

Addendum No 1 – Request for Qualifications (RFQ)

For Solid Waste Handling and Recycling & Composting Services

July 14, 2023

1. Current number of residential homes receiving service? **1598**
2. Current residential rates paid, including any discount for seniors or additional containers? **\$21.03**
3. Current number of buildings considered City Facilities? **7**
4. Number or calendar of annual events where solid waste services are provided? **2 per year.**
5. Number commercial businesses and any service levels? **121**
6. Number of Multi Family Housing Developments and any service levels? **48**
7. For the purpose of this RFQ, is the City looking for a Fee Schedule for services provided, including ancillary fees? **No Fee Schedule.**
8. Does City intend to bill and provide customer service to all customers directly or is city open to having these services provided by the contractor? **The City prefers these services be provided by the selected Contractor.**
9. #8 mentions the use of front-loading metal bins with lockable bins and drain plugs. A) Are plastic bins acceptable? **Its negotiable for smaller business.** B) Drain plugs are not standard to any bin or cart due to the possible groundwater contamination. Will this be non-negotiable? **Negotiable.**
10. #10 It is standard practice to repair or replace damaged carts at no charge to the customer/city except for habitual or intentional damage. Is a charge to the customer acceptable after multiple (2) repairs or replacements in a one year period? **The customer will be entitled to up to 2 replacements per year. The customer will be responsible for repairs after 2 replacements if the damages occurred intentionally.**
11. #11 For clarification, is City requesting all bins and carts, residential and commercial, to be cleaned a minimum of once a year upon request and at no additional cost? **Yes, only commercial not residential.**

12. #12 Are the reports requested in the section part of the SB1383 requirements (waste assessments, route reviews, contamination monitoring) or are they reports that need to be customized to the city's specific data request? **Reports are to be created following Cal Recycles requirements.**
13. Can wages be provided as a weekly/monthly average as providing simple hourly rates does not reflect the total average earnings? **Wages are not to be included.**
14. Is it safe to assume the intent of the RFQ is to determine the best possible candidate that the City would like to begin negotiations with? **Yes** Thus, justifying why no proposed agreement, terms or service-detail information has been presented? **Correct.**
- a. Will negotiations be sole-source (one contractor only) or will the City be in negotiations with multiple firms to the point of award? **Preferably the City will select one contractor only.**
 - b. Assuming that service level and rate information is provided by the City, should proposers present rates in our SOQ submissions on 7/21? **No rates are required.**
15. Does the City presently have mandatory recycling and organics service for AB 341/1826 impacted customers? **Yes** Would the City prefer to implement an SB 1383 compliant service model to all customers, and allow for waivers where applicable? **Yes**
16. The RFQ requires that all commercial metal containers have lockable lids, however it is noticed that many commercial bins do not presently have this. Is daily/nightly locking of bins a requirement of the City's or is this service subject to the request/use by the customer? **Yes, containers are to be locked while commercial businesses are not in operation.**
17. The RFQ requires that Consultant clean all containers offsite at minimum of once per year or as requested by City District Operations Manager. Would the City approve of a container swaps, with clean containers upon removal, in-lieu of removing containers for cleaning, then redelivering? This assures the customer non-stop access to their disposal and recycling services. **Yes. Swaps will work.**
18. Should proposers assume all new containers to be delivered upon commencement of services, or is there a container purchase agreement/option in the current agreement that would allow these to be purchased at the award of contract? **Yes, they must be delivered upon commencement of services.**
19. The RFQ requires the Consultant to report waste diversion for individual sites and City-wide in an Excel spreadsheet emailed to City's Public Works Director. Given that tipper scales are not common would a detailed report of tonnages collected by residential, commercial, and industrial sectors suffice? **Yes** This report may be remitted monthly or quarterly (to be negotiated) and annually. **Monthly.**

20. The RFQ response SOQ requires a Fee Schedule of employee wages by classification, with terms and overtime rate. Normally this is considered confidential and privileged information. Will the city agree to narrow this down to just the collection truck drivers, their median wage rate, included benefits (not amounts) and overtime multiple? **No fee schedule will be required.**
21. This current contract seems as though it goes until October 2027 with Pena Disposal ... maybe I missed something about an extension? **No extension has been granted. The City is currently operating on a month to month basis with the current hauler.**
22. Can you give us household and business counts? **See above.**
23. Number of containers? **See above.**
24. Current pricing? **All current rates are available upon a public records request.**
25. It also seems to me that any local provider is qualified, can you share why a statement of qualifications being done? **The City prefers to pursue this method and will follow the process accordingly.**
26. We are also slightly confused about project team experience and the call for a consultant, can you help explain this? **Consultant = Contractor.**
27. When you issue the RFP, when do you contemplate the start date of a new contract? Procurement of equipment will be important. **To be determined.**