrators when dollars are available from within the grant (at no additional cost to you). When grant dollars from the grant are not available for administration, reporting and evaluation purposes we will provide these services to the Client for a monthly fee, or a one-time fee based on the Client's preference. If the Client chooses the monthly retainer option, grant administration services are included.
11. **Monthly Progress Reporting:** California Consulting will prepare a monthly report reflecting grants in progress, grants submitted and grants awarded. This will provide you and your Council/Board with a clear return on investment.

Pricing

California Consulting offers the following pricing option for Grant Writing services.

Per Grant Option

We propose a cost on a “Per Grant” basis, plus reimbursement of out of pocket expenses. Grant research, grant identification and administration can be provided at an hourly rate of \$95.00. The following is a breakdown of cost per grant:

Grant Amount	Cost
Up to \$10,000	\$1,000
\$10,001 - \$50,000	\$3,000
\$50,001 - \$100,000	\$4,000
\$100,001 - \$250,000	\$6,000
*Over \$250,000	\$8,000 - \$12,000

**Cost will be determined based on complexity of grant preparation for grants exceeding \$250,000*

For research completed at an hourly rate, Client may specify a “not to exceed” amount.

TUTTLE & McCLOSKEY

750 East Bullard Avenue, Suite 101
Fresno, California 93710
(559) 437-1770
FAX: (559) 437-0150

Memo

TO: Interim City Manager, Rudy Hernandez

FROM: Daniel T. McCloskey, City Attorney

DATE: October 31, 2018

RE: Animal Shelter Contract

You had requested an opinion regarding the ability of the City to terminate the current animal shelter contract. The contract provides as follows:

1. *The initial term of this Agreement shall be from December 1, 2015, to June 30, 2016. Subject to the terms of this paragraph relating to changes in compensation or other terms of the Agreement, on the expiration of this initial term, this Agreement shall automatically renew for successive one (1) year periods, unless either party elects not to renew the Agreement by providing at least sixty (60) days written notice to the other party prior to the expiration of the initial term or any successive one (1) year term. Further, any change in compensation or any other term of this Agreement must be proposed by the party seeking that change, in writing, at least sixty (60) days prior to the expiration of the initial term or any successive term, and unless the parties agree to a change, either as proposed or as negotiated between the parties, prior to the expiration of the initial or any successive term, this Agreement shall not automatically renew for any successive one (1) year period and shall, instead, expire.*

Either party may terminate this Agreement for a material breach if the breach is not cured within fifteen (15) days after written notice of the breach. If Orange Cove terminates this Agreement for a material breach, no further compensation shall be due FOCAS. Orange Cove and FOCAS may also pursue any available judicial remedy to enforce the terms of this Agreement.

The City can terminate the contract for a material breach, and, it is my understanding that there has been a material breach of the contract. Other this provision the City would need to give a fifteen day notice of breach, and, after fifteen days terminate the contract, we can also give them a sixty day notice, although sixty days of notice to the prior year should have been sent last month. The contract's date is effective yearly date is December 1, each year.

In order to terminate for cause, we would need to provide the cause for termination in writing to the FOCAS group that currently does the animal control services. The best way to transition is to try and work with the group to make the transition go as effective as possible.



REPORT TO CITY AND SUCCESSOR AGENCY

November 14, 2018

To: Mayor and Council / Successor Agency Board
From: Rudy Hernandez, Interim City Manager
SUBJECT: Provide Direction on use of Successor Agency Housing Bond Proceeds and Consider Contract with RSG, Inc. to provide Housing Rehabilitation Loan Program Procedures and Loan Processing

BACKGROUND:

The Successor Agency to the Orange Cove Redevelopment Agency ("Successor Agency") is responsible for expending remaining bond proceeds from the 2014 Tax Allocation Refunding Bonds, Series A ("2014 Bonds"), which refunded bonds originally issued in 2004 by the former Redevelopment Agency to fund capital improvement and housing projects. The 2014 Bonds are qualified as a tax-exempt and the expenditure of proceeds must be used in accordance with applicable tax laws and bond covenants.

On July 16, 2014, the Successor Agency Board adopted Resolution No. 2014-07 approving a Bond Expenditure Plan dedicating \$389,759 of non-housing bond proceeds to Community Center and Park Improvements and \$332,630 of housing bond proceeds to Housing Rehabilitation Grants to make exterior improvements to single- and multi-family homes owned or rented to low and moderate income households. The Bond Expenditure Plan was approved by the California Department of Finance ("DOF") on August 28, 2014.

The Successor Agency has spent most of the non-housing bond proceeds improvements to the Community Center and Eaton Park. However, the housing bond proceeds have not been spent due to limited staff time and resources available to implement a housing rehabilitation program.

Today, we are asking the Successor Agency Board to reconsider options to spend approximately \$336,000 in housing bond proceeds that remain available. If the Board wishes to continue funding Housing Rehabilitation Grants, Successor Agency staff recommends approving a contract with RSG, Inc. to create and implement that program.

RSG currently consults the Successor Agency and Housing Successor, and has experience administering housing loan programs throughout the State.

Based on the Board's direction, staff plans on preparing a new Bond Expenditure Plan that transfers remaining bond proceeds from the Successor Agency to the City. This will allow the City to spend remaining bond proceeds without DOF approval and make the Successor Agency eligible to file a Last and Final Recognized Obligation Payment Schedule ("ROPS"). The new Bond Expenditure Plan will be presented to the Successor Agency Board and Oversight Board in January 2019 for its consideration.

EXPENDITURE OPTIONS

When the original Bond Expenditure Plan was adopted in 2014, the Successor Agency Board considered using housing bond proceeds for the following projects. The Successor Agency may consider applying housing bond proceeds to one or both options, or provide alternative direction.

1. Rehabilitation Loans/Grants – Forgivable loans to property owners to make exterior improvements to single- and multi-family homes that are occupied by low and moderate income households. Loans must be forgivable because the City cannot receive loan payments without violating tax-exempt requirements. An estimated 12 properties could be assisted with available housing bond proceeds, assuming an average loan amount of \$25,000.

When a Rehabilitation Loan Program is designed, the City can define a list of eligible improvements and assign priorities. In general, they should address health and safety deficiencies, exterior deterioration of properties, and, if funds are available, other needed improvements to improve quality of life. Sample improvements include:

- Correct Code Violations
- Refurbish Exterior Items (new roofs, driveway/walkway repairs, etc.)
- Exterior Cosmetic Improvements (repainting, repair awnings, etc.)
- Security Improvements (upgrade locks, security lighting and fencing, etc.)
- Energy Efficiency Improvements (HVAC replacement/upgrades, install insulation, low flow plumbing, etc)
- ADA improvements (handlebars in showers, etc)

The City can set a minimum and maximum loan amount when it creates the program. If the City wants to maximize the number of households assisted, it can set a lower cap (around \$25,000). If the City wants to assist more substantial rehabilitation efforts (new foundations, etc.) it can set a higher cap with the understanding that fewer households will be assisted.

If this option is chosen, staff recommends hiring RSG, Inc. to create and implement a Housing Rehabilitation Grant Program to provide the expertise and resources necessary for a successful program. RSG's proposal provides a detailed scope of services and is attached to this staff report. The proposed fee is \$30,000 billed on a time-and-materials basis. The actual fee will vary based on the number of loan applications received and granted. RSG's fee may be paid using housing bond proceeds.

2. Infrastructure Improvements – Infrastructure improvements that are directly related to and necessary to develop affordable housing. This is a good option if there is an existing or upcoming affordable housing development or improvement that needs infrastructure improvements. If there is no known project, it could be difficult to spend housing bond proceeds in a timely manner.

Affordability covenants must to be recorded on any housing units assisted by bond proceeds restricting units to low and moderate income households.

The City can use a portion of the bond proceeds to fund administrative costs related to a bond project, such as RSG's contract and staff time spent marketing a Housing Rehabilitation Program. The administrative activities funded by the bond proceeds would have to be duties and responsibilities that are above and beyond normal administrative duties. Thus, the activities must be a result of the bond project and are outside staff's normal job description duties or budget allocation. Bond proceeds should not be used as working capital to fund administrative activities. Additionally, it will be important for staff to maintain an accurate record of time or contracts related to the bond project.

FISCAL IMPACT:

Tax-exempt bond proceeds should be spent in a timely manner to avoid IRS penalties. If RSG's \$30,000 contract is approved, their fee would be paid out of housing bond proceeds.

RECOMMENDATION:

Staff recommends that the Successor Agency Board inform staff of its preferences for spending Housing Bond Proceeds, and approve a contract with RSG, Inc. for Housing Rehabilitation Loan Program Procedures and Loan Processing if desired.

Attachments:

1. RSG Proposal for Housing Rehabilitation Loan Program Procedures and Processing
2. Joint Resolution of the City Council and Successor Agency Board Approving RSG Contract for Housing Rehabilitation Loan Program Procedures and Processing

**CITY COUNCIL RESOLUTION NO. 2018 -
SUCCESSOR AGENCY RESOLUTION NO. ____**

**A JOINT RESOLUTION OF THE CITY COUNCIL AND SUCCESSOR
AGENCY TO THE ORANGE COVE REDEVELOPMENT AGENCY
APPROVING A CONTRACT WITH RSG, INC. TO PROVIDE CONSULTING
SERVICES FOR REHABILITATION LOAN PROGRAM DESIGN AND LOAN
PROCESSING USING HOUSING BOND PROCEEDS**

WHEREAS, on January 26, 2012, the City Council adopted Resolution No. 2012-09 electing to serve as the Successor Agency to the former Orange Cove Redevelopment Agency ("Successor Agency") pursuant to the Dissolution Act (enacted by Assembly Bills 26 and 1484 and Senate Bill 107, as codified in the California Health & Safety Code, or "HSC"); and

WHEREAS, on July 16, 2014, the Successor Agency adopted Resolution No. 2014-07 approving a Bond Expenditure Plan dedicating housing bond proceeds from the Successor Agency's 2014 Tax Allocation Refunding Bonds ("Housing Bond Proceeds") to make Housing Rehabilitation Grants; and

WHEREAS, a Housing Rehabilitation Grant program has not been initiated due to limited staff resources; and

WHEREAS, the Successor Agency Board reconsidered options to spend Housing Bond Proceeds at its meeting on November 14, 2018, and decided to apply Housing Bond Proceeds to a Housing Rehabilitation Loan Program ("Program"), at least in part; and

WHEREAS, the Housing Bond Proceeds might be transferred from the Successor Agency to the City pending approval of a new Bond Expenditure Plan by the City Council, Successor Agency Board, Oversight Board, and California Department of Finance; and

WHEREAS, the City Council and Successor Agency desire to jointly approve a contract with RSG, Inc. to provide consulting services for Rehabilitation Loan Program Design and Loan Processing as outlined in the proposal attached as Exhibit "A" ("RSG Contract") to be funded by Housing Bond Proceeds.

NOW, THEREFORE, THE CITY COUNCIL AND SUCCESSOR AGENCY TO THE ORANGE COVE REDEVELOPMENT AGENCY DO HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and incorporated herein by reference.

Section 2. Contract Approval. The RSG Contract is hereby approved.

Section 3. Execution and Transmittal. The City Manager is hereby authorized and directed to take such other and further action consistent with this resolution and sign and transmit

any documents, as necessary, in order to implement this Resolution on behalf of the City and Successor Agency.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council and Successor Agency, on the 14th day of November, 2018 by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

VICTOR P. LOPEZ, MAYOR and
SUCCESSOR AGENCY CHAIRPERSON

ATTEST:

Melanie A. Carter, CITY CLERK and
AGENCY SECRETARY

APPROVED AS TO FORM:

DAN MCCLOSKEY, CITY ATTORNEY and
SUCESSOR AGENCY COUNSEL

STATE OF CALIFORNIA)
COUNTY OF FRESNO) ss.
CITY OF ORANGE COVE)

I, Melanie A. Carter, hereby certify that I am the duly appointed City Clerk/Agency Secretary of the City of Orange Cove and that the foregoing resolution was duly adopted at a regular meeting of the City Council/Successor Agency held on the 14th day of November, 2018.

Melanie A. Carter, City Clerk and
Agency Secretary



17872 GILLETTE AVE.
SUITE 350
IRVINE, CA 92614

714 541 4585
INFO@WEBRSG.COM
WEBRSG.COM

Via Electronic Mail

November 7, 2018

Rudy Hernandez, Interim City Manager
ORANGE COVE SUCCESSOR AGENCY/
CITY OF ORANGE COVE
633 Sixth Street
Orange Cove, CA 93646

**PROPOSAL FOR CONSULTING SERVICES ~ REHABILITATION LOAN
PROGRAM DESIGN AND LOAN PROCESSING**

Dear Mr. Hernandez:

RSG, Inc. ("RSG") is pleased to submit this proposal to create and administer a Rehabilitation Loan Program ("Program") for the City of Orange Cove ("City") and its redevelopment Successor Agency. The Orange Cove Successor Agency has approximately \$336,000 of tax exempt housing bond proceeds available from the 2014 Tax Allocation Refunding Bonds ("Housing Bond Proceeds") that may be spent on increasing the City's supply of affordable housing. The Successor Agency Board approved a Bond Expenditure Plan in 2014 that allocated the funds for providing housing rehabilitation grants or forgivable loans to make exterior improvements to housing occupied by low and moderate income households. The plan was approved by the California Department of Finance ("DOF"), and the use of bond proceeds has been approved on the Successor Agency's Recognized Obligation Payment Schedule ("ROPS") every year since 2014. However, a home rehabilitation program has not been implemented due to limited staff resources.

This proposal presents a scope of work to design a Rehabilitation Loan Program ("Program") for residences occupied by low and moderate income households. It includes:

- Creating Program guidelines, eligibility criteria, and procedures; and
- Loan eligibility review and processing services.

Our firm would ensure a comprehensive, thorough, and responsive turnaround of applications to ensure that prospective buyers are screened independently and loans are timely processed.

RSG has provided comprehensive affordable housing and other community development services to public agencies throughout California since 1979, and has consulted the Orange Cove Successor Agency and Housing Successor Agency since 2012. Our housing services include strategic planning, feasibility analysis, project negotiations, development oversight, and program administration and oversight. We have extensive affordable housing, loan eligibility, and compliance monitoring experience. We currently provide on-going affordable housing program development and administration for numerous home loan projects in the Cities of Murrieta, Avalon, Aliso Viejo, Irwindale, and Moreno Valley. Through our extensive experience in all aspects of affordable housing, RSG staff is completely familiar with the laws relating to affordability and the process involved with income determination and verification, eligibility review, housing cost allowances, and more.

SCOPE OF SERVICES

For the purposes of this proposal, RSG anticipates processing up to 12 loan applications and will complete the following services.

Task 1 – Create Program Procedures and Parameters

RSG will work with staff and legal counsel to create procedures and parameters for the Program including:

- Application form and procedures
- Income guidelines and eligibility criteria
- Eligible rehabilitation improvements (capital improvements, etc.)
- Required documentation to verify incomes and the cost and scope of improvements
- Letter templates to approve and deny loans
- Loan terms (forgivable loan as long as terms are met)
- Loan document templates
- Affordability covenant template

Affordability covenants must to be recorded on any housing units assisted by bond proceeds restricting units to low and moderate income households for at least 45 years (for ownership housing) or 55 years (for rental housing). Program loans must be forgivable because the City cannot receive loan payments without violating the bond's tax-exempt requirements. RSG recommends issuing loans instead of grants to compel loan recipients to comply with affordability restrictions. If the properties do not comply with affordability requirements, the loan would need to be repaid. Repayments would be reinvested into a new Program loan.

The City / Successor Agency would be responsible for marketing the Program and soliciting applications.

Task 2 – Verify Applicant Eligibility

RSG will review applications and backup data to ensure they are complete and documentation is valid. Once an application is deemed complete, RSG will determine the applicant's eligibility regarding income qualification and other eligibility criteria detailed in the Program requirements. If an applicant meets the initial requirements, RSG will prepare a pre-approval letter on behalf of the City.

Task 3 – Execute Loan Documents

Once pre-approved, the applicant will be required to submit quotes and/or invoices to verify the scope of rehabilitation. RSG will issue a final approval letter and coordinate with staff to issue a check or bank transfer for the loan. RSG will work with City staff to determine if vendors can be paid directly or if the applicant will be reimbursed; the City might consider creating an approved vendor list. The City could require the applicant to submit proof of payment to vendors or an invoice to ensure rehabilitation is completed as planned.

RSG will prepare all loan documents and affordability covenants for the borrower and City to execute. The City will be responsible to finalizing and recording loan documents and covenants.

EXPERIENCE

Housing Improvement Program –Irwindale Redevelopment Agency

RSG designed a comprehensive housing improvement program for the Irwindale Redevelopment Agency. The adopted programs include housing rehabilitation grants and loans, neighborhood revitalization, and first time homebuyer loans. This involves initial household interviews, reviewing income tax and other financial statements, assisting qualified households in preparing and executing documents, recording documents, cash flow management, and annual transmittal of program information notices, and annual eligibility recertification. RSG continues to manage the programs and administer the loans.

Theresa Olivares, Finance Director
626.430.2220

Affordable Housing Home Purchase Loan Program – City of Aliso Viejo

RSG designed a comprehensive affordable housing implementation program for the City of Aliso Viejo. The adopted program includes first time homebuyer loans. This involves initial household interviews, reviewing income tax and other financial statements, assisting

qualified households in preparing and executing documents, coordination between lenders, escrow, title and homebuyers throughout the purchase process, recording documents, and annual transmittal of program information notices, and annual eligibility recertification.

Erica Roess, Senior Planner
949.425.2528

Affordable Housing NSP Home Purchase Loan Program – City of Moreno Valley

RSG provided the administrative services for the City's NSP Home Purchase Loan Program which included file intake, working with the potential borrower, lender, and developer to collect necessary income and credit information, and conducting a complete assessment of the application and backup data to ensure it is complete and documentation is valid. RSG provided underwriting review of debt to income ratio etc. and housing cost examination to ensure compliance with requirements of the City's program

Dena Heald, Financial Resources Director
951.413.3063

FEE QUOTE

RSG will complete Task 1 to Create Program Procedures and Parameters for an estimated \$7,000 billed on a time-and-materials basis. This includes attendance at one meeting at City Hall to review the proposed Program with staff and/or City Council.

RSG will conduct the eligibility review and verify that the applicant meets Program requirements and that supporting income documentation is complete and accurate. The fee for these services is based upon a "per case" basis and is as follows:

Eligibility Review	\$700 per loan
Loan Document Preparation/Processing Fee	\$1,300 per loan

Eligibility review fee will be due upon eligibility determination. The loan document preparation and processing fee will be due upon recordation of loan documents. In the event the loan does not close, RSG will charge on a time and material basis, not to exceed the fixed fee.

CONTRACT BUDGET AMOUNT

While it is difficult to estimate the number of loan inquiries and how many applicants will undergo the review process to successfully find a qualified home buyer, RSG believes

that a budget of \$30,000 will be sufficient for all services outlined above for processing up to 12 loan applications. The estimated not-to-exceed fee includes Tasks 1 to 3 described above and coordination with all parties, setting up the process with the City, and other miscellaneous items. A detailed billing will be submitted monthly for payment. Our fee is based upon an estimate of the number of hours needed for each task. If the Scope of Services is substantially changed in the future, RSG will notify the City and request a fee adjustment.

The hourly fee will be based upon the following billing rates:

Principal	\$235
Senior Associate	\$180
Associate	\$160
Senior Analyst	\$135
Analyst	\$125
Research Assistant	\$110

ASSIGNED PERSONNEL

Tara Matthews would be the RSG Principal responsible for overseeing all engagement activities. In this capacity, Ms. Matthews would provide project oversight, attend meetings as needed, and be the point of contact for all concerns staff may have regarding RSG's performance. Ms. Matthews manages the firm's housing compliance and eligibility review activities. She has over 14-years of affordable housing experience. Ms. Suzy Kim, Senior Associate, would help oversee the engagement as needed. Ms. Kim has consulted Orange Cove since 2012 and is very familiar with the Successor Agency's needs and requirements.

Brett Poirier, Senior Analyst, would be assigned as Project Manager, interfacing with staff on a continuing basis. Mr. Poirier has experience qualifying borrowers with down payment assistant programs, such as the California Homebuyer's Down Payment Assistance Program, as well as affordable housing compliance monitoring experience for the cities of Moreno Valley, Huntington Beach, Fontana, and Brea. Ms. Rosa Romero, Housing Analyst will assist with the engagement as needed. Ms. Romero has 14 years of experience with analyzing loan documentation for accuracy and/or errors. She has experience ensuring loan application data is complete and meets established guidelines, including loan amount, borrower income, assets, liabilities, and length of employment.

Rudy Hernandez
ORANGE COVE SUCCESSOR AGENCY / CITY OF ORANGE COVE
November 7, 2018
Page 6

Thank you for considering RSG for this engagement. Please do not hesitate to contact us with additional information needs. If you should require RSG's recent experience with programs of this nature, we will be happy to provide a detailed narrative of our experience and/or references.

Sincerely,
RSG, INC.



Tara Matthews
Principal