



AGENDA SPECIAL MEETING

Victor P. Lopez, Mayor

Diana Guerra Silva, Mayor Pro Tem
Roy Rodriguez, Council Member

Josie Cervantes, Council Member
Esperanza Rodriguez, Council Member

TUESDAY, OCTOBER 4, 2022 – 5:30 P.M.

SENIOR CENTER

699 6th Street, Orange Cove, California 93646

LIVE MEETING

A. Call to Order/Welcome

Roll Call
Invocation
Flag Salute

B. Confirmation of Agenda

C. Administration:

1. **SUBJECT:** Fresno-Madera Area Agency on Aging Contractual Services

Recommendation: Council to approve the attached Resolution approving the contractual services with the Fresno-Madera Area Agency on Agency for the fiscal year 2022-23

2. **SUBJECT:** Discussion regarding the Up-Coming Holiday Events

Recommendation: Council to review and discuss this issue and provide staff with direction

Public Comments: Members of the public shall have an opportunity to address the Orange Cove City Council concerning the above-mentioned item(s).

D. Adjournment

ADA Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 626-4488 ext. 214. Notification 48 hours prior to the meeting will enable the city to make arrangements to ensure accessibility to this meeting.

Documents: Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at front counter at City Hall and at the Orange Cove Library located at 815 Park Blvd., Orange Cove, CA during normal business hours. In addition, most documents are posted on City's website at cityoforange Cove.com.

STATEMENT ON RULES OF DECORUM AND ENFORCEMENT

The Brown Act provides that members of the public have a right to attend public meetings, to provide public comment on action items and under the public forum section of the agenda, and to criticize the policies, procedures, or services of the city or of the acts or omissions of the city council. The Brown Act also provides that the City Council has the right to exclude all persons who willfully cause a disruption of a meeting so that it cannot be conducted in an orderly fashion.

During a meeting of the Orange Cove City Council, there is a need for civility and expedition in the carrying out of public business in order to ensure that the public has a full opportunity to be heard and that the Council has an opportunity to conduct business in an orderly manner. The following is provided to place everyone on notice of the rules of decorum and enforcement.

GENERAL RULES OF DECORUM

While any meeting of the City Council is in session, the following rules of decorum shall be observed:

1. All remarks shall be addressed to the City Council as a whole and not to any single member, unless in response to a question from a member of the City Council.
2. A person who addresses the City Council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct (i) which is likely to provoke others to violent or riotous behavior, (ii) which disturbs the peace of the meeting by loud and unreasonable noise, (iii) which is irrelevant or repetitive, or (iv) which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.
3. A person, other than members of the Council and the person, who has the floor, shall not be permitted to enter into the discussion unless requested by the mayor to speak.
4. Members of the City Council may not interrupt a person who has the floor and is making public comments. Members of the City Council shall wait until a person completes his or her public comments before asking questions or commenting. The mayor shall then ask Councilmembers if they have comments or questions.

5. No person in the audience at a Council meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stamping of feet or other acts which disturb, disrupt or otherwise impede the orderly conduct of any Council meeting.

ENFORCEMENT OF DECORUM RULES (Resolution No. 2012-16)

While the City Council is in session, all persons must preserve order and decorum. A person who addresses the city council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct which is likely to provoke others to violent or riotous behavior, which disturbs the peace of the meeting by loud and unreasonable noise, which is irrelevant or repetitive, or which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.

The mayor or other presiding officer shall request that a person who is breaching the rules of decorum cease such conduct. If after receiving such a warning, the person persists in breaching the rules of decorum, the mayor or other presiding officer may order the person to leave the City Council meeting. If such person does not leave, the mayor or presiding officer may request any law enforcement officer who is on duty at the meeting as sergeant-at-arms to remove the person from the Council Chambers. In the event there is no one from law enforcement present, the mayor or presiding officer may direct the City Manager to contact law enforcement.

In accordance with the Point of Order Rule 4.6, the majority of the Council may overrule the mayor if the majority of the Council believes the mayor or other presiding officer is not applying the rules of decorum appropriately.



Date: October 4, 2022
To: Mayor and City Council
From: Rudy Hernandez, Interim City Manager
Subject: Approval of Resolution With Fresno-Madera Area Agency on Aging For Contractual Services.
Attachments: Contract No.22-0261ARP – Site Management
Resolution No.2022-50

BACKGROUND:

The City of Orange Cove has a contract with the Fresno-Madera Area Agency on Agency to provide services for our senior citizens. The local contract must be approved annually by the City Council.

RECOMMENDATION:

For the City Council to approve the attached resolution approving contractual services with the Fresno-Madera Area Agency on Agency for the fiscal year 2022-23

FISCAL IMPACT:

The Fresno-Madera Area Agency on Aging's Governing Board has approved an award of \$24,372 in American Rescue Plan Act Grant funds for the City of Orange Cove's Senior Citizen Services.

Prepared by: _____

Approved by: _____

REVIEW: City Manager: ☒

Finance: _____

City Attorney: _____

TYPE OF ITEM:

COUNCIL ACTION: APPROVED DENIED NO ACTION

☐ Consent
☐ Info Item
☒ Action Item
☐ Department Report
☐ Redevelopment Agency

☐ Public Hearing
☐ Matter Initiated by a Council Member
☐ Other
☐ Continued to: _____

RESOLUTION NO. 2022- 50

**A RESOLUTUION OF THE CITY COUNCIL OF THE CITY ORANGE COVE
APPROVING CONTRACT WITH THE
FRESNO-MADERA AREA AGENCY ON AGING (FMAAA)**

WHEREAS, the City Council of the City of Orange Cove hereby approves Contract Number 20-0261AR with the Fresno-Madera Area Agency on Aging (FMAAA) for fiscal 2022-23.

NOW, THEREFORE, BE IT RESOLVED, that the City Manager is hereby authorized to execute the contract and necessary supporting documents for said contract.

CLERK'S CERTIFICATION

I, Melanie A. Carter, Acting City Clerk of the City of Orange Cove, certify that the forgoing Resolution was adopted by the Council of the City of Orange Cove, at a regular City Council meeting held on Tuesday October 4, 2022 by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS

ATTEST:

June V. Bracamontes
City Clerk

Victor P. Lopez
Mayor of City of Orange Cove

**CONTRACT BETWEEN
CITY OF ORANGE COVE
AS SERVICE PROVIDER
AND
FRESNO-MADERA AREA AGENCY ON AGING
(HEREINAFTER REFERRED TO AS AGENCY ON AGING)
2520 WEST SHAW LANE, SUITE 101A, FRESNO, CA 97311
MAILING ADDRESS: 2037 WEST BULLARD AVENUE, #512, FRESNO, CA 93711**

- A. Name and principal address of service contractor (hereinafter referred to as service provider):

**City of Orange Cove
633 6th Street
Orange Cove, CA 93646**

- B. The starting date of this Agreement shall not precede the date the Agreement is signed by both parties hereto. The term of this Agreement is from the date of execution by the Fresno-Madera Area Agency on Aging to June 30, 2024, subject, however, to earlier termination as provided herein.
- C. No expenditure or obligation for the funding allocation in this contract period, as noted in paragraph B, may be incurred after June 30, 2024.
- D. Maximum funds available for the following program, **contingent upon sufficient funds made available from the State of California to the Agency on Aging and/or by the U.S. Government or the Budget Acts of the appropriate fiscal years for the purposes of this program:**

Approved by Fresno-Madera Area Agency on Aging Governing Board on January 26, 2022			
Federal Grantor:	U.S. Department of Health and Human Services		
Pass Through Grantor:	Fresno-Madera Area Agency on Aging		
Older Americans Act Title:	Title III C1 Congregate Nutrition, Federal CFDA No. To Be Determined		
Contract No.:	22-0261ARP	Service:	Site Management
Site	12-Month Funding Cycle	One-Time Start-Up Costs	Contract Period Grant Amount
Orange Cove Senior Center	\$16,872	\$7,500	\$24,372
Total Term of Contract Grant Award:			\$24,372

- E. This document together with any attached program exhibits, assurances, budgets, and narratives is a firm agreement to provide services for older Americans in Fresno and/or Madera counties (including cities contained therein) as specified in a manner consistent with the intent of, and regulations applicable to, service programs under Title III/VII of the Older Americans Act as amended.
- F. The provisions of the Area Plan Grant Award Terms and Conditions Declaration (Articles I through XX) attached thereto, plus all enclosures listed, herein, constitute a part of this contract.

FOR SERVICE PROVIDER:

Sheri L. Hendrix

9-30-22

Signature of individual named on Exhibit E, page 5, as having
primary, hands-on involvement and oversight of the day-to-day
operations of the contracted program.

Date

Sheri Hendrix

Senior Coordinator

Type Name

Title

Rudy Hernandez

9-30-22

Signature of Authorized Contracting Official
(Refer to Appendix A)

Date

Rudy Hernandez

Interim City Manager

Type Name

Title

Contractor Federal Employer I.D. Number

FOR FRESNO-MADERA AREA AGENCY ON AGING:

Signature

Date

Jamie J. Sharma

Executive Director

Type Name

Title

**ADDENDUM TO
CONTRACT NO. 22-0261ARP
BETWEEN
CITY OF ORANGE COVE
AS SERVICE PROVIDER
AND
FRESNO-MADERA AREA AGENCY ON AGING
(HEREINAFTER REFERRED TO AS AGENCY ON AGING)
2520 WEST SHAW LANE, SUITE 101A, FRESNO, CA 97311
MAILING ADDRESS: 2037 WEST BULLARD AVENUE, #512, FRESNO, CA 93711**

Prior to reopening any of its Congregate Nutrition sites to be funded under this contract, the service provider agrees to complete and submit a COVID-19 Prevention Program Reopening Plan (hereinafter referred to as the "Reopening Plan") to the Agency on Aging. The Agency on Aging must approve the service provider's Reopening Plan before the service provider's Congregate Site(s) may reopen under this contract.

The service provider's COVID-19 Prevention Program Reopening Plan for each Congregate Site shall include, but not be limited to, the following provisions:

1. Congregate Sites must conduct workplace specific evaluations identifying COVID 19 hazards.
2. Congregate Sites must submit a plan for screening employees for and responding to employees with COVID 19 symptoms.
3. Congregate Sites must evaluate employees' potential workplace exposures to all persons at, or who may enter, the meal site.
4. Congregate Sites must ensure that COVID 19 risk reduction measures are in place.
5. Congregate Sites must submit a plan for the following:
 - a. Physical Distancing
 - b. Face Coverings
 - c. Cleaning and Disinfecting
 - d. Shared Tools, Equipment, and Personal Protective Equipment
 - e. Hand Washing and Hand Sanitizing
 - f. Investigating and Responding to COVID 19 Cases for Staff, Volunteers, Participants and Public
 - g. Training on COVID 19 Policies
 - h. Reporting, Recordkeeping, and Investigation of COVID 19 Cases
 - i. Liability Waivers



Date: October 4, 2022
To: Mayor and City Council
From: Rudy Hernandez, Interim City Manager
Subject: Discussion Regarding Up-Coming Holiday Events.
Attachments: None

BACKGROUND:

At the last City Council meeting held on Wednesday September 28, 2022, the City Council directed staff to schedule a special meeting to discuss the up-coming holiday events which are listed below:

1. Thanksgiving Dinner held in November 2022.
2. Christmas Tree Lighting held in December 2022.
3. Christmas Parade held in December 2022.
4. Christmas Toy-Give-Away Program held in December 2022.

RECOMMENDATION:

For the City Council to review and discuss this issue and provide staff with direction.

FISCAL IMPACT:

To be determined.

Prepared by: Rudy Hernandez

Approved by: [Signature]

REVIEW: City Manager: [Signature]

Finance: _____

City Attorney: _____

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
<input type="checkbox"/> Consent	<input type="checkbox"/> Public Hearing			
<input type="checkbox"/> Info Item	<input type="checkbox"/> Matter Initiated by a Council Member			
<input checked="" type="checkbox"/> Action Item	<input type="checkbox"/> Other			
<input type="checkbox"/> Department Report	<input type="checkbox"/> Continued to: _____			
<input type="checkbox"/> Redevelopment Agency				