



AGENDA

Victor P. Lopez, Mayor

Diana Guerra Silva, Mayor Pro Tem

Roy Rodriguez, Council Member

Josie Cervantes, Council Member

Esperanza Rodriguez, Council Member

WEDNESDAY, JUNE 23, 2021 - 6:30 P.M.

Orange Cove Council Chambers

633 6th Street, Orange Cove, California 93646

LIVE MEETING

TELECONFERENCE

(CALL 888-204-5987 ACCESS CODE 8166599#)

A. Call to Order/Welcome

Roll Call
Invocation
Flag Salute

B. Confirmation of Agenda

C. Consent Calendar

1. City Warrants for the Month of May 2021

D. Administration

Events Committee

2. **SUBJECT:** Presentation by David Lopez, Events Committee Member, update report regarding the Budget for Independence Day Celebration scheduled on July 2, 2021

Recommendation: Council to review and discuss the budget for the Independence Day Celebration scheduled on July 2, 2021

Interim City Manager:

3. **SUBJECT:** Contract Documents with the Department of Education of the State of California for the Purposed of Providing Child Care and Development Services in the Fiscal Year 2021-2022

Recommendation: Council to consider approving Resolution No. 2021-23 Department of Education of the State of California for the Purposed of Providing Child Care and Development Services in the Fiscal Year 2021-2022

4. **SUBJECT:** Financial Updates

Recommendation: Information Only

5. **SUBJECT:** Rescinding Approval of Discontinuance of No Water Shut Off Policy Message from the State Water Resources Control Board

Recommendation: Council to rescind approval of the discontinuance of the no water shut off policy

E. Public Forum

Members of the public wishing to address the City Council on an item that is not on the agenda may do so now. No action will be taken by the City Council this evening. But items presented may be referred to the City Manager for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes. When addressing the Council, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments.

F. City Manager's Report

G. City Attorney's Report

H. City Council Communications

I. Closed Session

6. Performance Evaluation pursuant to Government Code Section 54957
Title: City Manager

J. Reconvene City Council Meeting

K. Adjournment

ADA Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 626-4488 ext.

214. Notification 48 hours prior to the meeting will enable the city to make arrangements to ensure accessibility to this meeting.

Documents: Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at front counter at City Hall and at the Orange Cove Library located at 815 Park Blvd., Orange Cove, CA during normal business hours. In addition, most documents are posted on City's website at cityoforangecove.com.

STATEMENT ON RULES OF DECORUM AND ENFORCEMENT

The Brown Act provides that members of the public have a right to attend public meetings, to provide public comment on action items and under the public forum section of the agenda, and to criticize the policies, procedures, or services of the city or of the acts or omissions of the city council. The Brown Act also provides that the City Council has the right to exclude all persons who willfully cause a disruption of a meeting so that it cannot be conducted in an orderly fashion.

During a meeting of the Orange Cove City Council, there is a need for civility and expedition in the carrying out of public business in order to ensure that the public has a full opportunity to be heard and that the Council has an opportunity to conduct business in an orderly manner. The following is provided to place everyone on notice of the rules of decorum and enforcement.

GENERAL RULES OF DECORUM

While any meeting of the City Council is in session, the following rules of decorum shall be observed:

1. All remarks shall be addressed to the City Council as a whole and not to any single member, unless in response to a question from a member of the City Council.
2. A person who addresses the City Council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct (i) which is likely to provoke others to violent or riotous behavior, (ii) which disturbs the peace of the meeting by loud and unreasonable noise, (iii) which is irrelevant or repetitive, or (iv) which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.
3. A person, other than members of the Council and the person, who has the floor, shall not be permitted to enter into the discussion unless requested by the mayor to speak.
4. Members of the City Council may not interrupt a person who has the floor and is making public comments. Members of the City Council shall wait until a person completes his or her public comments before asking questions or commenting. The mayor shall then ask Councilmembers if they have comments or questions.
5. No person in the audience at a Council meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language,

whistling, stamping of feet or other acts which disturb, disrupt or otherwise impede the orderly conduct of any Council meeting.

ENFORCEMENT OF DECORUM RULES
(Resolution No. 2012-16)

While the City Council is in session, all persons must preserve order and decorum. A person who addresses the city council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct which is likely to provoke others to violent or riotous behavior, which disturbs the peace of the meeting by loud and unreasonable noise, which is irrelevant or repetitive, or which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.

The mayor or other presiding officer shall request that a person who is breaching the rules of decorum cease such conduct. If after receiving such a warning, the person persists in breaching the rules of decorum, the mayor or other presiding officer may order the person to leave the City Council meeting. If such person does not leave, the mayor or presiding officer may request any law enforcement officer who is on duty at the meeting as sergeant-at-arms to remove the person from the Council Chambers. In the event there is no one from law enforcement present, the mayor or presiding officer may direct the City Manager to contact law enforcement.

In accordance with the Point of Order Rule 4.6, the majority of the Council may overrule the mayor if the majority of the Council believes the mayor or other presiding officer is not applying the rules of decorum appropriately.

REPORT.: Jun 16 21 Wednesday
 RUN....: Jun 16 21 Time: 10:08
 Run By.: Dora Silva

CITY OF ORANGE COVE
 Cash Disbursement Detail Report
 Check Listing for 05-21 thru 05-21 Bank Account.: 1010

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 ID #: PY-DP
 CTL.: ORA

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
045764	05/04/21	PHY01	PHYLLIS MENDEZ	-261.00	04192020u	Ck# 045764 Reversed
047126	05/03/21	ASI00	ASI ADMINISTRATIVE SOLUTI	134.50	04/29/21	HEALTH INSURANCE
047127	05/03/21	DIO00	DIONICIO RODRIGUEZ JR.	1425.00	04/26/21	PROFESSIONAL SERVICES WTP
047128	05/03/21	HER01	RUDY HERNANDEZ	8800.00	105	FINANCIAL CONSULTING/INTERIM CITY MANAGER SERVICES
047129	05/03/21	OCL02	ORANGE COVE LIQUOR	186.09	04/28/21	RETURN CHECK REASON STALE DATE OVER 90 DAYS & FEE
047130	05/03/21	QUI05	QUIL CORPORATION	148.94 53.44 216.70	16086324 16122265 16188926	OFFICE SUPPLIES FOR ALL DEPTS. INV #16086324 OFFICE SUPPLIES FOR ALL DEPTS. INV #16122265 OFFICE SUPPLIES FOR ALL DEPTS. INV #16188926
Check Total.....:				419.08		
047131	05/03/21	RR001	ROY RODRIGUEZ	383.00	05/03/21	MEDICAL REIMBURSEMENT
047132	05/04/21	PHY01	PHYLLIS MENDEZ	261.00	04192020y	Ck# 047132->045764 Replacement
047133	05/05/21	ALR01	SPARKLETTIS	181.59 213.00	843030121 843040121	WATER SERVICE & EQUIPMENT RENTAL #11244843 030121 WATER SERVICE & EQUIPMENT RENTAL #11244843 030121
Check Total.....:				394.59		
047134	05/05/21	AST00	ASI ADMINISTRATIVE SOLUTI	578.77	03/29/21	HEALTH INSURANCE
047135	05/05/21	CEN03	CENTRAL VALLEY LOCK & SAF	105.00	58132	REPLACED USER CODE AT CITY HALL INV #58132
047136	05/05/21	FGS01	FRUIT GROWERS SUPPLY CO	55.79 23.67 37.77 12.70 4.17 15.07 42.44 27.99 8.12	92213256 92215005 92216657 92216996 92217761 92217769 92219636 92220858 92221100	SPRAY FOR TREES AT CITY HALL INV #92213256 CLEANING SUPPLIES INV #92215005 WATER HOSE INV #92216657 TRASH PICKER INV #92216996 WATER LEAK SUPPLIES INV #92217761 WATER LEAK SUPPLIES INV #92217769 WATER NOZZLE PISTOL & TRASH PICKER INV #92219636 SPRINKLER INV #92220858 WATER LEAK REPAIRS INV #92221100
Check Total.....:				227.72		
047137	05/05/21	OCP02	ORANGE COVE FIRE PROTECTI	23440.95 25992.89	04/20/21 05/05/21	20-21 MEASURE O 2ND APPORTIONMENT APRIL 2021 20-21 MEASURE O 1ST APPORTIONMENT DECEMBER 2020
Check Total.....:				49433.84		
047138	05/05/21	PGE01	PG & E	23699.11	04/22/21	UTILITIES ELECTRICITY FOR ALL DEPTS.
047139	05/05/21	PRICE	PRICE PAIGE & COMPANY	7740.00	18913	PROFESSIONAL SERVICES RENDERED INV #18913
047140	05/05/21	RPB01	ROD'S PAINT & BODY	2555.99	05/05/21	VEHICLE REPAIRS 2010 FORD TRANSIT XLT
047141	05/05/21	SBS01	SELECT BUSINESS SYSTEMS	11.00 11.00 11.00	310800 311323 313228	WASTE TONER BOTTLE FOR CITY HALL INV #310800 TONER COLLECTION CONTAINER MX-C301W FOR PD #311323 YELLOW TONER MX-C250/MX-C300 FOR CITY HALL #313228
Check Total.....:				33.00		
047142	05/05/21	TOF01	THE OFFICE CITY	181.35	IN1689889	OFFICE SUPPLIES FOR ALL DEPTS. INV #IN-1689889
047143	05/05/21	USB02	US BANK N.A. CM 9705	4108.75	05/03/21	FISCAL AGENT-WATER FUND ACCT: 95424500
047144	05/05/21	UWB01	UNWIRED BROADBAND	249.99 249.99	01027752 01048269	COMMUNICATION INVOICE #INV01027752 COMMUNICATION INVOICE #INV01048269
Check Total.....:				499.98		
047145	05/07/21	BWS01	BARTLE WELLS ASSOCIATES	1335.00	1008A	BUILDING, PLANNING & DIFF FEES INV #1008A
047146	05/07/21	CMS01	CORBIN WILLITS SYSTEM	910.00 938.47 1365.00	00C10115 00C10215 00C10228	WORKED WITH DORA ON PAYROLL INV #00C10115 ENHANCEMENT & SERVICES FEES INV #00C10215 WORKED W/DORA ON PAYROLL & PROF. SERVICES
Check Total.....:				3213.47		
047147	05/07/21	GI001	GALL'S INC.	5155.50	OR1790433	DELTA BALLISTIC HELMET,FACE SHIELD,ENTRY SHIELD
047148	05/07/21	SBS01	SELECT BUSINESS SYSTEMS	129.35	309928	MONTHLY METER RATE CHARGES INV #309928

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047148	05/07/21	SBS01	SELECT BUSINESS SYSTEMS	11.00 470.05 13.95 156.66	309936 310977 311027 312207	CYAN TONER MX-C250/MX-C300 FOR CITY HALL MONTHLY METER RATE CHARGES INV #310977 MAGENTA & BLACK TONER CARTRIDGE FOR CITY HALL MONTHLY METER RATE CHARGES INV #312207
			Check Total.....:	781.01		
047149	05/07/21	ZER01	ZERO NOX	79714.19	JE-1070	PURCHASE OF 4 ELECTRIC UTILITY FROM ZERO NOX
047150	05/10/21	HER01	RUDY HERNANDEZ	990.00 -990.00	05/10/21 05/10/21u	FINANCIAL CONSULTING/INTERIM CITY MANAGER SERVICES Ck# 047150 Reversed
			Check Total.....:	.00		
047151	05/10/21	HER01	RUDY HERNANDEZ	1210.00	051021	FINANCIAL CONSULTING/INTERIM CITY MANAGER SERVICES
047152	05/11/21	ACE02	ACE TROPHY	59.39	46053	BIKE MASTERS INV #46053
047153	05/11/21	APV01	ARAMARK- ACCOUNTS RECEIVA	106.96 67.81	503004222 503004230	JANITORIAL SERVICES FOR PD INV #1503004222 JANITORIAL SERVICES FOR PD INV #1503004230
			Check Total.....:	174.77		
047154	05/11/21	ASI00	ASI ADMINISTRATIVE SOLUTI	832.00 45.00	A1012296 APRIL2921	MONTHLY MEDICAL ADMIN. FEES FOR APRIL 2021 HEALTH INSURANCE
			Check Total.....:	877.00		
047155	05/11/21	ATT05	AT & T	591.26 817.87	016370932 X04192021	COMMUNICATION FOR PD INV #000016370932 AT&T FIRSTNET ACCT #287287201576
			Check Total.....:	1409.13		
047156	05/11/21	CAR02	CARTOZIAN'S AIR CONDITIOI	696.99 314.35 241.95 153.25 350.00 335.46 258.00	17258-JL 17262-PD 17253-MUN 17254-2ND 17257-COM 17263-CIT 17264-SRC	J.LOPEZ CENTER AC/HEATING SERV. INV #17258-JL PD/FIRE DEPT. AIR & HEATING SERVICES WWTP AC/HEATING SERVICES INV #17253-MUNSO WTP AC/HEATING SERVICES INV #17254-2NDWW COMMUNITY CENTER AC/HEATING SERV. INV #17257-COMMU CITY HALL AC/HEATING SERVICES INV #17263-CITYH SENIOR CENTER A/C & HEATING SERV. INV #17264-SRCEN
			Check Total.....:	2350.00		
047157	05/11/21	CPCA1	CALIFORNIA POLICE CHIEFS	348.00	18375	MEMBERSHIP RENEWAL INV #18375
047158	05/11/21	DOC01	DEPT. OF CONSERVATION	195.66	05/11/21	STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD
047159	05/11/21	FCSEFF	FRESNO COUNTY SHERIFF	788.76	SO18348	PRISONER PROCESSING LIVE-SCAN INV #SO18348
047160	05/11/21	FOO02	FOOTHILL AUTO TRUCK & AG	13.49 88.15	887220 887224	PD VEHICLE HEADLIGHT LAMP INV #13.49 NEW BATTERY/PATROL UNIT INV #887224
			Check Total.....:	101.64		
047161	05/11/21	KOEFR	KOEFRAN INDUSTRIES, INC.	205.00	000453025	MONTHLY SERVICES CHARGE INV #0000453025
047162	05/11/21	OCL02	ORANGE COVE LIQUOR	4432.19	APRIL2021	GAS FOR PD MONTH APRIL 2021
047163	05/11/21	PAT07	ENCARNACION PATLAN	147.90	05/11/21	MILEAGE REIMBURSEMENT FOR E. PATIAN
047164	05/11/21	PD001	PENA'S DISPOSAL	35821.49	APRIL2021	UTILITY ACCOUNTING FOR APRIL 2021
047165	05/11/21	PSP01	PSP STORES LLC	46.41	076483333	DOG FOOD FOR ANIMAL SHELTER INV #10-076483333
047166	05/11/21	SOU02	SOUTH COUNTY VETERINARY H	66.00	245508	ANIMAL CONTROL DEPT. EUTHANASIA AND DISPOSAL FEE
047167	05/11/21	STA02	STATE CONTROLLER DEP. ACC	1842.60	00002721	ANNUAL STREET REPORT 2019/2020 INV #FAUD-00002721
047168	05/11/21	TM001	TUTTLE & MCCLOSKEY	4279.50	1895	ATTORNEY PROFESSIONAL ALLOCATION COSTS
047169	05/11/21	VIN02	VINCENT COMMUNICATIONS, I	86.48	81360	RADIO UNIT 20-08 LT. PENA REPAIR INV #81360
047170	05/13/21	APV01	ARAMARK- ACCOUNTS RECEIVA	54.98 47.31 52.98 37.71	503000472 503000473 503000479 503000485	JANITORIAL SUPPLIES FOR WTP INV #1503000472 JANITORIAL SUPPLIES FOR CITY YARD INV #1503000473 JANITORIAL SUPPLIES FOR WWTP INV #1503000479 JANITORIAL SUPPLIES FOR CITY HALL INV #1503000485
			Check Total.....:	192.98		
047171	05/13/21	CEN03	CENTRAL VALLEY LOCK & SAF	32.77	57755	KEYS FOR SIGNAL LIGHT ON SOUTH & ANCHOR INV #57755

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
047172	05/13/21	DG001	DIANA GUERRA SILVA	365.09	05/13/21	MEDICAL REIMBURSEMENT
047173	05/13/21	HER40	HERRERA RAFAEL	50.32	114593	PACKAGING VIA FEDEX FOR GALL'S ORDER
047174	05/13/21	IND00	INDUSTRIAL CONTROL AND DE	2713.11	15832	FURNISH & INSTALL, COMMISSION VFD BACKWASHED RECLM
047175	05/13/21	PDO01	PENA'S DISPOSAL	25.00	575320	MATTRESS INV #575320
047176	05/13/21	RFR01	RAIN FOR RENT	56.27	1894561	PARTS FOR PUMP INV #1594561
047177	05/13/21	RR001	ROY RODRIGUEZ	120.00 141.00	05/13/21 05132021	MEDICAL REIMBURSEMENT MEDICAL REIMBURSEMENT
Check Total.....:				261.00		
047178	05/13/21	WIN02	WINSUPPLY OF FRESNO COUNT	3731.28 39.82	080460 01 080788 01	CLOW 960 HYDRANT FOR FIRE DEPT. INV #080460 01 FIRE HYDRANT FIT INV #080788 01
Check Total.....:				3771.10		
047179	05/17/21	HER01	RUDY HERNANDEZ	8800.00	051721	FINANCIAL CONSULTING/INTERIM CITY MANAGER SERVICES
047180	05/20/21	DLL01	DE LAGE LANDEN PUBLIC FIN	4038.91 3762.95	71545480 71915062	COPIER LEASE INV #71545480 COPIER LEASE INV #71915062
Check Total.....:				7801.86		
047181	05/20/21	EP001	ENERPOWER	142.00	72190	ELECTRICAL ENERGY CHARGE 2/4/21-3/7/21
047182	05/20/21	HER01	RUDY HERNANDEZ	36.74 36.63	MAY 20 05/20/21	TRAVEL-MILEAGE REIMBURSEMENT DISCUSS HOUSING PROJ. TRAVEL-MILEAGE REIMBURSEMENT PROF. ISSUES PART
Check Total.....:				73.37		
047183	05/20/21	PAL03	JAMES G. PALMER	4200.00 3200.00	4046 4049	(JJP)APPRAISAL: APN 378-200-62T & 84T, 13.56 ACRES (JJP)APPRAISAL: APN 375-173-04T, 2050 ACRES, OC CA
Check Total.....:				7400.00		
047184	05/20/21	PRICE	PRICE PALGE & COMPANY	6454.50	19233	PROFESSIONAL SERVICES RENDERED INV #19233
047185	05/20/21	SEB01	SEBASTIAN	704.35 704.35	10658480 010658480	ALARMA MONITORING FOR ALL DEPTS. ALARM MONITORING FOR ALL DEPTS.
Check Total.....:				1408.70		
047186	05/25/21	RR001	ROY RODRIGUEZ	57.00	05/21/21	MEDICAL REIMBURSEMENT
047187	05/26/21	VPL01	VICTOR P LOPEZ	50.76	05/26/21	MEDICAL REIMBURSEMENT
047188	05/27/21	AFLAC	AFLAC	1242.24	236107	INSURANCE PREMIUMS PAYABLE INV #236107
047189	05/27/21	ALH01	SPARKLETTS	214.22	843050121	WATER SERVICES & EQUIPMENT RENTAL #11244843 050121
047190	05/27/21	AMCE1	AM CONSULTING ENGINEERS,	63807.76	05/10/21	PROFESSIONAL SERVICES
047191	05/27/21	APV01	ARAMARK- ACCOUNTS RECEIVA	54.98 47.31 37.71 54.98 47.31 52.98 62.99 54.98 47.31 52.98 37.71 54.98 47.31 52.98 64.09	502768215 502768221 502768260 503004168 503004175 503004197 503004233 503008146 503008155 503008183 503008205 503012267 503012274 503012312 503012357	JANITORIAL SUPPLIES FOR WTP INV #1502768215 JANITORIAL SUPPLIES FOR CITY YARD INV #1502768221 JANITORIAL SUPPLIES FOR CITY HALL INV #1502768260 JANITORIAL SUPPLIES FOR WTP INV #1503004168 JANITORIAL SUPPLIES FOR CITY YARD INV #1503004175 JANITORIAL SUPPLIES FOR WWTP INV #1503004197 JANITORIAL SUPPLIES FOR CITY HALL INV #1503004233 JANITORIAL SUPPLIES FOR WTP INV #1503008146 JANITORIAL SUPPLIES FOR CITY YARD INV #1503008155 JANITORIAL SUPPLIES FOR WWTP INV #1503008183 JANITORIAL SUPPLIES FOR CITY HALL INV #1503008205 JANITORIAL SUPPLIES FOR WTP INV #1503012267 JANITORIAL SUPPLIES FOR CITY YARD INV #1503012274 JANITORIAL SUPPLIES FOR WWTP INV #1503012312 JANITORIAL SUPPLIES FOR CITY HALL INV #1503012357
Check Total.....:				770.60		
047192	05/27/21	ATTM1	AT&T MOBILITY	1807.61 1824.42	X03242021 X04242021	COMMUNICATION SERVICES INV #287019327302X03242021 COMMUNICATION FOR APRIL 2021
Check Total.....:				3632.03		
047193	05/27/21	BOR01	BUREAU OF RECLAMATION	9570.74	APR 2021	WATER SUPPLY FOR APRIL 2021

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Check Number	Check Date	Vendor Number	Vendor Name	Net Amount	Invoice #	Description
047193	05/27/21	BOR01	BUREAU OF RECLAMATION	1997.04 1375.32 7596.02	FEB 2021 JAN 2021 MAR 2021	WATER SUPPLY FOR FEBRUARY 2021 WATER SUPPLY FOR JANUARY 2021 WATER SUPPLY FOR MARCH 2021
Check Total.....:				20539.12		
047194	05/27/21	COL07	COLANTUONO, HIGHSMITH & W	74.49	47381	PROFESSIONAL SERVICES FOR MARCH 2021 INV #47381
047195	05/27/21	COL10	COLONIAL LIFE	607.04	0409717	EMPLOYEE BENEFIT PROGRAM INV #4180949-0409717
047196	05/27/21	FCE01	FRESNO COUNTY ELECTIONS O	23785.36	21-0086	ELECTION MARCH 2, 2021 INV #21-0086
047197	05/27/21	FGS01	FRUIT GROWERS SUPPLY CO	6.95 13.58 23.71 12.90 55.12	92222523 92224005 92226944 92227297 92227662	PLUMBING SUPPLIES FOR PWD INV #92222523 SPRINKERS FOR PWD INV #92224005 FLAG STAKES INV #92226944 BLADE FOR EDGER INV #92227297 IGLOO 2 GAL, GATORADE & TAPE MEASURE INV #92227662
Check Total.....:				112.26		
047198	05/27/21	HUB01	HUB INTERNATIONAL INSURAN	116.00	2284426	TRAVELERS PROPERTY INSURANCE INV #2284426
047199	05/27/21	JIM00	JIM MANNING DODGE, INC	58.25	CHCS13505	SMOG 2018 RAM WTP INV #CHCS135057
047200	05/27/21	PRO21	PROFESSIONAL PRINT & MAIL	609.36 1258.36 1254.32	107566 107567 107984	PRINTING-INSERT-SPRING CLEAN UP (MARCH UTILITY) PRINTING-MARCH 2021 MONTHLY UTILITY BILLS & POST PRINTING-APRIL 2021 MONTHLY UTILITY INV #107984
Check Total.....:				3122.04		
047201	05/27/21	RR001	ROY RODRIGUEZ	11.41	05/24/21	MEDICAL REIMBURSEMENT
047202	05/27/21	RSG01	ROSENOW SPEVACEK GROUP	117.50	1007249	SUCCESSOR AGENCY ADMIN SERVICES INV #1007249
047203	05/27/21	USB01	U.S. BANK CORPORATE PAYME	1970.19	05/20/21	CREDIT CARD ENDING 0483-MAIN ACCT.
047204	05/27/21	USB02	US BANK N.A. CM 9705	20543.75	10398	FISCAL AGENT-WATER FUND ACCT. #95424500
047205	05/28/21	VPL01	VICTOR P LOPEZ	498.54 500.00	052821 JULY 2021	MEDICAL REIMBURSEMENT AUTO ALLOWENCE FOR JULY 2021
Check Total.....:				998.54		
Cash Account Total.....:				426925.49		
Total Disbursements.....:				426925.49		

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700190	05/07/21	EDD01	EMPLOYMENT DEVELOP. DEPT.	1828.92 941.93	C10507 1C10507	State Income Tax SDI
			Check Total.....:	2770.85		
700191	05/07/21	EDD02	EDD SUI	267.97	C10507	SUI
700192	05/07/21	FRA12	Franchise Tax Board	300.27	C10507	Misc Ded Net%
700193	05/07/21	SEC00	UNION BANK	7452.26 10037.48 2347.48	C10507 1C10507 2C10507	Federal Income Tax FICA Medicare
			Check Total.....:	19837.22		
700194	05/07/21	STA20	STATE DISBURSEMENT UNIT	909.68 50.00	C10507 1C10507	Garnishment Misc Deduction
			Check Total.....:	959.68		
700200	05/20/21	EDD01	EMPLOYMENT DEVELOP. DEPT.	1776.49 887.81	C10520 1C10520	State Income Tax SDI
			Check Total.....:	2664.30		
700201	05/20/21	EDD02	EDD SUI	164.17	C10520	SUI
700202	05/20/21	FRA12	Franchise Tax Board	314.06	C10520	Misc Ded Net%
700203	05/20/21	SEC00	UNION BANK	7513.90 9473.54 2215.62	C10520 1C10520 2C10520	Federal Income Tax FICA Medicare
			Check Total.....:	19203.06		
700204	05/20/21	STA20	STATE DISBURSEMENT UNIT	909.68 50.00	C10520 1C10520	Garnishment Misc Deduction
			Check Total.....:	959.68		
700205	05/28/21	EDD01	EMPLOYMENT DEVELOP. DEPT.	83.67 15.21	C10528 1C10528	State Income Tax SDI
			Check Total.....:	98.88		
700206	05/28/21	IUO00	IUOE LOCAL 39	750.66	C10531	Union Due Local 39
700207	05/28/21	PER00	CALIF. PUBLIC EMPLOYEES RE	.00	C10528	PERS PAYROLL REMITTANCE
700208	05/28/21	SEC00	UNION BANK	278.88 157.20 36.76	C10528 1C10528 2C10528	Federal Income Tax FICA Medicare
			Check Total.....:	472.84		
			Cash Account Total.....:	48763.64		
			Total Disbursements.....:	48763.64		

**RESOLUTION NO. 2021-23
CITY OF ORANGE COVE**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE
AUTHORIZING EXECUTION OF CONTRACT DOCUMENTS WITH THE
DEPARTMENT OF EDUCATION OF THE STATE OF CALIFORNIA FOR THE
PURPOSE OF PROVIDING CHILD CARE AND DEVELOPMENT SERVICES
IN THE FISCAL YEAR 2021-2022**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE COVE AS
FOLLOWS:**

1. The City Council authorizes entering into Contract Number CSPP-0068 for California State Pre School Program for Project Number 10-2188-00-1 with the California Department of Education for the funding of a Child Development Program in the City of Orange Cove during the fiscal year, July 1, 2021 through June 30, 2022.
2. The City Manager is authorized to sign the Agreement of behalf of the City of Orange Cove, or, should he be unavailable or disallowed for any reason, then the Mayor is authorized to sign the Agreement on behalf of the City of Orange Cove, and the City Clerk is authorized to attest to the signature of individual who signs on behalf of the City of Orange Cove.

CLERKS CERTIFICATION

**I, HEREBY CERTIFY, that the foregoing Resolution was passed and adopted by
the City Council of the City of Orange Cove at a meeting thereof held on the 23rd of
June, 2021 by the following vote:**

AYES:
NOES:
ABSENT:
ABSTAIN:

**Victor P. Lopez, Mayor
City of Orange Cove**

ATTEST:

**June V. Bracamontes, City Clerk
City of Orange Cove**

**DIRECTIONS AND FORMS FOR
CHILD CARE AND DEVELOPMENT CONTRACTS
(CSPP, CPKS)**

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DIRECTIONS FOR CONTRACT EXECUTION

1. **Please read the entire document carefully.**
2. Review the Funding Terms and Conditions (FT&C), applicable Program Requirements, and the General Terms and Conditions (GTC 04/2017). If you are a State Agency or University, review the General Interagency Agreement (GIA 610).

All of the above can be found on the CDE Web site at the following link:

<http://www.cde.ca.gov/fg/aa/cd/ftc2021.asp>

3. The Child Development contract and all completed documents may be signed via Adobe Acrobat digital signature and submitted electronically, or via wet ink and mailed to the department. See below for details.

A. For E-Mail Submission of Digitally Signed Contracts

- If you wish to use Adobe Acrobat digital signature, please have the authorized signatory use Adobe Acrobat to digitally sign the Child Development Contract. NOTE: must use password protected Adobe Acrobat digital signature.

When submitting the Adobe digitally signed forms, the authorized signatory must reply to the CDE's email and must include the following certifying statement:

"I am authorized to, and have approved, the attached documents for [CONTRACT ANALYST MUST insert contract number and include any amendments as "-01"], and have not altered the forms attached."

- Please be sure to have the contract and all required documents filled out completely and signed by the authorized official.
 - Print name, title, and address where requested.
 - Fill in place of performance on the Federal Certifications.
 - Do not alter the documents in any way.
 - **Public agencies only** - Attach a copy of a resolution by the local governing body authorizing the execution of each contract. Contracts will not be executed prior to board approval.
- E-mail signed contracts and all completed documents *as soon as possible* to: CHILDDVELOPMENTCONTRACTS@cde.ca.gov

B. For Mail Submission of Hard Copy with Original Signature Contracts

Print two (2) copies of this document beginning with the Contract Checklist through the Contract and encumbrance (pages 9 through the end), *single-sided only*.

- Confirm that the printed pages are legible. If the contract language is cut off at the margin, follow the link below to correct the problem:

<http://helpx.adobe.com/acrobat/kb/scale-or-resize-printed-pages.html>

- Have both copies of the contract and all required documents filled out

completely and signed by the authorized official.

- Sign documents in *blue ink* only;
- Contracts signed in black ink, stamped signatures, or copies will NOT be accepted.
- Print name, title, and address where requested.
- Fill in place of performance on the Federal Certifications.
- Do not sign the encumbrance page—it's for CDE use only.
- Do not alter documents in any way.
- **Public agencies only** - Attach a copy of a resolution by the local governing body authorizing the execution of each contract. Contracts will not be executed prior to board approval.
- Mail signed contracts and all completed documents *as soon as possible* to:
Contracts, Purchasing, and Conference Services
California Department of Education
1430 N Street, Suite 2213
Sacramento, CA 95814-5901

4. Upon contract execution, CDE will return a copy to you. If submitted electronically, the executed contract will be returned electronically. If submitted in hard copy, the executed contract will be returned in hard copy. For questions please email CHILDDVELOPMENTCONTRACTS@cde.ca.gov.

ISSUES THAT DELAY CONTRACT EXECUTION

The following issues will delay contract execution and payment:

- Documents are unsigned, incomplete, or not returned.
- The individual signing the contracts does not have signature authority to enter into contractual agreements.

For Digitally Signed Contracts:

- Contract is not signed with Adobe Acrobat digital signature.
- Contract is emailed without certifying statement from authorized signatory.

For Wet Ink Signed Contracts:

- Contract is mailed to the incorrect address.
- Contract is not signed with original signatures in ***blue ink***.
- Contract was printed illegibly, double-sided or formatting has been changed.

RESOLUTION/SIGNATURE AUTHORITY

1. PUBLIC AGENCIES

According to the *State Contracting Manual, Volume 1*, when one of the contracting parties is a county, city, district, or other local public body, the contract shall be accompanied by one of the following documents from the local governing body authorizing execution of the agreement:

- Board resolution; or
- Board minutes; or
- Board policy

Please submit one resolution per contract.

County Offices of Education

A resolution is not required *IF* the County Superintendent signs the contract. If anyone else signs, board resolution or minutes, authorizing delegation of authority (signature authority) is required.

2. PRIVATE AGENCIES

Generally, the Executive Director, Owner, President, etc. are the authorized signers. *If an individual with a different title than above signs the contract*, provide one of the following indicating the signee has the authority to enter into and sign contractual agreements:

- Letter on company letterhead;
- Board Resolution; or
- Board Minutes

SAMPLE RESOLUTION

This resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2021-22.

RESOLUTION

BE IT RESOLVED that the Governing Board of _____

authorizes entering into local agreement number _____ and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS _____ day of _____ 20XX, by the
Governing Board of _____
of _____ County, in the State of California.

I, _____, Clerk of the Governing Board of
_____, of _____, County, in the
State of California, certify that the foregoing is a full, true and correct copy of a resolution
adopted by the said Board at a _____ meeting thereof held at a
regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

(Date)

FREQUENTLY ASKED QUESTIONS

1. BOARD RESOLUTIONS/SIGNATURE AUTHORITY

Do I need to provide a resolution and signature authority for an original contract?

Public Agency

Yes, you need a resolution authorizing the contract. You also need to provide signature authority for the person signing the contract, if someone other than the Superintendent signs. See the sample provided on the previous page.

Private Agency

A resolution from a private agency is not required. However, if an employee who is not the Executive Director, Owner, or President, etc. has signed the contract, signature authority is required. This can be provided by a resolution or letter on letterhead from the Executive Officer.

Do I need a resolution for an amendment?

If the resolution for the original contract specified the contract amount, a resolution containing the amended contract amount is required.

In addition, signature authority will be required if the person signing the amendment was not included as an authorized signer on the original resolution.

I work for a County Superintendent of Schools. Does my contract need a resolution?

A resolution is not required *IF* the County Superintendent signs the contract.

If someone other than the County Superintendent signs the contract, signature authority is required. This can be provided by a resolution or letter on letterhead signed by the County Superintendent.

2. FEDERAL ID NUMBER

What is my Federal ID number?

An Employer Identification Number (EIN) is also known as a Federal Tax Identification Number, and is used to identify a business entity. Use this number to fill in the CCC-04/2017 form.

3. PRINTING ERRORS

What is a misprint?

A misprint occurs when the contract is printed illegibly, double-sided, or a change has been made to the formatting. Common examples are:

- The text on the left margin of the contract has been cut off. Fix problem here: <http://helpx.adobe.com/acrobat/kb/scale-or-resize-printed-pages.html>
- Toner issues cause the print to be illegible.
- The contract has been printed double-sided.

- Space has been added or deleted.

If this occurs, you will receive an e-mail asking you to re-print, re-sign and return a correctly printed contract. Contracts that have been altered in any way will not be accepted.

4. CONTACT INFORMATION

When should I contact the Contracts Office?

If you have a question regarding the status of the contract or questions about any of the attached documents, please email CHILDDEVELOPMENTCONTRACTS@cde.ca.gov

For questions regarding contract terms such as MDO, MRA, etc., contact the assigned Fiscal Analyst or Program Consultant.

Direct all contract correspondence to:

Contracts, Purchasing, and Conference Services
California Department of Education
1430 N Street, Suite 2213
Sacramento, CA 95814-5901
CHILDDEVELOPMENTCONTRACTS@cde.ca.gov

CONTRACT CHECKLIST

Contractor Name:

Contract #:

Place a check mark next to each item being returned. Please note that every form in your package is required.

- ☐ Checklist
- ☐ Signed California Civil Rights Laws Certification (CO-005)
- ☐ Signed Contractor Certification Clause (CCC-4/2017)
 - **Must complete ALL spaces, including Federal ID Number**
- ☒ ~~Signed Federal Certification (CO-8)~~
 - ~~**Must complete the place of performance**~~
- ☐ Signed (in **blue ink**) contract with original signatures
 - **Must complete printed name, title, and address of authorized signatory**
 - **Must ensure all of the contract language visible**OR
Signed contract with a password-protected Adobe digital signature
 - **Must complete printed name, title, and address of authorized signatory**
 - **Must ensure all of the contract language visible**
- ☐ Encumbrance Page
 - **Informational only; do not sign.**
- ☐ For Public Agencies, must include board resolution or minutes authorizing execution of contract (if applicable)
- ☐ For Public Agencies, must include board resolution or minutes, authorizing delegation of authority (if applicable)

In accordance with *Directions for Contract Execution* section of this document, mail or e-mail all signed contracts and completed documents *as soon as possible* to:

Contracts, Purchasing, and Conference Services
California Department of Education
1430 N Street, Suite 2213
Sacramento, CA 95814-5901
CHILDEVELOPMENTCONTRACTS@cde.ca.gov

CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION (CO-005)

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of \$100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. **CALIFORNIA CIVIL RIGHTS LAWS:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. **EMPLOYER DISCRIMINATORY POLICIES:** For contracts \$100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct. <i>Proposer/Bidder Firm Name (Printed)</i>		<i>Federal ID Number</i>
<i>By (Authorized Signature)</i>		
<i>Printed Name and Title of Person Signing</i>		
<i>Date Executed</i>	<i>Executed in the County and State of</i>	

CONTRACTOR CERTIFICATION CLAUSES (CCC 04/2017)

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i>	<i>Federal ID Number</i>
<i>By (Authorized Signature)</i>	
<i>Printed Name and Title of Person Signing</i>	
<i>Date Executed</i>	<i>Executed in the County of</i>

CONTRACTOR CERTIFICATION CLAUSES

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)
 2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:
 - 1) the dangers of drug abuse in the workplace;
 - 2) the person's or organization's policy of maintaining a drug-free workplace;
 - 3) any available counseling, rehabilitation and employee assistance programs; and,
 - 4) penalties that may be imposed upon employees for drug abuse violations.
 - c. Every employee who works on the proposed Agreement will:
 - 1) receive a copy of the company's drug-free workplace policy statement; and,
 - 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.
- Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award

of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO

REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lesser of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

8. GENDER IDENTITY: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis

of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

FEDERAL CERTIFICATIONS (CO.8)

CO.8 (REV. 8/97)

FEDERAL CERTIFICATIONS

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 45 CFR Part 93, "New restrictions on Lobbying," and 45 CFR Part 76, "Government-wide Debarment and Suspension (Non procurement) and Government-wide requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1362, Title 31 of the U.S. Code, and implemented at 45 CFR Part 93, for persons entering into a grant or cooperative agreement over \$100,000 as defined at 45 CFR Part 93, Sections 93.105 and 93.110, the applicant certifies that:

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement;

(b) If any funds other than federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an employee of Congress, or any employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with this instruction;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by executive Order 12549, Debarment and Suspension, and other responsibilities implemented at 45 CFR Part 76, for prospective participants in primary or a lower tier covered transactions, as defined at 45 CFR Part 76, Sections 76.105 and 76.110.

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.805 and 76.610-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The danger of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title,

to: Director, Grants, and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W., (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571.

Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not identified here.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.810-

a. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant, and

b. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants and contracts Service, U.S. department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3) Washington, DC 20202-4571. Notice shall include the identification numbers(s) of each affected grant.

ENVIRONMENTAL TOBACCO SMOKE ACT

As required by the Pro-Children Act of 1994, (also known as Environmental Tobacco Smoke), and implemented at Public Law 103-277, Part C requires that:

The applicant certifies that smoking is not permitted in any portion of any indoor facility owned or leased or contracted and used routinely or regularly for the provision of health care services, day care, and education to children under the age of 18. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to \$1,000 per day. (The law does not apply to children's services provided in private residence, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for in-patient drug and alcohol treatment.)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

NAME OF APPLICANT (CONTRACTOR)	CONTRACT #
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
<hr/>	
SIGNATURE	DATE



CALIFORNIA DEPARTMENT OF EDUCATION

F.Y. 21 - 22

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

DATE: July 01, 2021

CONTRACT NUMBER: CSPP-1068

PROGRAM TYPE: CALIFORNIA STATE
PRESCHOOL PROGRAM

PROJECT NUMBER: 10-2188-00-1

STATE AGENCY: CALIFORNIA DEPARTMENT OF EDUCATION

CONTRACTOR'S NAME: CITY OF ORANGE COVE

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION; the FRESNO COUNTY Local Individualized Subsidized Child Care Plan (hereafter the FRESNO COUNTY PILOT PLAN") as most recently approved by the California Department of Education; the GENERAL TERMS AND CONDITIONS (GTC 04/2017)*; the CALIFORNIA STATE PRESCHOOL PROGRAM REQUIREMENTS*; and the FUNDING TERMS AND CONDITIONS (FT&C)*, which are by this reference made a part of this Agreement. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail. The Contract must meet the specifications of the CALIFORNIA STATE PRESCHOOL PROGRAM REQUIREMENTS except where the FRESNO COUNTY PILOT PLAN allows for exceptions.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 01, 2021 through June 30, 2022. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$49.85 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$1,440,647.00. During the term of this contract, the MRA may be adjusted through an Allocation Letter issued to the Contractor by State Agency.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment 28,900.0

Minimum Days of Operation (MDO) Requirement 246

Any provision of this contract found to be in violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this contract. Items shown with an Asterisk (*), are hereby incorporated by this reference and made part of this Agreement as if attached hereto. Amendments to any of these asterisked documents during the term of this contract shall be incorporated by reference as of the date issued by State Agency without need for formal amendment. These documents can be viewed at <http://www.cde.ca.gov/fg/aa/cd/ftc2021.asp>

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING Jaymi Brown,		PRINTED NAME AND TITLE OF PERSON SIGNING Rudy Hernandez, Interim City Manager			
TITLE Contract Manager		ADDRESS 633 6th Street, Orange Cove, CA 93646			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 1,440,647	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs		FUND TITLE General		Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) 0656 25451-2188				
TOTAL AMOUNT ENCUMBERED TO DATE \$ 1,440,647	ITEM 30.10.020.001 6100-194-0001	CHAPTER B/A	STATUTE 2021	FISCAL YEAR 2021-2022	
OBJECT OF EXPENDITURE (CODE AND TITLE) 706 SACS: Res-0000 Rev-0000					
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.		B.R. NO.	
SIGNATURE OF ACCOUNTING OFFICER		DATE			

Contractor Certification Clauses

CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
City of Orange Cove	94-6003065
By (Authorized Signature)	

Printed Name and Title of Person Signing	
Rudy Hernandez, Interim City Manager	
Date Executed	Executed in the County of
June 24, 2021	Fresno

CONTRACTOR CERTIFICATION CLAUSES

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,

2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably

required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

8. GENDER IDENTITY: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and

Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of \$100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. CALIFORNIA CIVIL RIGHTS LAWS: For contracts \$100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. EMPLOYER DISCRIMINATORY POLICIES: For contracts \$100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

1. Proposer/Bidder Firm Name (Printed):
City of Orange Cove
2. Federal ID Number:
94-6003065
3. By (Authorized Signature):
4. Printed Name and Title of Person Signing:
Rudy Hernandez, Interim City Manager
5. Date Executed:
6/24/21
6. Executed in the County and State of:
Fresno County and State of California

RESOLUTION

This resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2021-2022.

RESOLUTION

BE IT RESOLVED that the Governing Board of _____

_____ authorizes entering into local agreement number _____ and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

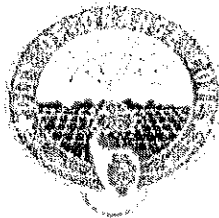
<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS _____ day of _____ 2020, by the
Governing Board of _____
of _____ County, in the State of California.

I, _____, Clerk of the Governing Board of
_____, of _____ County, in the
State of California, certify that the foregoing is a full, true and correct copy of a resolution
adopted by the said Board at a _____ meeting thereof held at a
regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

(Date)



Date: June 23, 2021
To: Mayor and City Council
From: Rudy Hernandez, Interim City Manager
Subject: Update on Financial Issues
Attachments: 1. Small Business Assistance Program Guidelines & Application.
2. American Rescue Plan Act Estimated Small City Allocations.

Background

- Small Business Assistance Program.
- American Rescue Plan Act Revenue Update – Revised from \$1,933,967 to \$2,457,520 which translates to an increase of \$523,553.
- Update on American Rescue Plan Act Spending Guidelines.

RECOMMENDATION:

For Information Only.

Prepared by: _____

Approved by: _____

REVIEW: City Manager: ☒

Finance: _____

City Attorney: _____

TYPE OF ITEM:

COUNCIL ACTION: APPROVED DENIED NO ACTION

☒ Consent
☒ Info Item
☐ Action Item
☐ Department Report
☐ Redevelopment Agency

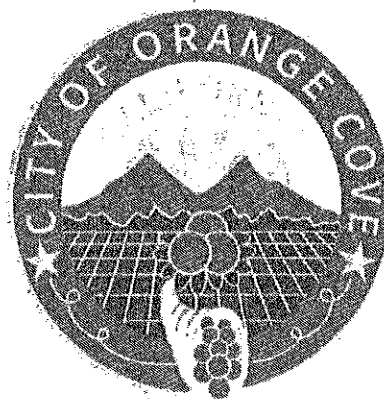
☐ Public Hearing
☐ Matter Initiated by a Council Member
☐ Other
☐ Continued to: _____



CITY OF ORANGE COVE COVID-19 SMALL BUSINESS ASSISTANCE

Are you a small business owner whose business was impacted by COVID-19?

If eligible you could receive up to \$35,000 in assistance.



Funds can be used for
rent, utilities, payroll,
operating expenses,
and some capital
improvements
(related to COVID-19)

Apply
Here!

SEND QUESTIONS TO
COVIDRELIEF@SELFHELPEENTERPRISES.ORG
OR CALL (559)802-1600
SE HABLA ESPAÑOL

<https://www.selfhelpenterprises.org/orange-cove-covid-19-assistance/>



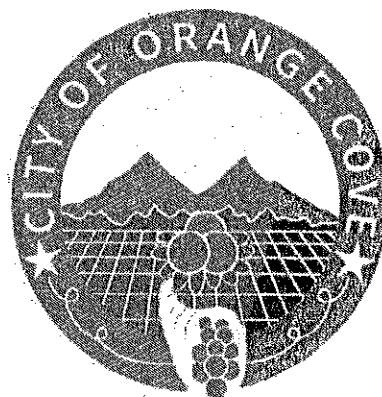
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CIUDAD DE ORANGE COVE COVID-19 Asistencia de Pequeño Negocio

¿Es usted propietario de un
pequeño negocio de que se
vio afectado por COVID-19?

Si es elegible, puedes recibir
hasta \$ 35,000 en ayuda.



Los fondos se pueden utilizar
para
alquiler, servicios públicos,
nómina, gastos operativos y
algunas mejoras de capital
(relacionado con COVID-19)

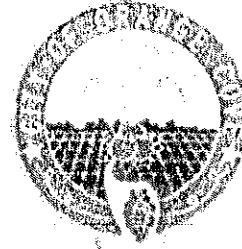
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COVIDRELIEF@SELFHELPENTERPRISES.ORG
OR LLAME AL (559)802-1600
SE HABLA ESPAÑOL

<https://www.selfhelpenterprises.org/orange-cove-covid-19-assistance/>



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Orange Cove CDBG-CV COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS AID SMALL BUSINESS RELIEF STABILIZATION PROGRAM GUIDELINES & APPLICATION

Funding is limited. Awards will be on a first-come, first-eligible basis.

PROGRAM GUIDELINES

I. Summary

Community Development Block Grant is a federally funded program under section. City CDBG-CV funds may be used to secure economic opportunities for low-and moderate-income persons. CDBG-CV funds are targeted to business of the City that have the highest adverse impact as a result of the Coronavirus.

II. Purpose

The Orange Cove Small Business Stabilization Program (SBSP) is designed to promote economic stability by providing immediate relief in the form of a one-time forgivable loan for essential operating expenses to Orange Cove small businesses negatively impacted by COVID-19.

The goals of this program are:

- 1. Help small businesses survive the COVID-19 crisis.**
- 2. Retain employment and continue to pay employees.**
- 3. Maintain the provision of goods and services for Orange Cove residents.**

III. Funding

The maximum CDBG-CV award will be \$35,000 upon approval and in compliance with CDBG-CV criteria.

IV. Eligibility

A business must meet **ALL** of the following criteria to be eligible to apply:

- 1. Must be a private, for profit business. *Independent Contractors are not eligible for this program.**
- 2. Business and/or any owner may not be suspended, debarred, proposed for debarment,**



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declared ineligible, or voluntarily excluded from participation in federal transactions.

3. Businesses must have less than 15 FTE (full-time equivalent employees.)
4. The business must have a physical storefront establishment within Orange Cove's city limits.
5. Businesses must have a current Orange Cove business license or bring current as a result of assistance.
6. The business must have experienced a negative impact due to COVID-19, by certifying that the business has experienced at least a 25% reduction in revenue since March 1, 2020 and that grant proceeds will be used for allowable expenses under the Federal CDBG-CV Act guidelines Applicant business cannot have any unremedied City Code violations.
7. No national chains. National chains are defined as franchises/for-profit corporations; except in the case where the franchisee or brand has an Orange Cove-based owner.
8. Operating **as a business since January 2019**.
9. Business may **NOT** be delinquent in State and/or Federal licensing and filings.

If CDBG-CV funds are awarded to a business, the business must meet the following requirement:

1. Business will create/retain at least **one full-time or full-time equivalent (40 hours/week) low or moderate-income permanent job (LMI job) within 12 months.** Moderate-income means less than or equal to 80% of the Area Median Income (AMI). See Section 4 of the application for income and details on how to meet the HUD National Objective for jobs.
2. If business is retaining LMI job(s) – business must demonstrate clear objective evidence that permanent LMI job(s) would be lost without CDBG-CV assistance.

2020 CDBG Income Limits								
Area Median Income	1	2	3	4	5	6	7	8
Very Low-Income 30%	14,700	16,800	18,900	20,950	22,650	24,350	26,000	27,700
Low Income 60%	29,400	33,600	37,800	41,940	45,300	48,660	52,020	55,380
Moderate Income 80%	39,150	44,750	50,350	55,900	60,400	64,850	69,350	73,800

3. For each job determined to benefit low and moderate income persons based on the creation of jobs, the business owner shall provide the documentation described in either paragraph (i) or (ii) of this section as required by 24 CFR Part 570.506(b)(5).
 - (i) Where the recipient chooses to document that at least 51 percent of the jobs will be available to low and moderate income persons, documentation for each assisted business shall include:
 - (A) A copy of a written agreement containing:
 - (1) A commitment by the business that it will make at least 51 percent of the jobs available to low and moderate income persons and will provide training for any of those jobs requiring special skills or education;
 - (2) A listing by job title of the permanent jobs to be created indicating which jobs will be available to low and moderate income persons, which jobs require special skills or education, and which jobs are part-time, if any; and
 - (3) A description of actions to be taken by the recipient and business to ensure that low and moderate income persons receive first consideration for those jobs; and
 - (B) A listing by job title of the permanent jobs filled, and which jobs of those were available to low and moderate income persons, and a description of how first consideration was given to such persons for



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those jobs. The description shall include what hiring process was used; which low and moderate income persons were interviewed for a particular job; and which low and moderate income persons were hired.

(ii) Where the recipient chooses to document that at least 51 percent of the jobs will be held by low and moderate income persons, documentation for each assisted business shall include:

(A) A copy of a written agreement containing:

(1) A commitment by the business that at least 51 percent of the jobs, on a full-time equivalent basis, will be held by low and moderate income persons; and

(2) A listing by job title of the permanent jobs to be created, identifying which are part-time, if any.

(B) A listing by job title of the permanent jobs filled and which jobs were initially held by low and moderate income persons; and

(C) For each such low and moderate income person hired, the size and annual income of the person's family prior to the person being hired for the job.

4. If funds are used for Capital Improvements, applicants must comply with 2 CFR part 200, subpart D and Federal labor compliance standards.

V. Terms

Loan will be forgiven over a one-year period as the business meets the required LMI job creation/retention requirement as outlined in the written agreement.

VI. Eligible Uses (CDBG-CV funds can be used for):

Rent/Mortgage

Utilities

Payroll

Other operating expenses

Purchase of Furniture, fixtures and equipment required to operate under COVID requirements.

Capital Improvements for modifications required to address COVID related impacts (drive thru, curbside pickup, no touch entries)

VII. Ineligible Uses (CDBG-CV funds cannot be used for):

Loan Payments to Small Business Assoc. (SBA)

Governmental Uses or Expenses

Political Activities Personal Property Savings

VIII. Application Process

Applicants must complete and submit a funding application to Self-Help Enterprises (SHE). Applications will be reviewed on a first-come, first-eligible served basis. All required supporting documentation **MUST** be submitted with completed application in order to be considered for CDBG-CV funding.

Applicants will be notified of their application's approval or rejection and funding amount, by Self-Help Enterprises staff. Amount of funding awarded to a business will be based on need. Once program funding is exhausted, other qualified applicants will be placed on a waiting list if/when additional funds become available.



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****REQUIRED DOCUMENTS****

You will not be able to leave and return to your application. Ensure you have the following documents ready to upload before beginning this form:

- (1) Business License
- (2) Proof of Insurance
- (3) Financial Statement that includes (a) Income Statement, (b) Balance Sheet, (c) Statement of Cash Flows
- (4) Current signed IRS Tax Return

You will also need the following information to fill out the form:
DUNS number, and Tax ID/EIN

IX. Review Process

The following priorities will be considered when awarding funds:

- The business provides jobs to low-income individuals.
- The number of jobs that the business sustains during a normal business cycle (pre COVID-19 levels).
- The business demonstrates that it has lost a significant share (25% or more) of revenue due to the COVID-19 pandemic.
- The business demonstrates a strong chance of remaining open post COVID-19.
- The business has operated consistently for two years.
- Duplication of benefits statement
- Ethnicity/race demographics for federal reports
- Documentation of all client expenses
- All eligibility criteria has been met.

X. Nondiscrimination and Inclusion

Title VI of the Civil Rights Act of 1964 requires that, "No person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." We strongly encourage under-represented and non-English speaking families in your community have a fair chance of receiving assistance. Steps could include:

- Working with services providers that serve primarily race and ethnic minority groups to announce the availability of assistance to hard-to-reach residents.
- Allowing non-English speaking residents, a fair amount of time to apply and gather the necessary documentation and providing translation or other language support.
- Accessing COVID-19 racial equality and social justice resources.

XI. Outreach and Marketing

All outreach efforts will be done in accordance with state and federal fair lending regulations to assure nondiscriminatory treatment, outreach and access to the Program. No person shall, on the grounds of age, ancestry, color, creed, physical or mental disability or handicap, marital or familial status, medical condition, national origin, race, religion, gender or sexual orientation be excluded, denied benefits or



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SPANISH 1-800-855-3000

subjected to discrimination under the Program. The Sponsor will ensure that all persons, including those qualified individuals with handicaps, have access to the Program.

The Fair Housing Lender and Accessibility logos will be placed on all outreach materials. Fair housing marketing actions will be based upon a characteristic analysis comparison (census data may be used) of the Program's eligible area compared to the ethnicity of the population served by the Program (includes, separately, all applications given out and those receiving assistance) and an explanation of any underserved segments of the population. This information is used to show that protected classes (age, gender, ethnicity, race, and disability) are not being excluded from the Program. Flyers or other outreach materials, in English and any other language that is the primary language of a significant portion of the area residents, will be widely distributed in the Program-eligible area and will be provided to any local social service agencies. The Program may sponsor homebuyer classes to help educate homebuyers about the home buying process and future responsibilities. Persons who have participated in local homebuyer seminars will be notified about the Program.

The Program Operator will work with local non-profits and other services providers to explain the Program requirements for eligible households. Local non-profits and other service providers will also be encouraged to have their customers participate in the Program.

Section 504 of the Rehabilitation Act of 1973 prohibits the exclusion of an otherwise qualified individual, solely by reason of disability, from participation under any program receiving Federal funds. The Program Sponsor will take appropriate steps to ensure effective communication with disabled housing applicants, residents and members of the public.

Guidelines and Application are available at: www.selfhelpenterprises.org

Complete applications should be submitted to:

Self-Help Enterprises

CovidRelief@selfhelpenterprises.org

or

P.O. Box 6520, Visalia, CA 93291

**Questions should be directed to Tara Carter
(559) 802-1669 or tarac@selfhelpenterprises.org**



**STATE OF CA - TTY
ENGLISH 1-800-736-2929
SPANISH 1-800-855-3000**



City of Orange Cove CDBG-CV

Small Business Stabilization Loan Application

1. BUSINESS INFORMATION

Business Name: _____

Business Owner Full Name: _____

Business Address: _____

City/ State/ Zip: _____

Business Owner Address: _____

City/ State/ Zip: _____

Business Phone: _____ Email Address: _____

Website: _____ Contact Phone: _____

Type of Business (please list usual activities): _____

Are you an Independent Contractor? ☐ Yes ☐ No

Does the business own or lease the building it occupies? ☐ Yes ☐ No

Was your business forced to shut down due to COVID-19? ☐ Yes ☐ No

Is the business veteran owned? ☐ Yes ☐ No

Is the business minority owned? ☐ Yes ☐ No

Is the owned by a woman? ☐ Yes ☐ No

Business License# _____ Start Date: _____

Tax ID#/EIN # _____ DUNS#: _____

The DUNS# is required for all federally funded programs. Obtaining a DUNS number is free. Obtain one by calling 1-866-705-5711 or by applying online at <http://fedgov.dnb.com/webform>. If awarded funds, you must also register your business with SAM.GOV. This is a free service. Please create a user login and follow the steps to register the business with SAM.GOV. **Registration is required.*

FUNDING REQUEST: \$ _____ **(The maximum is \$35,000)**

Grant requests may not be fully funded due to availability and/or the approved grant expenses.)

How did you hear about this program? _____

Organizational Structure (check one):

☐ Sole Proprietorship

☐ Corporation

☐ General Partnership

☐ Limited Liability Company (LLC)

☐ Limited Partnership (LP)

☐ Limited Liability Partnership (LLP)

☐ Other: _____



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2. ESTIMATED ADVERSE ECONOMIC IMPACT (Pre February 1, 2020 and Post February 1, 2020):

- a. How has your business been impacted by COVID-19? (Example: Sales decline in dollars, walk in traffic, etc.)

- b. Describe what adverse economic effects COVID-19 has had on your business to date.

- c. What is your recovery plan?

- d. Is the owner of the business also an employee of the business?

- e. How many full-time (FT) and part-time (PT) employees did you employ prior to COVID-19? (Pre-February 1, 2020). Owner included if an employee of the business.

- f. How many full-time (FT) and part-time (PT) employees do you currently employ? How has this number changed? (Post February 1, 2020) Owner included if an employee of the business.

- g. Proposed number of full-time (FT) and part-time (PT) positions that will be *created or retained* with CDBG-CV funds. FT ____ PT ____ (include the owner if an employee of the business)
- h. Will you be ☐ retaining or ☐ creating a Full Time equivalent (FTE) job with these loan funds? (Full time equivalent job is any one employee working 40 hours or multiple employees working a total of 40 hours - the owner can be included in this number if he/she is an employee of the business)
1. Job title(s): _____
2. List special skills or education required for each position. _____
3. Expected time needed to hire (number of days following receipt of funds): _____
4. Hourly Rate: _____
5. Average hours per week per employee: _____
6. How/where will the position be advertised? _____
7. Is this position held by the owner? ☐ Yes ☐ No
8. Notes you would like to provide for consideration. _____



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3. FINANCIAL INFORMATION

- a. Please list the operating expenses that the CDBG-CV award would pay for and attach verification of costs/expenses, include a description and amount (such as lease, utilities, payroll etc.)
- b. Please list other sources of funding for business expenses; including revenues, personal funds, grants and loans applied for and/or received. Include funding source and amount within the year.
- c. Have you applied for any other relief funding? If so, what and when?
- d. Have you received notification that you are eligible for relief funding? If so, what?
- e. Have you received any other relief funding? If so, how much?



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4. MEETING THE JOBS REQUIREMENTS

All CDBG-CV-funded activities must create or retain **Low or Moderate Income (LMI) Jobs** - jobs that are held by or made available to low and moderate- income (LMI) persons. HUD defines LMI person whose earnings are less than 80% of the area median income by family household size. *See **Income Limit Chart at bottom of this page.***

The applicant must satisfy the following LMI job objectives of the CDBG-CV program:

Low or Moderate Income (LMI) Job - The business must ***create or retain*** permanent jobs, at least 51 percent of which (computed on a full-time equivalent basis) will be made available to or held be LMI person.

The following requirements must be met for jobs to be considered created or retained.

1. If a Business ***creates jobs***, there must be documentation (Employee Certification Form) indicating that at least 51 percent of the jobs will be held by or made available to, LMI persons.
2. If a Business ***retains jobs***, there must be sufficient information documenting that the jobs would have been lost without the CDBG-CV assistance and that one or both of the following applies to at least 51 percent of the jobs:
 - The owner of the business is a LMI person (Employee Certification Form Required at award); or
 - The job is held by a LMI person (Employee Certification Form); or
 - The job can reasonably be expected to turn over within the following two years and steps will be taken to ensure that the job will be filled by or made available to a LMI person.

The following requirements apply for jobs to be considered ***available*** to or held by LMI persons.

1. Created or retained jobs are only considered ***available*** to LMI persons when:
 - Special skill that can only be acquired with substantial training or work experience or education beyond high school are not a prerequisite to fill such jobs, or the business agrees to hire unqualified persons and provide training; and
 - The grantee and the assisted business take action to ensure that LMI persons receive first consideration for filling such jobs.

Income Limit Chart:

HUD 80% AMI limits, per household size, for Fresno County, California			
1 person ≤ \$39,150	2 person ≤ \$44,750	3 person ≤ \$50,350	4 person ≤ \$55,900
5 person ≤ \$60,400	6 person ≤ \$64,850	7 person ≤ \$69,350	8 person ≤ \$73,800



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5. DISCLOSURE ASSURANCES AND SIGNATURES

Applicant agrees that the acceptance of this application does not commit the City to enter into an agreement, to pay any costs incurred in its preparation, to participate in subsequent negotiations, or to contract for the project. Further, the acceptance of this application does not constitute an agreement by the City that any contract will be entered into by the City. The City expressly reserves the right to reject any or all applications or to request more information from the applicant.

The applicant also agrees that the City will only consider funding for an application that has been completed in full, met all eligibility requirements and has attached all supporting documentation. Applicant hereby certifies that all information contained in this document and any attachments is true and correct to the best of the applicant's knowledge.

The City, the Comptroller General of the United States, or any duly authorized representatives, will have access to any books, documents, papers and records that are directly related to the program assistance for the purposes of monitoring, making audits, examination, excerpts, and transcripts. All records supporting the costs will be maintained for a period not less than 5 years following completion of the program agreement period, agreement termination, or default, whichever shall first occur.

No person who is an employee, agent, consultant, officer, appointed official, or elected official of the City of Orange Cove who exercises or has exercised any functions or responsibilities with respect to CDBG-CV activities, or is in a position to participate in a decision-making process, or gain inside information with regard to such activities, may obtain a personal or financial interest or benefit, or have interest in any program assistance, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter.

Hiring or retaining a LMI job is a condition of receiving CDBG-CV funding and must be created/retained prior to award of funds. Recipient of funds will be required to report monthly for a one-year period after the job creation/retention has occurred. The Written Agreement will further outline CDBG-CV requirements during the one-year period. A recipient will be required to repay CDBG-CV funds if LMI job creation/retention is not fulfilled within the one-year period.

I UNDERSTAND AND BY SIGNING, AGREE:

All information I have provided in this application is true and correct to the best of my knowledge. I agree to notify you promptly in writing upon any material change in the information provided herein. You are authorized to make such inquiries, as you deem necessary and appropriate to verify the accuracy of this application.

I also agree to comply with nondiscriminatory employment practices and Affirmative Action Programs under Title VI and Section 112 of the Civil Rights Act of 1964 and applicable provisions of federal statutes and regulations concerning equal employment opportunity laws and civil rights laws, and the provisions of the Americans with Disabilities Act. Grant recipients must give equal consideration to all qualified job applicants and treatment of employees without regard to race, color, religion, sex (including pregnancy, gender identity and sexual orientation) national origin, age (40 or older), disability.

Signature - Business Owner

Date

Signature - Business Owner

Date

6-10-2021

**Estimated Small City Allocations
Non-Entitlement Units of Local Governments (NEU)**

Total Allocation	\$1,218,261,277
Total Small Cities Population	5,092,613

City/Town	NEU Recipient ID	2019 Population Estimate ^{1/}	Portion of Population	Estimated Allocation
Adelanto City	CA0001	34,049	0.67%	\$ 8,145,245
Agoura Hills City	CA0002	20,222	0.40%	\$ 4,837,532
Albany City	CA0003	19,696	0.39%	\$ 4,711,702
Alturas City	CA0004	2,563	0.05%	\$ 613,124
Amador City City	CA0005	190	0.00%	\$ 45,452
American Canyon City	CA0006	20,475	0.40%	\$ 4,898,055
Anderson City	CA0007	10,630	0.21%	\$ 2,542,922
Angels City	CA0008	3,956	0.08%	\$ 946,359
Arcata City	CA0009	18,431	0.36%	\$ 4,409,087
Arroyo Grande City	CA0010	17,976	0.35%	\$ 4,300,241
Artesia City	CA0011	16,601	0.33%	\$ 3,971,312
Arvin City	CA0012	21,851	0.43%	\$ 5,227,224
Atascadero City	CA0013	30,075	0.59%	\$ 7,194,579
Atherton Town	CA0014	7,137	0.14%	\$ 1,707,322
Atwater City	CA0015	29,559	0.58%	\$ 7,071,141
Auburn City	CA0016	14,195	0.28%	\$ 3,395,746
Avalon City	CA0017	3,681	0.07%	\$ 880,573
Avenal City	CA0018	13,496	0.27%	\$ 3,228,530
Azusa City	CA0019	49,974	0.98%	\$ 11,954,843
Banning City	CA0020	31,221	0.61%	\$ 7,468,727
Barstow City	CA0021	23,915	0.47%	\$ 5,720,976
Bell City	CA0022	35,521	0.70%	\$ 8,497,378
Bell Gardens City	CA0023	42,012	0.82%	\$ 10,050,163
Belmont City	CA0024	26,941	0.53%	\$ 6,444,860
Belvedere City	CA0025	2,104	0.04%	\$ 503,322
Benicia City	CA0026	28,240	0.55%	\$ 6,755,608
Beverly Hills City	CA0027	33,792	0.66%	\$ 8,083,765
Big Bear Lake City	CA0028	5,279	0.10%	\$ 1,262,849
Biggs City	CA0029	1,879	0.04%	\$ 449,497
Bishop City	CA0030	3,747	0.07%	\$ 896,362
Blue Lake City	CA0031	1,245	0.02%	\$ 297,830
Blythe City	CA0032	19,682	0.39%	\$ 4,708,353
Bradbury City	CA0033	1,070	0.02%	\$ 255,967
Brawley City	CA0034	26,227	0.52%	\$ 6,274,056
Brea City	CA0035	43,255	0.85%	\$ 10,347,515
Brisbane City	CA0036	4,671	0.09%	\$ 1,117,402
Buellton City	CA0037	5,102	0.10%	\$ 1,220,507
Burlingame City	CA0038	30,889	0.61%	\$ 7,389,305

City/Town	NEU Recipient ID	2019 Population Estimate ^{1/}	Portion of Population	Estimated Allocation
Calabasas City	CA0039	23,853	0.47%	\$ 5,706,145
Calexico City	CA0040	39,825	0.78%	\$ 9,526,987
California City City	CA0041	14,198	0.28%	\$ 3,396,463
Calimesa City	CA0042	9,160	0.18%	\$ 2,191,267
Calipatria City	CA0043	7,114	0.14%	\$ 1,701,820
Calistoga City	CA0044	5,247	0.10%	\$ 1,255,194
Campbell City	CA0045	41,793	0.82%	\$ 9,997,774
Canyon Lake City	CA0046	11,280	0.22%	\$ 2,698,416
Capitola City	CA0047	10,010	0.20%	\$ 2,394,605
Carmel-by-the-Sea City	CA0048	3,811	0.07%	\$ 911,672
Carpinteria City	CA0049	13,385	0.26%	\$ 3,201,977
Ceres City	CA0050	48,706	0.96%	\$ 11,651,510
Chowchilla City	CA0051	18,310	0.36%	\$ 4,380,141
Claremont City	CA0052	36,266	0.71%	\$ 8,675,598
Clayton City	CA0053	12,265	0.24%	\$ 2,934,049
Clearlake City	CA0054	15,267	0.30%	\$ 3,652,191
Cloverdale City	CA0055	8,656	0.17%	\$ 2,070,699
Coachella City	CA0056	45,743	0.90%	\$ 10,942,698
Coalinga City	CA0057	17,179	0.34%	\$ 4,109,582
Colfax City	CA0058	2,002	0.04%	\$ 478,921
Colma Town	CA0059	1,489	0.03%	\$ 356,200
Colusa City	CA0060	6,060	0.12%	\$ 1,449,681
Commerce City	CA0061	12,661	0.25%	\$ 3,028,780
Corning City	CA0062	7,710	0.15%	\$ 1,844,396
Coronado City	CA0063	23,731	0.47%	\$ 5,676,960
Corte Madera Town	CA0064	9,751	0.19%	\$ 2,332,646
Cotati City	CA0065	7,410	0.15%	\$ 1,772,630
Covina City	CA0066	47,450	0.93%	\$ 11,351,049
Crescent City City	CA0067	6,787	0.13%	\$ 1,623,595
Cudahy City	CA0068	23,569	0.46%	\$ 5,638,206
Culver City City	CA0069	39,185	0.77%	\$ 9,373,885
Cypress City	CA0070	49,006	0.96%	\$ 11,723,277
Dana Point City	CA0071	33,577	0.66%	\$ 8,032,332
Danville Town	CA0072	44,510	0.87%	\$ 10,647,738
Del Mar City	CA0073	4,319	0.08%	\$ 1,033,197
Del Rey Oaks City	CA0074	1,654	0.03%	\$ 395,672
Desert Hot Springs City	CA0075	28,878	0.57%	\$ 6,908,231
Dinuba City	CA0076	24,461	0.48%	\$ 5,851,591
Dixon City	CA0077	20,698	0.41%	\$ 4,951,402
Dorris City	CA0078	897	0.02%	\$ 214,581
Dos Palos City	CA0079	5,527	0.11%	\$ 1,322,176
Duarte City	CA0080	21,271	0.42%	\$ 5,088,475
Dunsmuir City	CA0081	1,564	0.03%	\$ 374,142
East Palo Alto City	CA0082	29,314	0.58%	\$ 7,012,532
El Cerrito City	CA0083	25,508	0.50%	\$ 6,102,056
El Segundo City	CA0084	16,610	0.33%	\$ 3,973,465

City/Town	NEU Recipient ID	2019 Population Estimate ^{1/}	Portion of Population	Estimated Allocation
Emeryville City	CA0085	12,086	0.24%	\$ 2,891,228
Escalon City	CA0086	7,574	0.15%	\$ 1,811,862
Etna City	CA0087	718	0.01%	\$ 171,761
Eureka City	CA0088	26,710	0.52%	\$ 6,389,600
Exeter City	CA0089	10,485	0.21%	\$ 2,508,235
Fairfax Town	CA0090	7,522	0.15%	\$ 1,799,422
Farmersville City	CA0091	10,703	0.21%	\$ 2,560,385
Ferndale City	CA0092	1,352	0.03%	\$ 323,427
Fillmore City	CA0093	15,870	0.31%	\$ 3,796,441
Firebaugh City	CA0094	8,296	0.16%	\$ 1,984,580
Fort Bragg City	CA0095	7,291	0.14%	\$ 1,744,162
Fort Jones City	CA0096	692	0.01%	\$ 165,541
Fortuna City	CA0097	12,259	0.24%	\$ 2,932,613
Foster City City	CA0098	33,901	0.67%	\$ 8,109,840
Fowler City	CA0099	6,790	0.13%	\$ 1,624,312
Galt City	CA0100	26,536	0.52%	\$ 6,347,975
Gonzales City	CA0101	8,306	0.16%	\$ 1,986,972
Grand Terrace City	CA0102	12,584	0.25%	\$ 3,010,360
Grass Valley City	CA0103	12,817	0.25%	\$ 3,066,099
Greenfield City	CA0104	17,516	0.34%	\$ 4,190,200
Gridley City	CA0105	7,246	0.14%	\$ 1,733,397
Grover Beach City	CA0106	13,459	0.26%	\$ 3,219,679
Guadalupe City	CA0107	7,783	0.15%	\$ 1,861,859
Gustine City	CA0108	5,882	0.12%	\$ 1,407,099
Half Moon Bay City	CA0109	12,932	0.25%	\$ 3,093,609
Hawaiian Gardens City	CA0110	14,159	0.28%	\$ 3,387,134
Healdsburg City	CA0111	11,845	0.23%	\$ 2,833,576
Hercules City	CA0112	26,276	0.52%	\$ 6,285,778
Hermosa Beach City	CA0113	19,320	0.38%	\$ 4,621,755
Hidden Hills City	CA0114	1,890	0.04%	\$ 452,128
Hillsborough Town	CA0115	11,387	0.22%	\$ 2,724,012
Hollister City	CA0116	40,740	0.80%	\$ 9,745,874
Holtville City	CA0117	6,621	0.13%	\$ 1,583,884
Hughson City	CA0118	7,565	0.15%	\$ 1,809,709
Huron City	CA0119	7,281	0.14%	\$ 1,741,770
Imperial City	CA0120	18,120	0.36%	\$ 4,334,689
Imperial Beach City	CA0121	27,440	0.54%	\$ 6,564,231
Indian Wells City	CA0122	5,470	0.11%	\$ 1,308,540
Industry City	CA0123	202	0.00%	\$ 48,323
Ione City	CA0124	8,568	0.17%	\$ 2,049,648
Irwindale City	CA0125	1,446	0.03%	\$ 345,914
Isleton City	CA0126	844	0.02%	\$ 201,903
Jackson City	CA0127	4,840	0.10%	\$ 1,157,831
Kerman City	CA0128	15,282	0.30%	\$ 3,655,779
King City City	CA0129	14,077	0.28%	\$ 3,367,518
Kingsburg City	CA0130	12,108	0.24%	\$ 2,896,491

City/Town	NEU Recipient ID	2019 Population Estimate ^{1/}	Portion of Population	Estimated Allocation
La Cañada Flintridge City	CA0131	20,009	0.39%	\$ 4,786,578
Lafayette City	CA0132	26,638	0.52%	\$ 6,372,376
Laguna Beach City	CA0133	22,827	0.45%	\$ 5,460,704
Laguna Hills City	CA0134	31,207	0.61%	\$ 7,465,378
Laguna Woods City	CA0135	15,850	0.31%	\$ 3,791,657
La Habra Heights City	CA0136	6,492	0.13%	\$ 1,553,024
Lakeport City	CA0137	5,006	0.10%	\$ 1,197,542
La Mirada City	CA0138	48,183	0.95%	\$ 11,526,398
La Palma City	CA0139	15,428	0.30%	\$ 3,690,706
La Puente City	CA0140	39,614	0.78%	\$ 9,476,511
La Quinta City	CA0141	41,748	0.82%	\$ 9,987,009
Larkspur City	CA0142	12,254	0.24%	\$ 2,931,417
Lathrop City	CA0143	24,483	0.48%	\$ 5,856,854
La Verne City	CA0144	31,974	0.63%	\$ 7,648,860
Lawndale City	CA0145	32,389	0.64%	\$ 7,748,137
Lemon Grove City	CA0146	26,811	0.53%	\$ 6,413,761
Lemoore City	CA0147	26,725	0.52%	\$ 6,393,188
Lincoln City	CA0148	48,275	0.95%	\$ 11,548,406
Lindsay City	CA0149	13,463	0.26%	\$ 3,220,636
Live Oak City	CA0150	8,912	0.17%	\$ 2,131,940
Livingston City	CA0151	14,896	0.29%	\$ 3,563,440
Loma Linda City	CA0152	24,482	0.48%	\$ 5,856,615
Lomita City	CA0153	20,320	0.40%	\$ 4,860,976
Loomis Town	CA0154	6,866	0.13%	\$ 1,642,493
Los Alamitos City	CA0155	11,399	0.22%	\$ 2,726,883
Los Altos City	CA0156	30,089	0.59%	\$ 7,197,928
Los Altos Hills Town	CA0157	8,423	0.17%	\$ 2,014,961
Los Banos City	CA0158	41,036	0.81%	\$ 9,816,683
Los Gatos Town	CA0159	30,222	0.59%	\$ 7,229,745
Loyalton City	CA0160	702	0.01%	\$ 167,933
McFarland City	CA0161	15,506	0.30%	\$ 3,709,365
Malibu City	CA0162	11,820	0.23%	\$ 2,827,595
Mammoth Lakes Town	CA0163	8,235	0.16%	\$ 1,969,987
Manhattan Beach City	CA0164	35,183	0.69%	\$ 8,416,521
Maricopa City	CA0165	1,192	0.02%	\$ 285,152
Marina City	CA0166	22,781	0.45%	\$ 5,449,699
Martinez City	CA0167	38,297	0.75%	\$ 9,161,456
Maywood City	CA0168	26,973	0.53%	\$ 6,452,515
Mendota City	CA0169	11,511	0.23%	\$ 2,753,676
Menlo Park City	CA0170	34,698	0.68%	\$ 8,300,499
Millbrae City	CA0171	22,394	0.44%	\$ 5,357,121
Mill Valley City	CA0172	14,259	0.28%	\$ 3,411,056
Monrovia City	CA0173	36,331	0.71%	\$ 8,691,147
Montague City	CA0174	1,398	0.03%	\$ 334,431
Montclair City	CA0175	40,083	0.79%	\$ 9,588,706
Monte Sereno City	CA0176	3,427	0.07%	\$ 819,811

City/Town	NEU Recipient ID	2019 Population Estimate ^{1/}	Portion of Population	Estimated Allocation
Moorpark City	CA0177	36,375	0.71%	\$ 8,701,673
Moraga Town	CA0178	17,783	0.35%	\$ 4,254,072
Morgan Hill City	CA0179	45,952	0.90%	\$ 10,992,695
Morro Bay City	CA0180	10,543	0.21%	\$ 2,522,110
Mount Shasta City	CA0181	3,274	0.06%	\$ 783,210
Needles City	CA0182	4,976	0.10%	\$ 1,190,365
Nevada City City	CA0183	3,148	0.06%	\$ 753,069
Newark City	CA0184	49,149	0.97%	\$ 11,757,485
Newman City	CA0185	11,784	0.23%	\$ 2,818,983
Norco City	CA0186	26,604	0.52%	\$ 6,364,242
Oakdale City	CA0187	23,596	0.46%	\$ 5,644,665
Oakley City	CA0188	42,543	0.84%	\$ 10,177,190
Ojai City	CA0189	7,470	0.15%	\$ 1,786,983
Orange Cove City	CA0190	10,273	0.20%	\$ 2,457,520
Orinda City	CA0191	19,926	0.39%	\$ 4,766,723
Orland City	CA0192	7,827	0.15%	\$ 1,872,385
Oroville City	CA0193	20,737	0.41%	\$ 4,960,731
Pacifica City	CA0194	38,546	0.76%	\$ 9,221,023
Pacific Grove City	CA0195	15,413	0.30%	\$ 3,687,117
Palos Verdes Estates City	CA0196	13,273	0.26%	\$ 3,175,184
Parlier City	CA0197	15,618	0.31%	\$ 3,736,158
Patterson City	CA0198	22,524	0.44%	\$ 5,388,220
Piedmont City	CA0199	11,135	0.22%	\$ 2,663,729
Pinole City	CA0200	19,250	0.38%	\$ 4,605,009
Pismo Beach City	CA0201	8,168	0.16%	\$ 1,953,959
Placerville City	CA0202	11,175	0.22%	\$ 2,673,298
Pleasant Hill City	CA0203	34,839	0.68%	\$ 8,334,229
Plymouth City	CA0204	1,076	0.02%	\$ 257,402
Point Arena City	CA0205	449	0.01%	\$ 107,410
Port Hueneme City	CA0206	21,926	0.43%	\$ 5,245,165
Portola City	CA0207	1,930	0.04%	\$ 461,697
Portola Valley Town	CA0208	4,568	0.09%	\$ 1,092,763
Rancho Mirage City	CA0209	18,528	0.36%	\$ 4,432,291
Rancho Palos Verdes City	CA0210	41,530	0.82%	\$ 9,934,859
Red Bluff City	CA0211	14,539	0.29%	\$ 3,478,038
Reedley City	CA0212	25,658	0.50%	\$ 6,137,939
Ridgecrest City	CA0213	28,973	0.57%	\$ 6,930,957
Rio Dell City	CA0214	3,349	0.07%	\$ 801,152
Rio Vista City	CA0215	9,718	0.19%	\$ 2,324,752
Ripon City	CA0216	16,386	0.32%	\$ 3,919,879
Riverbank City	CA0217	24,881	0.49%	\$ 5,952,064
Rohnert Park City	CA0218	43,291	0.85%	\$ 10,356,127
Rolling Hills City	CA0219	1,845	0.04%	\$ 441,363
Rolling Hills Estates City	CA0220	8,058	0.16%	\$ 1,927,645
Ross Town	CA0221	2,451	0.05%	\$ 586,331
St. Helena City	CA0222	6,102	0.12%	\$ 1,459,728

City/Town	NEU Recipient ID	2019 Population Estimate ^{1/}	Portion of Population	Estimated Allocation
San Anselmo Town	CA0223	12,476	0.24%	\$ 2,984,524
San Bruno City	CA0224	42,807	0.84%	\$ 10,240,344
San Carlos City	CA0225	30,185	0.59%	\$ 7,220,894
Sand City City	CA0226	399	0.01%	\$ 95,449
San Dimas City	CA0227	33,621	0.66%	\$ 8,042,858
San Fernando City	CA0228	24,322	0.48%	\$ 5,818,339
San Gabriel City	CA0229	39,899	0.78%	\$ 9,544,689
Sanger City	CA0230	25,339	0.50%	\$ 6,061,627
San Jacinto City	CA0231	49,215	0.97%	\$ 11,773,274
San Joaquin City	CA0232	4,021	0.08%	\$ 961,909
San Juan Bautista City	CA0233	2,104	0.04%	\$ 503,322
San Juan Capistrano City	CA0234	35,911	0.71%	\$ 8,590,675
San Marino City	CA0235	13,048	0.26%	\$ 3,121,359
San Pablo City	CA0236	30,990	0.61%	\$ 7,413,467
Santa Fe Springs City	CA0237	17,630	0.35%	\$ 4,217,471
Santa Paula City	CA0238	29,806	0.59%	\$ 7,130,229
Saratoga City	CA0239	30,153	0.59%	\$ 7,213,239
Sausalito City	CA0240	7,068	0.14%	\$ 1,690,816
Scotts Valley City	CA0241	11,757	0.23%	\$ 2,812,524
Seal Beach City	CA0242	23,896	0.47%	\$ 5,716,431
Sebastopol City	CA0243	7,674	0.15%	\$ 1,835,784
Selma City	CA0244	24,825	0.49%	\$ 5,938,668
Shafter City	CA0245	20,401	0.40%	\$ 4,880,353
Shasta Lake City	CA0246	10,413	0.20%	\$ 2,491,011
Sierra Madre City	CA0247	10,793	0.21%	\$ 2,581,915
Signal Hill City	CA0248	11,421	0.22%	\$ 2,732,146
Solana Beach City	CA0249	13,296	0.26%	\$ 3,180,686
Soledad City	CA0250	25,999	0.51%	\$ 6,219,513
Solvang City	CA0251	5,838	0.11%	\$ 1,396,574
Sonoma City	CA0252	11,024	0.22%	\$ 2,637,175
Sonora City	CA0253	4,864	0.10%	\$ 1,163,572
South El Monte City	CA0254	20,574	0.40%	\$ 4,921,738
South Lake Tahoe City	CA0255	22,197	0.44%	\$ 5,309,994
South Pasadena City	CA0256	25,329	0.50%	\$ 6,059,235
Stanton City	CA0257	38,139	0.75%	\$ 9,123,659
Suisun City City	CA0258	29,663	0.58%	\$ 7,096,020
Susanville City	CA0259	15,010	0.29%	\$ 3,590,711
Sutter Creek City	CA0260	2,622	0.05%	\$ 627,238
Taft City	CA0261	9,272	0.18%	\$ 2,218,059
Tehachapi City	CA0262	13,011	0.26%	\$ 3,112,508
Tehama City	CA0263	373	0.01%	\$ 89,230
Temple City City	CA0264	35,811	0.70%	\$ 8,566,752
Tiburon Town	CA0265	9,084	0.18%	\$ 2,173,086
Trinidad City	CA0266	355	0.01%	\$ 84,924
Truckee Town	CA0267	16,735	0.33%	\$ 4,003,368
Tulelake City	CA0268	978	0.02%	\$ 233,958

City/Town	NEU Recipient ID	2019 Population Estimate ^{1/}	Portion of Population	Estimated Allocation
Twentynine Palms City	CA0269	26,073	0.51%	\$ 6,237,216
Ukiah City	CA0270	15,995	0.31%	\$ 3,826,344
Vernon City	CA0271	110	0.00%	\$ 26,314
Villa Park City	CA0272	5,790	0.11%	\$ 1,385,091
Walnut City	CA0273	29,685	0.58%	\$ 7,101,283
Wasco City	CA0274	28,710	0.56%	\$ 6,868,042
Waterford City	CA0275	8,962	0.18%	\$ 2,143,901
Weed City	CA0276	2,725	0.05%	\$ 651,878
West Hollywood City	CA0277	36,475	0.72%	\$ 8,725,595
Westlake Village City	CA0278	8,217	0.16%	\$ 1,965,681
Westmorland City	CA0279	2,254	0.04%	\$ 539,205
Wheatland City	CA0280	3,873	0.08%	\$ 926,504
Wildomar City	CA0281	37,229	0.73%	\$ 8,905,968
Williams City	CA0282	5,408	0.11%	\$ 1,293,709
Willits City	CA0283	4,890	0.10%	\$ 1,169,792
Willows City	CA0284	6,072	0.12%	\$ 1,452,551
Windsor Town	CA0285	27,128	0.53%	\$ 6,489,594
Winters City	CA0286	7,315	0.14%	\$ 1,749,903
Woodlake City	CA0287	7,658	0.15%	\$ 1,831,956
Woodside Town	CA0288	5,458	0.11%	\$ 1,305,670
Yountville City	CA0289	2,966	0.06%	\$ 709,530
Yreka City	CA0290	7,518	0.15%	\$ 1,798,465
Yucca Valley Town	CA0291	21,777	0.43%	\$ 5,209,521

1/Source: U.S. Treasury: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-fund/non-entitlement-units>

Mayor:
Victor P. Lopez

Mayor Pro Team:
Diana Guerra Silva

City Council Members:
Roy Rodriguez
Josie Cervantes
Esperanza Rodriguez



Incorporated January 20, 1948

Rudy Hernandez
Interim City Manager
(559) 626-4488 ext. 216

Rudy Hernandez
Financial Consultant
(559) 626-4488 ext. 216

City Clerk:
June V. Bracamontes
(559) 626-4488 ext. 214

633 Sixth Street, Orange Cove, CA 93646 | Phone: (559) 626-4488 | FAX: (559) 626-4653

Date: June 23, 2021
To: The Honorable Mayor and City Council
From: Rudy Hernandez, Interim City Manager
Subject: Rescinding Approval of Discontinuance of No Water Shut Off Policy.
Attachments: Message from the State Water Resources Control Board

BACKGROUND

On May 26, 2021, staff recommended, and the City Council approved the discontinuance of No Water Shut Off Policy based on the following reasons:

1. The City Council recently approved the Subsistence Payment Program which gives delinquent customers the opportunity to apply for a \$500 grant to pay their delinquent utility bill. More funding will be available thru the American Rescue Plan Act.
2. The USDA/State of California closely monitor cash flows from City Enterprise Funds (Water/Sewer) when considering giving grants/loans to Cities.
3. The Pandemic (COVID-19) has greatly improved from a year ago. Today the City of Orange Cove (Fresno County) is in Orange Tier which means more businesses are open and employing more people than a year ago.


The timing of this recommendation was based on Governor Newsom's plan to open State Government on June 15, 2021. However, on June 11, 2021, the governor issued Executive Order N-08-21, which extends the prohibition on discontinuing water service for residential customers and small businesses in a critical infrastructure sector until September 30, 2021.

RECOMMENDED ACTION

For the City Council to rescind approval of the discontinuance of the no water shut off policy.

FISCAL IMPACT:

Will not help in increasing cash flows for the Water and Sewer Enterprise funds.

Prepared by: _____ Approved by: 
REVIEW: City Manager: ✓ Finance: _____ City Attorney: _____

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
_____ Consent	_____ Public Hearing			
_____ Info Item	_____ Matter Initiated by Council Member			
<u>✓</u> Action Item	_____ Other			
_____ Department Report	_____ Continued to: _____			
_____ Redevelopment Agency	_____			

Rudy Hernandez

From: Andy Valencia
Sent: Tuesday, June 15, 2021 7:13 AM
To: Rudy Hernandez
Subject: FW: Extension of Water Shutoff Moratorium

From: lyris@swrcb18.waterboards.ca.gov <lyris@swrcb18.waterboards.ca.gov>
Sent: Monday, June 14, 2021 4:22 PM
To: Andy Valencia <andy.valencia@cityoforangecove.com>
Subject: Extension of Water Shutoff Moratorium

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



This is a message from the State Water Resources Control Board.

Notice to Public Drinking Water Systems

Extension of Water Shutoff Moratorium

Governor's Budget Proposes \$1 Billion for Water System Arrearages Relief

June 14, 2021

During the COVID-19 emergency, many Californians experienced job loss, reduced wages, and other hardships that made it difficult for them to pay their water bills. As the state prepares to fully reopen in the coming weeks, certain provisions of Governor Newsom's COVID-19 related executive orders remain necessary to help Californians recover. On June 11, 2021, the governor issued Executive Order N-08-21, which extends the prohibition on discontinuing water service for residential customers and small businesses in a critical infrastructure sector until September 30, 2021.

Water systems played—and still play—a vital role in protecting health and safety by halting water shutoffs for residential customers. Governor Newsom's 2021–22 May Revise to the state budget proposes that \$1 billion in American Rescue Plan Act funds be used to provide direct payments to water systems to address customer arrearages and revenue gaps related to the pandemic. Details of this program are still being worked out through the legislative budget process. The State Water Board will share additional details as they become available.

Mayor:
Victor P. Lopez

Mayor Pro Team:
Diana Guerra Silva

City Council Members:
Roy Rodriguez
Josie Cervantes
Esperanza Rodriguez



Incorporated January 20, 1948

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Date: May 26, 2021
To: The Honorable Mayor and City Council
From: Rudy Hernandez, Interim City Manager
Subject: Approval of Discontinuance of No Water Shut Off Policy.

The City of Orange Cove like other Cities/Water Districts that provide water service to its residents have water shut off policies that discontinue water service whenever an account becomes delinquent (standard water procedure). Obviously, there are procedures in place that notify delinquent customers that their water service is subject to being shut off if their account is not brought to current status.

In March of 2020, the City of Orange Cove like many other utility companies (P.G. & E., Southern California Gas Company, Etc.) adopted a no utility shut off policy. It has now been over a year since the City of Orange Cove adopted the No Water Shut Off Policy and staff is recommending that the City Council approve the discontinuance of the No Water Shut Off policy based on the following reasons:

1. The City Council recently approved the Subsistence Payment Program which gives delinquent customers the opportunity to apply for a \$500 grant to pay their delinquent utility bill. More funding will be available thru the American Rescue Plan Act.
2. The USDA/State of California closely monitor cash flows from City Enterprise Funds (Water/Sewer) when considering giving grants/loans to Cities.
3. The Pandemic (COVID-19) has greatly improved from a year ago. Today the City of Orange Cove (Fresno County) is in Orange Tier which means more businesses are open and employing more people than a year ago.

RECOMMENDED ACTION

For the City Council to approve the discontinuance of the no water shut off policy.

FISCAL IMPACT:

Will increase cash flows for the Water and Sewer Enterprise funds.

Prepared by: _____ Approved by: [Signature]
REVIEW: City Manager: ✓ Finance: [Signature] City Attorney: _____

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
_____ Consent	_____ Public Hearing			
_____ Info Item	_____ Matter Initiated by Council Member			
<u>✓</u> Action Item	_____ Other			
_____ Department Report	_____ Continued to: _____			
_____ Redevelopment Agency	_____			