



ORANGE COVE CITY COUNCIL AGENDA

Diana Guerra Silva, Mayor

Gilbert Garcia, Mayor Pro Tem

Maria Vacio, Council Member

Josie Cervantes, Council Member

Esperanza Rodriguez, Council Member

Orange Cove Council Meeting

WEDNESDAY, MARCH 8, 2023 - 6:30 P.M.

SENIOR CENTER

699 6th Street, Orange Cove, California 93646

LIVE MEETING

A. Call to Order/Welcome

Roll Call

Invocation

Flag Salute

B. Confirmation of Agenda

C. Presentation

1. Presentation by Corina Mendoza from Orange Cove High School Track and Field Program regarding the Easter and Cinco De Mayo Events
2. Presentation by Tom Sembritzk regarding Pew Wee Football League

C. Consent Calendar

3. City Council Minutes of February 2, 2023; February 8, 2023; February 16, 2023
4. Approval to receive and file the Housing Successor Agency Annual Report for Fiscal Year 2021-22
5. Facility Use Application VPL Community Center request by Eduardo Castillo Funeral Reception March 10, 2023
6. Facility Use Application VPL Community Center request by Angel Cuevas Dance Fund Raiser for Brighter Tomorrow May 5, 2023 and June 9, 2023

E. Administration

City Engineer

7. **SUBJECT:** Monthly update report on City Projects Presented by City Engineer Michael Giersch

Recommendation: Informational item Only

Chief of Police:

8. **SUBJECT:** Monthly Activity Report by Police Chief Marty Rivera

Recommendation: Informational Item Only

9. **SUBJECT:** Flock Cameras

Recommendation: Council to approve to lease the Flock Camera System

Public Works Department

10. **SUBJECT:** Monthly update report on Public Works Department by Public Works Director Joe Estrada

Recommendation: Informational Item Only

11. **SUBJECT:** Utility Vehicles

Recommendation: Council to approve 2 Utility Vehicles

Planning Department

12. **SUBJECT:** Monthly update report on City Projects Presented by Planner Shun Patlan

Recommendation: Informational Item Only

Orange Cove Fire Protection District

13. **SUBJECT:** Monthly update report by the Orange Cove Fire Protection District

Recommendation: Informational Item Only

Interim City Manager:

14. **SUBJECT:** Resolution Updating the Signatures on the Local Agency Investment Fund and City's Bank Accounts

Recommendation: Council to approve Resolution No. 2023-11 authorizing banks to honor checks and warrants when bearing certain signatures of City Officials, establishing procedures for execution of checks and warrants, designating a "Contract Officer" on accounts and rescinding all resolutions and prior approvals

15. **SUBJECT:** Donation to the Orange Cove High School AVID Club

Recommendation: Council to approve the donation of \$500 to the Orange Cove High School AVID Club to help cover the cost of helping students determine which college best suits them

16. **SUBJECT:** Facility Use Rental Fee/Deposit For the Victor P. Lopez Community Center.

Recommendation: For the City Council to review, discuss, and approve the new rental fee and deposit for the use of the Victor P. Lopez Community Center.

17. **SUBJECT:** Grant Writing Services contract with Susan Long for an amount not to exceed \$10,000

Recommendation: Council to approve a contract with Mrs. Long for grant writing services for an amount not to exceed \$10,000

18. **SUBJECT:** Financial Update

Recommendation: Council provide staff with direction

F. Public Forum

Members of the public wishing to address the City Council on an item that is not on the agenda may do so now. No action will be taken by the City Council this evening. But items presented may be referred to the City Manager for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes. When addressing the Council, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments.

G. City Manager's Report

H. City Attorney's Report

I. City Council Communications

J. Closed Session:

19. Conference With Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to § 54956.9(b): 3 potential cases
20. Public Employee Appointment (§ 54957): City Manager
21. Public Employee Discipline/Dismissal Release (§ 54957)

K. Reconvene Council Meeting

L. Adjournment

ADA Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 626-4488 ext. 214. Notification 48 hours prior to the meeting will enable the city to make arrangements to ensure accessibility to this meeting.

Documents: Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at front counter at City Hall and at the Orange Cove Library located at 815 Park Blvd., Orange Cove, CA during normal business hours. In addition, most documents are posted on City's website at cityoforange Cove.com.

STATEMENT ON RULES OF DECORUM AND ENFORCEMENT

The Brown Act provides that members of the public have a right to attend public meetings, to provide public comment on action items and under the public forum section of the agenda, and to criticize the policies, procedures, or services of the city or of the acts or omissions of the city council. The Brown Act also provides that the City Council has the right to exclude all persons who willfully cause a disruption of a meeting so that it cannot be conducted in an orderly fashion.

During a meeting of the Orange Cove City Council, there is a need for civility and expedition in the carrying out of public business in order to ensure that the public has a full opportunity to be heard and that the Council has an opportunity to conduct business in an orderly manner. The following is provided to place everyone on notice of the rules of decorum and enforcement.

GENERAL RULES OF DECORUM

While any meeting of the City Council is in session, the following rules of decorum shall be observed:

1. All remarks shall be addressed to the City Council as a whole and not to any single member, unless in response to a question from a member of the City Council.
2. A person who addresses the City Council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in

- speech or conduct (i) which is likely to provoke others to violent or riotous behavior, (ii) which disturbs the peace of the meeting by loud and unreasonable noise, (iii) which is irrelevant or repetitive, or (iv) which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.
3. A person, other than members of the Council and the person, who has the floor, shall not be permitted to enter into the discussion unless requested by the mayor to speak.
 4. Members of the City Council may not interrupt a person who has the floor and is making public comments. Members of the City Council shall wait until a person completes his or her public comments before asking questions or commenting. The mayor shall then ask Councilmembers if they have comments or questions.
 5. No person in the audience at a Council meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stamping of feet or other acts which disturb, disrupt or otherwise impede the orderly conduct of any Council meeting.

ENFORCEMENT OF DECORUM RULES (Resolution No. 2012-16)

While the City Council is in session, all persons must preserve order and decorum. A person who addresses the city council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct which is likely to provoke others to violent or riotous behavior, which disturbs the peace of the meeting by loud and unreasonable noise, which is irrelevant or repetitive, or which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.

The mayor or other presiding officer shall request that a person who is breaching the rules of decorum cease such conduct. If after receiving such a warning, the person persists in breaching the rules of decorum, the mayor or other presiding officer may order the person to leave the City Council meeting. If such person does not leave, the mayor or presiding officer may request any law enforcement officer who is on duty at the meeting as sergeant-at-arms to remove the person from the Council Chambers. In the event there is no one from law enforcement present, the mayor or presiding officer may direct the City Manager to contact law enforcement.

In accordance with the Point of Order Rule 4.6, the majority of the Council may overrule the mayor if the majority of the Council believes the mayor or other presiding officer is not applying the rules of decorum appropriately.



MINUTES SPECIAL MEETING

Diana Guerra Silva, Mayor

Gilbert Garcia, Mayor Pro Tem

Maria Vacio, Council Member

Josie Cervantes, Council Member

Esperanza Rodriguez, Council Member

**THURSDAY, FEBRUARY 2, 2023 - 6:00 P.M.
SENIOR CENTER
699 6th Street, Orange Cove, California 93646**

LIVE MEETING

A. Call to Order/Welcome

COUNCIL PRESENT: Mayor Diana Guerra Silva
Mayor Pro Tem Gilbert Garcia
Councilmember Josie Cervantes
Councilmember Esperanza Rodriguez (absent)
Councilmember Maria Vacio

STAFF PRESENT: Financial Consultant/Interim City Manager Rudy Hernandez
City Attorney Megan Dodd
Chief of Police, Marty Rivera (absent)
Director of Planning, Shun Patlan (absent)
Director of Public Works, Joe Estrada (absent)
Mike Giersh, City Engineer
City Clerk June V. Bracamontes

B. Confirmation of Agenda

No Changes

C. Closed Session:

1. Government Code Section 54956.8
Conference with Real Property Negotiator
Property: APN: 375-040-36T: 378-020-32: 378-020-43
City Negotiator: Interim City Manager
Under Negotiation: Price and Terms of Payment

D. Reconvene Council Meeting

Mayor Silva reconvened City Council Meeting at 7:00 p.m. and no reportable action taken.

E. Adjournment

Mayor Silva adjourned the City Council Meeting at 7:01 pm

Respectfully Submitted:

June V. Bracamontes, City Clerk



ORANGE COVE CITY COUNCIL MINUTES

Diana Guerra Silva, Mayor

Gilbert Garcia, Mayor Pro Tem

Josie Cervantes, Council Member

Maria Vacio, Council Member

Esperanza Rodriguez, Council Member

**Orange Cove Council Meeting
WEDNESDAY, FEBRUARY 8, 2023 - 6:30 P.M.
SENIOR CENTER
699 6th Street, Orange Cove, California 93646
LIVE MEETING**

A. Call to Order/Welcome

COUNCIL PRESENT: Mayor Diana Guerra Silva
Mayor Pro Tem Gilbert Garcia
Councilmember Josie Cervantes
Councilmember Esperanza Rodriguez (arrived at 7:06 pm)
Councilmember Maria Vacio

STAFF PRESENT: Financial Consultant/Interim City Manager Rudy Hernandez
City Attorney Megan Dodd
Chief of Police, Marty Rivera
Director of Planning, Shun Patlan
Director of Public Works, Joe Estrada
City Engineer, Mike Giersch
City Clerk June V. Bracamontes

Invocation By Mayor Pro Tem Garcia

Flag Salute By Councilwoman Cervantes

B. Confirmation of Agenda

Interim City Manager requested to table Items #11 and #15 and due to an urgent item requested to add the facility use application request for Maria Castillo to be added to the Consent Calendar

C. Consent Calendar

1. City Council Minutes of December 14, 2022
2. City Council Minutes of January 11, 2023
3. Warrants December 2022
4. Resolution No. 2023-07 Teleconference

Upon the motion by Mayor Pro Tem Garcia and seconded by Councilwoman Cervantes, Council approved to add the facility use application to the Consent Calendar request by Terry Salcido and Gus Chapa for funeral reception at the VPL Community Center on February 21, 2023 as presented.

Upon the motion by Mayor Pro Tem Garcia and seconded by Councilwoman Vacio, Council approved the Consent Calendar as presented.

YES: Silva, Garcia, Cervantes, Vacio
NO: None
ABSENT: Rodriguez
ABSTAIN: None

E. Administration

City Engineer

5. **SUBJECT:** Monthly update report on City Projects Presented by City Engineer Michael Giersch

Recommendation: Informational item Only

City Engineer, Michael Giersch presented the following information items:

-Bids for stair and hand rails at the Council Chambers hopefully will start in the next 1-2 weeks

-Water well Test Well met at job site and landowner waiting for equipment ready to drill well contingency ends in a few weeks.

-Waste Water Treatment Plant Project

-Sunshade project at Eaton Park working with supplier

-Park Blvd, issues with design

-CDBG Program

6. **SUBJECT:** Participation in Fresno County's Urban County Community Development Block Grant (CDBG) Program for Program Year 2024-25, 2025-26 and 2026-27

Recommendation: Council to consider adopting Resolution 2023 – 04 confirming the City's intent to participate in the Urban County Community Development Block Program and authorize the Interim City Manager to inform the County Community Development Department of said decision and to execute any documents resultant from this action.

Upon the motion by Councilwoman Cervantes and seconded by Mayor Pro Tem Garcia, Council approved Resolution 2023 – 04 confirming the City's intent to participate in the Urban County Community Development Block Program and authorize the Interim City Manager to inform the County Community Development Department of said decision and to execute any documents resultant from this action.

YES: Silva, Garcia, Cervantes, Rodriguez, Vacio
NO: None
ABSENT: None
ABSTAIN: None

Chief of Police:

7. **SUBJECT:** Monthly Activity Report by Police Chief Marty Rivera

Recommendation: Informational Item Only

Chief presented the following items:

- Staff Level
- Animal Shelter
- Pending Litigation
- Crime Stats for year 2022 and monthly January 2023

Mayor Pro Tem Garcia presented that the Cups with Cops was good turn - out.

Councilwoman Vacio asked what the office hours for the Police Department because residents are saying office is not open. Per Chief office opens at 8am

Public Works Department

8. **SUBJECT:** Monthly update report on Public Works Department by Public Works Director Joe Estrada

Recommendation: Informational Item Only

Public Works Director Joe Estrada presented the following:

- Solar Project
- Street Sweeping in progress no problems

- City Yard Project need to hire temporary employees for 2-3 months
Going through equipment surplus to make more room

Councilwoman Vacio indicated that there are people who need to do community hours to help out

-Graffiti

-Water Plant got dirty and cloudy created over time

-Waste Water everything looks good need a temporary employee for 6 months with 960 hours

Planning Department

9. **SUBJECT:** Monthly update report on City Projects Presented by Planner Shun Patlan

Recommendation: Informational Item Only

Planner Shun Patlan presented the following items:

1. Martinez Tract
2. Macias Tract
3. Blossom Estates/Piro
4. Escrow closed 6.5 acres with Universal – owner passed away working with Title Company
5. Commercial Site Plan – Andrean Lopez sold property to Alex Lopez wants to change location needs to do a revised plan have not heard from him since.
6. Small Houses 17 lots 1300-1500 sq. ft. behind Orchard Village
7. Received email from Jim Costa Office rep would come out once a month need office area. Immigration and status for residents

Orange Cove Fire Protection District

10. **SUBJECT:** Monthly update report by the Orange Cove Fire Protection District

Recommendation: Informational Item Only

Not present.

Interim City Manager:

11. **SUBJECT:** Approval of Water and Wastewater Rate Study by Clayton Tuckfield, Principal Consultant

Recommendation: Council to approve the Water and Wastewater Rate Study Report

Item tabled.

12. SUBJECT: Approval of \$25 Water Shut Off Doorhangers

Recommendation: Council to consider approving the Water Shut Off Doorhanger fee of \$25

Upon the motion by Mayor Pro Tem Garcia and seconded by Councilwoman Rodriguez, Council approved the Water Shut Off Doorhanger fee of \$25.

YES: Silva, Garcia, Cervantes, Rodriguez, Vacio
NO: None
ABSENT: None
ABSTAIN: None

13. SUBJECT: Waiver of Business Operating Requirement for the Small Business Grant Program for those funded by the General Fund

Recommendation: Council to approve the waiver of the business operating requirement for the small business program for those funded by the general fund

Mayor Silva and Mayor Pro Tem Garcia recused themselves from this item:

The following discussion with Council:

Interim City Manager explained the waiver to Council. Councilwoman Vacio and Councilwoman Cervantes denied the waiver and would like to table this item for further review

Item tabled.

14. SUBJECT: Ordinance 393 Second Reading and Adoption

Recommendation: Council to approve the Second Reading and Adoption of Ordinance 393 by Title only waiving full reading Amending the Municipal Code of the City of Orange Cove to Add Chapter 8.80 to Title 8 Pertaining to Weapons on City Property.

Upon the motion by Mayor Pro Tem Garcia and seconded by Councilwoman Cervantes, Council approved the Second Reading and Adoption of Ordinance 393 by Title only waiving full reading Amending the Municipal Code of the City of Orange Cove to Add Chapter 8.80 to Title 8 Pertaining to Weapons on City Property.

YES: Silva, Garcia, Cervantes, Rodriguez, Vacio
NO: None
ABSENT: None
ABSTAIN: None

15. **SUBJECT:** Approval of new Rental Fee/Deposit For the Victor P. Lopez Community Center.

Recommendation: For the City Council to review, discuss, and approve the new rental fee and deposit for the use of the Victor P .Lopez Community Center.

Item Tabled

F. Public Forum

Members of the public wishing to address the City Council on an item that is not on the agenda may do so now. No action will be taken by the City Council this evening. But items presented may be referred to the City Manager for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes. When addressing the Council, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments.

1. Charlotte Pavelco asked when will Seniors Open. Per Interim City Manager, Rudy Hernandez working with RMAAA paperwork should open any day.
2. Mr. Manuel Ferreria asked about the Planning Commissioners problem getting a quorum. Mayor Silva indicated that her sister Sandy expressed interest to serve on the planning. Mayor Silva requested to check with the current commissioners to see if they are still interested in serving.

Mr. Ferreira asked about the use of the Community Center to use for meetings

Concern about the Building located on 2nd and Park Blvd people entering.

3. Isaiah Lopez of the Boys and Girls Club presented to Council the following:
 - 2 candidates Lucia Pineda and Yadina Murillo
 - All fall programs all raped up
 - Community Services skill leadership skill
 - Membership Renewal period
 - Hiring a person age of 21+ 1 person
 - Summer Youth Program
 - Spring Program Teen Leadership Program
 - Friday Blossom Trail kickoff
4. Mr. Miquel Ramirez from SoCalGas provided information regarding SoCalGas Bill increase in cost. CPUC approved a credit of \$50.75. Tips lower 30 degrees and scholarship for Seniors

G. City Manager's Report

Easter/Cinco de Mayo Events will be discussed with group on February 15, 2023 at 10am in the Council Chambers.

H. City Attorney's Report

Attorney Megan Dodd presented to Council that the Governors State of Emergency is ending February 28, 2023 and so will the Teleconference.

I. City Council Communications

None

J. Closed Session:

16. Conference With Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to § 54956.9(b): 3 potential cases
17. Performance Evaluation pursuant to Government Code Section 54957 - Title: City Engineer

K. Reconvene Council Meeting

Mayor Silva reconvened the City Council Meeting and announced that the Council approved the 2 cases Jose Mata and Lupe Hernandez as presented.

L. Adjournment

Mayor Silva adjourned the City Council Meeting at 9:45 am

Respectfully Submitted

*June V. Bracamontes, City Clerk
City of Orange Cove*



ORANGE COVE CITY COUNCIL MINUTES SPECIAL MEETING

Diana Guerra Silva, Mayor

**Gilbert Garcia, Mayor Pro Tem
Maria Vacio, Council Member**

**Josie Cervantes, Council Member
Esperanza Rodriguez, Council Member**

**THURSDAY, FEBRUARY 16, 2023 - 6:00 P.M.
SENIOR CENTER
699 6th Street, Orange Cove, California 93646**

LIVE MEETING

A. Call to Order/Welcome

COUNCIL PRESENT: Mayor Diana Guerra Silva
Mayor Pro Tem Gilbert Garcia
Councilmember Josie Cervantes (absent)
Councilmember Esperanza Rodriguez
Councilmember Maria Vacio

STAFF PRESENT: Financial Consultant/Interim City Manager Rudy Hernandez
City Attorney Megan Dodd
Chief of Police, Marty Rivera
Director of Planning, Shun Patlan
Director of Public Works, Joe Estrada
City Clerk June V. Bracamontes

Invocation Mayor Pro Tem Garcia
Flag Salute Councilwoman Rodriguez

B. Confirmation of Agenda

No changes.

C. Closed Session

1. Government Code Section 54956.8
Conference with Real Property Negotiator
Property: APN 378-200-62; APN 375-040-36T
City Negotiator: Interim City Manager
Under Negotiation: Price and Terms of Payment

D. Reconvene City Council Meeting

Mayor reconvened City Council Meeting at 6:44 p.m. Nothing to report.

2. **SUBJECT:** Resolution No. 2023-08 Declaring APN 378-200-62 Surplus

RECOMMENDATION: Staff recommends that the Council adopt Resolution 2023-08 declaring the City-owned property APN 378-200-62 to be surplus property.

Upon the motion by Mayor Pro Tem Garcia and seconded by Councilwoman Rodriguez, Council approved Resolution 2023-08 declaring the City-owned property APN 378-200-62 to be surplus property.

Yes:	Silva, Garcia, Rodriguez, Vacio
No:	None
Abstain:	None
Absent:	Cervantes

3. **SUBJECT:** Resolution No. 2023-09 Declaring APN 375-040-36T Surplus

RECOMMENDATION: Staff recommends that the Council adopt Resolution 2023-09 declaring the City-owned property APN 375-040-36T to be surplus property.

Upon the motion by Councilwoman Rodriguez and seconded by Mayor Pro Tem Garcia, Council approved Resolution 2023-09 declaring the City-owned property APN 375-040-36T to be surplus property.

Yes:	Silva, Garcia, Rodriguez, Vacio
No:	None
Abstain:	None
Absent:	Cervantes

E. Adjournment

Mayor Silva adjourned the City Council Meeting at 6:45 pm

Respectfully Submitted:

June V. Bracamontes, City Clerk

City of Orange Cove



REPORT TO COUNCIL

March xx, 2023

To: Mayor and Council

From: Rudy Hernandez, City Manager

SUBJECT: Receive and File a Housing Successor Agency Annual Report for Fiscal Year 2021-22

BACKGROUND:

The City of Orange Cove ("City") is the Housing Successor Agency ("Housing Successor") to the former Orange Cove Redevelopment Agency ("Agency"). When the former Agency dissolved in February 2012, the City inherited its housing assets and functions. California Health and Safety Code Section 34176.1(f) requires the City to prepare a Housing Successor Agency Annual Report summarizing activities in the prior fiscal year related to the former Agency's housing assets.

The Housing Successor Agency Annual Report for Fiscal Year 2021-22 is attached. It is being presented to City Council to receive and file. A copy must be transmitted to the California Department of Housing and Community Development and posted on the City's website by April 1, 2023.

The Housing Successor had minimal financial activity in Fiscal Year 2021-22. The Housing Asset Fund had no expenditures or deposits. The ending fund balance as of June 30, 2022 was \$532,763, of which \$71,776 was cash.

The Housing Successor has one loan receivable from Citrus Gardens, L.P. The loan has an outstanding principal balance of \$275,000 and is due in 2029.

The City is in compliance with all legal requirements imposed by State law on housing successor agencies.

RECOMMENDATIONS

Staff recommends that the City Council:

1. Receive and file the Housing Successor Agency Annual Report for Fiscal Year 2021-22

ATTACHMENTS

Orange Cove Housing Successor Agency Annual Report for Fiscal Year 2021-22

**HOUSING SUCCESSOR AGENCY
ANNUAL REPORT
City of Orange Cove**

Fiscal Year 2021-22



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INTRODUCTION

The City of Orange Cove ("City") is the Housing Successor Agency ("Housing Successor") to the former Orange Cove Redevelopment Agency ("Agency"). The Housing Successor is responsible for maintaining housing assets transferred from the former Agency. Its main goal is to provide affordable housing for City residents.

This Housing Successor Agency Annual Report ("Annual Report") contains information on Fiscal Year ("FY") 2021-22 finances and activities as required by Health and Safety Code ("HSC") Section 34176.1(f).

The Annual Report is due to the California Department of Housing and Community Development ("HCD") by April 1 annually, and must be accompanied by an independent financial audit. The City's audited financial statements will be posted on the City's website when available. This report is an addendum to the Housing Element Annual Report required by Government Code 65400, which is submitted to HCD by April 1 annually.

HOUSING SUCCESSOR REQUIREMENTS

Senate Bill ("SB") 341¹ and subsequent legislation enacted several requirements for housing successor agencies. Housing successors must comply with three major requirements pursuant to HSC Section 34176.1:

1. Expenditures and housing production are subject to income and age targets.
2. Housing successors may not accumulate an "excess surplus," or a high balance based on certain thresholds.
3. Properties must be developed with affordable housing or sold within five to ten years of the California Department of Finance approving the Housing Asset Transfer Form ("HAT").

The requirements are designed to ensure that housing successors are actively utilizing former Agency housing assets to produce affordable housing. Appendix 1 provides a detailed summary of the reporting requirements that are addressed in this Annual Report.

¹ 2013-14 legislative session

ASSETS TRANSFERRED TO HOUSING SUCCESSOR

The City prepared a HAT in 2012 that provided an inventory of all assets transferred from the Agency to the City following the dissolution of redevelopment. The inventory included three loans receivable. All items on the HAT (attached as Appendix 2) were approved by the California Department of Finance on August 22, 2012.

HOUSING ASSET FUND ACTIVITY

Former Agency assets, and the revenues generated by those assets, are maintained in a Low and Moderate Income Housing Asset Fund ("Housing Asset Fund").² Housing Asset Funds may be spent on:

- **Administrative costs** up to \$200,000 per year adjusted for inflation, or 5% of the statutory value of real property owned by the Housing Successor and the value of loans and grants receivable from the HAT ("Portfolio"), whichever is greater. The FY 2020-21 limit for the Housing Successor was \$223,400, which is the \$200,000 limit adjusted for inflation by HCD. The FY 2021-22 limit had not been published at the time the report was written, but the limit will be higher.
- **Homeless prevention and rapid rehousing services** up to \$250,000 per year if the former Agency did not have any outstanding housing inclusionary or replacement housing production requirements. The Housing Successor qualifies because the former Agency had a surplus of affordable housing production units upon dissolution.
- **Affordable housing development** assisting households up to 80 percent of the Area Median Income ("AMI"), subject to specific income and age targets.

Five-Year Income Proportionality: If any Housing Asset Funds are spent on affordable housing development, it triggers a requirement to spend at least 30 percent of such expenses assisting extremely low income households (30% AMI) and no more than 20 percent on low income households (between 60-80% AMI) per five-year compliance period. The first five-year compliance period was January 1, 2014 through June 30, 2019, and the housing successor met all requirements. The second five-year compliance period is July 1, 2019 to June 30, 2024.

² The Housing Asset Fund replaced the former Agency's Low and Moderate Income Housing Fund.

Note that housing successors must report expenditures by category each year, but compliance with income proportionality limits is measured every five years. For example, a housing successor could spend all its funds in a single year on households earning between 60-80% AMI, as long as it was 20 percent or less of the total expenditures during the five-year compliance period.

Ten-Year Age Proportionality: If more than 50% of the total aggregate number of rental units produced by the City, Housing Successor, or former Agency during the past 10 years are restricted to seniors, the Housing Successor may not spend more Housing Asset Funds on senior rental housing.

Appendix 3 describes Housing Asset Fund expenditure requirements in more detail, including the types of costs eligible in each category.

EXPENDITURE LIMIT COMPLIANCE

The Housing Successor complied with all Housing Asset Fund spending restrictions in FY 2021-22.³ Housing Asset Fund expenditures totaled \$0 in FY 2021-22 due to no administrative or project-related activity.

The Housing Successor will ensure it continues to meet all expenditure requirements going forward, including the current five-year compliance period of July 1, 2019 through June 30, 2024. Failure to comply with the extremely low income requirement in any five-year compliance period will result in the Housing Successor having to ensure that 50 percent of remaining funds be spent on extremely low income rental units until in compliance. Exceeding the expenditure limit for low households earning between 60-80% AMI in any five-year reporting period will result in the Housing Successor not being able to expend any funds on these income categories until in compliance.

SENIOR HOUSING LIMIT COMPLIANCE

This report must include an accounting of deed-restricted senior rental units that were produced over the last ten years. The City may use Housing Asset Funds to assist no more than 50% of the aggregate total number of senior housing units produced by either the City or former Agency during the past ten years.

³ The Housing Asset Fund figures in this Annual Report are based on unaudited numbers that were available at the time this report was prepared. They might vary slightly from audited numbers once the Housing Successor's annual audit is complete.

Exceeding this limitation will prohibit the use of Housing Asset Funds to subsidize any senior rental units in the future.

The City and former Agency have not assisted any senior rental units in the last ten years.

DEPOSITS AND FUND BALANCE

The Housing Successor deposited \$0 in revenue from interest to the Housing Asset Fund during FY 2021-22.

The Housing Asset Fund balance as of June 30, 2022 was \$532,763, of which \$71,776 was cash. No amounts are held for enforceable obligations on the non-housing redevelopment successor agency's ROPS.

EXCESS SURPLUS

The Housing Asset Fund may not accumulate an "excess surplus", or an unencumbered amount that exceeds the greater of \$1 million, or the sum of deposits in the prior four fiscal years. This requirement ensures that housing successors are actively spending available Housing Asset Funds on affordable housing. The Housing Asset Fund did not have an excess surplus as of FY 2021-22 because its beginning FY 2021-22 cash balance of \$71,776 was less than \$1 million, as shown in Table 1.

**Table 1
Excess Surplus**

Step 1: Determine Unencumbered Cash Balance From Financials			
FY 21-22 Beginning Cash Balance	\$	71,776	
Less: Encumbered Funds	\$	-	
Unencumbered Amount			\$ 71,776
Step 2: Determine Greater of \$1M or Last 4 Deposits			
\$1 Million, or		\$ 1,000,000	
Last 4 years' deposits		\$	401
2020-21	\$	132	
2019-20	\$	-	
2018-19	\$	258	
2017-18	\$	11	
Result: Larger Number			\$ 1,000,000
Step 3: Excess Surplus is Amount Step 1 Exceeds Step 2, if Any			
(1) Unencumbered Amount	\$	71,776	
(2) Less: Larger Number From Step 2		\$ 1,000,000	
Excess Surplus			None
<i>Source: City of Orange Cove</i>			

The Housing Successor will continue monitoring its deposits and fund balance to avoid an excess surplus. If the Housing Asset Fund has an excess surplus in the future, the excess surplus must be expended or encumbered within three fiscal years. If a housing successor fails to comply, it must transfer any excess surplus to HCD within 90 days of the end of the third fiscal year.

TRANSFERS TO OTHER HOUSING SUCCESSORS

There were no transfers to another housing successor entity for a joint project pursuant to HSC Section 34176.1.

HOUSING SUCCESSOR PORTFOLIO

The City must report the statutory value of real properties formerly owned by the Agency or purchased by the City with Housing Asset Funds, and the value of loans and/or grant receivables transferred on the

HAT. The City inherited no real properties and three loan agreements from the former Agency. The HAT in Appendix 2 shows more detailed information about each loan receivable.

LOANS RECEIVABLE

Since the Housing Asset Transfer form was adopted, two loans issued with an outstanding balance of \$81,542 were paid off. The loans were payable in full on December 30, 2012. One outstanding loan receivable remains, which is \$275,000 loan issued to Citrus Gardens LP. The loan is payable from residual receipts, or funds remaining after considering specific revenues and expenditures. No loan repayments were made in FY 2021-22.

PROPERTY DISPOSITION STATUS

HSC Code Section 34176(e) requires that all real properties acquired by the Agency prior to February 1, 2012 and transferred to the City be developed pursuant to the requirements detailed in HSC Section 33334.16. No properties were transferred to the City as the housing successor, therefore this requirement does not apply to Orange Cove.

HOMEOWNERSHIP UNIT INVENTORY

This report must include an inventory of homeownership units assisted by the former Agency or the housing successor that are subject to covenants or restrictions or to an adopted program that protects the former Agency's investment of moneys from the former Agency's Low and Moderate Income Housing Funds. There are no homeownership units subject to this provision.

APPENDIX 1 - HOUSING SUCCESSOR ANNUAL REPORT REQUIREMENTS

Housing Successor Reporting Requirements <i>Health and Safety Code Section 34176.1(f)</i>		
Housing Asset Fund Revenues & Expenditures	Other Assets and Active Projects	Obligations & Proportionality
<p>Total amount deposited in the Housing Asset Fund for the fiscal year</p> <p>Amount of deposits funded by a Recognized Obligation Payment Schedule ("ROPS")</p>	Description of any project(s) funded through the ROPS	Description of any outstanding production obligations of the former Agency that were inherited by the Housing Successor
Statement of balance at the close of the fiscal year	Update on property disposition efforts (note that housing successors may only hold property for up to five years, unless it is already developed with affordable housing)	Compliance with proportionality requirements (income group targets), which must be upheld on a five-year cycle
<p>Description of Expenditures for the fiscal year, broken out as follows:</p> <ul style="list-style-type: none"> Homeless prevention and rapid rehousing Administrative and monitoring Housing development expenses by income level assisted 	<p>Other "portfolio" balances, including:</p> <ul style="list-style-type: none"> Statutory value of any real property either transferred from the former Agency or purchased by the Housing Asset Fund Value of loans and grants receivable 	Percentage of deed-restricted rental housing restricted to seniors and assisted by the former Agency, the Housing Successor, or the City within the past ten years compared to the total number of units assisted by any of those three agencies
Description of any transfers to another housing successor for a joint project	Inventory of homeownership units assisted by the former Agency or the housing successor that are subject to covenants or restrictions or to an adopted program that protects the former Agency's investment of monies from the Low and Moderate Income Housing Fund	Amount of any excess surplus, and, if any, the plan for eliminating it

APPENDIX 2 – HOUSING ASSET TRANSFER FORM

The Housing Asset Transfer Form is attached as a separate document.

**DEPARTMENT OF FINANCE
HOUSING ASSETS LIST
ASSEMBLY BILL X1 26 AND ASSEMBLY BILL 1484
(Health and Safety Code Section 34176)**

Former Redevelopment Agency: Redevelopment Agency of the City of Orange Cove

Successor Agency to the Former
Redevelopment Agency: City of Orange Cove

Entity Assuming the Housing Functions
of the former Redevelopment Agency: City of Orange Cove

Entity Assuming the Housing Functions
Contact Name: Manuel Sandoval Title Finance Director Phone (559) 626-4488 x216 E-Mail Address manuel@cityoforange Cove.com

Entity Assuming the Housing Functions
Contact Name: Manuel Sandoval Title Finance Director Phone (559) 626-4488 x216 E-Mail Address manuel@cityoforange Cove.com

All assets transferred to the entity assuming the housing functions between February 1, 2012 and the date the exhibits were created are included in this housing assets list.
The following Exhibits noted with an X in the box are included as part of this inventory of housing assets:

Exhibit A - Real Property	<input type="checkbox"/>
Exhibit B - Personal Property	<input type="checkbox"/>
Exhibit C - Low-Mod Encumbrances	<input type="checkbox"/>
Exhibit D - Loans/Grants Receivables	<input checked="" type="checkbox"/>
Exhibit E - Rents/Operations	<input type="checkbox"/>
Exhibit F - Rents	<input type="checkbox"/>
Exhibit G - Deferrals	<input type="checkbox"/>

Prepared By: Suzy Kim, RSG Inc., (714) 316-2116

Date Prepared: 30-Jul-12

City of Orange Cove
Inventory of Assets Received Pursuant to Health and Safety Code section 34176 (a) (2)

[illegible]

APPENDIX 3 – HOUSING ASSET FUND EXPENDITURE REQUIREMENTS

Housing Asset Fund Expenditure Requirements <i>Health and Safety Code Section 34176.1</i>		
Expense Category	Limits	Allowable Uses
Administration and Compliance Monitoring	\$223,400 maximum for FY 2020-21 (limit increases each year; FY 2021-22 limit was not published at the time this report was prepared)	<p>Administrative activities such as:</p> <ul style="list-style-type: none"> Professional services (consultant fees, auditor fees, etc.) Staff salaries, benefits, and overhead for time spent on Housing Successor administration Compliance monitoring to ensure compliance with affordable housing and loan agreements Property maintenance at Housing Successor-owned properties <p>Capped at \$200,000 adjusted annually for inflation or 5% of the statutory value of real property owned by the housing successor and the value of loans and grants receivable from the HAT ("Portfolio"), whichever is greater.</p>
Homeless Prevention and Rapid Rehousing Solutions	\$250,000 maximum per fiscal year	<p>Services for individuals and families who are homeless or would be homeless but for this assistance, including:</p> <ul style="list-style-type: none"> Contributions toward the construction of local or regional homeless shelters Housing relocation and stabilization services including housing search, mediation, or outreach to property owners Short-term or medium-term rental assistance Security or utility deposits Utility payments Moving cost assistance Credit repair Case management Other appropriate activities for homelessness prevention and rapid rehousing of persons who have become homeless.
Affordable Housing Development	No spending limit, but must comply with income and age targets	<p>"Development" includes:</p> <ul style="list-style-type: none"> New construction Acquisition and rehabilitation Substantial rehabilitation Acquisition of long-term affordability covenants on multifamily units Preservation of at-risk units whose affordable rent restrictions would otherwise expire over the next five years

Housing Asset Fund Expenditure Requirements <i>Health and Safety Code Section 34176.1</i>		
Expense Category	Limits	Allowable Uses
	Income Targets	<p>Every five years (currently FYE 2020-2024), Housing Asset Funds must meet income targets:</p> <ul style="list-style-type: none"> • At least 30% on extremely low income rental households (up to 30% AMI or "Area Median Income") • No more than 20% on low income households (60-80% AMI) <p>Moderate and above moderate income households may not be assisted (above 80% AMI).</p> <p>Failure to comply with the extremely low income requirement in any five-year compliance period will result in having to ensure that 50 percent of remaining funds be spent on extremely low income rental units until in compliance.</p> <p>Exceeding the expenditure limit for low households earning between 60-80% AMI in any five-year reporting period will result in not being able to expend any funds on these income categories until in compliance.</p>
	Age Targets	<p>For the prior ten years (resets every year), a maximum of 50% of deed-restricted rental housing units assisted by the Housing Successor or its host jurisdiction may be restricted to seniors.</p> <p>If a housing successor fails to comply, Housing Asset Funds may not be spent on deed-restricted rental housing restricted to seniors until in compliance.</p>

POLICE DEPARTMENT MONTHLY REPORT

March 8, 2023

Staff levels.....

Officer Montemayor had shoulder surgery and is expected to be off the streets until approximately May.

Officer Aguilar is still off. Issue arose as to him being allowed to return to desk duty. Aims is handling . Shooting report not expected until summertime.

Officer Barragan has applied to another agency and is expected to leave in next few weeks. Other officers want more money.

Animal Shelter.... See report.

Flashing Speed Signs...Are put up and running..

Cameras All cameras are working. Looking into placing cameras at all intersections . Flock cameras. Six intersections cost is approximately \$35,000 that would cover cost for first two years then we would pay another \$18,000 each year. If broken they replace them. Most cameras are usually good for a period of five years before needing replacement.

Surveillance Integration cameras would cost _____ over two years.. I currently have \$45,000 in approved 22-23 budget). Would need to pay for them over two years. So you would have to approve money in the 23-24 budget if we went with Surveillance Integration. We will decide which way to go by mid-March since costs goes up April 1st.

Flock cameras give us immediate information on vehicles. The other cameras we would have to look at video and then run the license plate. Flock also gives us immediate information on vehicles such as stolen cars or wanted vehicles in the system that come into our city.

Axon/Tasers City has paid Axon/Taser for two invoices received. We expect another tree invoices to be received over the next 3 years for a total of five invoices. Only one invoice was sent to the OCPPD for reimbursement that they already gave the city a check for it... Each invoice is for over \$29,000 . The second invoice was given to OCPPD on March 2, 2023, so they can reimburse the city.. I believe the third invoice will arrive in October..

Vehicles. The animal control truck was ordered. It will arrive in the future. Unknown date yet . Once received it will go to a shop for installation of the box in the back of the truck.

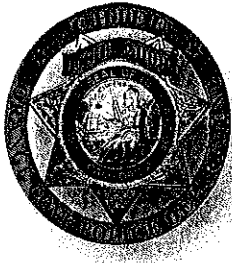
SUVs we ordered in September set to arrive. One should be ready to pick up at the end of March and the other two at the end of April. OCPPD has tentatively agreed to reimburse for two of them. We should get a response on March 2nd.

Lucky Run will be held March 18th at 9AM.

Easter event will be held April 9th.

Wellness Grant The PD received a \$15,000 grant for wellness. It is a onetime grant that is good from now until December 2025. It excludes personnel that are not first responders. A webinar will be held soon to discuss more on the grant.

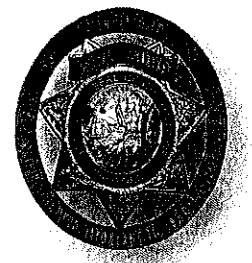
8th and South Shooting Occurred on Feb. 18. Young lady was shot in the head on a drive-by shooting. She lost an eye and the bullet is still lodged in her brain. Currently critical but stable. We need the cameras to capture car's license plates after these types of calls.



ORANGE COVE POLICE DEPARTMENT

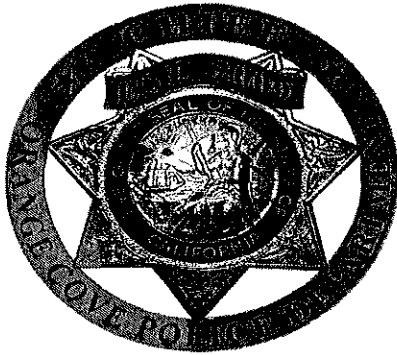
FEBRUARY 2023 MONTHLY STATISTICS

CHIEF OF POLICE - MARTY RIVERA



PART 1 CRIMES						
		JAN	FEB	%	YTD	YTD
		2023	2023	Change	2022	2023
	Homicide	0	0	0%	1	0
	Rape	0	0	0%	0	0
	Attempted Murder	0	1	100%	1	1
	Robbery	1	1	0%	0	2
	Assault	2	0	-100%	2	2
	Burglary	2	1	-50%	4	3
	Grand Theft Auto	4	0	33%	8	4
	Total Part 1 Crimes	9	3	-67%	16	12
		JAN	FEB	%	YTD	YTD
		2023	2023	Change	2022	2023
	Sex Crimes	0	1	100%	3	1
	Narcotics	1	0	-100%	5	1
	Child Abuse	0	1	100%	1	1
	Total Part 2 Crimes	1	2	100%	9	3
		JAN	FEB	%	YTD	YTD
		2023	2023	Change	2022	2023
	Total Traffic Collisions	3	2	-33%	8	5
	Fatalities	0	0	0%	0	0
	Injury	0	0	0%	2	0
	Non Injury	2	1	-50%	2	3
	Hit & Run	1	1	0%	4	2
		JAN	FEB	%	YTD	YTD
		2023	2023	Change	2022	2023
	Total Traffic Citations	18	24	33%	25	42
	Total Vehicle Stops	94	105	12%	113	199
	Seatbelt Violations	1	0	-100%	0	1
	Unsafe Speed Violations	1	0	-100%	2	1
	Fail To Obey Stop Sign/Light	4	11	175%	5	15
	Driving Under the Influence	1	3	200%	2	4
	Gang Arrests - Felony	0	0	0%	0	0
	Gang Arrests - Misdemeanor	0	0	0%	0	0
	Gang Field Interview Cards	1	0	-100%	3	1
	Juvenile Detentions/Arrests	2	0	-100%	2	2
	Adult Arrests	8	8	0%	28	16

		JAN	FEB	%	YTD	YTD
		2023	2023	Change	2022	2023
	5150	8	12	50%	9	20
	Agency Assist	5	8	60%	14	13
	Battery	0	2	200%	1	2
	Evading/Obstructing Officer	3	2	-33%	1	5
	Fraud	2	0	-100%	0	2
	Identity Theft	1	0	-100%	0	1
	Spousal Abuse	4	5	25%	9	9
	Graffiti/Vandalism	2	4	100%	10	6
	Veh. Burglaries	0	3	300%	1	3
	General Incidents	16	19	19%	19	35
	Weapons Confiscated	2	1	-50%	3	3
	Petty Theft	2	3	50%	6	5
	Public Intoxication	0	1	100%	3	1
	Suspended License	1	2	100%	0	3
	Unlicensed Drivers	5	10	100%	11	15
	Vehicles Towed	3	5	67%	16	8
	Vehicles Released	2	3	50%	6	5
	Case Number Drawn	127	123	-3%	244	250



Marty Rivera
Chief of Police

ORANGE COVE ANIMAL CONTROL STATISTICAL ACTIVITY REPORT

MONTH: February

OFFICER: A. Reyes

BITE REPORTS	1 BITE REPORT
PRIOR MONTH STRAYS	9 STRAYS
STRAY DOGS	13 DOGS
EUTHANIZED DOGS	13 DOGS EUTHANIZED
ADOPTED DOGS	0 DOGS ADOPTED
RESCUED DOGS	0 DOGS RESCUED
INJURED STRAY DOGS	0 INJURED
ANIMAL CRUELTY INVESTIGATIONS	0 INVESTIGATIONS
RELEASED DOGS TO OWNER	3 RELEASED TO OWNERS
CITATIONS ISSUED	0 CITATIONS
QUARANTINED DOGS	0 QUARANTINES
OTHER ANIMAL	1 CAT EUTHANIZED
MISC	0
DOGS IN SHELTER	6

NOTES	<u>No longer taking dogs from Sanger, an ACO has been hired.</u>
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ORANGE COVE POLICE DEPARTMENT
550 Center Street Orange Cove California 93646
Ph: 559-626-5106 / Fax: 559-626-7565
Email: marty.rivera@oc-pd.com

Marty Rivera
Chief of Police

Date: March 8, 2023

Title: Recommendation to lease Flock Cameras

Submitted: Marty Rivera
Chief of Police

Background:

The city currently has cameras at two city intersections. These cameras have been used to identify vehicles that have been involved in crime such as drive-by shootings in the city as well as accidents and other instances where we needed to identify vehicles. The current year's budget was approved in the amount of \$45,000 to purchase additional cameras with the intent to eventually have every access point into the city covered.

The cameras we currently have work very well as it identifies vehicles that go through the intersections once we look for it after something occurs. I have obtained costs for cameras to cover six remaining entry points into the city. Surveillance Integration (which we currently use) has given us a quote of \$ 101,433 . this amount would have to be paid using this year's budget and then we would have to ask that the remaining amount come from the following two year's budget which at this point has not been done. The life expectancy of cameras is approximately five years and we would have to purchase new ones when they break down. These cameras also need to have electrical connections to operate.

Flock cameras gave us a quote of \$32,100.00 to lease six cameras. That cost is for a two-year period and then we could either cancel the contract and they would take back their equipment or we would pay \$15,000 each year to continue the lease program starting the third year. These cameras have solar panels, so no electricity is required. They can also be hard wired if desired. These cameras give us lifetime maintenance and support during the contract. The big advantage that these cameras give is that they have ALPR (automated license plate readers) linked to state data bases that would give our officers immediate information if for example a stolen car entered our city. If any city should enter a stolen car or wanted vehicle used in a crime into the DOJ system, that information would immediately inform our officers if it was to enter our city at a point where a flock camera was installed.

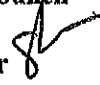
I have talked to local police chiefs, and they highly recommend Flock cameras. The city of Reedley contacts us and tells us about vehicles that have entered their city identified using their flock cameras that we had provided information to them regarding criminal activity. The city of Clovis said that they have two Vigilant cameras that have ALPR but that the cost to purchase that system is very costly and they recommend Flock cameras for use in a small city such as ours.

Recommendation: Is to lease the Flock Camera System.



Meeting Date: 3/8/2023
Agenda Item: _____

City Council Meeting

REPORT TO: Orange Cove City Council
REPORT FROM: Shun Patlan, Planner 
AGENDA ITEM: Planning Department Up-date Report
ACTION REQUESTED: ☐ Ordinance ☐ Resolution ☐ Motion ☒ Receive/File

Martinez Tract Map – City has finalized all (6) homes at the Martinez Tract and families have moved in to their homes. On January 23, 2023 Yanez construction obtained (6) more building permits for the next houses. Staff has now prepared the building permits for the last 6-homes.

Macias Tract Map -

On March 1, 2023 the Macias Improvement Plans were signed and approved by the city engineer. The final Map is currently under review and should be ready to be approved soon.

Blossom Estates/Piro – No new update on this project. Developers are still working on the final map and improvements plans.

Blossom Heights Apartment Project – Staff is working through the issues relating to the Surplus Land Act.

Industrial Park and Property behind Burger King

On February 28, 2023 staff met with Mr. Singh who is the investor/assignee for the 6.5-acre parcel at the Industrial Park. Staff explained briefly the issues that arose relating to the Surplus Land Act and that staff was waiting to hear from the city attorney with any options on how to proceed.

On March the 1, 2023 staff received a concept plan from Mr. Singh's plan designer for staff's review. It appears they are planning to parcel split the 8-acres into smaller parcels. Staff and the city engineer will review the concept plan and provide the plan designer some initial comments.

Commercial Development

The owner (Mr. Adrian Lopez) has sold the property and has notified the city that he is no longer pursuing the applications how submitted and has stated the Mr. Enriquez was to move forward with the proposal. Staff met twice with Mr. Enrique and provided him via email the information/status of the applications. Staff have not received any revised site plan or have been contacted by Mr. Enriquez.

Housing Authority Rehab Project –

The Citrus Gardens Rehabilitation construction continues with no issues to date. This is a 3.2 million dollar rehabilitation.

Proposed Tentative Subdivision Map –

On February 14, 2023 staff received a tentative subdivision tract map that includes a 17-lot development . The developer proposed to construct 17-single family homes ranging from 1,500 to 2,500 square feet and price range from \$350,000.00 to \$500,000.00. The tentative map is currently being reviewed by the city engineers and the environmental documents are now prepared for the project.

Prepared By:  _____

Approved By: _____

Reviewed: City Manager: _____ Finance: _____ City Attorney: _____

Type of Item: Council Action: Approved Denied No Action

___ Consent

___ Public hearing

___ Info Item

___ Matter Initiated by a Council Member

___ Action Item

___ Other

___ Department Report

___ Continue To: _____

___ Redevelopment Agency



Date: March 8, 2023
To: Mayor and City Council
From: Rudy Hernandez, Interim City Manager
Subject: Adoption of Resolution Updating the Signatures on the Local Agency Investment Fund and City's Bank Accounts.
Attachments: Resolution No. 2023-11 Updating Check Signors for the Local Agency Investment Fund and City Bank Accounts.

BACKGROUND:

The City of Orange Cove needs to update the signatures on the Local Agency Investment Fund (LAIF) and City Bank Accounts and designate a Contract Officer for City Funds in certain banks.

Based on my experience in dealing with check signors, most agencies have 2 check signors from management staff and 2 from elected officials. Most agencies have the Mayor and the Mayor Pro Tem serve as check signors from elected officials. The City Council may, however, decide on who it wants to serve as check signors.

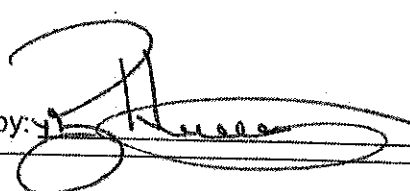
RECOMMENDATION:

That the City Council approve Resolution No.2023-11.authorizing banks to honor checks and warrants when bearing certain signatures of City Officials, establishing procedures for execution of checks and warrants, designating a "Contract Officer" on accounts and rescinding all resolutions and prior approvals.

FISCAL IMPACT

None.

Prepared by Rudy Hernandez

Approved by: 

REVIEW: City Manager: ☒

Finance: ☐

City Attorney: ☐

TYPE OF ITEM:

COUNCIL ACTION: APPROVED DENIED NO ACTION

☐ Consent
☐ Info Item
☒ Action Item
☐ Department Report
☐ Redevelopment Agency

☐ Public Hearing
☐ Matter Initiated by a Council Member
☐ Other
☐ Continued to: _____

Resolution No. 2023-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE COVE AUTHORIZING BANKS TO HONOR CHECKS AND WARRANTS WHEN BEARING CERTAIN SIGNATURES OF CITY OFFICIALS, ESTABLISHING PROCEDURES FOR EXECUTION OF CHECKS AND WARRANTS, DESIGNATING A "CONTRACTING OFFICER" ON ACCOUNTS, AND RESCINDING ALL CONFLICTING RESOLUTIONS AND PRIOR APPROVALS.

WHEREAS, the City of Orange Cove makes deposits of City funds in certain banks; and

WHEREAS, the City draws checks and warrants for City funds that are on deposit with certain banks; and

WHEREAS, the City wishes to establish a procedure for execution of checks and warrants; and

WHEREAS, the City wishes to designate a new "Contracting Officer" on bank accounts; and

WHEREAS, the City Council determines that it is necessary for the efficient administration of the fiscal affairs of the City that this resolution be passed and adopted.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORANGE COVE RESOLVES AS FOLLOWS:

Section 1. Each bank doing business with the City of Orange Cove is hereby authorized to honor checks and warrants or other orders for the payment of money drawn in the name of the City of Orange Cove on all its accounts when bearing at least two signatures as follows: Interim City Manager/ Finance Director, Chief of Police Marty Rivera and Council Members (2). This authority shall also apply to the transfer of funds between City accounts.

Section 2. It is in the best interest of the City that each check and warrant is signed by one elected official and one staff person. In the event that Council Member No.1 is away from the City or unable to sign checks and warrants, Councilmember No.2 shall be the designated alternate elected official authorized to execute checks and warrants. In the event that the Interim City Manager/Finance Director is away from the City or unable to sign checks and warrants, Chief of Police, Marty Rivera, shall be the designated alternate City Staff authorized to execute checks and warrants.

Section 3. Rudy Hernandez, Interim City Manager/Finance Director, shall be designated as "Contracting Officer" on any Union Bank accounts and other accounts requiring a "Contracting Officer."

Section 4. The City of Orange Cove is authorizing the Bank to remove all signatories from the account prior to month of February 28, 2023, and only list the designated names as mentioned in Section 1 of this resolution.

Section 5. This resolution shall become effective immediately upon its passage and adaptation. All previous resolutions and approvals authorizing the honoring of signatures of City officials other than those set forth in this resolution are hereby rescinded.

CLERK'S CERTIFICATION

I hereby certify that the foregoing Resolution No. 2023-11 was adopted at a Regular City Council Meeting on Wednesday March 8, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

June Bracamontes, City Clerk



Date: March 8, 2023
To: Mayor and City Council
From: Rudy Hernandez, Interim City Manager
Subject: Approval of \$500 Donation to Orange Cove High School for AVID Club.
Attachments: Donation letter from AVID Coordinator Natalia Navarro requesting donation for AVID Club.

BACKGROUND:

On March 1, 2023, City staff received a request from Orange Cove High School AVID Coordinator Natalia Navarro requesting a donation to help fund the AVID program. A major part of the AVID program is geared towards helping students determine which college would best suit them-which requires investigation, and hopefully, being able to visit the campus.

RECOMMENDATION:

Staff recommends the City Council approve the donation of \$500 to the Orange Cove High School AVID Club to help cover the cost of helping students determine which college best suits them.

FISCAL IMPACT:

\$500 from General Fund.

Prepared by: **Rudy Hernandez**

REVIEW: City Manager: _____

Approved by: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
<input checked="" type="checkbox"/> Consent	_____	Public Hearing		
<input type="checkbox"/> Info Item	_____	Matter Initiated by a Council Member		
<input type="checkbox"/> Action Item	_____	Other		
<input type="checkbox"/> Department Report	_____	Continued to: _____		
<input type="checkbox"/> Redevelopment Agency				



ORANGE COVE HIGH SCHOOL

1700 S Anchor Ave. | Orange Cove, CA 93646

P: 559.626.5900 F: 559.823.3781

ochs.kcUSD.com

2022-2023

Dear Community Member,

Do you want to be involved in something great? Well, Orange Cove High School has the perfect program for you! AVID, or Advancement Via Individual Determination, is a program designed to help underserved, determined students with high academic potential prepare for colleges and universities. A major part of the AVID program is geared towards helping students determine which college would best suit them—which requires investigation, and hopefully, being able to visit the campus. This is where your opportunity to partner with AVID comes in! In order to raise funds for such wonderful ventures as college visits, we are planning to host our 5th Annual 5K Lucky Run and Carnival in the Orange Cove Community, and we would love to invite you to be a sponsor.

We plan on having the 5K on March 18th, 2023 with runners from Orange Cove and neighboring communities. In 2020 we had over 120 registered participants in this race and 90 volunteers (right before the pandemic shut everything down). We would like you to be part of our exciting fundraiser and would be grateful for the support of your company in this renewed venture. Part of the run will include the distribution of T-shirts with our logos and possibly your advertisement displayed. If you chose to partner with OCHS AVID, here are some perks that you can expect:

Donor Level	Amount	Perks
Platinum	\$1,000 and up	<ul style="list-style-type: none">• Name of Contributor as Platinum on backs of shirts• Promotion table at the start and end of the race if desired• Premium Advertising in the Race Program• Poster displayed at the 5K
Gold	\$500-\$999	<ul style="list-style-type: none">• Name of Contributor as Gold on backs of shirts• Advertising in the Race Program• Poster at the 5K
Silver	\$250-\$499	<ul style="list-style-type: none">• Name of Contributor as Silver on backs of shirts• Honorable mention in the Race Program
Bronze	\$50-\$249	<ul style="list-style-type: none">• Honorable mention in the Race Program

The AVID Club would be appreciative of ANY way that your company could support our group—if monetary or gift donations are not possible this year, we would love to simply have you at the event to support our community.

If you would like to be a part of this amazing opportunity for your company, please contact the AVID Coordinator, Natalia Navarro, at Orange Cove High School at 559-643-7003 or email at navarro-n@kcusd.com. **All checks can be made out to Orange Cove High School with AVID 5K in the memo line and sent to c/o Natalia Navarro, Orange Cove High School, 1700 Anchor Ave., Orange Cove, CA 93646**

Thank you for your time and consideration.

Yours Sincerely,
OCHS AVID Team

KINGS CANYON UNIFIED SCHOOL DISTRICT

1801 10th St., Reedley, CA 93654 | P: 559.305.7000 F: 559.823.3760 | www.kcusd.com



Date: February 8, 2023
To: Mayor and City Council
From: Rudy Hernandez, Interim City Manager
Subject: Approval of New Rental Fee and Deposit For the Victor P.Lopez Community Center.

Attachments: Exhibit A – Proposed New Rental Fees & Deposits
Exhibit B - Survey on What other Local Cities Charge For Use of Halls
Exhibit C – Community Center Information Regarding Facilities Application Packet

BACKGROUND:

The Victor P.Lopez Community Center was constructed in the year 1997 and has a capacity of 455. Since 1997, the community center has been used for weddings, quinceaneras, funeral receptions, and by other non-profit agencies such as proteus and the lions club. Due to the heavy use by the public, it also requires maintenance of the facility.

During the past year, the City of Orange spent approximately \$400,000 on several major repairs such as the air conditioning, roofing, and kitchen repairs. Fortunately, due to land sales and the rental use by the State of California, the City was able to fund these repairs. On the negative side of the coin, the City does not have a community center reserve fund to cover future major repairs. Based on this issue, staff is recommending that the City Council approve the following rental/deposit increases.

City of Orange Cove Master Fee Schedule

Parks and Recreation Department

Exhibit
"A"

Parks and Recreation Fees/ Deposits:	Current Fees	Proposed Fees	Increase
DEPOSITS:			
Victor Lopez Community Center	\$500.00	\$800.00	\$300.00
RESIDENT FEES			
Victor Lopez Community Center	\$1,250.00	\$1,500.00	\$250.00
Use of Parks	\$125.00	\$150.00	\$25.00
Rental Application	\$35.00	\$45.00	\$10.00
Rental Special Events Insurance	\$150.00	\$150.00	-0-

NON-RESIDENTE FEES

Victor Lopez Community Center	\$2,000.00	\$2,500.00	\$500.00
Use of Parks	\$150.00	\$175.00	\$25.00
Rental Application	\$35.00	\$45.00	\$10.00
Special Events Insurance	\$150.00	\$150.00	-0-

FUNERALS (USE OF THE COMMUNITY CENTER)

Residents	-0-	-0-	-0-
Non-Residents	\$2,000.00	\$2,500.00	\$500.00
Rental Special Events Insurance	\$150.00	\$150.00	-0-
Deposit - Resident	-0-	-0-	-0-
Deposit - Non-Resident	\$500.00	\$800.00	\$300.00

These fee/deposit increases were based on a survey on what other local cities are charging their residents for use of the community centers (See attached exhibit B). If approved by the City Council, these rental fee increases would be used to fund a community center reserve fund to cover future major repairs.

RECOMMENDATION:

Staff recommends the City Council review, discuss, and approve the new rental fee and deposit for the Victor P.Lopez Community Center.

FISCAL IMPACT:

To be determined.

Prepared by: Rudy Hernandez

Approved by: 

REVIEW: City Manager: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:**COUNCIL ACTION: APPROVED DENIED NO ACTION**

_____ Consent

_____ Public Hearing

_____ Info Item

_____ Matter Initiated by a Council Member

 X Action Item

_____ Other

_____ Department Report

_____ Continued to: _____

_____ Redevelopment Agency

City of Orange Cove Master Fee Schedule
Parks and Recreation Department

Exhibit "A"

Parks and Recreation Fees/ Deposits:	Current Fees	Proposed Fees	Increase
DEPOSITS:			
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NON-RESIDENTE FEES			
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Rental Application	\$35.00	\$45.00	\$10.00
Special Events Insurance	\$150.00	\$150.00	-0-
FUNERALS (USE OF THE COMMUNITY CENTER)			
Residents	-0-	-0-	-0-
Non-Residents	\$2,000.00	\$2,500.00	\$500.00
Rental Special Events Insurance	\$150.00	\$150.00	-0-
Deposit - Resident	-0-	-0-	-0-
Deposit - Non-Resident	\$500.00	\$800.00	\$300.00

EXHIBIT B

A	B	C	D	E	F	G
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12 hours Fee Schedule, for Community Centers Weddings & Sweet 15 Birthdays

	City of Orange Cove	City of Reedley	City of Dinuba	City of Sanger	City of Kerman	City of Parlier
1 Max Capacity	455	400	168	250	450	500
2 Fees 12 hours						
3 Non-Resident- \$1,500	\$1,500	\$2,076	\$1,032	\$1,095	\$1,550	\$1,800.00
4 Resident - \$1,250						
5 Deposits	\$500	\$500	\$315	\$250	\$400	\$400.00
6 Decorating Time 4 hour	\$100	\$132	\$0	\$145	\$300	\$160.00
7 Kitchen Use	Included	\$148	\$48	Included	\$250	\$140.00
8 Extra Staffing	Not Included	Not Included	\$468	Not Included	\$600	Not Included
9 Dance Permit	Not Included	Not Included	Not Included	Not Included	\$15	Not Included
10 Alcohol Permit	Not Included	Not Included	Not Included	Not Included	\$15	No Fee
11 Application Fee	\$35	No Fee	No Fee	No Fee	No Fee	No Fee
12 Stage	Included	Not Included	Not Included	\$50	Not Included	Not Included
13 set up tables & chairs	Not Included	Not Included	\$28	Not Included	Not Included	Not Included
14 Ice Machine	Included	None	None	None	None	None
15 Total	\$2,135.00	\$2,856.00	\$1,891.00	\$1,540.00	\$3,130.00	\$2,500.00

EXHIBIT C

Community Center Information regarding Facilities Application Packet

Center fees and deposits

- \$1,500.00 Non-Resident
- \$1,250.00 Resident
- \$500.00 Deposit

Security Guard Requirements

- Must include responsibilities and the rule that are applied in this contract.

Page 2. - No. 3 - letter C.

- Activity will end 12a.m. (midnight), which means the facility needs to be cleaned and ready to turn in at 12a.m.,

Page 5. Set up & Clean Up Fees

- Kitchen should be Closed two hours prior to the end of the event (10:pm)
- Final walk-through states must be scheduled for the following Sunday between 8a.m. -- 3p.m.
This creates Double Time Pay, DT

Page 5. Decorating & Rehearsal Rates

- \$25.00 an hour, day before the event

Page 6. Clean up fees.

- \$25.00 per hour will be charged.

Page 6. Available Chairs and Tables

- 277 Chairs
- 32 Tables

Mayor:
Diana Guerra Silva

Mayor Pro Tem:
Gilbert Garcia

City Council Members:
Maria Vacio
Josie Cervantes
Esperanza Rodriguez



Incorporated January 20, 1948

Rudy Hernandez
Interim City Manager
(559) 626-4488 ext. 216

Rudy Hernandez
Financial Consultant
(559) 626-4488 ext. 216

City Clerk:
June V. Bracamontes
(559) 626-4488 ext. 214

633 6th St. Orange Cove, CA 93646 | Phone: (559) 626-4488 | FAX: (559) 626-4653

Date: March 8, 2023
To: Mayor and City Council
From: Rudy Hernandez, Interim City Manager
Subject: Approval of Grant Writing Services contract with Susan Long for an amount not to Exceed \$10,000.
Attachment: One (1) Contract

BACKGROUND:

Susan Long, has provided such services for the city over the last several as needed via her previous employer Self-Help Enterprises. Mrs. Long has over 25 years of grant writing, administration and implementation experience using federal, state, local and private sources. Mrs. Long possess a master's degree in business administration and a Certificate in Urban and Environmental Planning from UC Davis. In Mrs. Long's 25+ years' experience she has aided in bring over \$265 million dollars in grant funding to the San Joaquin Valley.

RECOMMENDATION:

Staff recommends that the City Council approve a contract with Mrs. Long for grant writing services for an amount not to exceed \$10,000.

FISCAL IMPACT:

Funding for grant writing services will come from the city's general fund.

Prepared by: Rudy Hernandez

Approved by: 

REVIEW: City Manager: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:

____ Consent
____ Info Item
__X__ Action Item

COUNCIL ACTION: APPROVED DENIED NO ACTION

____ Public Hearing
____ Matter Initiated by a Council Member
____ Other

CONSULTANT AGREEMENT

This Agreement is made effective as of February 16, 2023, by and between the City of Orange Cove, California _____ and Susan Long of 1528 Castoro Way, Hanford, California 93230.

In this Agreement, the party who is contracting to receive services shall be referred to as "City", and the party who will be providing the services shall be referred to as "Consultant".

The City of Orange Cove "City" desires to have services provided by Susan Long "Consultant".

Therefore, the parties agree as follows:

1. **DESCRIPTION OF SERVICES.** Beginning on February 16, 2023, "Consultant" will provide the following services (collectively, the "Services"):

Grant writing services, including but not limited to outreach, development of correspondence, data gathering, analysis, staff reports, public hearings, and attendance at Council meetings as requested.
2. **PERFORMANCE OF SERVICES.** The way the Services are to be performed and the specific hours to be worked by "Consultant" shall be determined by "Consultant". The "City" will rely on "Consultant" to work as many hours as may be reasonably necessary to fulfill "Consultant's" obligations under this Agreement.
3. **PAYMENT.** The City will pay a fee to "Consultant" for the Services in the amount of Sixty-five dollars (\$65.00) per hour, not to exceed ten thousand dollars (\$10,000). Should Services expect to exceed the estimated \$10,000, "Consultant" will notify "City" in writing of the anticipated additional hours needed to complete the assigned work, which must be approved in writing by "City". Fee shall be payable within thirty (30) of invoicing. Invoicing will be provided monthly by the fifth (5th) of each month for work complete in the prior month.
4. **NEW PROJECT APPROVAL.** "Consultant" and "City" recognize that "Consultant's" Services may include working on various projects for "City". "Consultant" shall obtain the approval of "City" prior to the commencement of a new project.
5. **TERM/TERMINATION.** This Agreement shall terminate automatically upon completion by "Consultant" of the Services required by this Agreement or written termination by either "City" or Consultant".
6. **RELATIONSHIP OF PARTIES.** It is understood by the parties that "Consultant" is an independent contractor with respect to "City", and not an employee of "City". "City" will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of "Consultant".

7. **EMPLOYEES.** "Consultant's" employees, if any, who perform services for "City" under this Agreement shall also be bound by the provisions of this Agreement.
8. **INDEMNIFICATION.** "Consultant" agrees to indemnify and hold harmless "City" from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against "City" that result from the acts or omissions of "Consultant", "Consultant's" employees, if any and "Consultant's" agents. "City" agrees to indemnify and hold harmless "Consultant" from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against "Consultant" that result from the acts or omissions of "City's" employees, if any, and "City's" agents.
9. **INTELLECTUAL PROPERTY.** The following provisions shall apply with respect to copyrightable works, ideas, discoveries, inventions, applications for patents, and patents (collectively, "Intellectual Property"):

Consultant's Intellectual Property. "Consultant" does not personally hold any interest in any intellectual property.

Development of Intellectual Property. Any improvements to Intellectual Property items inventions or improvements, and any new items of Intellectual Property discovered or developed by "Consultant" (or "Consultant's" employees, if any) during the term of this Agreement shall be the property of "City". "Consultant" shall sign all documents necessary to perfect the rights of "City" in such Intellectual Property, including the filing and/or prosecution of any applications for copyrights or patents. Upon request, "Consultant" shall sign all documents necessary to assign the rights to such Intellectual Property to "City". "Consultant" agrees to assign to "City", without further consideration, its entire right, title, and interest (throughout the United States and in all foreign countries), free and clear of all liens and encumbrances, in and to each Invention Idea, developed within the scope of this agreement, for "City", whether or not patentable. In the event any Intellectual Property shall be deemed by "City" to be patentable or otherwise registrable, "Consultant" shall assist "City" (at "City's" expense) in obtaining letters patent or other applicable registrations thereon and shall execute all document and do all other things (including testify at "City's" expenses) necessary or proper to obtain letters patent or other applicable registrations thereon and to vest "City", or any Affiliated Company specified by the Board, with full title thereto.

10. **RETURN OF RECORDS.** Upon termination of this Agreement, "Consultant" shall deliver all records, notes, data, memoranda, models, and equipment of any nature that are in "Consultant's" possession or under "Consultant's" control and that are "City's" property or related to "City's" business.
11. **NOTICES.** All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United State mail, postage prepaid, address as follows:

IF for "City":

The City of Orange Cove
633 Sixth Street
Orange Cove, California 93646

IF for "Consultant":

Susan Long
1528 Castoro Way
Hanford, California 93230

Such address may be changed from time to time by either party by providing writing notice to the other in the manner set forth

12. **ENTIRE AGREEMENT.** This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.
13. **AMENDMENT.** This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.
14. **SEVERABILITY.** In any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid and unenforceable, but that by limiting such provision it would become valid and enforceable, then such provisions shall be deemed to be written, construed, and enforced as so limited.
15. **WAIVER of CONTRACTUAL RIGHTS.** The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.
16. **APPLICABLE LAW.** This Agreement shall be governed by the laws of the State of California.
17. **INTERRUPTION OF SERVICES.** Either party shall be excused from any delay or failure in performance required hereunder if caused by reason of any occurrence or contingency beyond its reasonable control, including, but not limited to, acts of God, acts of war, fire, insurrection, laws proclamations, edicts, ordinances or regulations, strikes, lock-outs or other serious labor disputes, riots, earthquakes, floods, explosions or other acts of nature. The obligations and rights of the party to excused shall be extended on a day-to-day basis for the time period equal to the period of such excusable interruption. When such events have abated, the parties' respective obligations hereunder shall resume. In the event

the interruption of the excused party's obligations continues for a period in excess of thirty (30) days, either party shall have the right to terminate this Agreement upon ten (10) days' prior written notice to the other party.

18. **ASSIGNMENT.** "Consultant" agrees that it will not assign, sell, transfer, delegate or otherwise dispose of any rights or obligations under this Agreement without the prior written consent of "City". Any purported assignment, transfer, or delegation shall be null and void. Nothing in this Agreement shall prevent the consolidation of "City" with, or its merger into, any other corporation, or the sale by "City" of this Agreement and the performance of its obligations here under to any successor in interest or any Affiliated Company. Subject to the foregoing, this Agreement shall be binding upon and shall inure to the benefit of the parties and their respective heirs, legal representatives, successors, and permitted assigns, and shall not benefit any person or entity other than those enumerated above.

19. **SIGNATORIES.** This Agreement shall be signed on behalf of The City of Orange Cove by Rudy Hernandez, Interim City Manager, and on behalf of Susan Long by Susan Long and effective as of the date first above written.

Party receiving services:

The City of Orange Cove

By: _____
Rudy Hernandez, Interim City Manager

Date: _____

Party providing services:

Susan Long

By: _____
Susan Long

Date: _____



Date: March 8, 2023
To: Mayor and City Council
From: Rudy Hernandez, Interim City Manager
Subject: Status on FY 2023-24 and FY 2024-25 General Fund Budgets
Attachments: None

BACKGROUND:

Staff has started working on the FY 2023-24 budget and sees a potential financial crisis ahead which must be dealt with as part of the FY 2023-24 budget process.

General Fund Financial Deficit Beginning FY 2023-24: (\$400,101)

At the end of the FY 2022-23 Budget process, staff's projected General Fund Financial Deficit for FY 2023-24 is **(\$400,101)**.

Contributing Factors:

- A. No More Land Sales – Over the past several years, the City's General Fund was balanced on Land Sales.
- B. No Future Grants – Past Budgets also used grants to address General Fund Financial Deficits. Currently, there are no grants available to help address the General Fund Financial Deficits.
- C. Housing Market – At the end of calendar year 2021, the housing market looked promising which was going to bring in new housing to the City of Orange Cove. Projected New General Revenues were somewhere between \$400,000 – 450,000 (Parcel Taxes, Property Taxes, Building Permits, and Plan Check Fees). Unfortunately, over the past year, mortgage rates have doubled going from 3.5% to 7% which has resulting in some developers not building homes. Reason: With mortgage rates at 7%, it might be difficult to sell homes.
- D. Inflation – Cost of Operating Expenses has increased substantially such as electricity, gasoline, and other supplies and services.
- E. Over the past year, health insurance expenses have risen substantially and are expected to continue rising.
- F. Lack of Commercial development – In order to expand its revenue base, the City needs to pursue economic development such big grocery store, gas stations, pharmacy, and other retail stores.
- G. Failed Parcel and Utility Tax Measures – The City has attempted to raise it revenues base by increasing its parcel and user taxes. Unfortunately, all 3 recent tax ballot measures have failed.

General Fund Financial Deficit Ending FY 2023-24: (\$550,000 -650,000)

Contributing Factors:

- A. Mandatory Payment of Cost-of-Living Adjustments (COLA's) over several years - Projected cost is \$150,000 (This assumes we lose arbitration).
- B. Potential Litigation - \$100,000 (This is only an estimate but could be a lot higher).

General Fund Financial Deficit Ending FY 2024-25: (\$800,000 -1,000,000)

Contributing Factors:

- A. Cost of Living Adjustments (COLA's) are not one-time expenditures, they are reoccurring. The estimated cost for the General Fund is \$150,000.
- B. Measure O Parcel Tax will expire at the end of FY 2023-24. The City will attempt to ask voters to vote on continuing this public safety tax revenue. If this new parcel tax measure fails, the General Fund deficit will grow by \$200,000.

MITIGATING (ADDRESSING GENERAL FUND FINANCIAL DEFICITS):

- A. Eliminate or reduce discretionary spending as shown below:
 - Cancel all future travel/conferences unless grant reimbursable.
 - Cancel all Capital Improvement Projects that are funded by General Fund.
 - Consider reducing office hours to reduce the cost of utilities.
 - Implement a voluntary or involuntary work furlough program.(Might be a meet and confer item with the union).
 - Reduce or eliminate overtime.
 - Health insurance plan cost have recently gone up. It is time to reevaluate health insurance plans that are less costly.
 - Reduce or eliminate EDIS plan that pays employee annual health insurance deductibles. Very few cities offer this health insurance benefit.
- B. Continue trying to raise revenue by increasing utility users' tax or Parcel Taxes.
- C. Aggressively continue to bring in commercial developments.
- D. Form an Ad Hoc Committee (Budget Committee) to come up with options to address the General Fund Financial Deficits.
- E. Consider a Cannabis store to increase revenues.
- F. Review personnel staffing levels (May be a meet and confer item).
- G. Consider outsourcing services.
- H. Put everything on the Table.

RECOMMENDATION:

The City Council provide staff with direction.

Prepared by: Rudy Hernandez

Approved by: 

REVIEW: City Manager: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:

COUNCIL ACTION: APPROVED DENIED NO ACTION

____ Consent

____ Public Hearing

____ Info Item

____ Matter Initiated by a Council Member

x Action Item

____ Other

____ Department Report

____ Continued to: _____