



# **ORANGE COVE CITY COUNCIL AGENDA**

**Diana Guerra Silva, Mayor**

**Gilbert Garcia, Mayor Pro Tem**

**Maria Vacio, Council Member**

**Josie Cervantes, Council Member**

**Esperanza Rodriguez, Council Member**

**Orange Cove Council Meeting**

**WEDNESDAY, FEBRUARY 22, 2023 - 6:30 P.M.**

**SENIOR CENTER**

**699 6<sup>th</sup> Street, Orange Cove, California 93646**

**LIVE MEETING**

## **A. Call to Order/Welcome**

Roll Call

Invocation

Flag Salute

## **B. Confirmation of Agenda**

## **C. Consent Calendar**

1. City Warrants January 2023
2. Usage of VPL Community Center for Wedding Reception February 25<sup>th</sup> requested by Esperanza Rodriguez
3. Usage of the VPL Community Center for a Funeral Reception on February 24, 2023 requested by Andrea Islas
4. Usage of VPL Community Center for Community April 18, 2023 for a Health Resource Fair request by State Assembly
5. Usage of VPL Community Center for Quincenera on April 22, 2023 requested by Maria Trejo
6. Usage of VPL Community Center for Wedding June 10, 2023 request by Nicholas Rodriguez

## D. Administration

### Public Works Department:

7. **SUBJECT:** Approval of Asphalt Pothole Machine For the City's Street Department for \$34,690.

**Recommendation:** For the City Council to approve the purchase of the Asphalt Pothole Machine from KM International for the Amount of \$34,690.

### Interim City Manager:

8. **SUBJECT:** Approval of new Rental Fee/Deposit For the Victor P. Lopez Community Center.

**Recommendation:** For the City Council to review, discuss, and approve the new rental fee and deposit for the use of the Victor P .Lopez Community Center.

9. **SUBJECT:** Resolution authorizing submittal of a 2023 Cal Home Super Nofa Program Application

**Recommendation:** Council to consider approving Resolution No. 2023-10 Approving the submittal of an application to the Cal Home Program for up to \$600,000 for Owner-Occupied Rehabilitation (with or without accessory dwelling units) within City limits.

10. **SUBJECT:** Waiver of Business Operating Requirement for the Small Business Grant Program for those funded by the General Fund

**Recommendation:** Council to approve the waiver of the business operating requirement for the small business program for those funded by the general fund

11. **SUBJECT:** Status on Community Development Block Grant Projects as of February 15, 2023.

**Recommendation:** For Information Only.

12. **SUBJECT:** Update Report on the Easter and Cinco De Mayor Event

**Recommendation:** Informational Item Only

13. **SUBJECT:** Financial Update

**Recommendation:** Informational Item Only

**Mayor and City Councilmembers:**

- 14. SUBJECT:** League of California Cities City Leaders Summit  
April 12-14, 2023 in Sacramento, CA

**Recommendation:** Informational Item Only

**E. Public Forum**

Members of the public wishing to address the City Council on an item that is not on the agenda may do so now. No action will be taken by the City Council this evening. But items presented may be referred to the City Manager for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes. When addressing the Council, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments.

**F. City Manager's Report**

**G. City Attorney's Report**

**H. City Council Communications**

**I. Closed Session:**

- 15.** Conference With Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to § 54956.9(b): 3 potential cases
- 16.** Performance Evaluation pursuant to Government Code Section  
54957 - City Attorney
- 17.** Performance Evaluation pursuant to Government Code Section  
54957 - City Manager
- 18.** City Designated Representative: Rudy Hernandez, Interim City Manager  
Employee Organization: International Union of Operating  
Engineers, Stationary Engineers, Local 39

**J. Reconvene Council Meeting**

**K. Adjournment**

**ADA Notice:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 626-4488 ext. 214. Notification 48 hours prior to the meeting will enable the city to make arrangements to ensure accessibility to this meeting.

**Documents:** Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at front counter at City Hall and at the Orange Cove Library located at 815 Park Blvd., Orange Cove, CA during normal business hours. In addition, most documents are posted on City's website at [cityoforange Cove.com](http://cityoforange Cove.com).

## **STATEMENT ON RULES OF DECORUM AND ENFORCEMENT**

The Brown Act provides that members of the public have a right to attend public meetings, to provide public comment on action items and under the public forum section of the agenda, and to criticize the policies, procedures, or services of the city or of the acts or omissions of the city council. The Brown Act also provides that the City Council has the right to exclude all persons who willfully cause a disruption of a meeting so that it cannot be conducted in an orderly fashion.

During a meeting of the Orange Cove City Council, there is a need for civility and expedition in the carrying out of public business in order to ensure that the public has a full opportunity to be heard and that the Council has an opportunity to conduct business in an orderly manner. The following is provided to place everyone on notice of the rules of decorum and enforcement.

### **GENERAL RULES OF DECORUM**

While any meeting of the City Council is in session, the following rules of decorum shall be observed:

1. All remarks shall be addressed to the City Council as a whole and not to any single member, unless in response to a question from a member of the City Council.
2. A person who addresses the City Council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct (i) which is likely to provoke others to violent or riotous behavior, (ii) which disturbs the peace of the meeting by loud and unreasonable noise, (iii) which is irrelevant or repetitive, or (iv) which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.
3. A person, other than members of the Council and the person, who has the floor, shall not be permitted to enter into the discussion unless requested by the mayor to speak.
4. Members of the City Council may not interrupt a person who has the floor and is making public comments. Members of the City Council shall wait until a person completes his or her public comments before asking questions or commenting. The mayor shall then ask Councilmembers if they have comments or questions.

5. No person in the audience at a Council meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stamping of feet or other acts which disturb, disrupt or otherwise impede the orderly conduct of any Council meeting.

## **ENFORCEMENT OF DECORUM RULES**

(Resolution No. 2012-16)

While the City Council is in session, all persons must preserve order and decorum. A person who addresses the city council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct which is likely to provoke others to violent or riotous behavior, which disturbs the peace of the meeting by loud and unreasonable noise, which is irrelevant or repetitive, or which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.

The mayor or other presiding officer shall request that a person who is breaching the rules of decorum cease such conduct. If after receiving such a warning, the person persists in breaching the rules of decorum, the mayor or other presiding officer may order the person to leave the City Council meeting. If such person does not leave, the mayor or presiding officer may request any law enforcement officer who is on duty at the meeting as sergeant-at-arms to remove the person from the Council Chambers. In the event there is no one from law enforcement present, the mayor or presiding officer may direct the City Manager to contact law enforcement.

In accordance with the Point of Order Rule 4.6, the majority of the Council may overrule the mayor if the majority of the Council believes the mayor or other presiding officer is not applying the rules of decorum appropriately.

REPORT.: Feb 13 23 Monday  
 RUN....: Feb 13 23 Time: 16:57  
 Run By.: Dora Silva

CITY OF ORANGE COVE  
 Cash Disbursement Detail Report  
 Check Listing for 01-23 thru 01-23 Bank Account.: 1010

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 ID #: PY-DP  
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
049250	01/04/23	COL10	COLONIAL LIFE	607.04	418094909	EMPLOYEE BENEFIT-SEPTEMBER 2022 #41809490909265
				607.04	418094910	EMPLOYEE BENEFIT-OCTOBER 2022 #41809491007222
				607.04	418094911	EMPLOYEE BENEFIT-NOVEMBER 2022 #41809491104230
				910.56	418094912	EMPLOYEE BENEFIT-DECEMBER 2022 #41809491202210
			Check Total.....:	2731.68		
049251	01/04/23	DIO00	DIONICIO RODRIUEZ JR.	1500.00	0010350	PROFESSIONAL SERVICES WATER TREATMENT PLANT
049252	01/04/23	YBA01	MARIO YBAY	424.99	01/04/23	UNIFORM ALLOWANCE FOR JACKET AND WORK BOOTS
049253	01/04/23	HER01	RUDY HERNANDEZ	307.98	01/04/23	MILEAGE ADVANCEMENT
049254	01/06/23	EJ002	E&J FENDER REPAIR	1876.34	11/29/22	PATROL UNIT 21-09 VEHICLE REPAIRS
049255	01/06/23	SELF1	SELF-HELP ENTERPRISES	3231.33	7	RESIDENTIAL ASSISTANCE CV2BA DEC 1,21-DEC 30,21
				2795.22	8	RESIDENTIAL ASSIST. CDBG-CV2BA JAN 1,22-JAN 30,22
				33438.81	INV #7	RESIDENTIAL ASST. CDBG - CV1 DEC. 1,21-DEC. 30,21
				11690.55	INV #8	RESIDENTIAL ASSIST. CDBG -CV1 JAN.1,22-JAN.30,22
			Check Total.....:	51155.91		
049256	01/11/23	AMERI	AMERITAS LIFE INSURANCE C	721.72	JAN032023	EMPLOYEE VISION INSURANCE COVERAGE 1/1/23-1/31/23
049257	01/11/23	APV01	ARAMARK- ACCOUNTS RECEIVA	79.34	258011150	JANITORIAL SUPPLIES FOR WTP INV #2580111507
				285.28	580118640	JANITORIAL SERVICES AND SUPPLIES
				154.95	580125593	JANITORIAL SERVICES AND SUPPLIES
			Check Total.....:	519.57		
049258	01/11/23	ATT05	AT & T	225.59	12052022	COMMUNICATION & UVERSE
049259	01/11/23	ATTM1	AT&T MOBILITY	986.18	287201576	COMMUNICATION
049260	01/11/23	BAC03	BRYANS AUTO CENTER	298.53	20940	OIL CHANGE FOR TRUCK 2018 RAM WTP INV #20940
				.00	120522y	Ck# 049130->049130 Replacement
			Check Total.....:	298.53		
049261	01/11/23	CEN03	CENTRAL VALLEY LOCK & SAF	1322.58	60933	LATCH GUARD/PAD LOCKS FOR DOORS
049262	01/11/23	CN002	AT&T - CALNET	602.16	19115670	AT&T CALNET POLICE DEPARTMENT
				602.16	19267515	AT&T CALNET POLICE DEPARTMENT
			Check Total.....:	1204.32		
049263	01/11/23	COU16	COURIER PRINTING	929.98	C26451	NOTICE TO APPEAR/25 PER BK/W/PG

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049264	01/11/23	CSJVR	CENTRAL SAN JOAQUIN VALLE	49155.00 34747.00	2023-0017 202300175	WORKERS COMPENSATION PROGRAM 3RD QUARTER LIABILITY PROGRAM 2022/2023 3RD QUARTER
Check Total.....:				83902.00		
049265	01/11/23	DG001	DIANA GUERRA SILVA	524.62	01/11/23	TRAVEL & MILEAGE ADVANCEMENT
049266	01/11/23	DLL01	DE LAGE LANDEN PUBLIC FYN	4039.32	74850294	COPIER LEASE FOR MONTH JAN.1,22-JAN.31,22
049267	01/11/23	FCSFF	FRESNO COUNTY SHERIFF	12686.84	5020073	DISPATCH SERVICES
049268	01/11/23	FGS01	FRUIT GROWERS SUPPLY CO	204.83 41.53	92346507 92351407	WORK SUPPLIES FOR CLEANING OUT CLARIFIER PLANT A FLEET EQUIP.
Check Total.....:				246.36		
049269	01/11/23	GAR04	GARCIA, GILBERT	524.62	01/11/23	TRAVEL & MILEAGE ADVANCEMENT
049270	01/11/23	GI001	GALL'S INC.	43.20	022846958	PATROL EQUIP. 500 RIOT BATON
049271	01/11/23	GW102	GRISWOLD INDUSTRIES	1469.73	857345	HEAVY DUTY COVER SPRINGS, RUBBER REBUILD #857345
049272	01/11/23	JOS02	JOSIE CERVANTES	524.62	01/11/23	TRAVEL & MILEAGE ADVANCEMENT
049273	01/11/23	KDSK1	KDSK CONCESSIONS	2500.00 -2500.00	01042023 01042023u	SMALL BUSINESS GRANT FY 2022-2023 Ck# 049273 Reversed
Check Total.....:				.00		
049274	01/11/23	KOEFR	KOEFRAN INDUSTRIES, INC.	205.00	000523741	ANIMAL SHELTER FEES- MONTHLY CHARGE
049275	01/11/23	METRO	METRO UNIFORM	1645.89 151.64	252095 252426	UNIFORMS UNIFORM-BOOTST
Check Total.....:				1797.53		
049276	01/11/23	OCL02	ORANGE COVE LIQUOR	525.50	122822	GAS,OIL, & LUBE POLICE DE
049277	01/11/23	OCTS1	ORANGE COVE TIRE SERVICE	84.00 84.00	28699 28742	DOG FOOD DOG FOOD
Check Total.....:				168.00		
049278	01/11/23	PD001	PENA'S DISPOSAL	46903.73	DEC. 2022	DISPOSAL SERVICES - PENA CO. DECEMBER 2022
049279	01/11/23	PEAO2	PORA OF CALIFORNIA	381.00	381899	OCPOA DUES
049280	01/11/23	PLA22	PLAZA MINI MART	2500.00	01042023	SMALL BUSINESS GRANT FY 2022-2023

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049281	01/11/23	QUI05	QUILL CORPORATION	189.06 439.98	29354515 29354623	OFFICES SUPPLIES OFFICE SUPPLIES FOR CITY HALL INV #29354623
Check Total.....:				629.04		
049282	01/11/23	ROD40	RODRIGUEZ, ESPERANZA	524.62	01/11/23	TRAVEL & MILEAGE ADVANCEMENT
049283	01/11/23	SELF1	SELF-HELP ENTERPRISES	89.85 963.61 383.32 1152.42 1157.17 1501.54	CV1 #12 CV1 #17 CV1 #18 CV2BA #16 CV2BA #17 CV2BA #18	RESIDENTIAL ASSISTANCE CDBG CV1 MAY.1-MAY.31,2022 RESIDENTIAL ASST. CDBG-CV1 OCT.1,22-OCT.31,22 RESIDENTIAL ASST. CDBG-CV1 NOV.1,22-NOV.30,22 COMMERCIAL ASSISTANCE CDBG-CV2BA SEPT 1- SEPT 30 COMMERCIAL ASSISTANCE CDBG - CV2BA OCT.1-OCT.31 COMMERCIAL ASSISTANCE CDBG - CV2BA NOV.1-NOV.30
Check Total.....:				5247.91		
049284	01/11/23	SHR02	SHRED-IT, C/O STERICYCLE,	288.93	12052022	SHREDDING SERVICES
049285	01/11/23	SOC22	SO CAL GAS	390.75	12282022	SUBSISTENCE PROGRAM -SO CAL GAS FY 22-23
049286	01/11/23	SOU02	SOUTH COUNTY VETERINARY H	94.70 188.00	120522 267308	X6 # 267308 EUTHANASIA CAINE'S
Check Total.....:				282.70		
049287	01/11/23	STA04	STATE WATER RESOURCES CON	91179.15	01092023	WATER AGGEARAGES PROGRAM
049288	01/11/23	T&J01	VALLEY GAS	4367.01 .00	01062023 NOV 2022y	GAS FOR UNITST Ck# 049144->049144 Replacement
Check Total.....:				4367.01		
049289	01/11/23	TGC02	THE GAS COMPANY	166.13 711.85 2484.30	010523 01052023 01102023	UTILITIES ADMINISTRATION UTILITIES ADMINISTRATION UTILITIES ADMINISTRATION
Check Total.....:				3362.28		
049290	01/11/23	TII01	TELSTAR INSTRUMENTS INC	1624.00	114670	TROUBLESHOOTING ISSUES WITH PLANT B FLOW #114670
049291	01/11/23	TIRE1	TIRE HUB, LLC	1486.69 .00	12252022 23028744y	VEHICLE REPAIRS POLICE RS TIRES Ck# 049122->049122 Replacement
Check Total.....:				1486.69		
049292	01/11/23	TOF01	THE OFFICE CITY	234.18	IN1773830	OFFICE SUPPLIES
049293	01/11/23	USB01	U.S. BANK	.00	111022y	Ck# 049124->049124 Replacement



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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
049293	01/11/23	USB01	U.S. BANK	21660.44	12122022	DECEMBER CREDIT CARD
			Check Total.....:	21660.44		
049294	01/11/23	VAC22	MARIA VACIO	260.00	01/11/23	TRAVEL & MILEAGE ADVANCEMENT
049295	01/11/23	ALV10	VICKY R ALVARADO	260.00	01/11/23	TRAVEL ADVANCEMENT
				3240.00	01062023	50% DOWN PAYMENT REPAIR WORK COMMUNITY CENTER
			Check Total.....:	3500.00		
049296	01/19/23	ACE02	ACE TROPHY	107.98	50032	PLAQUE
049297	01/19/23	ALH01	SPARKLETTES	248.40	843010123	WATER SERVS. & EQUIPMENT RENTAL #11244843 010123
049298	01/19/23	APV01	ARAMARK- ACCOUNTS RECEIVA	873.77	25116414	CUSTOM EMBROIDERY UNIFORMS SHIRTS INV #25116414
				651.67	25124001	CUSTOM EMBROIDERY UNIFORMS SHIRTS INV #25124001
				58.51	580115026	JANITORIAL SUPPLIES FOR WTP INV #2580115026
				119.10	580115043	JANITORIAL SUPPLIES FOR PWD INV #2580115043
				50.26	580115152	JANITORIAL SUPPLIES FOR PWD INV #2580115152
				58.51	580118565	JANITORIAL SUPPLIES FOR PWD INV #2580118565
				50.36	580118572	JANITORIAL SUPPLIES INV #2580118572
				56.38	580118611	JANITORIAL SUPPLIES INV #2580118611
				53.98	580118654	JANITORIAL SUPPLIES FOR CITY HALL INV #2580118654
			Check Total.....:	1972.54		
049299	01/19/23	BSK01	BSK ASSOCIATES	1341.50	AF33464	WATER SAMPLES FOR WTP INV #AF33464
049300	01/19/23	CAR06	CARMEN'S BOUTIQUE	2500.00	01112023	SMALL BUSINESS GRANT FY 2022-2023
049301	01/19/23	CDTFA	CALIFORNIA DEPARTMENT OF	1850.71	536128273	WATER RIGHTS JULY 1,2022-JUNE 30,2023 094-000145
049302	01/19/23	CMM01	CITRUS MINI-MART	2908.91	1247	GASOLINE FOR CITY VEHICLES DECEMBER 2022 #1247
049303	01/19/23	COC12	CITY OF ORANGE COVE	947.17	01132023	SUBSISTANCE PROGRAM FY 2022-2023
049304	01/19/23	COL07	COLANTUONO, HIGHSMITH & W	110.03	54283	LEGAL SERVICES INVOICE #54283
049305	01/19/23	CWS01	CORBIN WILLITS SYSTEM	.00	000C21130y	Ck# 049133->049133 Replacement
				3675.00	000C21215	PROFESSIONAL SERVICES INV #000C21215
				900.00	000C21231	PROFESSIONAL SERVICES INV #000C21231
				957.24	00C209151	PROFESSIONAL SERVICES INV #000C209151
				.00	00C211151y	Ck# 049133->049133 Replacement
				957.24	00C212151	PROFESSIONAL SERVICES INV #000C212151
			Check Total.....:	6489.48		
049306	01/19/23	DAP01	DODSON AUTO PARTS	8.61	51350	BATTERY TERMINALS FOR LAWN MOWER INV #51350

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049306	01/19/23	DAP01	DODSON AUTO PARTS	6.46 7.54 57.20 70.17 8.62 18.34 20.88 45.17 31.29 23.74 48.53 52.88 21.55	51359 51382 51401 51627 51672 51680 51700 51701 51704 51711 51714 51723 51699	CURT SAFETY PIN FOR TRAILER INV #51359 BLINK COUPLER FOR PLASMA CUTTER INV #51382 AMFLO HYBRID HOSE FOR PLASMA INV #51401 WEED BURNER FOR ASPHALT INV #51627 MAGL 5-20 SYNTHETIC OIL INV #51672 GORILLA SPARY HD ADHESIVE INV #51680 WAGNER HEADLOAP INV #51700 VALVOLINE SYNTHETIC 5W40 OIL INV #51701 INTOUCH XL GLOVES INV #51704 BLUE DEFF INV #51711 SLIME GAL TIRE SEALANT INV #51714 CARRAND WASH BRUSH & CHEMICAL GUYS AUTO WASH 51723 SHARK 4" GUTTING WHEEL INV #51699
Check Total.....:				420.98		
049307	01/19/23	DLL01	DE LAGE LANDEN PUBLIC FIN	4054.75	78567136	COPIER LEASE FOR 01/01/23-01/31/23
049308	01/19/23	DOPH2	DEPARTMENT OF PUBLIC HEAL	605.00	249267	STATE CUPA OVERSIGHT FACILITY ID #FA00276376
049309	01/19/23	DOT01	DEPARTMENT OF TREASURY	461.19	CP160	IRS PENALTY FEES TAX PERIOD JUNE 30, 2021
049310	01/19/23	FCHD1	FRESNO COUNTY HEALTH DEPT	182.00	226282	MV FUEL/OIL/PROPANE WWTP FACILITY ID FA00276455
049311	01/19/23	FGS01	FRUIT GROWERS SUPPLY CO	149.33 24.24 36.62 141.91 18.98 19.55 24.38 161.61 7.85 23.83 85.32 54.91 41.95 148.85 18.04	92342939 92347561 92347889 92348599 92348859 92349928 92350359 92350854 92350909 92351075 92351108 92351439 92352490 92352601 92353623	BOOT ALLOWANCE FOR J.MEDINA INV #92342939 MIX FOR WEED EATER INV #92347561 STRING FOR TRIMMER WEED CONTROL INV #92347889 96PK TOILET PAPER INV #92348599 NIPPLE GLV & HOOK CLEVIS SLIP INV #92348859 PICKER UPPER TRASH REACHER INV #92349928 TERMITE KILLER & SPRAY BOTTLE INV #92350359 WHEEL BARROW FOR SLUDGE REMOVEL AT WTP HOSE LAYFLAT PVC DSCH & CLAMP HOSE INV #92350909 WATER HOSE PAINT & WD-40 TRAVELING SCREEN WORK SUPPLIES FOR WTP YARD INV #92351108 WATER BOOTS FOR SLUDGE REMOVEL AT WTP OIL FOR CHAINSAW INV #92352490 WRENCH & SHOVEL FOR WTP INV #92352601 SAW HANDI FOR MAINTENANCE ON COMMUNITY CENTER
Check Total.....:				957.37		
049312	01/19/23	FIV01	FIVE CITIES EDC	899.25	Q32022202	FIVE CITIES EDA Q2 JANUARY 2023-MARCH 2023
049313	01/19/23	FOO02	FOOTHILL AUTO TRUCK & AG	142.88 77.69 10.75	920937 921260 921270	TARPS & STRAPS FOR TOY GIVEAWAY HALL INV #920937 MASTER LOCK INV #921260 GRD/30 PROOF COIL CHAIN INV #921270

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049313	01/19/23	FOO02	FOOTHILL AUTO TRUCK & AG	12.80 30.85 30.22 34.27 9.61	921271 921417 921507 921562 921665	MISC TOOL FOR PWD INV #921271 PROPANE FUEL INV #921417 RTCHT SCRWDVR INV #921507 PROPANE FUEL INV #921562 SCREWS FOR FLOODED SIGN REPAIR INV #921665
			Check Total.....:	349.07		
049314	01/19/23	HAC01	HACH COMPANY	561.42	13378835	REAGENT SET CHLORINE FREE CL17 INV #13378835
049315	01/19/23	JC001	JORGENSEN CO.	590.00	6043154	FIRE ALARM ANNUAL SERVICE INV #6043154
049316	01/19/23	LEAL1	LEAL DESIGN & ADVERTISING	325.43	3156	BUSINESS CARDS INV #3156
049317	01/19/23	LS002	LOZANO SMITH	50.00	2177268	PROFESSIONAL SERVICES INV #2177268
049318	01/19/23	MVES1	MOUNTAIN VALLEY ENVIRONME	5375.00	3967	CHIEF PLANT OPERATOR SERVICES WWT INV #3967
049319	01/19/23	MWS01	MODERN WILDLIFE SOLUTIONS	650.00	9355	MONTHLY RODENT CONTROL INV #9355
049320	01/19/23	PAR32	PARRA, DANIEL	167.08	01022023	MARKO K-9 DOG FOOD FOR PD
049321	01/19/23	PAR33	PARAMOUNT PEST SERVICES	730.00	230100268	PEST CONTROL FOR CITY HALL INV #2301-00268
049322	01/19/23	PRO21	PROFESSIONAL PRINT & MAIL	676.02 1348.37 777.17 676.02 1348.40	114601 114602 114926 114948 114950	PRINTING INSERTS-THANKSGIVING/CHRISTMAS TOY PROGRM PRINTING-OCTOBER 2022 MONTHLY UTILITY BILLS BLANK LASER CHECKS INV #114926 PRINTING-CODE ENFORCEMENT SERVICES INV #114948 PRINTING-NOVEMBER 2022 MONTHLY UTILITY BILLS
			Check Total.....:	4825.98		
049323	01/19/23	QUI05	QUILL CORPORATION	145.04 107.05 161.93 191.73 145.71 136.04	29602349 29832071 29858199 29858437 29862780 29880784	OFFICE SUPPLIES FOR CITY HALL INV #29602349 OFFICE SUPPLIES FOR PD INV #29832071 OFFICE SUPPLIES FOR CITY HALL INV #29858199 OFFICE SUPPLIES FOR PD INV #29858437 OFFICE SUPPLIES FOR CITY HALL INV #29862780 OFFICE SUPPLIES FOR CITY HALL INV #29880784
			Check Total.....:	887.50		
049324	01/19/23	REY04	ANAHI REYES	295.00	11302022	BASIC ANIMAL CONTROL OFFICER CERTIFICATION
049325	01/19/23	TIIO1	TELSTAR INSTRUMENTS INC	1741.00	114671	DELIVER & INSTALL 24VDC POWER SUPPLY
049326	01/19/23	UNIR1	UNITED RENTALS (NORTH AME	410.30	213931750	GAS DETECTOR, BLOWER AXIAL INV #213931750-001
049327	01/19/23	UNITY	UNITY IT	.00	364646y	Ck# 049123->049123 Replacement

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
049327	01/19/23	UNITY	UNITY IT	1206.30 4652.93 449.00	364689 364690 364691	COMMUNICATIONS INV #364689 COMMUNICATIONS INV #364690 COMMUNICATIONS INV #364691
Check Total.....:				6308.23		
049328	01/19/23	URR01	ROLANDO URREA	36.71	01172023	DOG FOOD FOR ANIMAL SHELTER
049329	01/19/23	USA01	USA BLUE BOOK	39.22 1570.93	185614 203880	USA BLUE BOOK LAB LOG BOOK INV #185614 52 GPD 50 PSI FLEXFLO PUMPFOR CL2
Check Total.....:				1610.15		
049330	01/19/23	UWB01	UNWIRED BROADBAND	249.99	01533126	COMMUNICATIONS INVOICE #INV01533126
049331	01/19/23	VOR01	VORTAL, INC	.00 225.00	1703y 1712	Ck# 049125->049125 Replacement PROFESSIONAL SERVICES INV #1712
Check Total.....:				225.00		
049332	01/23/23	A.M01	A.M PECHE & ASSOCIATES LL	1037.50	01/03/23	FINANCIAL CONSULTING SERVICES
049333	01/23/23	AOL01	ALERT-O-LITE	1899.81 411.21 1201.24	0042732IN 0042767IN 0124984IN	STOP SIGN, DRIVE RIVET, SQUARE POST & TOP FLAT BRC ROAD FLOODED SIGNS INV #0042767-IN STROBE MAGNETI, SANDBAGS & CAUTION TAPE #0124984-IN
Check Total.....:				3512.26		
049334	01/23/23	APV01	ARAMARK- ACCOUNTS RECEIVA	112.83 50.26	580129033 580129112	JANITORIAL SUPPLIES INVOICE #2580129033 JANITORIAL SUPPLIES FOR CITY HALL INV #2580129112
Check Total.....:				163.09		
049335	01/23/23	COL07	COLANTUONO, HIGHSMITH & W	157.79	54617	LEGAL SERVICES INVOICE #54617
049336	01/23/23	DG001	DIANA GUERRA SILVA	116.32	01/23/23	MEDICAL REIMBURSEMENT
049337	01/23/23	ELB01	RESTAURANT BAR EL BUKANAS	2500.00	01192023	SMALL BUSINESS GRANT FY 2022-2023
049338	01/23/23	EXC01	EXCEL SIGN	153.32	23629	GRAPHICS FOR SIDE OF DAMAGED CAR INV #23629
049339	01/23/23	FGS01	FRUIT GROWERS SUPPLY CO	22.33	92354306	ROPE TREE SPRIAL,BRUSH PAINT & TAPE INV #92354306
049340	01/23/23	FOO02	FOOTHILL AUTO TRUCK & AG	75.72 5.93 37.22 204.89	921916 922049 922067 922223	INTERIOR DETAIL GLOVES,STEALTH GLOVES,MICRO TOWELS ENCORE 5GALLONS BLACK INV #922049 WIPER BLADES FOR UNIT #108 INV #922067 SEAT COVERS FOR UNIT #108 INV #922223

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
			Check Total.....:	323.76		
049341	01/23/23	HWS01	HEALTHWISE SERVICES, LLC	258.92	000140533	BALANCE FORWARD CHARGS. KIOSK LEASE FEE 0000140533
049342	01/23/23	MAR32	MARTHA ERIKA ROCHA	2500.00	01202023	SMALL BUSINESS GRANT FY 2022-2023
049343	01/23/23	METL1	METLIFE	3383.64 3546.55 3527.92 3638.89	01012023 02012023 11012022 12012022	EMPLOYEE DENTAL INSURANCE COVRG 1/1/23-1/31/23 EMPLOYEE DENTAL INSURANCE COVERG 2/1/23-2/28/23 EMPLOYEE DENTAL INSURANCE COVERG 11/1/22-11/30/22 EMPLOYEE DENTAL INSURANCE COVERG 12/1/22-12/31/22
			Check Total.....:	14097.00		
049344	01/23/23	ODC01	OVERHEAD DOOR CO. OF	1064.74	66712	LABOR & PARTS TO REATTACH OPERATOR MAIN DOOR OCFPD
049345	01/23/23	PGE22	PG&E	473.31	01/19/23	SUBSISTANCE PROGRAM PG&E FY 2022-2023
049346	01/23/23	ROB22	ROBERSON PLUMBING	2500.00	01192023	SMALL BUSINESS GRANT FY 2022-2023
049347	01/23/23	SOC22	SO CAL GAS	103.73	01/19/23	SUBSISTANCE PROGRAM SO CAL GAS FY 2022-2023
049348	01/23/23	ULINE	ULINE	534.38	158111540	JANITORIAL SUPPLIES INV #158111540
049349	01/23/23	UST02	UNITED STATES TREASURY	169.47	01192023	FEDERAL INCOME TAX-2022 4TH QUARTER
049350	01/23/23	VU001	VALLEY UNIFORM	40.13	01042023	UNIFORM ALLOWANCE/SGT. PUGA DUTY GLOVES
049351	01/23/23	WEE01	W&E ELECTRIC	99.86 255.15 39.65 100.00	2212025 2212093 2212111 22122024	MATERIAL PICKED UP BY R.SAHAGUN INV #2212025 LIFT STATION ON MONSON & SOUTH MONITOR REPLACE MATERIAL INVOICE #2212111 MONSON & SOUTH PUMPS ORDERED MONITOR REPLACEMENT
			Check Total.....:	494.66		
049352	01/26/23	CBB01	CHUCKS BBQ	8773.38 -8773.38	10059 10059u	WELCOMING NEW MAYOR AND COUNCILMEMBERS LUNCHEON Ck# 049352 Reversed
			Check Total.....:	.00		
049353	01/26/23	CLS01	CORELOGIC SOLUTIONS, LLC.	300.00	30645500	SEPTEMBER 2021-MONTHLY FEE PROPERTY INFO SERVICES
049354	01/26/23	COL03	COLLINS & SCHOETTLER	402.50	1362	PLANNING CONSULTANT INVOICE #1362
049355	01/26/23	CWS01	CORBIN WILLITS SYSTEM	957.24	00C301151	PROFESSIONAL SERVICES INV #000C301151
049356	01/26/23	DG001	DIANA GUERRA SILVA	37.39	01242023	MEDICAL REIMBURSEMENT

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049357	01/26/23	GWL01	GRISWOLD LASALLE	6000.00	12/25/22	PROFESSIONAL SERVICES RENDERED THROUGH 12/25/22
049358	01/26/23	HER01	RUDY HERNANDEZ	265.93	01252023	MILEAGE ADVANCEMENT CSMFO-SACRAMENTO
049359	01/26/23	JL001	JUNE BRACAMONTES	51.61	01/24/23	MILEAGE & TRAVEL ADVANCEMENT
049360	01/26/23	LIE01	LIEBERT CASSIDY WHITMORE	10445.50	230272	LEGAL SERVICES INVOICE #230272
049361	01/26/23	LS002	LOZANO SMITH	5146.60	2179259	PROFESSIONAL SERVICES INVOICE #2179259
049362	01/26/23	PAT07	ENCARNACION PATLAN	472.66	01/25/23	MILEAGE REIMBURSEMENT
049363	01/26/23	PUR01	PURCHASE POWER	2.95	01/13/23	LEASING CHARGES ACCT #8000-9000-0619-3662
049364	01/26/23	QUI05	QUILL CORPORATION	219.17 298.36 41.43	29831530 30111008 30114324	OFFICE SUPPLIES FOR CITY HALL INV #29831530 OFFICE SUPPLIES INVOICE #30111008 OFFICE SUPPLIES FOR CITY HALL INVOICE #30114324
Check Total.....:				558.96		
049365	01/26/23	SELF1	SELF-HELP ENTERPRISES	3231.33 2795.22 33438.81 11690.55	#7 #8 INVOICE#7 INVOICE#8	RESIDENTIAL ASSISTANCE-CDBG-CV2BA 12/1/21-12/30/21 RESIDENTIAL ASSISTANCE-CDBG-CV2BA 1/1/22-1/30/22 RESIDENTIAL ASSISTANCE-CDBG-CV1 12/1/21-12/30/21 RESIDENTIAL ASSISTANCE-CDBG-CV1 1/1/22-1/30/22
Check Total.....:				51155.91		
049366	01/26/23	TEC02	TAPIA ESCOBAR CONTRUCTION	3240.00	01232023	THE REMAINDER BID FOR COMPLETED WORK
049367	01/26/23	WES00	WESTERN ALLIANCE BANK-LOA	196600.20	12/30/22	RDA DEBT SERVICES ACCT/NOTE #04500143833-43833
049368	01/26/23	WIL16	WILLDAN	.00 9180.00	0033699y 00337122	Ck# 049147->049147 Replacement BUILDING INSPCTOR-CARL LOCKRIDGE PROFESSIONAL SERV
Check Total.....:				9180.00		
049369	01/27/23	MER00	MERCADO, RICARDO	.00 1800.00	302y 350	Ck# 049116->049116 Replacement PROFESSIONAL SERVICES
Check Total.....:				1800.00		
Cash Account Total.....:				723970.42		
Total Disbursements.....:				723970.42		

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
701007	01/11/23	CSD02	CALIFORNIA STATE DISBURSE	125.40	C30111	Garnishment
701008	01/11/23	EDD01	EMPLOYMENT DEVELOP. DEPT.	2409.15 1182.50	C30111 1C30111	State Income Tax SDI
			Check Total.....:	3591.65		
701009	01/11/23	EDD02	EDD SUI	3274.24	C30111	SUI
701010	01/11/23	PER01	P.E.R.S. FOR THE 457	305.00	C30111	457 Plan
701011	01/11/23	SEC00	UNION BANK	9198.10 13756.82 3174.28	C30111 1C30111 2C30111	Federal Income Tax FICA Medicare
			Check Total.....:	26129.20		
701012	01/11/23	STA20	STATE DISBURSEMENT UNIT	1007.53 50.00	C30111 1C30111	Garnishment Misc Deduction
			Check Total.....:	1057.53		
701020	01/27/23	CSD02	CALIFORNIA STATE DISBURSE	125.40	C30124	Garnishment
701021	01/27/23	EDD01	EMPLOYMENT DEVELOP. DEPT.	.00 2289.99 8.22 1135.10	C30111A C30124 1C30111A 1C30124	State Income Tax State Income Tax SDI SDI
			Check Total.....:	3433.31		
701022	01/27/23	EDD02	EDD SUI	22.41 2659.46	C30111A C30124	SUI SUI
			Check Total.....:	2681.87		
701023	01/27/23	PER01	P.E.R.S. FOR THE 457	305.00	C30124	457 Plan
701024	01/27/23	SEC00	UNION BANK	.00 8932.50 92.64 13191.12 21.66 3085.06	C30111A C30124 1C30111A 1C30124 2C30111A 2C30124	Federal Income Tax Federal Income Tax FICA FICA Medicare Medicare
			Check Total.....:	25322.98		
701025	01/27/23	STA20	STATE DISBURSEMENT UNIT	1007.53	C30124	Garnishment

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CITY OF ORANGE COVE  
Cash Disbursement Detail Report - Payroll Vendor Payment(s)  
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
701025	01/27/23	STA20	STATE DISBURSEMENT UNIT	50.00	1C30124	Misc Deduction
			Check Total.....:	1057.53		
701026	01/31/23	PER00	CALIF.PUBLIC EMPLOYEES RE	21224.38	C30131	PAYROLL 12/24/22-1/6/23
			Cash Account Total.....:	88633.49		
			Total Disbursements.....:	88633.49		



**CITY OF ORANGE COVE**  
**633 Sixth Street, Orange Cove, California (559)626-4488**  
**FACILITY USE APPLICATION**

This reservation application is issued in accordance with the policies outlined in the attached packet. All reservation forms must be signed and returned before consideration of use approval. Submission of reservation request does not constitute approval. All applications must be presented to the Orange Cove City Council at a City Council Meeting and the office of the Chief of Police for final approval.

Name: Esperanza Rodriguez Organization/Representative: \_\_\_\_\_

Mailing Address: 120 Center St City: Orange Cove Zip: 93646

Home Phone: 559-391-7169 Work Phone: 559-552-2407

Date of Use: Feb. 25, 2023 Nature of Use: Wedding Reception

Expected Attendance: 300 Time: From 8:00 am To: 12:00 <sup>PM</sup> pm  
(Hours of operation shall not exceed 12:00 midnight unless approved by the City Council)

Other information, please specify: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DECORATING/REHEARSAL: Date: 2/24/23  
From 8:00 am p.m. To 10:00 am p.m.

**INSURANCE REQUIRED:**

Name of Insurance Company: \_\_\_\_\_

(Please provide Certificate of Insurance showing the City of Orange Cove as an additional Insured)

(Insurance can be purchased through City of Orange Cove if requested for an additional fee)

**FACILITY REQUIRED:**

(Please Check) ☒ (R) Resident ☐ (N) Non Resident

(No Smoking in Public Buildings pursuant to Ordinance No. 284)

☐ Gene Welch Park (Behind Victor P. Lopez Center)

☐ J.O. Eaton Park

☐ Sheridan Park

☒ Victor P. Lopez Community Center

☐ Senior Citizen Center

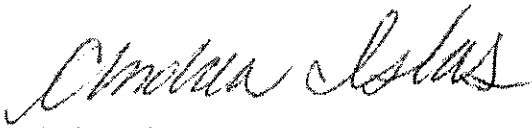
☐ OTHER (Please specify)

February 16, 2023

Attention: June Bracamontes, City Clerk

I would like to reserve and rent the Orange Cove Community Center on Friday, February 24, 2023 for my fathers funeral reception. His name was George Islas and he lived at 1240 B Street and was a long time resident of Orange Cove. I would like to setup up for the reception the day prior if possible.

Should you have any other questions feel free to contact me.

A handwritten signature in cursive script that reads "Andrea Islas". The signature is written in dark ink and is positioned above the printed contact information.

Andrea Islas  
559-393-7182  
Andrea.islas14@gmail.com

### FACILITY USE APPLICATION

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Name: Andrea Islas Organization/Representative: \_\_\_\_\_

Mailing Address: 1025 3rd St City: Orange Cove Zip: 93646

Cell #: \_\_\_\_\_  
Home Phone: 893-7182 Work Phone: \_\_\_\_\_

Date of Use: 2-24-23 Nature of Use: Funeral reception

Expected Attendance: 80 Time: From 8:00 am To: 4:00 pm  
(Hours of operation shall not exceed 12:00 midnight unless approved by the City Council)

Other information, please specify: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DECORATING/REHEARSAL: Date: \_\_\_\_\_  
From \_\_\_\_\_ a.m./p.m. To \_\_\_\_\_ a.m./p.m.

#### INSURANCE REQUIRED:

Name of Insurance Company: \_\_\_\_\_

(Please provide Certificate of Insurance showing the City of Orange Cove as an additional Insured)

(Insurance can be purchased through City of Orange Cove if requested for an additional fee)

#### FACILITY REQUIRED:

(Please Check) ☒ (R) Resident ☐ (N) Non Resident

(No Smoking in Public Buildings pursuant to Ordinance No. 284)

☐ Gene Welch Park (Behind Victor P. Lopez Center)

☐ J.O. Eaton Park

☐ Sheridan Park

☒ Victor P. Lopez Community Center

☐ Senior Citizen Center

☐ OTHER (Please specify)

### FACILITY RATES

(New Rates approved by Council on January 27, 2010 by Resolution No. 2010-05)

**CITY OF ORANGE COVE**  
633 Sixth Street, Orange Cove, California (559)626-4488

**FACILITY USE APPLICATION**

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Name: CA State Assembly Organization/Representative: CA State Asm. on behalf of Asm. Arambula

Mailing Address: 2550 Mariposa Mill City: Fresno, CA Zip: 93721  
Suite 5031

Home Phone: N/A Work Phone: 559 445-5532

Date of Use: 04/18/2023 Nature of Use: Community Resource Fair

Expected Attendance: 200+ Time: From 8:00 am/pm To: 2:00 am/pm  
(Hours of operation shall not exceed 12:00 midnight unless approved by the City Council)

Other information, please specify: We will be hosting a Community Health & Resource Fair.  
\*will need tables and chairs

DECORATING/REHEARSAL: Date: 04/18/2023  
From 7:30 a.m./p.m. To 8:00 a.m./p.m.

**INSURANCE REQUIRED:**

Name of Insurance Company: \*attached

(Please provide Certificate of Insurance showing the City of Orange Cove as an additional insured)

(Insurance can be purchased through City of Orange Cove if requested for an additional fee. Rates will vary each year. Insurance will need to be provided with application when submitted before the date can be placed on hold.)

**FACILITY REQUIRED:**

(Please Check) ☐ (R) Resident ☒ (N) Non Resident

(No Smoking in Public Buildings pursuant to Ordinance No. 284)

☐ Gene Welch Park (Behind Orange Cove Community Center)  
☐ J.O. Eaton Park ☐ Classroom area of 480 sf \$43.20 a day  
☐ Sheridan Park  
☒ Orange Cove Community Center  
☐ Senior Citizen Center  
☐ OTHER (Please specify)



## Assembly Committee on Rules

COMMITTEE CHAIR  
JAMES C. RAMOS

P.O. BOX 942849  
SACRAMENTO, CA 95814  
(916) 319-2800

CHIEF ADMINISTRATIVE OFFICER  
LIA LOPEZ

January 31, 2023

Orange Grove City Hall  
633 Sixth Street  
Orange Grove, CA 95646

To Whom It May Concern:

Pursuant to Section 11007.4 of the Government Code, the State of California has elected to be insured for its general liability exposure for claims of injury to persons or property through a self-insurance program funded by appropriations. Under this form of insurance, the State and its employees (as defined in Section 810.2 of the Government Code) are insured for any tort liability that may be incurred in the course of official operations or activities, including those that take place on non-State owned property. This self-insurance program includes the State Assembly and covers liability for occurrences in district offices leased by the Assembly for its members.

Pursuant to Section 11870 of the Insurance Code, the State of California is also self-insured for workers' compensation benefits for all state employees, as required by the Labor Code.

If you have any questions, please call me at (916) 319-2800.

Sincerely,

A handwritten signature in black ink that reads "Lia Lopez".

LIA LOPEZ  
Chief Administrative Officer  
California State Assembly

LL:ap

**CITY OF ORANGE COVE**  
633 Sixth Street, Orange Cove, California (559)626-4488

**FACILITY USE APPLICATION**

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Name: Noria G Trejo Organization/Representative: 15 años

Mailing Address: 1474 Hope Ave City: Orange Cove Zip: 93646

Home Phone: 553 Work Phone: 559 672 1441 - 559 4809167

Date of Use: April 22-23 Nature of Use: 15 años

Expected Attendance: \_\_\_\_\_ Time: From \_\_\_\_\_ am/pm To: 12:00 am/pm  
(Hours of operation shall not exceed 12:00 midnight unless approved by the City Council)

Other information, please specify: puedo poner en las  
mesas apple cider

**DECORATING/REHEARSAL:** Date: \_\_\_\_\_  
From \_\_\_\_\_ a.m./p.m. To \_\_\_\_\_ a.m./p.m.

**INSURANCE REQUIRED:**

Name of Insurance Company: \_\_\_\_\_

(Please provide Certificate of Insurance showing the City of Orange Cove as an additional Insured)

(Insurance can be purchased through City of Orange Cove if requested for an additional fee. Rates will vary each year. Insurance will need to be provided with application when submitted before the date can be placed on hold.)

**FACILITY REQUIRED:**

(Please Check) ☒ (R) Resident ☐ (N) Non Resident

(No Smoking in Public Buildings pursuant to Ordinance No. 284)

- ☐ Gene Welch Park (Behind Orange Cove Community Center)
- ☐ J.O. Eaton Park ☐ Classroom area of 480 sf \$43.20 a day
- ☐ Sheridan Park
- ☐ Orange Cove Community Center
- ☐ Senior Citizen Center
- ☐ OTHER (Please specify)

**CITY OF ORANGE COVE**  
**633 Sixth Street, Orange Cove, California (559)626-4488**  
**FACILITY USE APPLICATION**

This reservation application is issued in accordance with the policies outlined in the attached packet. All reservation forms must be signed and returned before consideration of use approval. Submission of reservation request does not constitute approval. All applications must be presented to the Orange Cove City Council at a City Council Meeting and the office of the Chief of Police for final approval.

Name: Nicolas Rodriguez Organization/Representative: \_\_\_\_\_

Mailing Address: 533 8th St City: Orange Cove Zip: 93646

Home Phone: 559-743-9155 Work Phone: \_\_\_\_\_

Date of Use: June 10th, 2023 Nature of Use: wedding

Expected Attendance: 150 Time: From 8:00 am/pm To: 12:00 am/pm  
(Hours of operation shall not exceed 12:00 midnight unless approved by the City Council)

Other information, please specify: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DECORATING/REHEARSAL:** Date: \_\_\_\_\_  
From \_\_\_\_\_ a.m./p.m. To \_\_\_\_\_ a.m./p.m.

**INSURANCE REQUIRED:**

Name of Insurance Company: \_\_\_\_\_

(Please provide Certificate of Insurance showing the City of Orange Cove as an additional Insured)

(Insurance can be purchased through City of Orange Cove if requested for an additional fee)

**FACILITY REQUIRED:**

(Please Check) ☒ (R) Resident ☐ (N) Non Resident

**(No Smoking in Public Buildings pursuant to Ordinance No. 284)**

\_\_\_\_\_ Gene Welch Park (Behind Victor P. Lopez Center)

\_\_\_\_\_ J.O. Eaton Park

\_\_\_\_\_ Sheridan Park

☒ Victor P. Lopez Community Center

\_\_\_\_\_ Senior Citizen Center

\_\_\_\_\_ OTHER (Please specify)



**Date:** February 22, 2023  
**To:** Mayor and City Council  
**From:** Rudy Hernandez, Interim City Manager  
**Subject:** Approval of Asphalt Pothole Machine For The City's Street Department for \$34,690.  
**Attachments:** Three (3) Quotes

**BACKGROUND:**

For many years, the public works streets department used what's called cold mix asphalt, meaning its cold to ambient temperatures. Cold mix can be difficult to work with because it hardens up and loosens its sticky adhesive content to stick to the inter layer of the potholes.

The negative outcome of using cold mix asphalt is the repaired pothole patches do not last long, because the lack of efficient bonding adhesive. As a result, the public works streets department staff are finding themselves repairing the same pothole several times throughout the year. Coasting the city extra time in labor and asphalt materials.

Based on the above information, staff went out and obtained 3 quotes for the purchase of an asphalt pothole machine which are listed below:

- Marathon Equipment Inc., - Bid Amount \$44,500  
4041 North Service Rd.  
Unit # 2 Burlington, ON L7L4X6
- K M International Inc, - Bid Amount \$34,690  
6561 Bernie Kohler Dr.  
North Branch, MI 48461
- Falcon Road Maintenance Equipment LLC – Bid Amount \$32,360  
2600 W. Salzburg, Freeland, MI

After reviewing the 3 proposals, staff recommends KM International Inc. from North Branch, Missouri. The reason for the recommendation is based on the information listed below:

The positive outcome of purchasing this hot box asphalt machine is guaranteed pothole repair efficiency. The hot mix asphalt is heat to 300 degrees Fahrenheit which allows the sticky adhesive to maintain constant bonding also heated asphalt acts like melting lava and enters every crevice, creating a water tight seal.



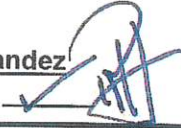
**RECOMMENDATION:**

Staff recommends that the City Council approve the purchase of the Asphalt Pothole Machine for the City's Streets Department from KM International, Inc. from North Branch, MI for thee amount of \$34.690.

**FISCAL IMPACT:**

Funding for the Asphalt Pothole Machine will come from the SB1 Street fund.

Prepared by **Rudy Hernandez**

REVIEW: City Manager: 

Finance: \_\_\_\_\_

City Attorney: \_\_\_\_\_

**TYPE OF ITEM:**

\_\_\_\_\_ Consent  
\_\_\_\_\_ Info Item  
  x   Action Item  
\_\_\_\_\_ Department Report  
\_\_\_\_\_ Redevelopment Agency

**COUNCIL ACTION:**

**APPROVED    DENIED    NO ACTION**

\_\_\_\_\_ Public Hearing  
\_\_\_\_\_ Matter Initiated by a Council Member  
\_\_\_\_\_ Other  
\_\_\_\_\_ Continued to: \_\_\_\_\_



# 4 TON ASPHALT HOTBOX

44,500



## HMT8000-ODL

Available size: 4 Tons / 8,000 lbs

Marathon's Premium Asphalt Hot Boxes are heavy duty, fully insulated, and customizable to suit your needs! Our units are diesel fired and equipped with an oil Jacketed material vat to keep your asphalt warmer for longer periods of time when traveling between job sites. The hydraulic scissor hoist creates superior stability when unloading asphalt, to decrease operator fatigue & keep your crews working! These units are ideal for Cities and Municipalities, as well as contractors both big and small!

### FEATURES

- Material vat is polyhedral in construction, with a 10° rear-sloped floor, and all other walls channeling material directly towards rear gate.
- Electrically actuated single top loading door opens 107° and covers front burner and components from spillage when loading at the asphalt plant.
- Tandem axle trailer design is versatile with a low center of gravity which gives the unit more stability.
- An 8 gallon tool rinse tank, 4 pc tool rack, 3 gallon release agent spray bottle come standard on all models.

VISIT [MARATHONEQUIPMENTINC.COM](http://MARATHONEQUIPMENTINC.COM) PHONE: 1-888-999-4041 EMAIL: [INFO@MARATHONEQUIPMENTINC.COM](mailto:INFO@MARATHONEQUIPMENTINC.COM)





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## SPECS

<b>Specifications</b>	<b>HMT8000-ODL</b>
Shipping Weight	5,952 lbs Approx.
<b>Hot Mix Chamber</b>	<b>8,000 lbs (3,629 kg)</b>
Overall Length	236"
Overall Width	80"
Overall Height	71"
Overall Height with Arrow Bar	101"
Overall Height with Door Up	130"
Hopper Opening (L x W)	83" L x 62" W
Top Loading Door (L x W)	86" L x 70" W
Rear Unloading Door (H x W)	11" H x 18" W
<b>Shoveling Platform</b>	
Height from ground	26"
Diesel Burner	165,000 BTU
Hopper Insulation	1" ceramic body w/2" fiberglass lid
<b>Suspension</b>	
Axle	Tandem
Capacity	16,000 lbs (7,257 kg)
Tires	(4) 235/85/R16

## OIL-JACKETED FEATURES

Over 25+ years experience manufacturing oil-jacketed equipment, these hoppers can also be used as a reclaimer to reclaim asphalt.

Although all of our equipment has a reputation for out lasting the competition, the lifespan of an oil-jacketed unit is longer than an air-jacketed unit. The oil absorbs the heat from the burner and the flame no longer acts as the heat source for the asphalt which saves the life of the steel.

Oil Jacketed units produce an even heat distribution throughout the whole hopper, so asphalt won't harden up and burn unevenly. This design is superior at retaining heat and comes standard with automatic temperature control.

Oil-Jacketed models come with a 120V overnight heater to keep asphalt warm overnight to minimize heat up time the next day.

## HYDRAULIC DUMP FEATURES

Hydraulic Dumping angle is 42°, plus the 10° provided by the floor. Safety lock-out bar can support vat at 20° for maintenance.

Hydraulic scissor hoist for superior stability when dumping asphalt.

Ease of unloading asphalt is assisted by the hopper shaped design of the material bin, to decrease operator fatigue.

Alarm sounds whenever tilt system is operated downwards for operator safety.

## OPTIONS

- 185,000 BTU hand held vapor propane torch with 15' hose
- 30 Gallon Insulated tack tank (heated/non-heated)
- Compactor Plate with hoist & Electric Winch
- Tool box installed
- Hydraulic surge brakes
- Spare tire & rim mounted
- Amber strobe light
- Flashing arrow stick with LED arrow ends
- 2-5/16" Ball Hitch

**HMT4000-ODL**  
(50-3411)

**2 Ton Oil-Jacketed, Diesel Fired, Hydraulic Dump, Hot Mix Transporter**

\$44,500

4,000 lb (2 ton) capacity hopper

Fully insulated hopper mounted on a heavy duty 6" channel frame

Oil Jacketed Material Vat with Overnight Heater

Diesel Burner with Automatic temperature control, electronic ignition, battery & charger

Single electric actuator top loading door

8 gallon rinse tank / 4 pc tool rack / 3 gal release agent bottle holder

Two traffic cone holder racks

Material & Oil temperature thermometers

Hydraulic Dump System with Safety Lock

10lb Fire extinguisher with bracket

DOT/Transport Canada approved LED trailer lighting

(2) 5,200 lb axles with 225/75/R15 tires, electric brakes and breakaway kit

License plate bracket with LED light

Heavy duty, top wind trailer jack and adjustable pintle hitch

7-pin trailer plug

Painted Grey

**HMT8000-ODL**  
(50-3811)

**4 Ton Oil-Jacketed, Diesel Fired, Hydraulic Dump, Hot Mix Transporter**

8,000 lb (4 ton) capacity hopper

Fully insulated hopper mounted on a heavy duty 8" channel frame

Oil Jacketed Material Vat with Overnight Heater

Diesel Burner with Automatic temperature control, electronic ignition, battery & charger

Dual electric actuator top loading door

8 gallon rinse tank / 4 pc tool rack / 3 gal release agent bottle holder

Material & Oil temperature thermometers

Hydraulic Dump System with Safety Lock

10lb Fire extinguisher with bracket

DOT/Transport Canada approved LED trailer lighting

(2) 8,000 lb axles with 235/85/R16 tires, electric brakes and breakaway kit

License plate bracket with LED light

Heavy duty, top wind trailer jack and adjustable pintle hitch

7-pin trailer plug

Painted Grey

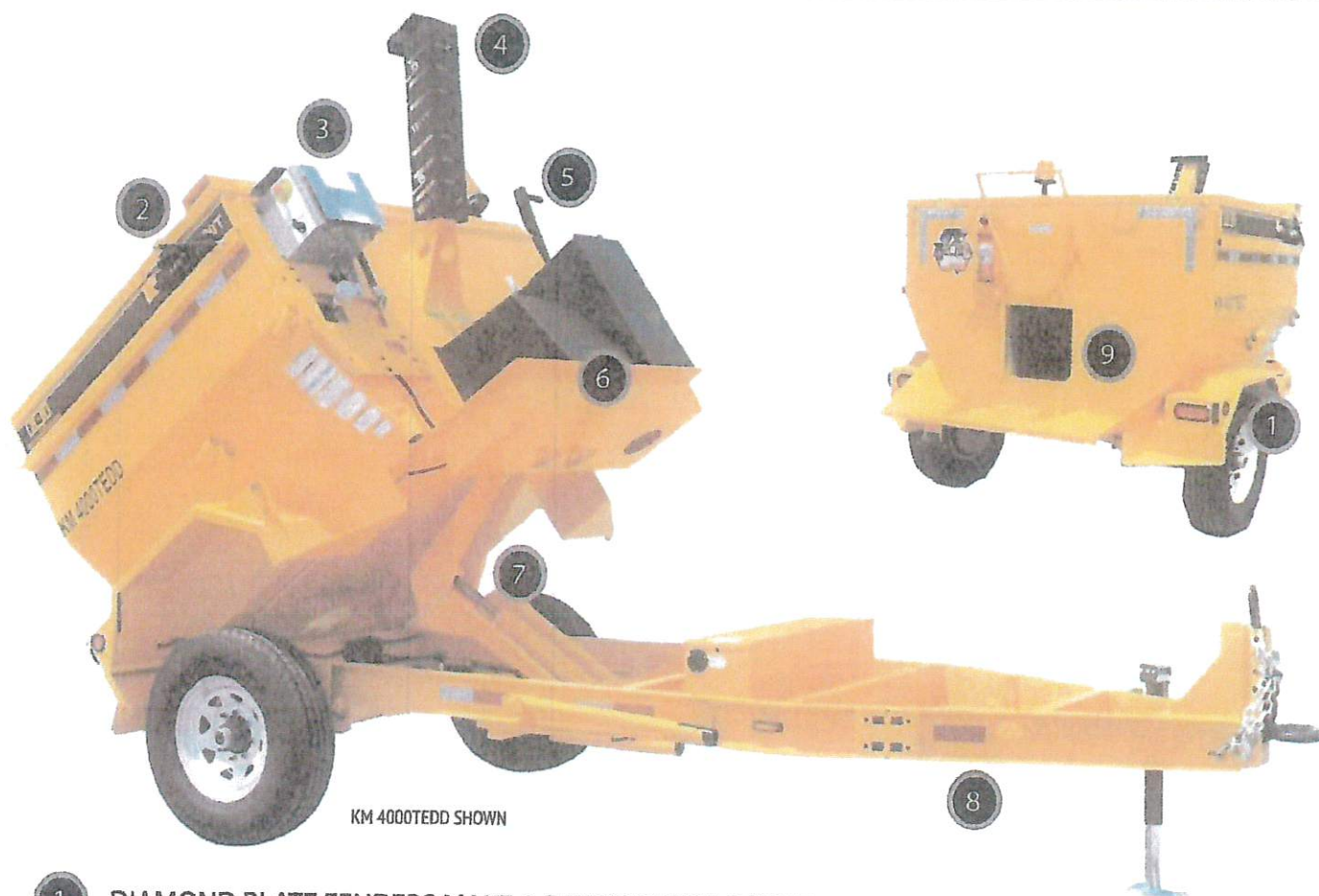


34.690



ASPHALT HOTBOX TRAILER  
**KM4000T**





KM 4000TEDD SHOWN

- 1 DIAMOND PLATE FENDERS MAKE A SAFE WORK PLATFORM
- 2 INSULATED LID OPENING FRONT TO BACK
- 3 PROTECTED CONTROL PANEL
- 4 EXHAUST STACK
- 5 CANTILEVERED HANDLE FOR LOADING DOOR
- 6 STEEL ENCLOSURE FOR BURNER PROTECTION
- 7 HYDRAULIC DUMP: SINGLE SCISSOR LIFT
- 8 HEAVY DUTY 6" CHANNEL STEEL FRAME
- 9 SINGLE REAR SHOVEL PORT



**KM 4000T 4 TON ASPHALT HOTBOX RECLAIMER**

Specifications	Fuel Source	Dimensions	Weight	BTU
KM 4000TEPX	Propane	14'x85"x82"	1980lbs.	58,000
KM 4000TEPD	Propane	14'x85"x82"	2295lbs.	58,000
KM 4000TEDX	Diesel	14'x81"x74"	2070lbs.	105,000
KM 4000TEDD	Diesel	14'x85"x88"	2480lbs.	105,000

Ready to Buy or Have Additional Questions? 800-492-1757 | [sales@kminternational.com](mailto:sales@kminternational.com)

\*Specifications are subject to change without notice.



K M INTERNATIONAL  
6561 BERNIE KOHLER DRIVE  
NORTH BRANCH MI 48461

## KMII QUOTE

Date	Estimate #
2/1/2023	34729

Name / Address
ORANGE COVE, CITY OF JOE ESTRADA 633 6TH STREET ORANGE COVE, CA 93646

Ship To
ORANGE COVE, CITY OF JOE ESTRADA 633 6TH STREET ORANGE COVE, CA 93646

P.O. No.	Terms	Rep	Delivery		
	Net 30 Days	MDM	PO+30 DAYS		
Item	Description	Qty	Cost	Total	
KM 4000TEDD C2M3	KM 4000TEDD C2M3 - 2 TON ASPHALT	1	26,625.00	26,625.00T	
LIGHT BAR (4000)	HOTBOX/RECLAIMER DIESEL FIRED HYDRAULIC DUMP TRAILER WITH ELECTRIC BRAKES	1	1,820.00	1,820.00T	
TOOL RACK (4000) - 4 HOLE	KM 4000 LIGHT BAR; DIRECTIONAL SPLIT ARROW BOARD & CONTROLLER	1	370.00	370.00T	
BATTERY, SUPPLEMENTAL (DIE...)	TOOL RACK - FOUR POSITION RACK, MOUNTED ON KM4000 TRAILER	1	625.00	625.00T	
	SECONDARY SUPPLEMENTAL BATTERY TO SUPPORT TRAILER OPTIONS ON DIESELS	1			
	OPTION				
	SUBTOTAL			29,440.00	
HANDLING	HANDLING/PACKAGING AND/OR CRATE CHARGES	1	150.00	150.00T	
FREIGHT - NORTH BRANCH	FOB - DOOR NORTH BRANCH, MI 48461 TO DOOR 93646	1	5,100.00	5,100.00T	
	QUOTE VIA SOURCEWELL CONTRACT # 080521-KMI				
	Out-of-state sale, exempt from sales tax		0.00%	0.00	

Tax Indemnification. Buyer shall pay, and indemnify and hold Seller, and its Affiliates, and all officers, directors, employees and agents harmless from and against, any taxes that may at any time be asserted in respect of the transactions described in this purchase order, or the Buyer's use or possession of the equipment that is the subject of this purchase order (including any sales, use, receipts, value added, occupation, excise, personal property, privilege or license taxes, or any withholdings, but not including taxes imposed upon Seller with respect to its overall net income) and costs, expenses and reasonable counsel fees in defending against the same, whether arising by reason of the Buyer's purchase, use or possession of the equipment or otherwise. Prices subject to change based on CPI

**Total**

**\$34,690.00**

Phone #	Fax #
(810) 688-1234	(810) 688-8765

Quoted By: \_\_\_\_\_

Accepted \_\_\_\_\_

Keizer-Morris International, Inc.

Please note that ALL WARRANTY PARTS must be returned to KMI within 7 business days of customer receipt in order for credit to be issued.





32,360



## 4 TON ASPHALT HOT BOX AND RECYCLER

### STANDARD:

- Battery charger package
- Automatic temperature control
- VIP technology
- One piece ceramic combustion chamber (diesel)
- Diamond tread plate hopper access platform
- Heated shoveling platform
- 12 volt deep cycle batteries
- Conspicuity tape

### OPTIONS:

- Hydraulic dump function
- Dual burner recycling package
- Hydraulic loading and unloading doors
- LED light upgrades including LED arrow board
- 30 gallon tack tank with spray system and hose reel
- Basket for mounting compactor
- Wash-down system
- 24-hour or 7-day timer
- Short frame - 14'
- XL frame - 18', 20'
- Electric overnight heat
- Hoist - manual or electric
- Tire upgrade
- Propane torch with bracket
- Other customizable options available

Falcon hot boxes and recyclers give you unparalleled **versatility**. You can **transport cold mix**, keeping it warm during the winter months and making it easier to work with; you can **transport hot mix and keep it hot all day**; and you can **hold hot mix overnight**, keeping it warm for up to 48 hours. You can also **reclaim unused hot mix**, eliminating the waste of good material, and you can **recycle asphalt chunks and millings**. All of this makes Falcon the most versatile machine you can buy for pavement preservation.

All Falcon machines are built with pride in Michigan and come with the following standard features: **patented heat management system** featuring a 5-year maintenance-free combustion chamber, **large unloading door** for easy access, **patented VIP system** to eliminate damage from low voltage, a **2-year machine warranty and lifetime frame warranty**, an emphasis on **curbside safety** and easy platform work surfaces, and a durable and **reliable dump system**.

### THE FALCON ADVANTAGE



Large Unloading Door  
For Easy Access



Patented Heat  
Management System



Platform For Safe, Easy  
Hopper Access



Patented VIP - Low  
Voltage Shutdown



Dump System - Pivot  
Point & V-Body



Lifetime Frame  
Warranty

Falcon Asphalt Repair Equipment  
2600 W. Salzburg Rd.  
Freeland, MI 48623  
sales@falconrme.com

Phone: (989) 495-9332  
Fax: (989) 495-9342  
www.falconrme.com

**WWW.FALCONRME.COM**



# SOURCEWELL PRICE QUOTE

## CONTRACT 052417-FRM

No. OZ010312023-043

2600 W Salzburg Street  
Freeland, MI 48623  
Phone: (989) 495 – 9332  
Fax: (989) 495 – 9342

Requested By: Orange Cove, CA

Quote Date	Quote Good Through	Freight Terms	Requested By	Payment Terms
1/31/2023	3/3/2023	FOB Freeland, MI	Joe	Net 30 Days

Qty	Item No	Description	Price
1		<b>2-Ton Falcon Asphalt Recycler &amp; Hot Box Trailer</b> 12-Volt Battery Triple Wall Construction and Fully Insulated Automatic Temperature Control Diesel Burner VIP Technology - Voltage Indicator and Protector Controller Automatically Prevents Burner(s) from Operating Below Burner Manufacturer's Required Voltage One-Piece, Seamless Ceramic Combustion Chamber Independently Certified 92% Fuel Efficiency Diamond Tread Plate Hopper Access Platform Electric Brakes w/ Safety Breakaway Conspicuity Tape <b>Included Options:</b> Battery Charger Package Single diesel burner Dump Box (12-Volt Electric Over Hydraulic) Tandem Axle Trailer Frame - 2" x 6" x 1/4" Tubular Steel Standard frame – 16' Falcon Smart Control package includes VIP, 7-day timer, fuel level gauge, hour meter, voltmeter, and temperature gauge LED Lighting Upgrade - Two Red Stop/Tail/Turn Lights and One Amber Strobe Per Side Night Work Lights - LED Strobe Warning Light Upgrade to ST235/80R 16" Tires - Load Range E Tool Holder - 3-Positions Release agent basket	<b>\$32,360</b>

**Additional Options (To be added to base price)**

30 gallon heated/insulated tack tank	\$4452
Rejuvenator spray system	\$3926
Spray system hose reel	\$861
24x24 compactor basket	\$355
Hoist with 12v winch	\$3044

Operator, Parts and Service Manual	Included
Two-Year Machine Warranty and Lifetime Frame Warranty	Included
Freight to Orange Cove, CA	\$7239

**Plus Applicable Sales Tax**

**Why Falcon?****It's Versatile**

- Recycle leftover asphalt, chunks and millings (a dual burner unit is required to recycle millings)
- Transport asphalt and keep it hot all day and hold it overnight
- Heat and re-heat cold patch

**It's Cost-Effective**

- When used as a hot box, it eliminates asphalt waste that occurs in the back of an unheated truck bed
- When used as a recycler, it recycles leftover asphalt and asphalt chunks torn up from the pavement
- Independently certified 92% fuel efficiency – uses less than 3 gallons of fuel per 8-hour shift

**It's Reliable**

- VIP Technology (patent pending) – Protects burner components by automatically preventing burner from operating with low battery voltage
- A Falcon is designed to allow the burner to run while in tow - preventing material from cooling while being transported
- Heat management system is engineered to provide even hopper temperatures – eliminating material scorching from hot spots and material hardening from cold spots
- Standard 2-year machine warranty and lifetime frame warranty





**Date:** February 8, 2023

**To:** Mayor and City Council

**From:** Rudy Hernandez, Interim City Manager

**Subject:** Approval of New Rental Fee and Deposit For the Victor P.Lopez Community Center.

**Attachments:** Exhibit A – Proposed New Rental Fees & Deposits  
Exhibit B - Survey on What other Local Cities Charge For Use of Halls  
Exhibit C – Community Center Information Regarding Facilities Application Packet

**BACKGROUND:**

The Victor P.Lopez Community Center was constructed in the year 1997 and has a capacity of 455. Since 1997, the community center has been used for weddings, quinceaneras, funeral receptions, and by other non-profit agencies such as proteus and the lions club. Due to the heavy use by the public, it also requires maintenance of the facility.

During the past year, the City of Orange spent approximately \$400,000 on several major repairs such as the air conditioning, roofing, and kitchen repairs. Fortunately, due to land sales and the rental use by the State of California, the City was able to fund these repairs. On the negative side of the coin, the City does not have a community center reserve fund to cover future major repairs. Based on this issue, staff is recommending that the City Council approve the following rental/deposit increases.

**City of Orange Cove Master Fee Schedule**

**Parks and Recreation Department**

Exhibit  
"A"

Parks and Recreation Fees/ Deposits:	Current Fees	Proposed Fees	Increase
<b>DEPOSITS:</b>			
Victor Lopez Community Center	\$500.00	\$800.00	\$300.00
<b>RESIDENT FEES</b>			
Victor Lopez Community Center	\$1,250.00	\$1,500.00	\$250.00
Use of Parks	\$125.00	\$150.00	\$25.00
Rental Application	\$35.00	\$45.00	\$10.00
Rental Special Events Insurance	\$150.00	\$150.00	-0-

**NON-RESIDENTE FEES**

Victor Lopez Community Center	\$2,000.00	\$2,500.00	\$500.00
Use of Parks	\$150.00	\$175.00	\$25.00
Rental Application	\$35.00	\$45.00	\$10.00
Special Events Insurance	\$150.00	\$150.00	-0-

**FUNERALS (USE OF THE COMMUNITY CENTER)**

Residents	-0-	-0-	-0-
Non-Residents	\$2,000.00	\$2,500.00	\$500.00
Rental Special Events Insurance	\$150.00	\$150.00	-0-
Deposit - Resident	-0-	-0-	-0-
Deposit - Non-Resident	\$500.00	\$800.00	\$300.00

These fee/deposit increases were based on a survey on what other local cities are charging their residents for use of the community centers (See attached exhibit B). If approved by the City Council, these rental fee increases would be used to fund a community center reserve fund to cover future major repairs.

**RECOMMENDATION:**

Staff recommends the City Council review, discuss, and approve the new rental fee and deposit for the Victor P. Lopez Community Center.

**FISCAL IMPACT:**

To be determined.

Prepared by: **Rudy Hernandez**

Approved by: 

REVIEW: City Manager: \_\_\_\_\_

Finance: \_\_\_\_\_

City Attorney: \_\_\_\_\_

**TYPE OF ITEM:**

\_\_\_\_\_ Consent

\_\_\_\_\_ Info Item

  X   Action Item

\_\_\_\_\_ Department Report

\_\_\_\_\_ Redevelopment Agency

**COUNCIL ACTION: APPROVED DENIED NO ACTION**

\_\_\_\_\_ Public Hearing

\_\_\_\_\_ Matter Initiated by a Council Member

\_\_\_\_\_ Other

\_\_\_\_\_ Continued to: \_\_\_\_\_

**City of Orange Cove Master Fee Schedule**  
**Parks and Recreation Department**

Exhibit "A"

<b>Parks and Recreation Fees/ Deposits:</b>	<b>Current Fees</b>	<b>Proposed Fees</b>	<b>Increase</b>
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<b>RESIDENT FEES</b>			
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Rental Special Events Insurance	\$150.00	\$150.00	-0-
<b>NON-RESIDENTE FEES</b>			
Victor Lopez Community Center	\$2,000.00	\$2,500.00	\$500.00
Use of Parks	\$150.00	\$175.00	\$25.00
Rental Application	\$35.00	\$45.00	\$10.00
Special Events Insurance	\$150.00	\$150.00	-0-
<b>FUNERALS (USE OF THE COMMUNITY CENTER)</b>			
Residents	-0-	-0-	-0-
Non-Residents	\$2,000.00	\$2,500.00	\$500.00
Rental Special Events Insurance	\$150.00	\$150.00	-0-
Deposit - Resident	-0-	-0-	-0-
Deposit - Non-Resident	\$500.00	\$800.00	\$300.00



# EXHIBIT B

A		B	C	D	E	F	G
12 hours Fee Schedule, for Community Centers Weddings & Sweet 15 Birthdays							
		City of Orange Cove	City of Reedley	City of Dinuba	City of Sanger	City of Kerman	City of Parlier
1	Max Capacity	455	400	168	250	450	500
2	Fees 12 hours						
3	Non-Resident- \$1,500	\$1,500	\$2,076	\$1,032	\$1,095	\$1,550	\$1,800.00
4	Resident - \$1,250						
5	Deposits	\$500	\$500	\$315	\$250	\$400	\$400.00
6	Decorating Time 4 hour	\$100	\$132	\$0	\$145	\$300	\$160.00
7	Kitchen Use	Included	\$148	\$48	Included	\$250	\$140.00
8	Extra Staffing	Not Included	Not Included	\$468	Not Included	\$600	Not Included
9	Dance Permit	Not Included	Not Included	Not Included	Not Included	\$15	Not Included
10	Alcohol Permit	Not Included	Not Included	Not Included	Not Included	\$15	No Fee
11	Application Fee	\$35	No Fee	No Fee	No Fee	No Fee	No Fee
12	Stage	Included	Not Included	Not Included	\$50	Not Included	Not Included
13	set up tables & chairs	Not Included	Not Included	\$28	Not Included	Not Included	Not Included
14	Ice Machine	Included	None	None	None	None	None
15	Total	\$2,135.00	\$2,856.00	\$1,891.00	\$1,540.00	\$3,130.00	\$2,500.00

## **EXHIBIT C**

### **Community Center Information regarding Facilities Application Packet**

#### **Center fees and deposits**

- \$1,500.00 Non-Resident
- \$1,250.00 Resident
- \$500.00 Deposit

#### **Security Guard Requirements**

- Must include responsibilities and the rule that are applied in this contract.

#### **Page 2. - No. 3 - letter C.**

- Activity will end 12a.m. (midnight), which means the facility needs to be cleaned and ready to turn in at 12a.m.,

#### **Page 5. Set up & Clean Up Fees**

- Kitchen should be Closed two hours prior to the end of the event (10:pm)
- Final walk-through states must be scheduled for the following Sunday between 8a.m. – 3p.m.  
This creates Double Time Pay, DT

#### **Page 5. Decorating & Rehearsal Rates**

- \$25.00 an hour, day before the event

#### **Page 6. Clean up fees.**

- \$25.00 per hour will be charged.

#### **Page 6. Available Chairs and Tables**

- 277 Chairs
- 32 Tables



Mayor:  
Diana Guerra Silva

Mayor Pro Tem:  
Gilbert Garcia

City Council Members:  
Maria Vacio  
Josie Cervantes  
Esperanza Rodriguez



Incorporated January 20, 1948


Rudy Hernandez  
Interim City Manager  
(559) 626-4488 ext. 216

Rudy Hernandez  
Financial Consultant  
(559) 626-4488 ext. 216

City Clerk:  
June V. Bracamontes  
(559) 626-4488 ext. 214

633 6<sup>th</sup> St. Orange Cove, CA 93646 | Phone: (559) 626-4488 | FAX: (559) 626-4653

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**FROM: RUDY HERNANDEZ, INTERIM CITY MANAGER** 

**DATE: FEBRUARY 22, 2023**

**SUBJECT: RESOLUTION AUTHORIZING SUBMITTAL OF A 2023 CALHOME SUPER NOFA PROGRAM APPLICATION**

**ATTACHMENTS** Resolution 2023-10

### **BACKGROUND**

A resolution of application is attached for your consideration which allows submittal of an application for up to \$600,000 for Owner-Occupied Rehabilitation, with or without accessory dwelling units within the City limits, under the 2023 CalHome Program. The application deadline is February 28, 2023. The resolution authorizes the City Manager or his designee(s), to sign the application, the Standard Agreement, and any subsequent amendments or modification thereto, as well as any other documents required by HCD for participation in the CalHome Program. This Super NOFA (Notice of Funding Availability) allows for the City to provide double the financial assistance to eligible households compared to CalHome NOFA's from prior years.

A maximum of up to \$200,000 can be loaned per house for owner-occupied rehabs and ADU rehabs. A major rehab currently averages over \$100,000. In cases of major Rehabilitation, the City may need to combine CalHome funds with HOME or CDBG to fully fund the project. Minor rehab work, such as a new roof or other minor repairs to homes can be fully funded with CalHome. If reconstruction is needed, the CalHome Super NOFA allows for up to \$250,000 for owner-occupied rehabs and ADU rehabs.

Eligible activities predominantly benefit low- and moderate-income Californians and include Housing Assistance Programs (Single-Family Homeownership Assistance, Single-Family Housing Rehabilitation for Self-Help Projects). Jurisdictions may apply for a minimum amount of \$500,000 and a maximum of \$5,000,000 for any number of activities.

### **RECOMMENDED ACTION**

By Resolution, approve the submittal of an application to the CalHome Program for up to \$600,000 for Owner-Occupied Rehabilitation (with or without accessory dwelling units) within City limits.

### **FINANCIAL IMPACT**

Self-Help Enterprises (SHE) charges a fee of \$3,000 to prepare the application, which will be paid out of the City's general fund or other designated fee. If the CalHome application is awarded, the activity delivery costs are paid for by the grant. However, grant administration is not covered by the grant. SHE will charge the City a fee of \$12,000 (2% of the grant award) to provide grant administrative services over the three-year grant term which, again, will come from the City's General Fund or other designated fund, and will be spread out over the three-year term of the grant.

**RESOLUTION NO. 2023-10**

**THE GOVERNING BOARD OF**

**CITY OF ORANGE COVE**

**HEREBY AUTHORIZES THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE CALHOME PROGRAM; THE EXECUTION OF A STANDARD AGREEMENT IF SELECTED FOR SUCH FUNDING AND ANY AMENDMENTS THERETO; AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE CALHOME PROGRAM.**

**WHEREAS:**

- A.** The City of Orange Cove (City) wishes to apply for and receive an allocation of funds through the CalHome Program; and
- B.** The California Department of Housing and Community Development (hereinafter referred to as "HCD") has issued a Super Notice of Funding Availability ("NOFA") on January 6, 2023 for the CalHome program established by Chapter 84, Statutes of 2000 (SB 1656 Alarcon), and codified in Chapter 6 (commencing with Section 50650) of Part 2 Division 31 of the Health and Safety Cod (the "statute. Pursuant to the statute, HCD is authorized to approve funding allocations utilizing monies made available by the State Legislature to the CalHome program, subject to the terms and conditions of the statute and the CalHome Program Regulations adopted by HCD in April 2004; and
- C.** The City of Orange Cove wishes to submit an application to obtain from HCD an allocation of CalHome funds up to \$600,000.

**IT IS NOW THEREFORE RESOLVED THAT:**

- 1. The City of Orange Cove shall submit to HCD an application to participate in the CalHome Program in response to the Super NOFA issued on January 6, 2023, which will request a funding allocation for the following activity: Owner-Occupied Rehabilitation Assistance for \$600,000.
- 2. If the application for funding is approved, the City of Orange Cove hereby agrees to use the CalHome funds for eligible activities in the manner presented in the application as approved by HCD and in accordance with program regulations cited above. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timeliness represented in the application are enforceable through the Standard Agreement. The City of Orange Cove acknowledges and agrees that it may be required to execute any and all other instruments necessary or required by HCD for participation in the CalHome Program.
- 3. The City of Orange Cove authorizes the City Manager, or designee(s) to execute in the name of the City of Orange Cove, the application, the Standard Agreement, and any subsequent amendments or modifications thereto, as well as any other documents required by HCD for participation in the CalHome Program, and any amendments thereto.

**PASSED AND ADOPTED** this 22nd Day of February, 2023, by the following vote:

**AYES:**\_\_\_\_\_

**NOES:**\_\_\_\_\_

**ABSTAIN:**\_\_\_\_\_

**ABSENT:**\_\_\_\_\_

The undersigned City Clerk of the City of Orange Cove there before named does hereby attest and certify that the foregoing is a true and full copy of a resolution of the Governing Board adopted at a duly convened meeting on the date above-mentioned, which has not been altered, amended or repealed.

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June Bracamontes, City Clerk  
City of Orange Cove

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Date

Mayor:  
Victor P. Lopez

Mayor Pro Team:  
Diana Guerra Silva

City Council Members:  
Roy Rodriguez  
Josie Cervantes  
Esperanza Rodriguez



Incorporated January 20, 1948

Rudy Hernandez  
Interim City Manager  
(559) 626-4488 ext. 216

Rudy Hernandez  
Financial Consultant  
(559) 626-4488 ext. 216

City Clerk:  
June V. Bracamontes  
(559) 626-4488 ext. 214

633 Sixth Street, Orange Cove, CA 93646 | Phone: (559) 626-4488 | FAX: (559) 626-4653

**To: The Honorable Mayor and City Council**  
**From: Rudy Hernandez, Interim City Manager**  
**Date: January 25, 2023**  
**Subject: Approval of Waiver of Business Operating Requirement for the Small Business Grant Program For Those Funded By the General Fund.**  
**Attachments: None.**

**BACKGROUND:**

On September 28, 2022, the City Council approved the small business grant program for businesses located in the City of Orange Cove. Funding for this program came from the American Rescue Plan Act for the amount of \$100,000 and \$7,500 came from the City's General Fund.

**Program Guidelines:**

- Applicants shall be a for profit business physically located and operating in the City of Orange Cove.
- Grant funds will be in the amount of \$2,500.
- Grants must be limited one (1) per entity.
- Have no federal tax liens nor judgements. Applicant with existing payment plan is eligible.
- It must be demonstrated and certified that the business applicant has been operating for at least one (1) full year. A business license, utility bill or lease agreement meets this requirement.

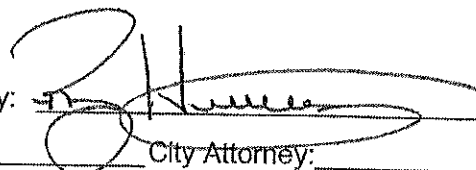
In order to assist all businesses located in the City of Orange Cove, staff is recommending that the City Council waive the business operating (5<sup>th</sup> bullet point above) requirement for those paid from the general fund.

**RECOMMENDED ACTION**

For the City Council to approve the waiver of the business operating requirement for the small business grant program for those funded by the general fund.

**FISCAL IMPACT:**

None.

Prepared by: \_\_\_\_\_ Approved by:  \_\_\_\_\_  
REVIEW: City Manager: ☒ \_\_\_\_\_ Finance: \_\_\_\_\_ City Attorney: \_\_\_\_\_

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TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
<input type="checkbox"/> Consent	<input type="checkbox"/> Public Hearing			
<input type="checkbox"/> Info Item	<input type="checkbox"/> Matter Initiated by Council Member			
<input checked="" type="checkbox"/> Action Item	<input type="checkbox"/> Other			
<input type="checkbox"/> Department Report	<input type="checkbox"/> Continued to: _____			
<input type="checkbox"/> Redevelopment Agency	_____			

## CITY OF ORANGE COVE - STATUS OF ACTIVE GRANTS (as of 02/15/2023)

Year Applied	Grant Source	Grant Contract #	Activity	Original Grant Amount	Balance (as of 02/15/23)	Expiration Date	Applications rec'd as of 2/15/23	Applications in process	Households Assisted/Projects Completed/ Loans Closed	Notes
2020	CDBG	20-CDBG-CV2-3-0007	Subsistence Assistance (utilities, rent, and/or mortgage)	\$ 250,649	\$ 191,211	10/10/2023	41	23	18	Balance as of 11/30/22 - revised invoices for Dec. 2022 and Jan. 2023 to be issued to City
2021	CDBG	21-CDBG-HA-00008	First-Time Homebuyer Assistance	\$ 500,000	\$ 500,000	9/9/2025	2	2	0	
2021	CDBG	21-CDBG-PL-30005	Feasibility study for water well	\$ 250,000	\$ 250,000	10/27/2025	N/A	N/A	N/A	Self-Help Enterprises is not managing this contract
2021	CalHome	21-CALHOME-17210	First-Time Homebuyer Assistance & Owner-Occupied Rehab	\$ 600,000	\$ 600,000	10/27/2025	10 applications for rehab	10 applications for rehab	0	Mortgage Assistance-\$300,000 Rehab-\$300,000
2022	PLHA	N/A	First-Time Homebuyer Assistance	\$ 427,567						Permanent Local Housing Allocation; Pending approval from HCD
2022	CDBG	N/A	Owner-Occupied Rehab	\$ 500,000						Pending approval from HCD
2023	CalHome	N/A	Owner-Occupied Rehab	\$ 600,000						Grant application to be submitted to HCD by 2/28/23

Totals \$ 2,028,216 \$ 1,541,211

<u>Funding Source</u>	<u>Activity</u>	<u>Household Income Max</u>	<u>Loan Term</u>	<u>Max Loan Amount</u>	<u>Self-Help Enterprises' Contact for Program Info</u>	<u>Email</u>	<u>Phone</u>	<u>Bilingual</u>
CalHome	First-Time Homebuyer Assistance	80% AMI	Deferred, 30 years	40% of purchase price, up to \$100,000	Alma Romero	<a href="mailto:almar@selfhelpenterprises.org">almar@selfhelpenterprises.org</a>	559-802-1640	Yes
	Owner-Occupied Rehab	80% AMI	Deferred, 15 years	\$320,000	Irma Wheeler	<a href="mailto:irmaw@selfhelpenterprises.org">irmaw@selfhelpenterprises.org</a>	559-802-1647	Yes
CDBG	First-Time Homebuyer Assistance	80% AMI	Deferred, 30 years	None	Alma Romero	<a href="mailto:almar@selfhelpenterprises.org">almar@selfhelpenterprises.org</a>	559-802-1640	Yes
	Owner-Occupied Rehab	80% AMI	Deferred, 15 years	\$320,000	Irma Wheeler	<a href="mailto:irmaw@selfhelpenterprises.org">irmaw@selfhelpenterprises.org</a>	559-802-1647	Yes



**CITY OF ORANGE COVE  
EASTER AND CINCO DE MAYO EVENTS COMMITTEE MEETING  
Wednesday, February 15, 2023  
10:00 A.M.**

**1 EASTER EVENT:**

**A. DATE: Saturday April 8, 2023**

**TIME: 10:00 a.m. - 1:00 p.m.**

**B. Location: Eaton Park**

**C. Entertainment: None**

**D. Purchase of Food/ Other Easter Supplies**

1. We will purchase 9 easter baskets for the winners. There will be 3 age groups.
2. The City will purchase eggs for the easter hunt
3. Cake and Punch will be provided.
4. There will be an easter bunny and a photo session with easter bunny.
- E. Other?

**2 CINCO DE MAYO EVENT:**

**A. DATE: Saturday May 6, 2023**

**TIME: 10:00 a.m. - 5:00 p.m.**

**B. Location: Eaton Park**

**C. Entertainment: Possible DJ/Marachi's**

**D. Parade: Will start at 10:00 a.m. on 12th street and end on 2nd street. Staff working on parade entry application.**

**Purchase of Food/Other Events:**

1. Food Booths
2. Pop Up Vendors
3. Work with School District to put together a Kids drawing and place at local business.



**Date:** February 22, 2023  
**To:** Mayor and City Council  
**From:** Rudy Hernandez, Interim City Manager  
**Subject:** Update on Financial Issues  
**Attachments:** None

1. Update on meeting with State Senator Joaquin Arambula's office on grant funding for New Fire and Police Departments. Presentations will be given by Fire Chief Tom Greenwood and Police Chief Marty Rivera.
2. Update on meeting with State Senator Anna Caballero on Tuesday February 14, 2023.

**RECOMMENDATION:**

For Information Only.

Prepared by: \_\_\_\_\_

Approved by: \_\_\_\_\_

REVIEW: City Manager: ☒

Finance: \_\_\_\_\_

City Attorney: \_\_\_\_\_

**TYPE OF ITEM:**

**COUNCIL ACTION: APPROVED DENIED NO ACTION**

☒ Consent  
☒ Info Item  
☐ Action Item  
☐ Department Report  
☐ Redevelopment Agency

☐ Public Hearing  
☐ Matter Initiated by a Council  
Member  
☐ Other  
☐ Continued to: \_\_\_\_\_

**City of Orange Cove Meeting with State Senator  
Anna Caballero – Via Zoom  
Tuesday February 14, 2023 @ 10:30 AM**

**Issues -**

1. Funding for New Fire Station for the Fire Department (Hurtado).
2. Funding for New Police Station (Arambula).
3. Funding for Community Pool in the City of Orange Cove. With No City Pool kids go and swim in the canal (very dangerous).
4. New City Hall Current Building is very old and not ADA Compliant.
5. Funding for Street and Road Rehabilitation Repairs. Many Roads in the City are deteriorated and must be brought up to code.
6. Youth Recreation Programs.
  - a. Sporting Events
  - b. Art Events
  - c. After School Programs



**Marty Rivera**  
Chief of Police

## INTEROFFICE MEMO

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**Date:** February 16, 2023

**To:** City Council

**From:** Chief Marty Rivera

**Re:** Request for new police department building

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The City of Orange Cove was incorporated in 1948 and started the police department. We believe that the building for the police department probably was built at that time along with city hall. We have outgrown it and have requested funds to have a new building.

The city and population have both increased over the years and is expected to increase even more in the following years. The police department has outgrown the necessary size necessary to provide the level required to provide good service to our residents and it is anticipated that in the future we may need more space so we can accommodate all our staff.

+

After looking at available city property it was decided that if we were able to obtain the money for a new building it would be built in the area behind the city skate park on Parlier Avenue. The city has a 4.9 acres there and the building would be placed on 1.9 acres with the other (3 acres) used by the fire department for a new fire department building. Some of the 3 acres where the fire department would be built would be used for training by both departments.

On February 10<sup>th</sup> we met with Assembly Member Dr. Joaquin Arambula to discuss the funding of a new building.. We wanted to make sure that our request would not interfere with the Fire Department request for funds for their building. Assembly member Arambula advised us that the two requests if awarded would come from two different pots and that there was no need to wait in applying for funds at this time. He assured us that he would do everything he could do to get us the money while Senator Hurtado worked on getting the Fire Department money.

After the lunch meeting and discussion on our request for funding, Dr. Arambula and his staff came to the police department and was given a tour of the building by Lt. Pena showing how small the current building is and the need for a new facility. Our current building is out of compliance on how we store our files, and evidence. He agreed that there is a need for a new building and said that he will do his best to get us the funding. He has already been sent a letter requesting six million dollars. Letters have also been sent to other city and county departments asking for letters of support.

I have contacted Sam Escobar and he will get us some plans from other departments so we can look at them and decide what we like or want to change in those plans to fulfill our needs. This of course is contingent with us being awarded the money.

If we were to obtain the funds to build a building, we would spend approximately five million dollars on .the building and have one million dollars left to furnish and get everything else that was needed

Respectfully,

Marty Rivera  
Chief of Police



**Marty Rivera**  
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If we were to obtain the funds to build a building, we would spend approximately five million dollars on .the building and have one million dollars left to furnish and get everything else that was needed

Respectfully,

Marty Rivera  
Chief of Police



## City Leaders Summit

April 12-14, 2023

SAFE Credit Union Convention Center

1400 J Street, Sacramento, CA

**Register** ([https://www.eventsquid.com/contestant-reg.cfm?event\\_id=19576](https://www.eventsquid.com/contestant-reg.cfm?event_id=19576))

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The City Leaders Summit is a unique advocacy and education event that allows city officials to influence state policy decisions and gain top-notch leadership skills. During the event, city leaders will spend a full day meeting with legislators to discuss the most pertinent issues affecting their cities and then attend two days of in-depth educational sessions to explore local solutions to statewide problems.

For questions, please contact Associate Manager, Event Program, **Kayla Boutros** (<mailto:kboutros@calcities.org>) .